

# Parks and Recreation Commission



## REGULAR MEETING MINUTES

**Date:** 2/25/2026  
**Time:** 6:30 p.m.  
**Locations:** Teleconference and  
Arrillaga Family Recreation Center, Elm Room  
700 Alma St., Menlo Park, CA 94025

### A. Call To Order

Chair Lee called the meeting to order at 6:37 p.m.

### B. Roll Call

Present: Grass, Lee, Sherman, Van Buren  
Absent: Chunyu, Dawkins, Patel  
Staff: Library and Community Services (LCS) Assistant Director Nick Szegda, LCS  
Supervisor Tricia Mullan, Management Analyst Ashley Dixon

### C. Public Comment

- Carol Fan spoke on noise concerns related to pickleball courts.

### D. Presentation

D1. 2025 Annual aquatics report (Staff Report PRC-2026-004)

Menlo Swim and Sport CEO Tim Sheeper made the presentation (Attachment).

The Commission discussed the aquatics program development, outreach and supporting the building of an aquatics community.

### E. Regular Business

E1. Approve the January 28, 2025 meeting minutes (Attachment)

**ACTION:** Motion and second (Sherman/ Van Buren), to approve the minutes from the January 28, 2025 meeting, passed 4-0-3 (Chunyu, Dawkins, Patel absent).

### F. Informational Items

F1. Summary report on recent projects in support of pickleball facilities (Staff Report PRC-2026-005)

Supervisor Mullan introduced the item.

- Cathy Tokic spoke in support of pickleball facility enhancements.
- Nate Gardner spoke in support of pickleball restriping and new nets.

The Commission discussed court maintenance and upgrades, methods for survey distribution and Parks and Recreation Facilities Masterplan.

- E2. Library and Community Services department updates and statistics (Staff Report PRC-2026-006)

Supervisor Mullan introduced the item.

The Commission discussed a larger event for Lunar New Year.

- E3. Tentative agenda calendar (Attachment)

**F. Commissioner reports**

- F1. Individual Commissioner reports

None.

**H. Adjournment**

Vice Chair Grass adjourned the meeting at 7:43 p.m.

Management Analyst Ashley Dixon

Team Sheeper Inc./  
Menlo Swim and Sport  
2025 Aquatics Report



Menlo Park  
Parks and Recreation Commission  
Wednesday, February 25, 2026

# 2025 Operational Highlights

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- **250,000** people served cumulatively at both pool sites
- **156** hours of weekly aquatic services in Menlo Park
- **215** lifeguards certified during the year
- **30% ↑** in lifeguard in-service trainings
- **156% ↑** in lifeguard audits and safety checks
- **4.6% ↑** in lifeguards on staff

# Belle Haven Pool Growth 2019 vs 2025

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- **50%** ↑ in swim lessons
- **45%** ↑ in swim lesson scholarship dollars
- **200%** ↑ in annual open swim usage
- **60%** ↑ in annual lap swim usage
- **100%** ↑ in overall pool visits

# 2025 Scholarship Swim Lessons

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**260**  
**Children**  
**Served**

**3,109**  
**Lessons**  
**Provided**

**\$ 56k**  
**Saved for**  
**BBAF families**

**69%**  
**Residents**

# “It’s just a pool.”

## Complexities of operating a municipal pool

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- Political integration
- Janitorial integration
- Public works integration
- City administration integration
- Water sanitization controls
- Hazardous Waste control
- Mechanical and hydraulic repairs
- OSHA compliances
- Customer service
- Program development
- Culture building
- Advertising and promotions
- Community communications outreach
- Risk management
- Recruiting staff
- Retaining staff
- Certifications of staff
- Training of staff
- Evaluations of staff
- In-Services of staff
- Scheduling of staff
- Renter agreement negotiations
- Pool schedule development
- Financial reviews/reports
- Fee schedules

# 2026 Initiatives

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- Recovery period for staff and pool users
- Rebuilding pool visitor volume
- Restoration of community trust in operations open hours
- Outreach to new market segments
- Senior Strength, Water Exercise, Adaptive Lessons

# What needs to improve?

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- Decrease length of time for **facility and mechanical repairs**
- Decrease the number of **pool closures** throughout the year
- Increase in community **outreach** to current pool non-users
- Increase in **cleanliness** of facility through self and peer involvement
- Increase in **patience and understanding** that there are hundreds of people working hard and together everyday in the attempt to provide the best aquatic experience for everyone in Menlo Park

Thank you!

