



REGULAR MEETING MINUTES

Date: 7/20/2026
Time: 6:30 p.m.
Location: Teleconference and
Arrillaga Family Recreation Center
700 Alma St., Menlo Park, CA 94025

A. Call To Order

Chair Westcott called the meeting to order at 6:35 p.m.

B. Roll Call

Present: Abdulla, Crockett, Orton, Sisbot, Westcott, Yule
Absent: Shafer
Staff: Library and Community Services (LCS) Director Nick Szegda, LCS Supervisor Rose Waldman, Management Analyst Ashley Dixon

C. Public Comment

None.

D. Regular Business

D1. Approve the minutes from the June 15, 2026 Library Commission meeting (Attachment)

ACTION: Motion and second (Sisbot/ Orton), to approve the minutes from the June 15, 2026 meeting, passed 6-0-1, (Shafer absent).

D2. Recommend report out on 2025-26 Library Commission work plan (Staff Report LC-2026-029)

The Commission discussed edits and photos.

ACTION: Motion and second (Westcott/ Yule), to recommend the report out on 2025-26 Library Commission work plan with Chair Westcott having approval of the final draft, passed 6-0-1, (Shafer absent).

D3. Recommend Library Commission 2026-27 work plan (Staff Report LC-2026-030)

The Commission discussed edits to the work plan and will review an updated draft at their August meeting.

D4. Report out from Ad hoc subcommittee on District 1 library outreach (Staff Report LC-2026-031)

The subcommittee reported out on collaboration and event support with Friends of the Menlo Park Library, the library website, Belle Haven Library and program signage.

E. Informational Items

- E1. Update on City of Menlo Park fiscal year 2026-27 adopted budget (Staff Report LC-2026-032)

Director Szegda introduced the item.

The Commission received clarification on the adopted budget.

- E2. Library and Community Services Department updates and statistics (Staff Report LC-2026-033)

- E3. Tentative agenda calendar (Attachment)

The Commission discussed a calendar to track progress on its work plan items.

F. Commission Reports

- F1. Individual Commissioner reports

Commissioner Crockett reported out on Friends of the Menlo Park Library volunteers.

Commissioner Orton reported out on Library Foundation recruitment.

Commissioner Abdulla reported out on the Library Adventure event.

G. Adjournment

Chair Westcott adjourned the meeting at 8:07 p.m.

Management Analyst Ashley Dixon