



## SPECIAL MEETING MINUTES

**Date:** 7/10/2025  
**Time:** 6:30 p.m.  
**Location:** Teleconference and  
Arrillaga Recreation Center, Elm Room  
700 Alma St., Menlo Park, CA 94025

### A. Call To Order

Chair Switzer called the meeting to order at 6:36 p.m.

### B. Roll Call

**Present:** Dumont, Kranen, Oursler, Switzer  
**Absent:** Beeli, Wong  
**Staff:** Housing Manager Tim Wong, Senior Planner Chris Turner

### C. Regular Business

- C1. Approve the Housing Commission meeting minutes for June 4, 2025 (Attachment)

**ACTION:** Motion and second (Oursler/ Dumont), to approve the Housing Commission meeting minutes for June 4, 2025, passed 4-0-2 (Beeli and Wong absent).

- C2. Review the Housing Commission 2025-26 work plan and identify updates for the Housing Commission 2025-26 work plan, establish, adopt purpose statements and appoint members to a Housing Commission 2025-26 work plan ad hoc committee (Attachment)

Housing Manager Tim Wong presented the item.

The Commission received clarification on current work plan progress and anti-displacement strategy implementation.

The Commission discussed the formation and scope of a 2025-26 work plan ad hoc committee.

**ACTION:** Motion and second (Switzer/ Kranen), to establish a Housing Commission 2025-26 work plan ad hoc committee, adopt the purpose statement for the Housing Commission 2025-26 work plan ad hoc committee and select Chair Switzer and Commissioner Oursler to the Housing Commission 2025-26 work plan ad hoc committee, passed 4-0-2 (Beeli and Wong absent).

### D. Reports and Announcements

- D1. Commissioner updates

None.

- D2. Future agenda items

The Commission discussed agendaizing a brainstorm session for outreach events.

D3. Staff updates and announcements

Staff reported out on a city attorney's office presentation at the August Commission meeting and a presentation on the Below Market Rate (BMR) guidelines at the September Commission meeting.

**E. Adjournment**

Chair Switzer adjourned the meeting at 7:44 p.m.

Management Analyst I Arianna Milton