



COMMUNITY DEVELOPMENT DEPARTMENT PLANNING DIVISION

701 Laurel Street
Menlo Park, CA 94025
phone: (650) 330-6702
fax: (650) 327-1653
planning@menlopark.org
<http://www.menlopark.org>

DATA SHEET

Please provide the appropriate information pertaining to your application. It is important to complete the existing and proposed development items even if the existing structure is being demolished or if there is no specific zoning ordinance requirement.

LOCATION:				
EXISTING USE:		APPLICANT:		
PROPOSED USE:		PROPERTY OWNER(S):		
ZONING:		APPLICATION(S):		
DEVELOPMENT STANDARDS	PROPOSED PROJECT	EXISTING DEVELOPMENT	ZONING ORDINANCE	
Lot area	sf	sf	sf min.	
Lot width	ft.	ft.	ft. min.	
Lot depth	ft.	ft.	ft. min.	
Setbacks				
Front	ft.	ft.	ft. min.	
Rear	ft.	ft.	ft. min.	
Side (left)	ft.	ft.	ft. min.	
Side (right)	ft.	ft.	ft. min.	
Building coverage	sf %	sf %	sf max. % max.	
FAR (Floor Area Ratio)*	sf %	sf %	sf max. % max.	
FAL (Floor Area Limit)**	sf	sf	sf	
Square footage by floor				
below grade	sf	sf		
1 ST	sf	sf		
2 ND	sf	sf		
garage	sf	sf		
accessory building(s)	sf	sf		
other	sf	sf		
Square footage of buildings	sf	sf	sf max.	
Building height	ft.	ft.	ft. max.	
Landscaping***	sf %	sf %	sf min. % min.	
Paving***	sf %	sf %	sf min. % min.	
Parking	spaces	spaces	spaces	
Define Basis for Parking	(Example: 1 covered/1 uncovered per residential unit or # of spaces/X square feet)			
Trees	# of existing Heritage trees	# of existing non-Heritage trees	# of new trees	
	# of existing Heritage trees to be removed	# of non-Heritage trees to be removed	Total # of trees	

* Commercial and Multiple-residential properties | ** Single family residential and R-2 zoned properties | *** Commercial, Multiple-residential, and R-2 zoned properties