



SPECIAL MEETING MINUTES

Date: 11/13/2023
Time: 6:30 p.m.
Locations: Teleconference and
Menlo Park Library
800 Alma St., Menlo Park, CA 94025

A. Call To Order

Chair Velagapudi called the meeting to order at 6:35 p.m.

B. Roll Call

Present: Cohen (arrived 6:40 p.m.), Hadrovic, Orton (remote – AB 2449 Just Cause), Singh, Velagapudi, Wise
Absent: Chen Rekhi
Staff: Assistant Library and Community Services Director Nick Szegda, Librarian II Nora Mercer

C. Presentations

C1. Summer reading program

Assistant Director Szegda made the presentation (Attachment).

C2. New library collections

Librarian II Mercer made the presentation (Attachment).

D. Regular Business

D1. Approve minutes from the August 21, 2023 meeting, and the September 18, 2023 joint meeting with the Parks and Recreation Commission (Attachment)

ACTION: Motion and second (Hadrovic/ Wise), to approve the minutes from the August 21, 2023 meeting and the September 18, 2023 joint meeting with the Parks and Recreation Commission, passed 6-0-1 (Chen Rekhi absent).

D2. Review and recommend a local author collection policy (Staff Report LC-2023-021)

ACTION: Motion and second (Cohen/ Hadrovic), to recommend the local author collection policy, passed 6-0-1 (Chen Rekhi absent).

E. Informational Items

E1. Library and Community Services department updates (Staff Report LC-2023-022)

Assistant Director Szegda introduced the item.

The Commission suggested that the department show year-over-year or trending statistics, cost of events, attendance percentages based on demographic groups, and statistics of comparable libraries.

E2. Library Commission tentative agenda calendar (Attachment)

The Commission received clarification on possible date changes to the January and February 2024 Commission meetings.

ACTION: By acclamation, the following changes were made to the Library Commission's agenda calendar:

- December: Add Menlo Park Historical Association presentation
- December: Add discussion of continuing a Library Commission representative on the Library Foundation board

F. Commissioner Reports

F1. Individual Commissioner reports

None.

G. Adjournment

Chair Velagapudi adjourned the meeting at 8:05 p.m.

Nick Szegda, Library and Community Services Assistant Director



NEW COLLECTIONS AT THE LIBRARY!

Video Games & Local Authors

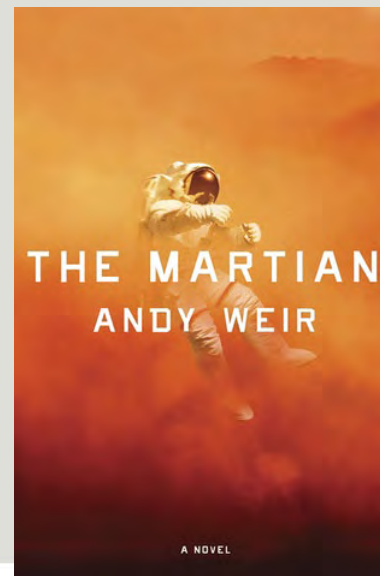
VIDEO GAME COLLECTION

- 52 Titles Currently Available
 - 14 Titles not held by other PLS libraries
 - Pokemon, Legend of Zelda, Mario, Sonic, Madden NFL
- Rated E (Everyone) and T (Teen)
- 3 Consoles
 - Xbox Series X
 - PlayStation 5
 - Nintendo Switch

VIDEO GAME COLLECTION

- 3 Week Checkout, no renewals
- 205 Total Checkouts
 - 2.5 checkouts/item average
 - As of 11/5
- ~50% of collection is Quick Picks
 - Recently changed QP to 3 week checkout following patron feedback
 - QP items do not allow holds

- Coming Soon!
- Foster relationship between library & local authors





THANK YOU

SUMMER READING 2023

Program Overview

PROGRAM COMPONENTS

- Service to city-run child development programs
- Service to the public
- Events





CITY PRESCHOOLS AND SUMMER CAMPS

PRESCHOOL AND SUMMER CAMP VISITS

- Weekly storytimes for preschool classes at Belle Haven Child Development Center and Menlo Children's Center
- Visits to Camp Menlo and Menlo Mania, alternating with weeks where they visited the libraries
 - Storytime for children in grades K-2
 - Literacy games and activities for grades 3-5
- Prize books at the start and end of each session
- Color-in paper reading logs for preschoolers, and sticker badge books for school-age children

BY THE NUMBERS

- 13 library staff doing storytimes and Big Kid Activities
- 4 storytime visits per week
- ~55 staff hours spent with summer camps/preschools over the summer session
- 567 free books given to preschool and summer camp enrollees



PUBLIC PROGRAM

SUMMER READING GAME

- Registration and participation tracking through the Beanstack website/app
- Book Bingo cards (online or on paper) in place of traditional reading logs
- Prizes!
 - Free book for signing up
 - Free book and raffle ticket for completing Bingo
 - Raffle tickets put towards 1 of 12 themed prize baskets
- Events for all ages

SUMMER EVENT HIGHLIGHTS

- Biweekly outdoor events in place of Thursday morning storytimes
 - Summer Puppetry Festival, animal visits, and musical guests
- Summer Reading Kickoff Party
 - Ice cream, crafts, summer reading signups and books
- Library Adventure
 - Costumed scavenger hunts for all age groups at Main Library
- Summer Reading Finale Party
 - Pizza, carnival games, onsite raffles and books



BY THE NUMBERS

- ~450 adult and teen books
- ~1,300 children's books
- Over 1/3 played to completion
- Outdoor family events drew an average 180 attendees per event
- Kickoff and Finale parties drew ~250 attendees across both libraries
- Library Adventure drew 200+



BEANSTATS

- Belle Haven participation: 81 (6.57% of total, increased from 5% in previous years)

	2021	2022	2023
Enrollment	477	1,022	1,233
Participation	287	493	444
Completion	116	328	397
Rate of Completion	24%	32%	32%

BEANSTATS BY AGE GROUP

- School aged children are the majority, followed by adults

	Enrolled	Completed	% of Total enrollment
Children 0-5	291	91	23.6%
Children 6-11	484	177	39.3%
Teens 12-17	110	36	8.9%
Adults 18+	349	93	28.3%



QUESTIONS?



THANK YOU