

# Parks and Recreation Commission



## REGULAR MEETING MINUTES

**Date:** 3/25/2026  
**Time:** 6:30 p.m.  
**Locations:** Teleconference and  
Arrillaga Family Recreation Center, Elm Room  
700 Alma St., Menlo Park, CA 94025

### A. Call To Order

Chair Lee called the meeting to order at 6:35 p.m.

### B. Roll Call

Present: Dawkins, Grass, Lee, Patel, Sherman, Van Buren  
Absent: Chunyu  
Staff: Library and Community Services (LCS) Assistant Director Nick Szegda, LCS  
Supervisor Tricia Mullan, Management Analyst Ashley Dixon, Recreation  
Coordinator Megan Woolley

### C. Public Comment

None.

### D. Presentation

#### D1. Gymnastics program updates

Recreation Coordinator Megan Woolley made the presentation (Attachment).

The Commission received clarification on competitive programs, enrollment and increasing class size.

### E. Regular Business

#### E1. Approve minutes from the February 25, 2026 meeting (Attachment)

**ACTION:** Motion and second (Van Buren/ Grass), to approve the minutes from the February 25, 2026 meeting, passed 6-0-1 (Chunyu absent).

#### E2. Recommend updates to the racquet sport court policy (Staff Report 2026-007)

- Cathy Tokic spoke in support of clarifying the use of Nealon Court #5 in the policy.

The Commission discussed court reservations and availability, instructors and how to report issues.

**ACTION:** Motion and second (Patel/ Sherman), to recommend updates to the racquet sport court policy,

**F. Informational Items**

F1. Aquatics user survey results 2025-26 (Staff Report PRC-2026-008)

Supervisor Mullan introduced the item.

Management Analyst Dixon made the presentation (Attachment).

F2. Library and Community Services Department updates and statistics (Staff Report PRC-2026-009)

Supervisor Mullan introduced the item.

The Commission received clarification on the budget and the previous evening's City Council meeting.

F3. Tentative agenda calendar (Attachment)

The Commission made the following changes to the calendar:

- Move YAC to May 27 meeting
- Move Community Garden study session to May 27 meeting

**G. Commissioner reports**

G1. Individual Commissioner reports

Commissioner Shilpa reported out on community fun run enrollment and marketing.

**H. Adjournment**

Chair Lee adjourned the meeting at 8 p.m.

Management Analyst Ashley Dixon



# ARRILLAGA FAMILY GYMNASTICS CENTER

Megan Woolley

Recreation Coordinator



# HISTORY OF MENLO PARK GYMNASTICS



- Founded 1962
- Building Remodel 2013



# STAFF

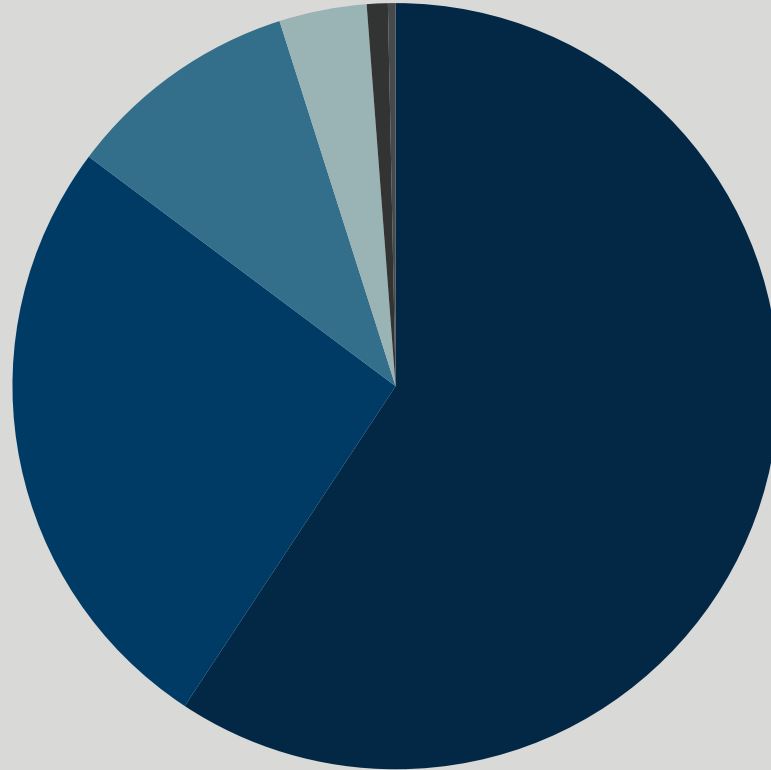


## POP UP CLASSES



- 3 Weeks
- 64 Classes
- 422 Participants

## WHO DO WE SERVE?



■ Preschool 56%

■ Girls 6+ 26%

■ Boys 6+ 10%

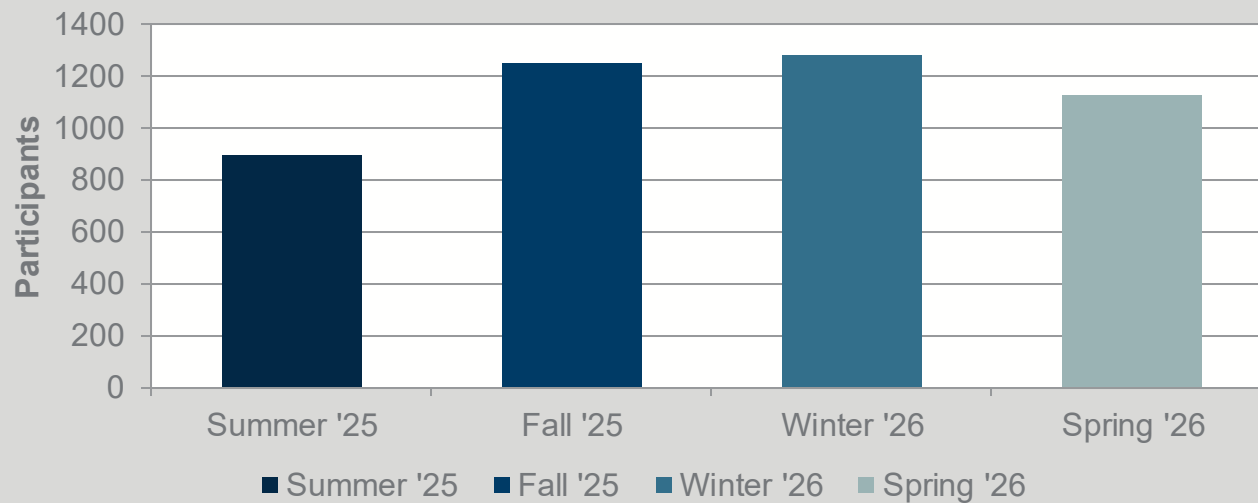
■ Aerial Silks 4%

■ Exploration Through  
Movement 1%

■ Adult/Teen Classes 1%

# 12 MONTHS OF GYMNASTICS

Participant Statistics Across 12 Months





**THANK YOU**



# Aquatics Survey Results 2025-26

Library and Community Services  
Ashley Dixon, Management Analyst I

# Survey of Aquatics Users

City of Menlo Park conducted a citywide survey to gain insight into needs and preferences of residents for the City's two swim centers: Belle Haven Pool and Burgess Pool

- Survey was reviewed and approved by the Parks and Recreation Commission on Oct. 22, prior to distribution
- Open from Oct. 22 to Jan. 20.
- Distributed citywide in English and Spanish in multiple formats



# Survey of Aquatics Users

- 624 participants
- 75% of participants self-identified as incorporated City of Menlo Park residents
- 418 free-text comments were shared
- Results for all survey responses is available as an attachment to staff report



# Survey Highlights

## Burgess Pool

- 42% visit at least 1x per week
- 21% never visit
- 71% are satisfied to somewhat satisfied
- 18% have no opinion

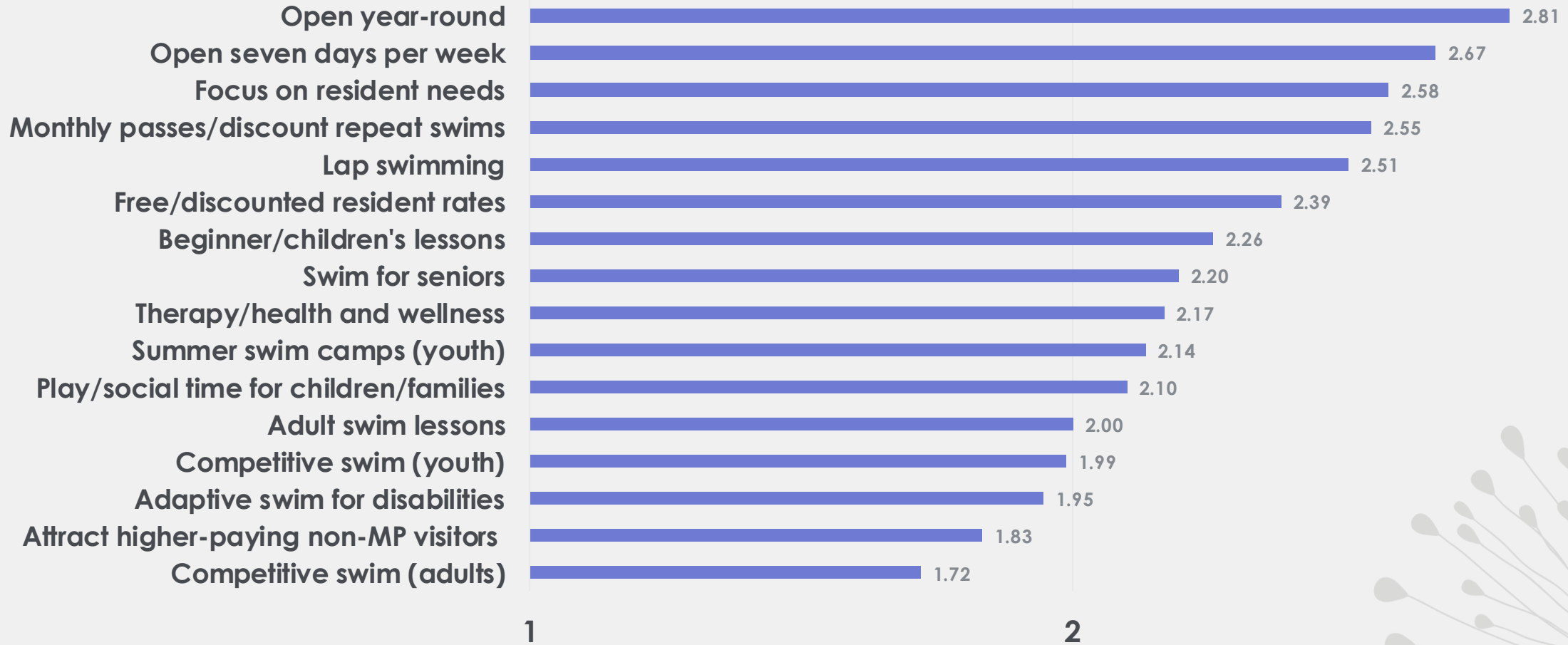
## Belle Haven Pool

- 11% visit at least 1x per week
- 61% never visit
- 41% are satisfied to somewhat satisfied
- 51% have no opinion
- 61 responses identified themselves as being residents of Belle Haven

# All Responses



How important are the following things to you?



1 = Not important

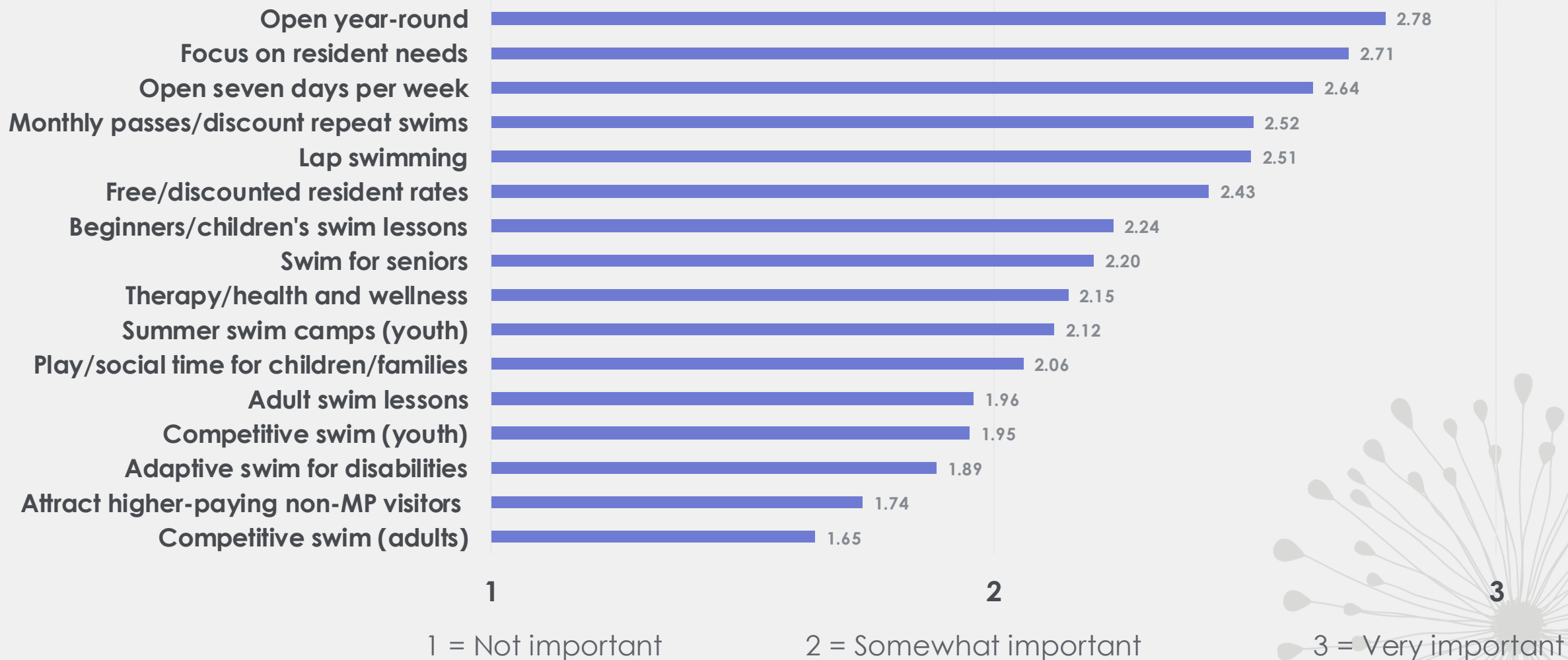
2 = Somewhat important

3 = Very important



# Resident Responses

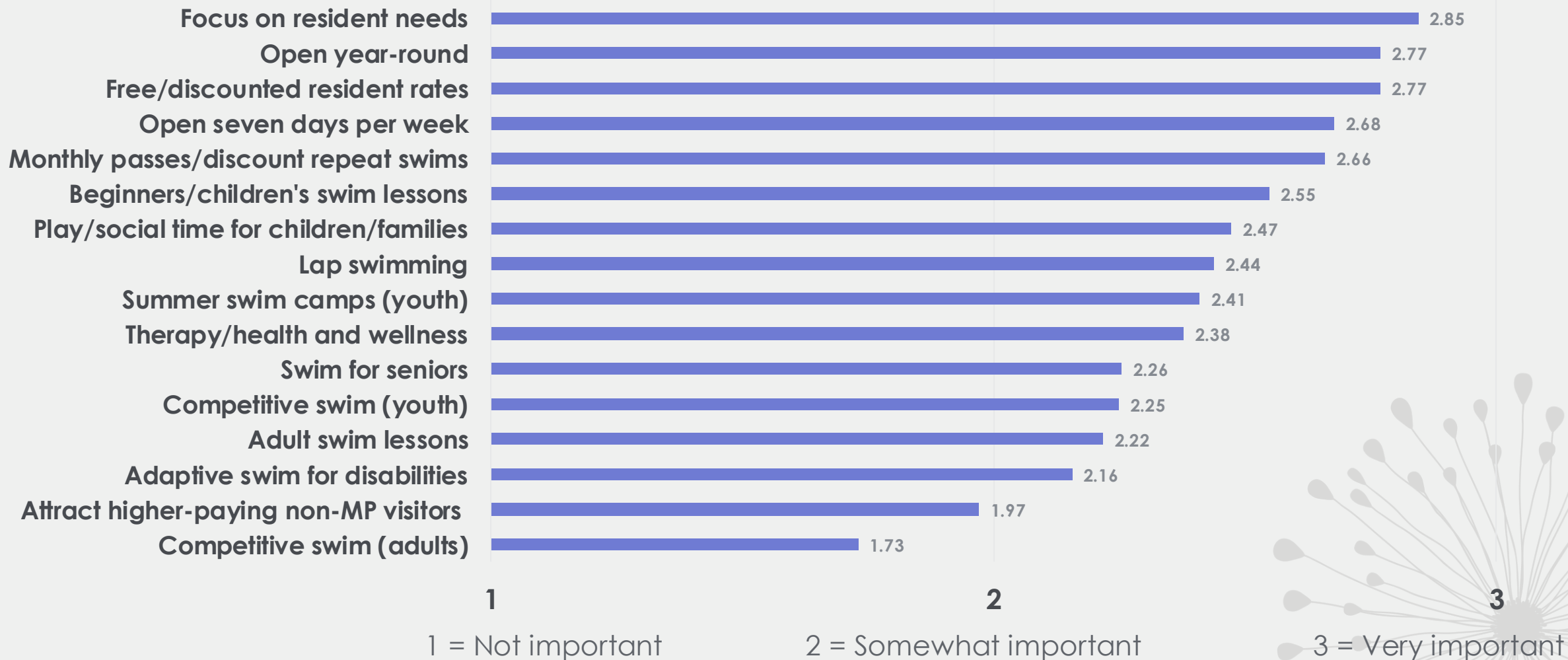
How important are the following things to you?





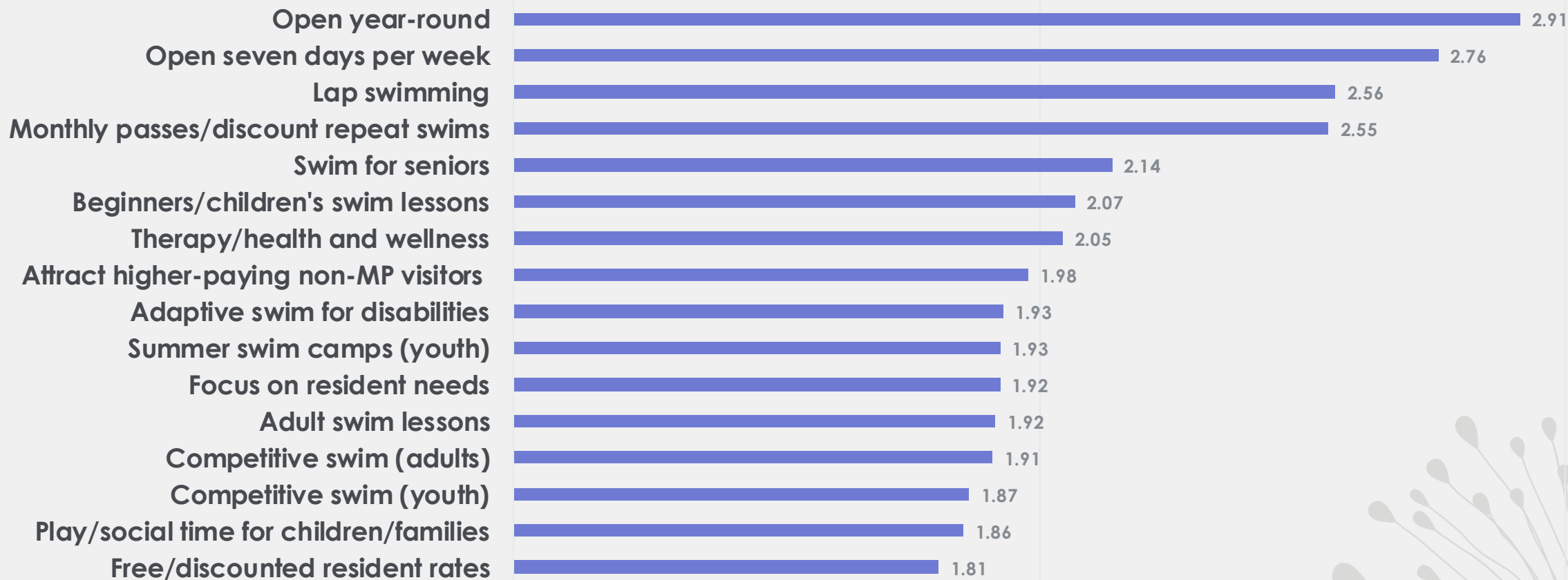
# Belle Haven Resident Responses

How important are the following things to you?



# Non-resident Responses

How important are the following things to you?



1

2

3

1 = Not important

2 = Somewhat important

3 = Very important



# Survey highlights

- All sub-groups of survey respondents placed “open 7 days per week” and “open year-round” in the top-5 for importance
- All groups except non-residents placed “focus on resident needs” in top 5 for importance
- All groups placed importance on having a monthly pass option and reduced rates for repeat swim visits



# Survey highlights

- Respondents from Belle Haven neighborhoods prioritized affordable rates, while neighborhoods more likely to visit Burgess Pool prioritized lap swim
- Both groups of residents' placed importance on youth swim lessons
- Belle Haven respondents placed higher importance on social/play time for families while respondents likely to attend Burgess Pool prioritized senior swim programs over social and family swim



# Survey highlights

While operation-focused items such as fees and hours consistently placed high in importance, there are also similarities when we look at how activity and program-based questions scored on importance.

Lap swim, beginner/children's swim lessons, and swim for seniors placed high across all groups, except for Belle Haven which ranked social and play time for children and families more highly than swim programs for seniors.

