



REGULAR MEETING MINUTES

Date: 8/17/2026
Time: 6:30 p.m.
Location: Teleconference and
Arrillaga Family Recreation Center
700 Alma St., Menlo Park, CA 94025

A. Call To Order

Chair Westcott called the meeting to order at 6:37 p.m.

B. Roll Call

Present: Abdulla, Crockett, Orton, Shafer, Sisbot (arrived at 6:44 p.m.), Westcott, Yule
Absent: None
Staff: Library and Community Services (LCS) Director Nick Szegda, LCS Supervisor Rose Waldman, Management Analyst Ashley Dixon

C. Public Comment

None.

D. Regular Business

- D1. Approve the minutes from the July 20, 2026 Library Commission meeting (Attachment)

ACTION: Motion and second (Orton/ Shafer), to approve the minutes from the July 20, 2026 meeting, passed 6-0-1 (Sisbot absent).

- D2. Recommend Library Commission 2026-27 work plan (Staff Report LC-2026-034)

The Commission discussed edits to the 2026-27 work plan.

ACTION: Motion and second (Orton/ Crockett), to recommend Library Commission 2026-27 work plan, passed unanimously.

- D3. Report out from Ad hoc subcommittee on District 1 library outreach (Staff Report LC-2026-035)

The subcommittee provided an update for an upcoming report.

The Commission discussed returning the item to a future meeting.

E. Informational Items

- E1. Library and Community Services Department updates and statistics (Staff Report LC-2026-036)

The Commission received clarification on the vehicle license fee funding shortfall.

- E2. Work plan milestones and deliverables calendar (Staff Report LC-2026-037)

Management Analyst Dixon introduced the item.

The Commission discussed adding a “persons responsible” column and to work on the calendar after approval of the 2026-27 work plan.

E3. Tentative agenda calendar (Attachment)

F. Commission Reports

F1. Individual Commissioner reports

None.

G. Adjournment

Chair Westcott adjourned the meeting at 7:14 p.m.

Management Analyst Ashley Dixon