



California
ENERGY COMMISSION



California Energy Commission

MIDWAY PROJECT REPORT

City of Menlo Park Citywide Electrification Project Midway Project Report

Agreement Number: OTF-23-001

Prepared for: **California Energy Commission**

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CHAPTER 1:

Project Status

Program summary

This Midway Project Report summarizes the progress of the City of Menlo Park Citywide Electrification Project through the midpoint of the grant period. The project remains on schedule and within budget and continues to advance the City's goal of reducing greenhouse gas emissions by accelerating building electrification. Grant funding supports a portfolio of programs, including the Home Upgrade Program, electrification rebates, the Rental Electrification Bundle Program, the EV rebate and e-bike voucher program, electrification of the Belle Haven Child Development Center and historic Gatehouse, and community outreach and education.

As of this reporting period, the City has expended \$1,527,595 of the \$4.5 million grant, with \$2,972,405 remaining. Approximately \$750,000 of the remaining grant funds has been earmarked for 25 homes currently enrolled in the Home Upgrade Program, with project completion anticipated within the next six months. The City has also extended its agreement with WestLight Energy (formerly Peninsula Clean Energy) to continue administering the Home Upgrade Program through the end of the grant period. Combined with ongoing municipal electrification projects and steady participation across all program offerings, the City remains well positioned to fully expend grant funds and successfully complete the project within the grant period.

Home Upgrade Program and electrification rebates

The City partners with WestLight Energy (formerly Peninsula Clean Energy) to administer the Home Upgrade Program and Electrification Rebates. To date, the City has distributed \$1,049,516 in grant funds to WestLight Energy, including \$974,516 for completed Home Upgrade Program projects and \$75,000 to administer electrification rebates for eligible Menlo Park residents. The program has completed 34 home electrification projects to date and has approximately 25 additional homes currently in the project pipeline. The Home Upgrade Program represents the largest use of grant funds.

Rental Electrification Bundle Program

The Belle Haven Community Development Fund (BHCDF) administers the Rental Electrification Bundle Program. To date, the City has distributed \$92,941 in grant funds to BHCDF to provide portable electric appliances and equipment to income-qualified renters in Belle Haven. The program expands access to clean energy technologies for renters who are often ineligible for traditional home electrification programs. Through targeted bilingual outreach and home assessments, the program has received 39 applications and completed 10 electrification bundle distributions to date.

EV rebate and E-bike Voucher Program

The City's EV Rebate and E-Bike Voucher Program is administered by a local non-profit, Acterra. To date, the City has distributed \$90,000 in grant funds to Acterra to administer

rebates and vouchers for eligible Menlo Park residents, supporting the adoption of zero-emission transportation. Since launching in June 2026, the program has distributed 15 e-bike vouchers to eligible residents.

Municipal facility electrification

Grant funds are supporting the electrification of several municipal facilities. To date, the City has expended \$105,661 on planning and design for the Belle Haven Child Development Center (BHCDC) electrification project. An additional \$200,000 has been earmarked for Burgess Campus HVAC electrification project and \$200,000 for the Belle Haven Community Campus (BHCC) Microgrid project, with implementation continuing throughout the remainder of the grant period.

Electrification education and community outreach

The City has expended \$124,921 on community education and outreach to increase awareness of available programs and incentives. Funding has supported marketing and outreach efforts, educational resources, and implementation of the Home Upgrade Referral Incentive Program, which encourages residents to refer eligible households to the Home Upgrade Program and expand participation throughout the community.

CHAPTER 2: Actual or anticipated issues

At this time, the City does not anticipate any issues that would affect successful completion of the Citywide Electrification Project. Project expenditures continue to progress across multiple program areas, including residential electrification, municipal facility projects, transportation incentives, and community outreach, while maintaining a healthy pipeline of future projects. Based on current implementation and expenditure trends, the City expects to fully expend grant funds and complete all project activities within the grant period.

CHAPTER 3: Budget status

The Citywide Electrification Project remains within budget and on track to complete all project activities within the grant period. Table 1 summarizes project expenditures to date across all program areas, including project administration and City staff time. As of this reporting period, the City has expended \$1,527,595 and anticipates completing the project within the approved grant award.

Table 1: Project expenditures to date

Program	Expenditures to date
Home Upgrade Program and electrification rebates	\$1,049,516
Rental Electrification Bundle Program	\$92,941
EV Rebate and E-bike Program	\$90,000
Municipal facility electrification	\$105,661
Electrification education and community outreach	\$124,921
Project administration and staff time	\$64,556
Total expenditures	\$1,527,595

Source: City of Menlo Park staff

CHAPTER 4:

Conclusion

The City remains on track to complete the Citywide Electrification Project within the approved grant period and budget. Ongoing implementation across multiple program areas, committed project funding, and continued community participation position the City to fully expend grant funds and complete the remaining project activities as planned.