

# Parks and Recreation Commission



## REGULAR MEETING MINUTES

**Date:** 4/22/2026  
**Time:** 6:30 p.m.  
**Locations:** Teleconference and  
Arrillaga Family Recreation Center, Elm Room  
700 Alma St., Menlo Park, CA 94025

### A. Call To Order

Chair Lee called the meeting to order at 6:33 p.m.

### B. Roll Call

Present: Chunyu, Dawkins, Grass, Lee, Patel, Van Buren  
Absent: Sherman  
Staff: Library and Community Services (LCS) Director Nick Szegda, Management Analyst Ashley Dixon

### C. Public Comment

None.

### D. Presentation

D1. San Jose Conservation Corps Bedwell Bayfront Park Ranger Services first 90-days update

San Jose Conservation Corps representatives Johnathan Sarabia and Darleny Padilla made the presentation (Attached).

The Commission received clarification on park data, abandoned encampments and park hours.

### E. Study Session

E1. Prepare a report-out to the City Council on the Parks and Recreation Commission work plan for 2025-26 (Staff Report PRC-2026-011)

The Commission discussed park tours and creating an ad hoc subcommittee to prepare the work plan report out.

### F. Regular Business

F1. Approve minutes from the March 25, 2026 meeting (Attachment)

**ACTION:** Motion and second (Grass/ Chunyu), to approve the minutes from the March 25, 2026 meeting, passed 6-0-1 (Sherman absent).

### G. Informational Items

G1. Advisory body attendance report (Staff Report PRC-2026-012)

LCS Director Szegda introduced the item.

G2. Library and Community Services Department updates and statistics (Staff Report PRC-2026-013)

Management Analyst Dixon introduced the item.

G3. Tentative agenda calendar (Attachment)

The Commission made the following changes to the calendar:

- Add host City Council liaison to April
- Add form ad hoc subcommittee to prepare a report out for work plan 2025-26 to May
- Add park tours and report outs to May
- Add Kelly Park Field update to May

**H. Commissioner reports**

H1. Individual Commissioner reports

Chair Lee reported out on park tours.

Vice Chair Grass reported out on Walking Bird Tour of Bedwell Bayfront Park courses.

**I. Adjournment**

Chair Lee adjourned the meeting at 7:30 p.m.

Management Analyst Ashley Dixon

San Jose Conservation  
Corps + Charter School



Bedwell Bayfront Park

# Who We Are!

Living By Our Motto 2025

# SJCC Conservation San Mateo!



**Izaiaz  
Barrera**



**Anthony  
Ngo**

## Project Goal

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The Bedwell Ranger Program is designed to ensure safety, cleanliness and accessibility of Bedwell Bayfront Park while promoting environmental stewardship and public engagement.

### Service Hours

Month	Patrol Day	Hours Per Day
May-September	Monday, Tuesday, Thursday	5
May-September	Friday, Saturday, Sunday	8
October - April	Monday, Thursday, Friday, Saturday, Sunday	5
Holidays	8 Selected Holidays	8

## Scope of Work:

1. Patrol and Park Presence
2. Public Education and Community Engagement
3. Safety First Aid and Fire Response
4. Policy and Code Enforcement
5. Maintenance and Environmental Care
6. Reporting and Coordination



# Measuring Performance

Roster Date	Work Location Description	GPS Latitude	Weather And Temperature	ProjectActivityString
2/16/2026	2nd parking lot through front entrance near bathrooms.		Washington's Birthday: Rain likely. Cloudy, with a high near 53. West wind around 6 mph. Chance of precipitation is 70%. New rainfall amounts less than a tenth of an inch possible.	
2/14/2026	1st parking lot through front entrance.		This Afternoon: Mostly cloudy. High near 62, with temperatures falling to around 59 in the afternoon. South wind 8 to 12 mph.	Number of Cars: 121.00 #, Number of Visitors: 159.00 #, Rule Violations: 1.00 , Restrooms: 5.00 Rate, Signage: 4.00 Rate, Garbage/Litter: 5.00 Rate
2/12/2026	1st parking lot through front entrance, in dirt area.		Today: Patchy fog before 10am. Sunny. High near 64, with temperatures falling to around 61 in the afternoon. North northwest wind 2 to 7 mph.	Number of Cars: 130.00 #, Number of Visitors: 118.00 #, Restrooms: 5.00 Rate, Signage: 4.00 Rate, Garbage/Litter: 5.00 Rate
2/9/2026	1st parking lot through front entrance, in dirt area!		Today: Patchy fog before 10am. Mostly cloudy. High near 65, with temperatures falling to around 62 in the afternoon. Northwest wind 3 to 8 mph.	Number of Visitors: 120.00 #, Number of Cars: 104.00 #, Rule Violations: 2.00 , Restrooms: 5.00 Rate, Signage: 4.00 Rate, Garbage/Litter: 5.00 Rate

# Trusted Partners and Projects



## Projects Worked

- Fire Fuel Reduction
- Invasive Species Removal
- Litter Abatement
- Bio-Retention GSI
- Park/Trail Maintenance
- Planting
- Irrigation
- Emergency Response
- Flail Mowing
- Soil Restoration

# Thank you

Any Questions?

