

Parks and Recreation Commission Library Commission



SPECIAL JOINT MEETING MINUTES

Date: 1/25/2023
Time: 6:30 p.m.
Locations: Teleconference and
Belle Haven Branch Library
413 Ivy Drive, Menlo Park, CA 94025

A. Call To Order

Chair Bryman called the meeting to order at 6:36 p.m.

B. Roll Call

Present: Baskin, Brosnan (joined 7:40), Bryman, Bunyagidj, Diepenbrock, Theriault, Chen
Rekhi, Cohen, Erhart, Singh, Velagapudi
Absent: Joshua, Hadrovic, Leep
Staff: Library and Community Services Director Sean Reinhart, Acting Assistant
Community Services Director Rondell Howard, Library and Community Services
Supervisor Tricia Mullan, Library and Community Services Supervisor Rose
Waldman, Recreation Coordinator Airl Tinajero, Acting Recreation Coordinator
Mayra Monje, Management Analyst Ashley Walker

C. Study Session

C1. Menlo Park Community Campus programming considerations

Youth Advisory Committee (YAC) members Ayla Karadogan, Natalie Tantisira, and Evan Wong made a presentation on Makerspace Recommendations (Attachment).

Library and Community Services Supervisor Tricia Mullan, Library and Community Services Supervisor Rose Waldman, Recreation Coordinator Airl Tinajero, and Acting Recreation Coordinator Mayra Monje made a presentation on potential Menlo Park Community Campus (MPCC) programs (Attachment).

D. Informational Items

D1. City Council informational report, "Menlo Park Community Campus project updates" (Staff Report PRC-2023-001)

Director Reinhart introduced the item.

D2. Suggestion box – comments and responses

Director Reinhart introduced the item.

- Carol Fan requested follow-up to the suggestions they provided.

E. Commissioner Reports

E1. Individual Commissioner Reports

None.

F. Adjournment


F1. Chair Bryman adjourned the meeting at 8:16 p.m.

Ashley Walker, Management Analyst



Makerspace Recommendation

Youth Advisory Committee 2022 -23



Agenda

- Overview of each location
 - Menlo Atherton High School
 - Menlo School
 - Redwood City Public Library
- General Recommendations
- Questions?



Menlo Atherton High School

- 3-D Printers for public use (Makerbot Replicator 2 and ANYCUBIC Vyper 3D Printer)
 - Need to have your own STEP file and supervision
- Acrylic paints, yarn, PVC pipes
- Some tools provided such as brushes
- High pressure water faucet for some use
- Safety glasses and goggles for tool use
 - They use one of those phone pockets at schools





Analysis

Pros

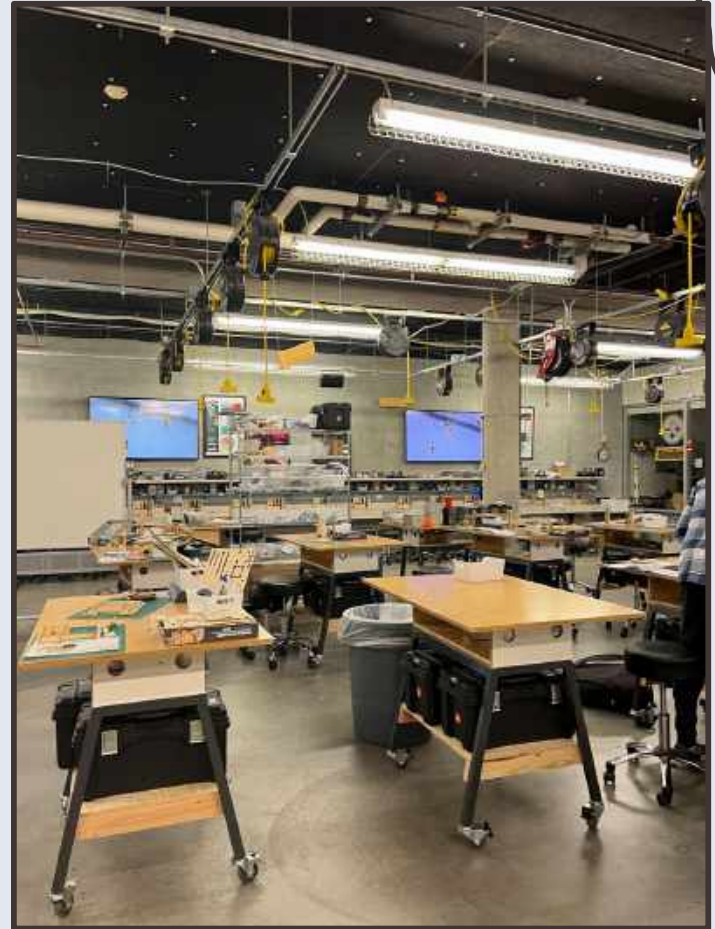
- Provide materials to create such as filaments, yarn, PVC
- Relatively simple + cheap safety glasses and goggles solution

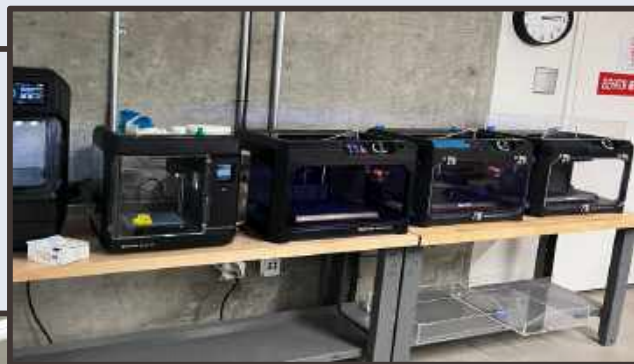
Cons

- Limited amount of tools/machines
- They don't teach anything/provide materials for tools/machines
 - E.g. you must provide your own STEP file for 3-D printing

Menlo School

- More of a lab rather than a Makerspace
- Training classes & safety quiz required
- Rolling desks/workstations
- MakerBot: Sketch (1), Replicator (3), Method (1) (3D printing)
- Epilog Laser Fusion M2 and Epilog Laser 12 (laser cutting)
- Tools: saws, hammers, screw drivers, welding equipment, electrical equipment
- Materials: wood, acrylics, cardboard, thin metal, PVC pipes, and wheels
- TVs/presentation equipment and (at least 5) desktops





Analysis

Pros

- Large space
- Many materials and machines
- Training classes and safety quiz seems to be an effective solution
- Large spaces for meetings

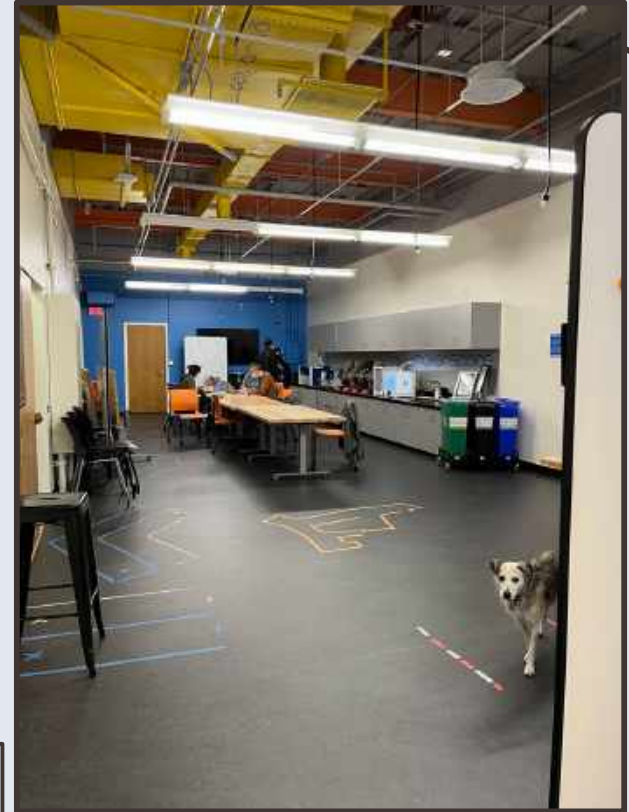
Cons

- Likely difficult to quickly step in and make something
 - Dedicate time to the classes + quiz
 - Resources locked behind time gates
- Must be a Menlo School student to use
- Probably high budget

Redwood City Public Library

- Opened makerspace earlier this year
- Popular programs: sewing and kids robotics
- Sewing machines
- Embroidery machine
- Cricut
- Root by iRobot (+ iPads)
- 4 Original Prusa i3 MK3 (3D printing)
- Ultimaker and Ultimaker Extended 2+ (3D printing)
- Epilog Fusion Maker 12 (laser cutting)
- Laptops with Tinkercad and 3D design software
- Podcasting equipment

Contact: Fiona Potter (fpotter@redwoodcity.org)





Analysis

Pros

- Lot of classes/programs
- Can walk in and make things with help relatively quickly
- Something for everyone
- Cricut and sewing machines offer a more cost effective option (also very popular)

Cons

- Many of the classes/programs are during the week
 - May not be as accessible to people with busy schedules

General Recommendations

- Common machinery for both additive and subtractive manufacturing (3D Printers and Laser Cutter)
- Wide variety of materials (PVC, wood, filaments, fabric)
- Laptops/desktops/iPads
 - Design software downloaded and free
- Whiteboards
- Safety things
 - Goggles, glasses, gloves, etc.
 - Supervision whenever open
- Programs on throughout the week (maybe more on the weekends)
- Accessibility
 - E.g. you shouldn't have to take classes to use certain things if you are proficient



Questions?

Thanks

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MPCC PROGRAMMING CONSIDERATIONS

Parks and Recreation Commission / Library Commission

January 25, 2023



RECREATION AND SPORTS



CURRENT PROGRAMS – INSTRUCTIONAL CLASSES



Year round instruction

- Youth Classes
 - Dance
 - STEM enrichment
 - Sports
- Adult Classes
 - Health/Fitness
 - Dance Groups
 - Volleyball
 - Pickleball
 - Tennis Lessons

Summer Camps

- Dance Expressions
- Gurus Education
- Brick Teck
- Code for Fun

Youth Sports Camps

- Basketball
- Football
- Hockey



CURRENT PROGRAMS – FACILITY RESERVATIONS



- Indoor and outdoor meeting/event spaces
 - 7 indoor rooms
 - 2 outdoor events spaces
- Accommodations for many types of events
 - Dinners
 - Private functions
 - Corporate events/ meetings
 - Wedding receptions/ ceremonies
- Athletic Fields
 - Soccer/Lacrosse = 4
 - Multi Use Fields = 3
 - Baseball/Softball = 3
- Gymnasium
 - 2 full length basketball courts
 - 3 volleyball courts
- Picnic areas and green spaces
 - Parties, barbecues, bounce castles
- Tennis courts
 - 13 courts throughout the city



CURRENT PROGRAMS – ATHLETIC LEAGUES



- Youth Basketball (~1400 participants)
 - Dec-March
- Youth Volleyball (~400 participants)
 - Sept-Nov
- Adult Basketball
 - Summer
 - Fall (Oct-Dec)
 - Winter/Spring (Jan-April)
- Adult Softball
 - Fall
 - Spring



POTENTIAL PROGRAMS – MPCC



Programs

- Instructional classes
- Leagues
- Drop-in play
- Fitness
- Aquatics

Programmable space

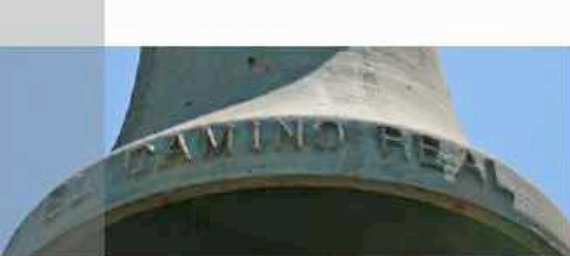
- Gymnasium
- Fitness center
- Movement studio
- Aquatics center
- Event hall / kitchen

Facility reservations

- Event hall (dividable)
- Prep kitchen
- Flex classroom
- Conference room
- Makerspace
- Gymnasium



SENIOR CENTER



CURRENT PROGRAMS – SENIOR CENTER



Menlo Park Senior Center programs provide vital and life enriching services to seniors in Menlo Park.

- Food bank
- Senior lunch program
- Companionship
- Door-to-door transportation



CURRENT PROGRAMS – SENIOR CENTER



- Arts & crafts
- Sewing
- Intro to Spanish
- Technology
- Dance
- Yoga
- Chair exercises
- Meditation
- Mind exercise
- Culture & travel
- Games
- And more..



CURRENT PROGRAMS – SENIOR CENTER



Social events that make our center a true home away from home for seniors in Menlo Park.

- Black History Month
- Thanksgiving
- Dia de Los Muertos
- Holiday Luncheon
- Chinese New Year



CURRENT PROGRAMS – SENIOR CENTER



Provide a wide range of support for seniors through collaborations with local nonprofits and businesses.

- Second Harvest Food Bank
- Peninsula Volunteers
- Foothill College





POTENTIAL PROGAMS – MPCC



Menlo Park Senior Center is preparing to offer all its current programs in the Menlo Park Community Campus when it opens.

The staff and volunteers are at the heart of the City's senior program.

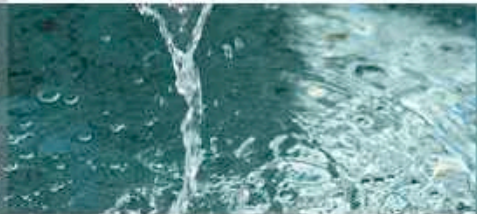
Through collective efforts, something truly magical has come to fruition: a thriving senior community.

Thank you.



The background of the slide is a photograph of a street scene. On the left, there are green plants with red flowers. In the center, a brown oval sign with the word "harvest" in white script is visible. To its right is a red circular sign with the word "TABAC" in white. Further down the street, there are more signs and a person walking. On the right side of the street, there are two red wicker chairs. The overall scene is bright and sunny.

BELLE HAVEN YOUTH CENTER - SCHOOL-AGE YOUTH DEVELOPMENT



WHAT IS YOUTH DEVELOPMENT?



As children grow and develop, they need support along the way to develop holistically in mind, body, and spirit.

- Support young people's cognitive milestones with activities that stimulate their curiosity to continue learning through STEAM Activities, games, and problem solving.
- Support their social emotional milestones by:
 - Helping them love to learn
 - Form positive peer and adult relationships
 - Engage in activities that strengthen their ability to navigate social situations.
- Support their physical growth:
 - Provide nutritious AM/PM Snacks
 - Provide for opportunities for physical activities through games and activities.



CURRENT PROGRAMS – BELLE HAVEN YOUTH CENTER



Afterschool youth development programs

- Serves Kindergarten through 5th grade
- Afterschool hours: Mon, Tues, Thurs, Fri, 2:30pm-6:00pm; Weds, 12:00pm-6:00pm
- During school breaks: Mon-Fri 8:00am-6:00pm (winter break and spring break)
- Transportation for students.

Summer youth development programs

- Camp Menlo: Serves Kindergarten through 5th grade, 8:00am-5:30pm
- Beechwood Summer Camp: Serves Beechwood Elementary School students after their school day ends, 3:00pm-5:30 pm
- Middle Camp: Serves 6th through 8th grade (located at Belle Haven Library), 9:00 AM-4:30 PM



CURRENT PROGRAMS – BELLE HAVEN YOUTH CENTER



For families:

- A safe and healthy care and learning environment so they can go to work knowing their children are learning and growing and having fun.

Youth daily activities:

- Arts and Crafts
- STEM Activities
- (Science, Technology, Engineering, and Mathematics)
- Summer reading program
- Homework assistance
- Team building challenging activities

Youth weekly activities:

- Swimming
- Water Play
- Special Guests
- Field Trips
- Cooking Projects



POTENTIAL PROGRAMS – MPCC



Belle Haven Youth Center is preparing to continue its current programs and services in the Menlo Park Community Campus when it opens.

- Afterschool youth development programs
- Summer youth development programs
- Summer of Service (Youth development program for teens)
- Escorting to classes offered in other areas of the MPCC such as dance class, swimming lessons, Spanish instruction, homework tutoring and other programs offered to school age youth.



LIBRARY



CURRENT PROGRAMS – LIBRARY



- Free and equitable access to information, resources, programs, and facilities that enable Menlo Park residents to enrich their quality of life through literacy and community connection

CURRENT PROGRAMS – LIBRARY



- Books, DVDs, CDs, magazines & newspapers
- Technology access
- eLibrary services
- Databases
- Books By Mail
- Storytimes
- English Language Conversation Club
- Book Groups
- Presenters from around the world
- And much, much more!





POTENTIAL PROGRAMS – MPCC



Belle Haven Branch Library is preparing to continue its current programs and services, and some new programs in the Menlo Park Community Campus when it opens.

- Children's room
- Homework center
- Library books and media collection tailored to Belle Haven needs
- Browsing collection – focused on neighborhood access and availability
- Separate all-ages library space
- Teen zone
- Makerspace



THANK YOU



STAFF REPORT

Parks and Recreation Commission and Library Commission

Meeting Date: 1/25/2023

Staff Report Number: PRC-2023-002

Informational Item: City Council informational report, “Menlo Park Community Campus project updates”

Recommendation

City staff recommends that the Parks and Recreation Commission and Library Commission review the January 24, 2023, City Council informational report, “Menlo Park Community Campus project updates” (Attachment A.)

Policy Issues

The Parks and Recreation Commission (PRC) and Library Commission (LC) provide advice and recommendations to the City Council related to City programs and services such as those planned for the Menlo Park Community Campus project (MPCC). City Council identified the MPCC as one of the City’s top priorities.

Public Notice

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

Attachments

- A. City Council informational report, “Menlo Park Community Campus project updates,” January 24, 2023, Agenda item H-3. Hyperlink: <https://menlopark.gov/Agendas-and-minutes#section-2>

Report prepared by:

Sean S. Reinhart, Library and Community Services Director



STAFF REPORT

City Council

Meeting Date:

1/24/2023

Staff Report Number:

23-021-CC

Informational Item:

Menlo Park Community Campus project updates

Recommendation

Staff recommends that the City Council review this report containing updates about the Menlo Park Community Campus (MPCC) project. This is an informational report and no City Council action is needed.

Policy Issues

City Council sets policy and goals and provides direction to staff regarding municipal projects and services to the Menlo Park community. City Council established the MPCC project as one of the City's top priorities.

Background

On December 16, 2019, Facebook (now Meta) submitted its proposal for exploring the funding and development of a new multigenerational center to incorporate the former Onetta Harris Community Center, Menlo Park Senior Center, Belle Haven Youth Center (child care), Belle Haven Pool and Belle Haven Branch Library.

On January 12, 2021, City Council approved the architectural control, use permit, funding and improvements agreement for the MPCC project located at 100-110 Terminal Avenue. City Council requested further review of several design elements of the proposed pool area. Those items were discussed January 26, 2021, and February 1, 2021. City Council approved the pool design elements February 1, 2021.

City Council created the MPCC subcommittee to work with City staff and the community on the MPCC project. The MPCC Subcommittee is currently comprised of Vice Mayor Taylor and City Councilmember Nash. The MPCC subcommittee convened a working group of Menlo Park residents to support and advise the subcommittee's work.

A project webpage was created (Attachment A) to make project information readily accessible to the public, including the option to subscribe (Attachment B) to receive project updates and announcements by email or text message.

In summer 2021, four City facilities located at 100-110 Terminal Avenue (Onetta Harris Community Center, Menlo Park Senior Center, Belle Haven Youth Center, and Belle Haven Pool) were demolished to make way for the MPCC project construction. The programs formerly housed in those facilities were moved to interim service locations during construction, and will move into the new MPCC facility when it is completed, along with the Belle Haven Branch Library which is currently located at 413 Ivy Drive on the Belle Haven Elementary School campus.

Construction of the MPCC project began in November 2021 and is anticipated to be completed in 2024.

Analysis

Anticipated project budget enhancement requests

Staff is preparing project budget enhancement requests for potential City Council authorization in the context of the midyear budget review. What follows are brief summary estimates of the anticipated requests. More details and supporting information for the requests will be provided as part of the midyear budget review, tentatively scheduled February 28.

- Furniture and non-fixed equipment. A new one-time budget appropriation is needed to allocate funding for the procurement of the new facility's furniture, fitness equipment, library book sorter and other non-fixed items. Preliminary estimate \$1.4 million.
- Donation acceptance. Partner nonprofit organizations Friends of Menlo Park Library and Menlo Park Library Foundation have each committed donations of \$300,000 to the City (\$600,000 total) toward the City's costs for library furniture and equipment in the MPCC. Formal acceptance of the donations is needed as well as direction for recognizing the donations.
- Interim services extension. Budget adjustments may be needed to cover the costs of extending the lease on the youth center portables and other extended duration costs due to changes in the MPCC construction schedule. Preliminary estimate \$50,000.

Project cost escalation. City staff has been advised by Meta and the general contractor, Level 10 Construction of cost escalations that likely will exceed the City's previously committed \$15.75 million financial contribution toward the project for City requested enhancements. City staff is assessing, with input from Meta and Level 10 Construction, items that are likely to necessitate a budget amendment request. A budget amendment is anticipated to be needed to increase the City's contribution to offset some of the escalated costs and allow for contingency for any additional unforeseen issues that may arise.

Project timeline

The MPCC project construction began in November 2021 and the construction work has proceeded at a brisk pace. Unprecedented supply chain issues are prevalent throughout the construction industry, and continue to impact the timely availability of critically important infrastructure, equipment and materials. There are confirmed supply chain delays with critical electrical infrastructure equipment which has shifted the MPCC project's completion timeline by several months to 2024. Because the electrical infrastructure equipment is a critical path component that must be implemented before subsequent construction phases can be completed, the project team is preparing to temporarily demobilize construction activity to save costs while awaiting the necessary infrastructure equipment. The temporary demobilization is tentatively planned to begin in March 2023, with construction resuming in November 2023. During the temporary demobilization period, the project site will be temporarily closed and secured, and no major construction activity will occur. The construction fencing will be reconfigured to maximize public access to the parking areas to the greatest extent possible. City staff and the project team will focus on other project-related activities during this period, including preparations for staffing and operating the new facility, developing policies and partnerships to support its programs and services, and developing plans for renovating the athletic field at Kelly Park, among other preparatory work.

Preliminary considerations for MPCC staffing and operations

City staff is developing preliminary considerations for staffing to support ongoing MPCC operations when the new facility opens to the public. The MPCC staffing needs are informed by multiple factors including but not limited to: input from the City Council and MPCC subcommittee and working group; the recently completed survey of community needs and desired programs; past staffing to support pre-MPCC construction and pre-pandemic operations; current staffing to support interim services that will relocate to

MPCC (senior center, youth center, library); new staffing to support desired new programs and services in the MPCC that have not been provided before such as the makerspace and teen lounge, and to support an expanded public library space that spans two floors instead of one; and to accommodate an anticipated significant increase in overall usage which is commonly experienced when new facilities open to the public.

Based on the above considerations, staff preliminarily estimates that approximately 4-5 full-time equivalent (FTE) new staff, in addition to new temporary personnel, will be needed to support the gymnasium, recreation center, makerspace, teen lounge, expanded library space, and other desired new programs when the MPCC opens in 2024. Staff is developing a detailed staffing proposal for City Council review and potential authorization in the context of the fiscal year 2023-24 budget adoption process.

In the short term, there currently exists a critical need to fill a vacant management-level position in library and community services that has been staffed on an interim basis for over a year. With every vacancy, the organization's current and future personnel needs are evaluated prior to moving forward with a recruitment. As the opening of the new MPCC approaches, preparations for the new facility opening will intensify dramatically in 2023. Continuing to staff a key management role on an interim basis will be increasingly detrimental to the City's capabilities to effectively execute on the desired goals of the MPCC project and other City priorities. Qualified, effective oversight of the new MPCC facility, a multiservice center which will include five distinct programs covering a wide range of municipal services and disciplines (library, recreation, senior center, school age child care and aquatics), will be critical to the new facility's success. Ideally, it should be put in place up to 12 months in advance of MPCC opening to allow the manager to engage meaningfully in the planning and preparations for the start of operations in the new facility. The City organization is fortunate to have several current personnel who have extensive experience working in and serving the Belle Haven neighborhood and who would be qualified and competitive in an open recruitment for such a management-level position, in addition to the qualified external applicants such a recruitment opportunity would be expected to attract. For these reasons, staff is preparing a proposed new Library and Community Services Manager classification and salary range – with no net change to the City's current total FTEs or total expenditures – for City Council review and potential authorization during the midyear budget review February 28.

Facility naming policy, process and timeline

This topic is covered in more detail in a separate item on the January 24 City Council agenda. As noted in the staff report for that item, staff seeks direction from City Council related to the policy and process for naming the MPCC facility, including:

- Proposed revisions to City Council Procedure CC-86-0001, "Naming and/or changing the name of facilities"
- Proposed process and timeline to identify naming and/or dedications for the new City facility now under construction and currently referred to by the unofficial working name, "Menlo Park Community Campus."

Pool air source heat pumps and noise ordinance variance

To meet City Council's goals of sustainable design and construction for the MPCC project, no fossil fuels will be consumed in the operation of the building. To heat the two new pools using only electricity, the project plans call for five air source heat pumps (ASHPs), which will be in operation when heating the pool. The pool is expected to be open to the public year-round, including mornings which will necessitate running the heating equipment during the early morning and/or overnight hours. Electrical heating equipment generates more ambient noise than natural gas boilers.

Extensive research was undertaken to carefully select the most efficient and capable pool heating equipment that meets the City's sustainability goals, while minimizing the amount of noise created by the

equipment. The project team worked to reduce the noise as much as possible, and studied every reasonable way to reduce it, but studies have shown that it is not possible to limit all the noise. The project team carefully evaluated several noise mitigation strategies including aftermarket attenuators (dampeners) attached to the heat pumps to lower the output, sound walls around the heat pumps, and relocating pumps to other areas of the site. For various reasons, none of these strategies were found to be technically feasible and/or effective to reduce the noise levels at nearby residential property lines. As a result, there will be times when the heat pumps are running and exceed the Menlo Park noise ordinance. The noise sometimes could be as high as 60 decibels on some nights when the equipment is running, which is allowed during the daytime per the City's noise ordinance, but is higher than the nighttime limit of 50 decibels.

For this reason, staff is preparing to seek an exception to the noise ordinance at a Planning Commission meeting tentatively February 27. The Planning Commission previously considered an exception October 3, 2022, and deferred action at that time, and requested additional background information about mitigation efforts and additional outreach in the form of door-to-door contact at residences in the vicinity of the heat pumps. Staff is planning in early February to conduct door-to-door outreach at households in the area to ensure that affected residents are aware of the potential noise impacts and the City's efforts to mitigate the impacts, and that residents are aware and have the opportunity to provide their comments, questions and concerns to the Planning Commission in advance of the February 27 meeting, as well as how to attend and/or provide public comment at the meeting.

Parking management plan update

The Complete Streets Commission (CSC) held a study session December 14, 2022, to review considerations for a parking management plan related to the MPCC parking areas. The CSC reviewed preliminary options including: time limited parking to ensure parking is available for short term visitors; designating certain parking spaces during certain times of day for different types of visitors such as seniors and Beechwood School students; potentially restricting or placing limits of overnight parking such as a pre-defined "exit" time so overnight parking is less likely to impact early morning users; the quantity and location of bicycle parking, pedestrian routes; and other factors that pertain to the management of the parking area. Key elements of the planning process include: review relevant past parking studies and data; conduct public outreach to gather community input; develop a draft plan for review by the CSC in March; then present a final draft plan to City Council review and approval tentatively in April/May 2023.

Aquatics operator selection update

The City received three proposals by the November 30 submittal deadline for the City's request for proposals (RFP) for an aquatics operator at Burgess Pool and the MPCC aquatics center. A review panel comprised of experienced aquatics managers from East Bay municipalities, City staff, and the Parks and Recreation Commission chairperson independently evaluated all three proposals, then met December 15, 2022, to jointly evaluate the proposals. Based on that review, City staff December 21, 2022, conducted follow-up interviews with two of the respondents to seek clarification to various aspects of their respective proposals, and in January conducted reference checks with municipalities where those respondents are currently operating aquatics programs. City staff is currently preparing an analysis of all proposals received and will seek City Council direction on the preferred aquatics operator and authorization to negotiate the operator agreement tentatively February 28.

Impact on City Resources

Staff estimates the value of Meta's contribution toward the MPCC project completion at approximately \$40 million. The City's share of the project construction includes commitments at both a base level and project enhancements totaling approximately \$15.75 million from various funding sources authorized by the City

Council project approvals January 12, 2021 and February 1, 2021. Staff is preparing project budget enhancement requests for potential City Council authorization in the context of the midyear budget review. Summary estimates of the anticipated requests are in the Analysis section of this report. More details and supporting information for the requests will be provided during the midyear budget review, tentatively scheduled February 28.

The ongoing cost impacts of operating the new center will be established over the next several months as part of the MPCC operational planning process. As part of the new center opening, it is anticipated that existing services that are currently housed in interim locations will be relocated to the new center; some services that were suspended or reduced during the MPCC construction and/or due to pandemic impacts would likely be restored to pre-construction/pre-pandemic levels; and some service level enhancements could be necessary or desired in order to operate the center in the manner and capacity envisioned by the City Council and the community. The intent is to engage the community over the next several months through the MPCC operational planning process to identify what is desired regarding the center's programs and operations, which can then inform projected operating costs for the City Council to make budgeting decisions for fiscal year 2023-24.

Environmental Review

On January 12, 2021, the City Council found the MPCC project categorically exempt pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15302 Replacement of Existing Facilities. The project has substantially the same purpose and capacity as the existing facilities, and this exemption allows for reasonable increases in square footage to accommodate replacement facilities. On January 21, 2021, staff filed a notice of exemption with the San Mateo County Clerk.

Public Notice

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

Attachments

- A. Hyperlink – Project page: menlopark.gov/communitycampus
- B. Hyperlink – Subscription page: menlopark.gov/subscribe

Report prepared by:

Sean S. Reinhart, Library and Community Services Director