



## REGULAR MEETING MINUTES

**Date:** 6/4/2025  
**Time:** 6:30 p.m.  
**Location:** Teleconference and  
Arrillaga Recreation Center, Oak Room  
700 Alma St., Menlo Park, CA 94025

### A. Call To Order

Chair Switzer called the meeting to order at 6:30 p.m.

### B. Roll Call

**Present:** Beeli, Dumont, Kranen, Oursler, Switzer, Wong  
**Absent:** None  
**Staff:** Housing Manager Tim Wong, Management Analyst I Arianna Milton

### C. Public Comment

- Julianne spoke in support of affordable housing and making housing affordable for teachers, workers and families.

### D. Regular Business

D1. Approve the Housing Commission meeting minutes for May 7, 2025

The Commission directed an update to the minutes, to include Commissioner Wong's name to agenda item D1.

**ACTION:** Motion and second (Oursler/ Wong), to approve the Housing Commission meeting minutes for May 7, 2025 with an update to item D1, passed 6-0.

D2. Establish an ad hoc committee for Community Engagement

Management Analyst Arianna Milton made the presentation (Attachment).

The Commission received clarification on past community events, how the annual work plan is created and the extent of the ad hoc committee role in event organization.

**ACTION:** Motion and second (Wong/ Beeli), to establish a Housing Commission Community Engagement ad hoc committee, adopt the purpose statement for the Housing Commission committee and select Chair Switzer, Commissioner Dumont and Commissioner Kranen to the Housing Commission Community Outreach ad hoc committee, passed unanimously.

### E. Reports and Announcements

E1. Commissioner updates

All commissioners introduced themselves to Commissioner Dumont.

**E2. Future agenda items**

The Commission discussed learning more about the job-to-housing unit ratio in the City of Menlo Park.

**D3. Staff updates and announcements**

Staff reported out on a city attorney's office presentation at the July Commission meeting, the Commission's annual work plan discussion in August and future one-on-one introductory meetings commissioners.

Staff provided updates on the June 12 advisory body training and appreciation event.

The Commission discussed the cancelation of the July 2 Commission meeting and the addition of a special July 10 meeting.

**E. Adjournment**

Chair Switzer adjourned the meeting at 7:33 p.m.

Management Analyst I Arianna Milton