

MEETING NOTES
BELLE HAVEN POOL “HYBRID” MODEL COMMUNITY TASK FORCE
OCT. 14, 2025

Location: Belle Haven Community Campus

The Oct. 14 session was attended by approximately 12 participants, most of whom had attended previous sessions. The Oct. 14 agenda was primarily focused on:

1. Introductions and sharing
2. Orientation to the purpose of the task force and the proposed "hybrid" operating model
3. Discussion of current and desired programs at Belle Haven Pool.

See the agenda for additional details on the above (Attachment A).

Over the course of the session, participants' comments were captured on a (Attachment B).

The next task force meeting is Tuesday, Oct. 28, 6:00 p.m. at Belle Haven Community Campus, 100 Terminal Ave.

AGENDA
BELLE HAVEN POOL “HYBRID” MODEL TASK FORCE
OCT. 14, 2025

Location: Belle Haven Pool

6:00 Introductions

- Sign-in sheet
- Refreshments
- Feedback board for capturing comments

6:05 Go around the room - sharing

- Briefly introduce yourself and share what brought you to today's discussion

6:15 Purpose of the task force

- To help develop a potential “hybrid” operating model with input from Belle Haven neighborhood residents and stakeholders, for future City Council review and consideration.

6:15 What is the proposed Belle Haven Pool “hybrid” operating model?

- A concept for a community-oriented swim center jointly operated by the City of Menlo Park (City) and Menlo Swim and Sport (Operator)
- The Operator would provide:
 - Safety services, including certified lifeguards. lifeguard training and management support
 - Certified Pool Operator (CPO) support.
- The City would provide:
 - Aquatic programs such as swim lessons, swim teams, aqua fit.
 - Customer service support and registration
 - Program supervisory oversight.
- The City would collect and retain all revenue from swim fees
- The City would compensate the Operator \$199 per hour for two certified lifeguards, one lifeguard manager and the associated overhead costs, plus \$600 per week for the CPO support.

6:35 Discussion of current programs at Belle Haven Pool

- See attachment

6:50 Related processes

- Next annual aquatics user survey is planned for November 2025
 - 2024 survey results: <https://www.menlopark.gov/Aquatics>
- Cost of Services study
 - Citywide study will examine a broad selection of programs including aquatics
 - Aug. 12, 2025 staff report:
<https://www.menlopark.gov/files/sharedassets/public/v/2/agendas-and-minutes/city-council/2025-meetings/20250812/20250812-city-council-regular->

[agenda-pres.pdf](#)

7:00 Adjournment

- Next meeting: Tuesday, Oct. 28
- Notes will be distributed and posted to website
- Thank you!

DRAFT

ATTACHMENT

Current programs at Belle Haven Pool

Program	Target audience	Provider
Open swim	All ages	Menlo Swim and Sport
Lap swim	All ages	Menlo Swim and Sport
Aqua fit	18 and above	Menlo Swim and Sport
Swim lessons – youth	3 and above	Menlo Swim and Sport
Swim lessons - adult	18 and above	Menlo Swim and Sport
Private lessons	All ages	Menlo Swim and Sport
Camp	6 to 14	Menlo Swim and Sport
Swim team - youth	6 to 18	Race Swami, Alto
Masters	18 and above	Menlo Swim and Sport
Youth Triathlon Team	6 to 18	First Youth Triathlon Team

10/14 Belle Haven Pool

"HYBRID MODEL"

TASK FORCE

INTROS:

STAFF - TRICIA/NATALYA/SEAN/NICK

MSS - TIM/CAROL

MEREDITH - EQUAL ACCESS PROG./FACIL/EQUIP

BOB - FIND RIGHT OP. MODEL

JACQUI - NEW LAP SWIMMER BH RES

JUANITA - BH RES - LONGTIME RES - FACILITATE

ANGIE - BH RES - OBSERVE

EDUARDO - EQUAL ACCESS

DON - DAILY SWIM. AT

ARLENE - BH RES - YOUTH SWIM TEAM

- EQUAL ACCESS + MATCHING COMM NEEDS

- MA FRESH. PASA SWIMMER - SATM

MIYKO - BH RES - REP. BH NA

JAMES - EQUAL ACCESS TO POOL + PROGRAMS

WHAT IS HYBRID MODEL?

CITY + MSS JOINTLY OPERATE BH POOL

MSS - LIFEGUARDS + ^{CERT.} POOL OPER.

CITY - PROGRAMS

→ STAFF OR CONTRACTORS

10/14 BH POOL HYBRID MODEL (2)

- CHANGE TO CONTRACT?
HYBRID MODEL IS PROPOSED FUTURE MODEL,
CONTRACT AMEND, IS SUBSID. FOR HAIRS RESTOR.
- ~~ONE~~ TIMELINE? \approx 1 yr. - RETURN TO CC FOR APPROVAL
- LCS OVERSEE MILESTONES? & THESE NOT YET SET

CURRENT BH POOL PROGRAMS

- ^{CURRENT} AQUAFIT? (2X WK @ 10 AM)
ADD? TO SURVEY ABOUT BEST TIME FOR AQUAFIT FOR COMMUNITY
- ^{CURRENT} YOUTH SWIM LESSONS? ~~MON~~ M, W, SAT
- ADULT " " ? OCT 20 REG. \approx M, W, SAT
- MASTERS - NOON (MASTERS - SWIM TEAM FOR ADULTS AND ALL ABILITIES)
NOVEMBER \rightarrow MOVING TO BURGESS
- CITY DEVELOP A MASTERS SWIM PROGRAM? \checkmark AT BH POOL
IN THE EVENING
- SPACE IN UPCOMING MEETINGS FOR BH COMMUNITY INPUT INTO PROGRAM DEV.
- BRIDGE SWIM PROGRAM (~~BRIDGE~~ BRIDGE FROM SWIM LESSONS TO A SWIM TEAM)
SUGGESTED TO DEVELOP FOR BH
 - LANE/POOL SPACE CONSIDERATIONS GIVEN OTHER EXISTING PROGRAMS
- SUGGESTION - BRIDGE PROGRAM FOR ADULTS (EVENINGS)

Questions + Suggestions

10/14 BH POOL HYBRID MODEL

(3)

- CAMPS IN BH? 2 WKS EACH OF 1st 2 YRS (8 WKS OFFERED)
- BIRTHDAY PARTIES @ POOL (OR OTHER CELEBR.)
(+↑ MARKETING FOR THIS)
- COORDINATE MSG BETW. MSS + CITY IN HYBRID MODEL (WEBSITE)
- NON-TECH. OUTREACH FOR MARKETING (X1)
- ONBOARDING/ORIENTATION FOR NEW LAP SWIMMERS (SIGNS ON DECK FOR RULES + ETC.)
- + KICKBOARDS, FINS, LIFE JACKETS, POOL BUOYS
(TEAMS BRING OWN EQUIP) PADDLES, EASY-UP TENT
- ~~CHANGES~~
- ANY CHANCE OF THESE SUGGESTIONS BEING IMPLEMENTED SOONER RATHER THAN LATER?
- COMMUNICATION
 - SURVEY ON AQUATICS SPECIF. TO BH COMMUN.
 - WORD OF MOUTH
 - FOCUS GROUPS
 - COMMUNITY ORGANIZATIONS
PROPOSED CALENDAR W/
TIMES + DATES

TUES OCT. 28
(DAY/TIME WORKS)