



## REGULAR MEETING MINUTES

**Date:** 3/16/2026  
**Time:** 6:30 p.m.  
**Locations:** Teleconference and  
Arrillaga Family Recreation Center  
700 Alma St., Menlo Park, CA 94025

### A. Call To Order

Chair Orton called the meeting to order at 6:35 p.m.

### B. Roll Call

Present: Abdulla, Crockett, Orton, Shafer, Sisbot, Westcott, Yule  
Absent: None  
Staff: Assistant Library and Community Services (LCS) Director Nick Szegda

### C. Public Comment

None.

### D. Regular Business

- D1. Approve the minutes from the February 23, 2026 Library Commission meeting (Attachment)

The Commission discussed edits to the minutes.

**ACTION:** Motion and second (Yule/ Crockett), to approve the minutes from the February 23, 2026 meeting with updates to item D1., passed unanimously.

- D2. Ad hoc subcommittee on the “Library of the Future” report out (Staff Report LC-2026-009)

Vice Chair Westcott introduced the item.

**ACTION:** None.

- D3. Ad hoc subcommittee on District 1 library outreach report out (Staff Report LC-2026-010)

Commissioner Yule introduced the item.

**ACTION:** None.

### E. Informational Items

- E1. Library and Community Services Department financial overview – Library (Staff Report LC-2026-011).

Assistant Director Szegda introduced the item.

E2. Department statistics and updates (Staff Report LC-2026-012)

E3. City of Menlo Park fiscal year 2026-27 budget process and timeline (Staff Report LC-2026-013)

Assistant Director Szegda introduced the item.

E4. Tentative agenda calendar (Attachment)

The Commission added the following items to the calendar:

- March/April – presentation on library budget
- March – update on work plan item #5 – programs and services at Belle Haven Library
- Unscheduled – Commission review of strategic plan update

## **F. Commission Reports**

F1. Individual Commissioner reports

Commissioner Crockett reported on the recent City Council study session on the use of the Gatehouse by the Junior League and potential Friends of the Library use.

Commissioner Yule reported on the restoration of federal funds for libraries.

## **G. Adjournment**

Chair Orton adjourned the meeting at 8:00 p.m.

Nick Szegda, Library and Community Services Director