



REGULAR MEETING AGENDA

Date: 4/28/2026
Time: 6:00 p.m.
Locations: [Zoom.us/join](https://zoom.us/join) – ID# 832 1285 7140 and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

[Reunión del Ayuntamiento forma de solicitud de interpretación presencial en español](#) – Por favor, envíelo la forma 72 horas antes de la reunion. También puede solicitarlo llamando a la oficina del secretario municipal al 650-330-6620.

[City Council Meeting In-person Spanish Interpretation Request Form](#) – please submit at least 72-hours before the meeting. You can also request this service by calling the city clerk's office at 650-330-6620.

Members of the public can listen to the meeting and participate using the following methods. If you have issues viewing the meeting, please email the city clerk at jaherren@menlopark.gov.

How to participate in the meeting

- Submit a written comment online up to one-hour before the meeting start time:
city.council@menlopark.gov
- Attend in person in the City Council Chambers
- Access the meeting real-time online at:
[Zoom.us/join](https://zoom.us/join) – Meeting ID 832 1285 7140
- Access the meeting real-time via telephone at:
(669) 900-6833
Meeting ID 832 1285 7140
Press *9 to raise hand to speak

Watch meeting:

- Cable television subscriber in Menlo Park, East Palo Alto, Atherton and Palo Alto:
Channel 26 (Uverse channel 99)

Subject to Change: The format of this meeting may be altered or the meeting may be cancelled. You may check on the status of the meeting by visiting the city website www.menlopark.gov. The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information (www.menlopark.gov/agendas).

Regular Session

- Call To Order**
- Roll Call**
- Agenda Review**
- Public Comment**

Under “Public Comment,” the public may address the City Council on any subject not listed on the agenda. Each speaker may address the City Council once under public comment for a limit of three minutes; in some instances, speaker time may be limited. You are not required to provide your name or City of residence, but it is helpful. The City Council cannot act on items not listed on the agenda and, therefore, the City Council cannot respond to non-agenda issues brought up under public comment other than to provide general information.

E. Presentations and Proclamations

- E1. Proclamation: Asian American Pacific Islander Heritage Month ([Attachment](#))
- E2. Proclamation: Jewish American Heritage Month ([Attachment](#))
- E3. Proclamation: Bike Month ([Attachment](#))
- E4. Presentation: SamTrans Senate Bill 63 Local Investment Plan ([Attachment](#))
- E5. Presentation: Peninsula Clean Energy update ([Attachment](#))

F. Advisory Body Vacancies and Appointments

- F1. Consider applicants and make appointments to fill vacancies on various advisory bodies ([Staff Report #26-050-CC](#))

G. Consent Calendar

- G1. Accept the City Council meeting minutes for March 21 and 24, 2026 ([Attachment](#))
- G2. Award a construction contract to Cratus, Inc. for the Sand Hill Water Main Replacement project in an amount not to exceed \$6,157,530 and approve an appropriation from the unassigned fund balance in the water capital fund ([Staff Report #26-058-CC](#))
- G3. Waive the second reading and adopt an ordinance adding Chapter 5.80 (Massage Businesses) of Title 5 (Business Licenses and Regulations) of the City of Menlo Park Municipal Code, relating to the regulation of massage businesses ([Staff Report #26-060-CC](#))
- G4. Receive and file the single audit report for the fiscal year ending June 30, 2025, the independent accountants’ report on the calculation of the appropriations limit for the fiscal year ending June 30, 2026, and the auditors’ communication at the conclusion of the audit ([Staff Report #26-061-CC](#))
- G5. Authorize the city manager to purchase library books and media from current vendor Ingram Content Group in total amount not to exceed \$141,785 during fiscal year 2025-26 ([Staff Report #26-062-CC](#))
- G6. Authorize the city manager to execute an amendment to the agreement with AECOM Technical Services Inc. for supplemental work on the Downtown Parking Management Study and approve an appropriation from unassigned fund balance in the Transportation Fund ([Staff Report #26-063-CC](#))

- G7. Consider and adopt a resolution approving an administrative amendment to Paragraph 2.2 of the Peninsula Clean Energy Joint Exercise of Powers Agreement reflecting the name change of Peninsula Clean Energy Authority to WestLight Energy ([Staff Report #26-065-CC](#))
- G8. Approve a professional services agreement with Gallagher Benefit Services, Inc., for a comprehensive Classification and Compensation study in an amount not to exceed \$300,000 ([Staff Report #26-064-CC](#))
- G9. Consider and adopt a resolution to authorize the city manager to execute an Affordable Housing Loan Agreement, Secured Promissory Note, Leasehold Deed of Trust, Assignment of Rents, Security Agreement and Fixture Filing, and Below Market Rate and State Density Bonus Law Housing Agreement and Declaration of Restrictive Covenants, each substantially in the form attached, with 320 Sheridan LP with respect to a loan in the amount of \$1 million from the below market rate housing special revenue fund for the construction and development of affordable housing at 320 Sheridan Dr., and approve the appropriation of \$1 million from the below market rate housing special revenue fund in the fiscal year 2025-26 budget for the construction and development of 87 affordable housing units at 320 Sheridan Dr. ([Staff Report #26-066-CC](#))
- G10. Authorize the city manager to purchase data processing supplies from SHI International Corp. in an amount not to exceed \$130,000 for fiscal year 2025-26 ([Staff Report #26-067-CC](#))

H. Regular Business

- H1. Consider and adopt a resolution ratifying the Menlo Park Fire Protection District's Ordinance No. 60-2026 adopting the 2025 California Fire Code with local amendments ([Staff Report #26-068-CC](#)) ([Presentation](#))
- H2. Consider and adopt a resolution establishing the Slow Streets Program, superseding the Neighborhood Traffic Management program and authorizing the installation of traffic control devices consistent with the California Vehicle Code ([Staff Report #26-059-CC](#))
- H3. Authorize the city manager to execute an amended memorandum of understanding with Caltrain to advance the design and environmental clearance documents for the Middle Avenue Caltrain Crossing project ([Staff Report #26-069-CC](#))

I. Public Hearing

- I1. Consider and adopt a resolution amending the City's comprehensive master fee schedule for the following departments: general administration, administrative services, community development, library and community services, police, public works, and Menlo Park Municipal Water ([Staff Report #26-057-CC](#)) ([Supplemental documentation](#)) ([Presentation](#))

J. City Council Initiated Items

- J1. Request by City Councilmember Schmidt for a future agenda topic ([Staff Report #26-070-CC](#))

K. Informational Items

- K1. City Council agenda topics: May 2026 ([Staff Report #26-072-CC](#))

K2. Annual City Council priority setting workshop final report ([Staff Report #26-071-CC](#))

L. City Manager Report

M. City Councilmember Reports

N. Adjournment

At every regular meeting of the City Council, in addition to the public comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during the City Council's consideration of the item.

At every special meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item. Special meetings of the City Council do not provide the opportunity for public comment on items not on the agenda (Cal. Gov. Code §54956).

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or before, the public hearing.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at jaherren@menlopark.gov. Persons with disabilities who require auxiliary aids or services in attending or participating in City Council meetings may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Cal. Gov. Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the City website at menlopark.gov/agendas and can receive email notification of agenda postings by subscribing at www.menlopark.gov/subscribe. Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 4/23/2026)