



## REGULAR MEETING AGENDA

**Date:** 5/20/2026  
**Time:** 6:00 p.m.  
**Locations:** [Zoom.us/join](https://zoom.us/join) – ID# 879 3070 9093 and  
City Hall Downtown Conference Room, 1<sup>st</sup> Floor  
701 Laurel St., Menlo Park, CA 94025

Members of the public can listen to the meeting and participate using the following methods.

### How to participate in the meeting

- Access the meeting, in-person, at the Downtown Conference Room
- Access the meeting real-time online at:  
[Zoom.us/join](https://zoom.us/join) – Meeting ID 879 3070 9093
- Access the meeting real-time via telephone at:  
(669) 900-6833  
Meeting ID 879 3070 9093  
Press \*9 to raise hand to speak

Subject to Change: The format of this meeting may be altered or the meeting may be cancelled. You may check on the status of the meeting by visiting the city website [www.menlopark.gov](http://www.menlopark.gov). The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information ([www.menlopark.gov/agendas](http://www.menlopark.gov/agendas)).

### A. Call To Order

### B. Roll Call

### C. Public Comment

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda. Each speaker may address the Commission once under Public Comment for a limit of three minutes. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

### D. Regular Business

- D1. Welcome new commissioner Brittany Goodwin
- D2. Approve the March 18, 2026, and April 15, 2026, Environmental Quality Commission meeting minutes ([Attachment](#))
- D3. Stanford Sustainable Cities project update
- D4. Building Emissions Saving Ordinance (BESO) and Building Performance Standards (BPS) ad hoc subcommittee report out ([Attachment](#))

D5. Select Chair and Vice Chair

- D6. Discuss Environmental Quality Commission annual report out to City Council and form subcommittee to develop work plan ([Attachment](#))

**E. Reports and Announcements**

- E1. Reports and announcements from staff and Commissioners

**F. Informational Items**

- F1. 2025-26 Environmental Quality Commission work plan ([Attachment](#))

**G. Adjournment**

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at [jaherren@menlopark.gov](mailto:jaherren@menlopark.gov). Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [www.menlopark.gov/agendas](http://www.menlopark.gov/agendas) and can receive email notification of agenda and staff report postings by subscribing at [www.menlopark.gov/subscribe](http://www.menlopark.gov/subscribe). Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 5/14/2026)

# Environmental Quality Commission



## REGULAR MEETING MINUTES – DRAFT

**Date:** 3/18/2026  
**Time:** 6:00 p.m.  
**Location:** Teleconference and  
 City Hall Downtown Conference Room, 1st Floor  
 701 Laurel St., Menlo Park, CA 94025

### A. Call To Order

Chair McKenna called the meeting to order at 6:01 p.m.

### B. Roll Call

Present: Angiel, Hedley, Hernandez, Hill, Kissel, McKenna, Meyer  
 Absent: None  
 Staff: Sustainability Manager Rachael Londer, Management Analyst II Ori Paz

### C. Public Comment

None.

### D. Regular Business

D1. Approve the February 26, 2026, Environmental Quality Commission meeting minutes (Attachment)

**ACTION:** Motion and second (Hedley/ Kissel), to approve the February 26, 2026 Environmental Quality Commission meeting minutes, passed unanimously.

D2. Presentation from community engagement ad hoc subcommittee (Attachment)

Chair McKenna and Commissioners Kissel and Meyer made a presentation (Attachment).

The Commission received clarification on the proposed objectives of the Community Climate Ambassador Team (CCAT).

- Jocelyn Anaya Galvan spoke in support of community stakeholder engagement, loss-avoidance framing for messaging and Menlo Spark’s continued commitment to supporting community engagement efforts.

The Commission discussed options for the initial steps and responsibilities for the establishment of the CCAT, organizing kickoff meetings, identifying stakeholder groups, outreach, partnering with local organizations, potential challenges based on past engagement efforts and potential for a new subcommittee to develop a recommendation for City Council.

D3. Zero Emissions Landscaping Equipment (ZELE) ordinance implementation update (Attachment)

Sustainability Manager Londer made the presentation (Attachment).

The Commission discussed the third phase of the ZELE voucher and options for early engagement and development of a voucher for lawn mowers.

**E. Reports and Announcements**

E1. Reports and announcements from staff and Commissioners

Sustainability Manager Rachael Londer reported out on the Bay Area Regional Energy Network (BayREN) permit simplification effort for heat pump water heaters, community funding program applications due March 5, BayREN workshop March 18, City Council priority setting workshop March 21, Efficiency And Sustainable Energy (EASE) Home Program, advisory body recruitment, Love our Earth Festival April 25, recognition by Peninsula Clean Energy (PCE) and Sustainable San Mateo County for amendments to the building code.

Management Analyst II Ori Paz reported out on the PCE GovPV solar.

Commissioner Kissel reported on the La Entrada survey closing March 31.

**F. Informational items**

F1. 2025-26 Environmental Quality Commission work plan (Attachment)

**G. Adjournment**

Chair McKenna adjourned the meeting at 7:25 p.m.

Management Analyst II Ori Paz



## REGULAR MEETING MINUTES – DRAFT

**Date:** 4/15/2026  
**Time:** 6:00 p.m.  
**Location:** Teleconference and  
City Hall Downtown Conference Room, 1st Floor  
701 Laurel St., Menlo Park, CA 94025

### A. Call To Order

Chair McKenna called the meeting to order at 6:01 p.m.

### B. Roll Call

**Present:** Angiel, Hedley, Hernandez, Hill, Kissel (Remote – Brown Act), McKenna  
**Absent:** Meyer  
**Staff:** Sustainability Manager Rachael Londer, Management Analyst II Liz Tapia

### C. Public Comment

- Brian Schmidt spoke on concerns related to Peninsula Clean Energy (PCE) and Silicon Valley Clean Energy meetings and Association for Energy Affordability (AEA) electrification programs.

### D. Regular Business

#### D1. Recognize outgoing Commissioners

Chair McKenna introduced the item.

The Commission discussed their appreciation for the outgoing commissioners work throughout their time on the Environmental Quality Commission.

#### D2. Approve the March 18, 2026, Environmental Quality Commission meeting minutes (Attachment)

**ACTION:** The action on this item is invalid, and the item is continued to the next meeting.

#### D3. Update on Local Hazard Mitigation Plan (Attachment)

Emergency Preparedness Coordinator Brandon Bond made the presentation (Attachment)

The Commission received clarification on hazards in the Local Hazard Mitigation Plan (LHMP), Federal Emergency Management Agency (FEMA) funding, plan approval, public outreach, current plan expiration and timeline.

- Brian Schmidt spoke in support of adding wildfire smoke, reducing greenhouse gas emissions and resiliency to the LHMP.

The Commission discussed wildfire smoke response, outreach and engagement, resilience and

recovery, incorporating LHMP into the Urban Forest Management Plan, creating an adaptation subcommittee and community engagement.

## **E. Reports and Announcements**

### **E1. Reports and announcements from staff and Commissioners**

Sustainability Manager Rachael Londer reported out on the Mayor's tree planting April 23, PCE community feedback forum May 4, Housing Resource Fair May 16 and City facility solar installations completed in April and community celebration of project at Menlo Park Library June 1.

Management Analyst II Liz Tapia reported out on the Love Our Earth Festival April 25 and the electric vehicle and e-bike voucher program launching.

Commissioner Hernandez reported out on five electric vehicle (EV) chargers at Kelly Park and solar panels.

- Brian Schmidt reported out on the Love Our Earth Festival and emissions saved with solar panels.

## **F. Informational items**

### **F1. 2025-26 Environmental Quality Commission work plan (Attachment)**

## **G. Adjournment**

Chair McKenna adjourned the meeting at 6:59 p.m.

Management Analyst II Liz Tapia

# BESO and BPS ad hoc subcommittee report

---

Commissioner Angiel, Commissioner Hill, Chair McKenna

May 20, 2026

# Agenda

---

1. Subcommittee scope
2. Context
3. BESO (Building Emissions Saving Ordinance)
4. Regional BPS (Building Performance Standards)
5. Other considerations
6. Possible recommendations
7. EQC discussion and recommendation(s)

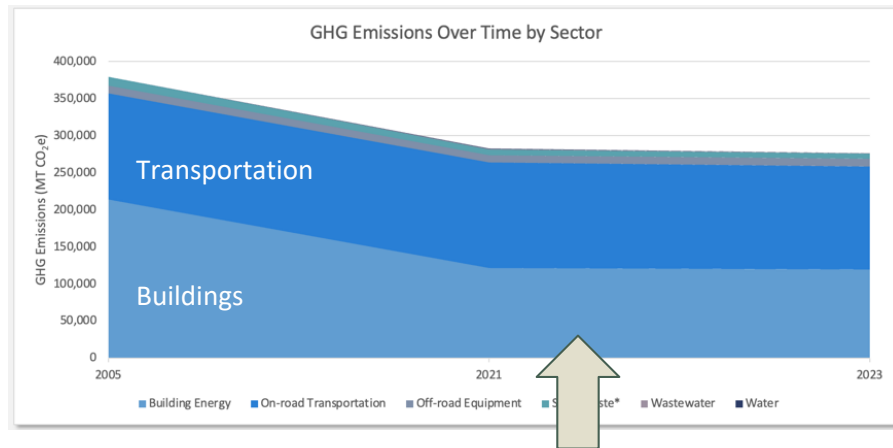
# Subcommittee Scope

---

Research adoption of Building Emissions Saving Ordinance (similar to Berkeley) and how the City can collaborate with state and regional partners to study, adopt, implement, and enforce a Building Performance Standard

# Context: Menlo Park 2030 net zero goal

Menlo Park Carbon Emissions 2005-2023



**Menlo Park building emissions are a carbon reduction opportunity**

- City could use regulation to reduce building emissions
- **Small Residential (1-4 Units)**
  - BESO: When sold, upgrade/electrify
  - eg Berkeley
- **Commercial & Large Multifamily**
  - BPS: Benchmark then improve
  - eg Brisbane, Boulder, California
  - State - Buildings 50K+ SF
  - Local / Regional - Buildings X+ SF (TBD)

# Context: CAP & past EQC discussion

---

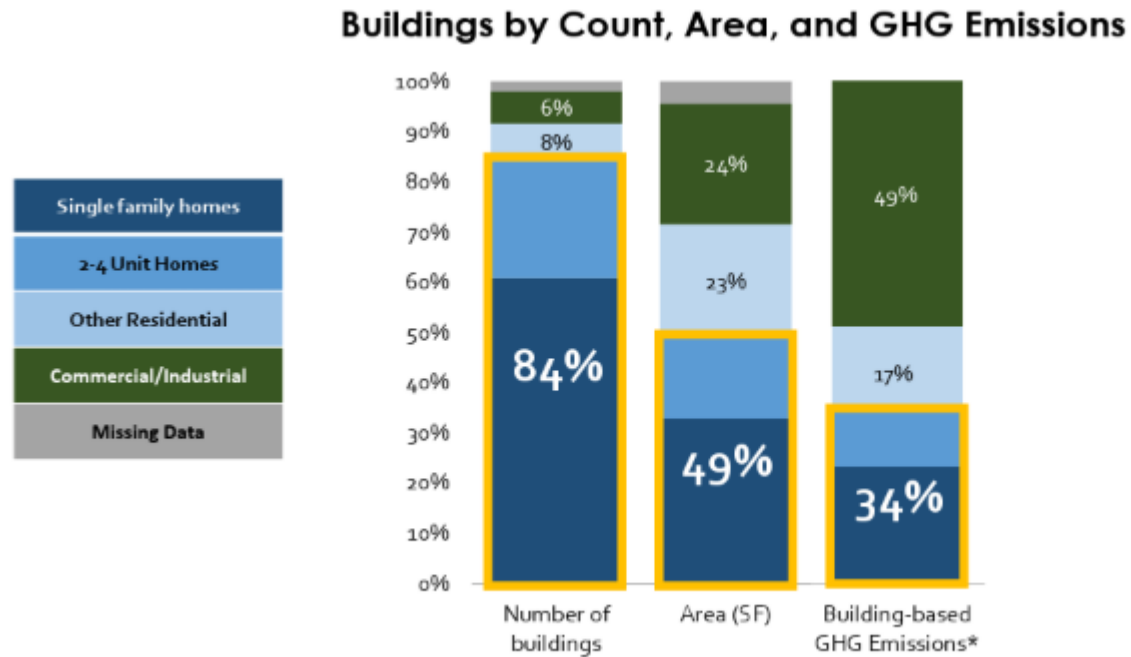
- CAP Strategy #1 - Explore policy/program options to electrify 95% of existing buildings by 2030
  - Reach codes, BESO, BPS, Home Upgrade, etc.
- AC2HP (replacement), Flexpath (renovation), BESO (sale)
- BPS fills gaps (building size, type)
  - September 18, 2024 - presentation by James Burton from the Institute for Market Transformation (IMT) on BPS
    - ECQ discussed proposing BPS goals to City Council, benchmarking and public outreach

# BESO - Berkeley

---

- Covered Buildings - Residential (1-4 units)
- Effective January 1, 2026, upgrade requirements coupled w/existing time of sale energy disclosure requirements
  - Improve indoor air quality, comfort, health & safety
  - Help homeowners prepare for Air District appliance rules
    - Install zero NOx heat pump(s) or electric-readiness

# BESO - Berkeley: Building Emissions



\*Based on the 2020 GHG inventory

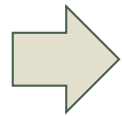
# BESO - Berkeley: History

---

- First adopted in 2015 (following previous similar energy efficiency measures as far back as 1987)
  - Required energy/electrification assessment prior to listing single-family home for sale
    - Home Energy Score (HES) - BayREN
  - Referred owners to local incentive programs for voluntary upgrades
- Beginning in 2026
  - Seller completes HES prior to listing
  - Seller completes upgrades w/in 5 yrs prior to sale OR
  - Buyer completes upgrades w/in 2 yrs of sale (using escrow \$)

# BESO - Berkeley: Compliance

- List of possible upgrades w/corresponding credit value
- Heat pumps, energy efficiency, electric readiness
- Six credits needed



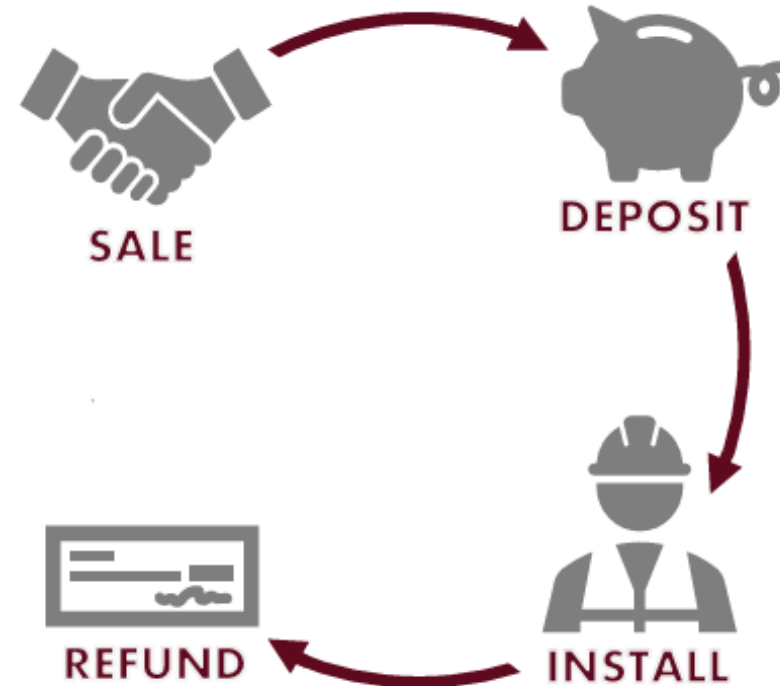
Measure	Credits*
Heat Pump Water Heater	6
Heat Pump HVAC	6
Knob + Tube Replacement	6
Smart Service Panel	6
Electrical Service Panel Upgrade	6
Solar PV	3
Battery Energy Storage System	3
EV Charger	2
Electric or Induction Range	2
Greywater System	1

Measure	Credits*
Window Replacements	2 or 4
Wall Insulation	2 or 4
Attic Insulation	2
High Home Energy Score	2
HVAC Duct Improvements	2
Whole-house Fan	2
Electric Clothes Dryer	1 or 2
Prewiring & 240v receptacles	1 or 2
Floor/Crawlspace Insulation	1
Air Sealing	1

# BESO Berkeley: Escrow Deposit

---

- \$5,000 deposit sent from escrow to City split between buyer and seller
- Buyer has up to 2 years to complete upgrades, additional extensions may be granted
- Refunded once property is compliant
  - Ability to refund early if work is underway
- Forfeited escrow deposits will be used for low-income electrification programs



# BESO - Berkeley: Phases

---

- **Phase I (January 1, 2026):**
  - Single-family & Duplexes



- **Phase II (January 1, 2028):**
  - 3-4 Unit Residential Buildings



# BESO - Berkeley: Additional Info/Progress

---

- Exemptions/support
  - ADUs & condos
  - Income qualified **First Time Home Buyers**
  - **All-electric homes** w/capped gas
  - Refinances, partial & inheritance transfers
  - **Hardship** extensions & deferrals
- Progress since January 2026
  - 53 escrow deposits / 45 certificates of compliance issued
    - 14 complied in 2026 (9 heat pumps) / 31 complied prior (16 heat pumps)

# BESO - Alternate Approach

- Title co. deposits \$6K of sale price into city escrow account (reduces capital gains tax - \$900)
- Buyer has three years to perform upgrades and receive rebates
- Unused \$ transferred into city-run low-income electrification fund

Measures Supported	Refund	Measures Supported	Refund
Heat Pump Water Heater	3,000	Circuit Splitter or Circuit Pauser	500
Heat Pump HVAC	6,000	Solar PV + Storage. ( \$0 w/o storage)	3,000
Induction Range	1,000	Window Replacements ( per window )	500
Combo All-in-one 120V W/D	1,000	Attic Insulation	2,000
EV Charger	1,000	Wall Insulation	3,000
Bi-Directional EV Charger	3,000	Floor Insulation	1,000
Prewiring per 240v Receptacle or Branch	500	Duct Sealing & Replacement	2,000
Smart Panel	2,000	Air Sealing	2,000
Small Panel (<90A) upsizing to <130A	3,000	Power Efficient Electrification Plan	500

# BESO - Menlo Park

---

- Would compliment City's building code (i.e. time of replacement/renovation)
- Likely requires less than 1 FTE to administer
- Berkeley recommends starting with assessment & disclosure - add upgrade requirement a few years later
- Being considered in jurisdictions in other locations (WA, CO, Canada, SF)
  - Berkeley presented to USDN (Urban Sustainability Directors Network) & CCEC (Climate Change & Energy Collaborative) Forum

# Regional BPS - What is BPS?

---

- A BPS policy is a set of standards designed to reduce carbon emissions in larger commercial & multifamily buildings (typ. 10K+ SF) by improving energy, gas and water use, and peak demand. These standards become stricter over time, driving continuous, long-term improvement in the building stock, and complementing building energy codes
- State currently requires benchmarking for 50K+ SF buildings (not incl. science, mfg, ind.)
  - Benchmarking can be step one of a BPS

# Regional BPS - Why local/regional?

---

- SB48 - state BPS strategy requirement (2026?)
  - Policy adoption / implementation dates unknown
  - Likely mirror 50K+ SF benchmarking req'ts, 17 res units
- Local/regional - speed/size/type
- Regional
  - Share resources & lower adoption/implementation/enforcement burdens on individual local jurisdictions

# Regional BPS - Possible Resources

---

- [Peninsula Clean Energy](#) - exploring BPS concept
- San Mateo County - technical assistance & workshops ([RICAPS](#))
- [USGBC-CA](#)
  - [California Building Performance Hub](#)
  - [Model BPS policy guidance](#) & model ordinance (pending)
  - [Peer Learning Collaborative](#)
- [Brisbane Building Efficiency Program](#) (benchmarking)
  - [The Energy Coalition](#)
    - [Benchmarking & Decarbonization Policy Crossroads](#) - Brisbane blog post
- City of Boulder - [Building Performance Ordinance](#) (possible simpler approach)
- [California Energy Codes & Standards](#)
  - [Cost-Effectiveness Explorer](#)
- Touchstone

# Regional BPS - Actions for Menlo Park

---

- Participate in RICAPS workshops on BPS
- Work with Peninsula Clean Energy (PCE)
- Actively engage with CalBPS PLC (USGBC-CA)
  - Encourage County, PCE, and other jurisdictions to engage
- Follow Brisbane's lead & develop "first-step" benchmarking policy with required actions ([Beyond Requirements](#))

# Other considerations

---

- Outreach / timeline concepts for BESO & BPS
  - Multiple stakeholder workshops (hybrid: in-person & virtual)
    - City staff to outline goals, framework, timeline
    - Stakeholders provide input
    - City staff makes study session presentation(s) to City Council
    - Followed by first / second readings and adoption
  - BESO Model
    - Policy development stage (1-2 years)
      - Targeted engagement (wide range of stakeholders) - gather input, identify concerns, & refine policy framework
        - Real estate community, neighborhood associations, city groups and commissions, City Council, other community organizations
    - Post adoption / pre-implementation (3-6 months)
      - Resource webpage for realtors, title companies, homeowners
      - Presentations to real estate agents & title company staff
        - Questions answered & experiences shared to strengthen implementation

# Possible recommendations

---

- Seek City Council direction for staff to evaluate BESO feasibility in Menlo Park
- Seek City Council direction for staff to advance the regional BPS actions noted on the earlier slide
  - Include BPS and BESO in work plan to form a new subcommittee to monitor BPS resources and update EQC and staff in six months (e.g. Nov/Dec 2026)

# EQC discussion and recommendation(s)

---

- BESO
- Regional BPS



# EQC annual report out to City Council and work plan

Rachael Londer, Sustainability Manager

# Recommendation

- Staff recommends that the Environmental Quality Commission (EQC):
  1. Select a presenter for the EQC annual report out to the City Council; and
  2. Establish a subcommittee to develop the EQC's annual work plan

# Background on the annual commission report out

---

- Each commission will have a representative make a presentation to the City Council by the end of August
- This presentation is near the beginning of the meeting
- At this time, commissions can present recommendations or status reports and request direction and support from City Council
- This annual report out can include:
  - What has been done in the past year
  - Upcoming plans
  - Specific discussion items that the representative of the advisory body would like to relay to City council

## Section of a presenter

- The EQC is scheduled to deliver the report out to City Council during their Aug. 26 meeting
- The report out at City Council typically includes a 5-minute presentation and 10-minutes of discussion
- Presenter is responsible for developing slides
- Staff will provide support including template slides used for previous years' presentations
- Presenter can be the Chair, Vice Chair or any commissioner

# EQC annual work plan development

- Work plan to be developed by EQC Commissioners in coordination with staff liaison and needs to be approved by EQC during or before the Aug. 19 EQC meeting.
- The work plan includes:
  - Annual goals
  - Topics and presenters for EQC meetings
  - EQC role
  - List of active ad hoc subcommittees
  - Regular annual items (election of chair/vice chair, city arborist report, presentation to City Council, ZELE report out, etc.)

# EQC annual work plan development

- City Council to approve EQC's annual work plan during the September 8 City Council meeting

## **Environmental Quality Commission work plan**

City Manager's Office  
701 Laurel St., Menlo Park CA 94025  
Approved



### **Work plan goals**

1. Provide feedback to staff and advise the City Council on 2025-2030 scope of work implementation for Climate Action Plan (CAP) strategies No. 1 through No. 6
2. Ensure that our most vulnerable communities have a voice in policies and programs to protect their communities from environmental impacts.
3. Leverage best practices to advise/recommend on the preservation of heritage trees, city trees and expansion of the urban canopy; and make determinations on appeals of heritage tree removal permits.
4. Support sustainability initiatives, as needs arise, which may include city-led events, habitat protection, healthy ecology, environmental health protection, healthy air, surface water runoff quality, water conservation and waste reduction.
5. Maintain an annual commission calendar to provide transparency and allow adequate time to prepare agenda items related to the commission's work plan; update and post for public review monthly.
6. Encourage and facilitate robust public comment and participation at Commission meetings.
7. Foster a public meeting environment that is inclusive of all members of the diverse Menlo Park community.
8. Support the filling of openings on the Commission and the effective onboarding of new Commissioners.
9. Participate an ad hoc subcommittee of the Complete Streets Commission comprised of both Complete Streets and Environmental Quality Commissioners to evaluate metrics to measure progress on and set specific long term and annual goals. The subcommittee shall consist of no more than three EQC commissioners and no more than three CSC commissioners so as not to violate the Brown Act.

Example of 2025 – 2026 work plan approved by City Council

# Recommendation

- Staff recommends that the Environmental Quality Commission (EQC):
  1. Select a presenter for the EQC annual report out to the City Council; and
  2. Establish a subcommittee to develop the EQC's annual work plan

**Thank you!**

# Environmental Quality Commission work plan

City Manager's Office  
701 Laurel St., Menlo Park CA 94025  
Approved



## Work plan goals

1. Provide feedback to staff and advise the City Council on 2025-2030 scope of work implementation for Climate Action Plan (CAP) strategies No. 1 through No. 6
2. Ensure that our most vulnerable communities have a voice in policies and programs to protect their communities from environmental impacts.
3. Leverage best practices to advise/recommend on the preservation of heritage trees, city trees and expansion of the urban canopy; and make determinations on appeals of heritage tree removal permits.
4. Support sustainability initiatives, as needs arise, which may include city-led events, habitat protection, healthy ecology, environmental health protection, healthy air, surface water runoff quality, water conservation and waste reduction.
5. Maintain an annual commission calendar to provide transparency and allow adequate time to prepare agenda items related to the commission's work plan; update and post for public review monthly.
6. Encourage and facilitate robust public comment and participation at Commission meetings.
7. Foster a public meeting environment that is inclusive of all members of the diverse Menlo Park community.
8. Support the filling of openings on the Commission and the effective onboarding of new Commissioners.
9. Participate an ad hoc subcommittee of the Complete Streets Commission comprised of both Complete Streets and Environmental Quality Commissioners to evaluate metrics to measure progress on and set specific long term and annual goals. The subcommittee shall consist of no more than three EQC commissioners and no more than three CSC commissioners so as not to violate the Brown Act.

## Work plan history

Action	Date	Notes
Work plan recommended to EQC	August 20, 2025	Commission approved
Work plan recommended to City Council	September 30, 2025	City Council approved

## Environmental Quality Commission (EQC) agenda topics fiscal year 2025-26

Agenda schedule may change based on City Council, Chair and Vice Chair and staff requests/direction

Month	Topics	Author/Presenter	EQC role
July 2025	Presentation from annual work plan ad hoc subcommittee	Annual work plan ad hoc subcommittee	Action by Commission
	Review and discuss recommendations to reduce vehicle miles traveled	Transportation ad hoc subcommittee	Provide feedback to staff/possible action by Commission
August 2025	Approve EQC 2025-2026 work plan	Annual work plan ad hoc subcommittee	Action by Commission
	Annual Climate Action Plan progress report	Sustainability staff	Provide feedback to staff/possible action by Commission
September 2025	Existing building electrification outreach and update on Home Upgrade Services Program	Sustainability staff	Provide feedback to staff/possible action by Commission
	Presentation from Matching Rebates ad hoc subcommittee	Ad Hoc Subcommittee	Action by Commission
October 2025	Discuss permit fee waiver program	Sustainability staff	Action by Commission
	Review and discuss approach for the Love Our Earth festival	Sustainability staff	Action by Commission
	Receive and file work plan and form ad hoc subcommittees	Sustainability staff	Action by Commission
November 2025	Cancelled		
December 2025	Update on installation of solar at city facilities	Sustainability staff	Informational/no action
	Emissions Reductions Impact Study ad hoc subcommittee report out	Ad Hoc Subcommittee	Action by Commission
January 2026	Deny the appeal and uphold staff's decision to approve the permit application to remove thirteen heritage trees at 68 Willow Rd	Sustainability staff	Action by Commission
	Community Engagement ad hoc subcommittee report out	Ad Hoc Subcommittee	Action by Commission
February 2026	Discuss City efforts related to Senate Bill 1383 to reduce organic waste	ReThink Waste and County Sustainability Department staff	Informational/no action

	Electric vehicle charging rate study	Sustainability staff	Provide feedback to staff
	Food Systems ad hoc subcommittee report out	Ad Hoc Subcommittee	Action by Commission
March 2026	Community Engagement ad hoc subcommittee report out	Ad Hoc Subcommittee	Action by Commission
	Zero Emissions Landscaping Equipment (ZELE) ordinance implementation update	Sustainability staff	Provide feedback to staff/possible action by Commission
April 2026	Update on Local Hazard Mitigation Plan	Emergency Preparedness Coordinator	Informational/no action
May 2026	Update on Sustainable Cities project	Sustainability staff	Informational/no action
	BESO & BPS ad hoc subcommittee report out	Ad Hoc Subcommittee	Action by Commission
	Select Chair and Vice Chair	Chair	Action by Commission
	Discuss annual report out to City Council and for subcommittee to develop work plan	Sustainability staff	Action by Commission
June 2026	Discuss Urban Forest Management Plan, early tree planting action progress and Annual City Arborist Report	City arborist and public works staff	Provide feedback to staff/possible action by Commission
July 2026	Update on Home Upgrade Services program	Sustainability staff	Provide feedback to staff/possible action by Commission
	Discuss Belle Haven Child Development Center electrification project and grant funding from BayREN	Sustainability staff	Informational/no action
	BESO & BPS ad hoc subcommittee report out	Ad Hoc Subcommittee	Action by Commission

Regular items

- Climate Action Plan progress report
- Annual selection of Chair and Vice Chair (May)
- Annual City Arborist Report (June)
- Set fiscal year commission agenda calendar (June-August)
- Chair report to the City Council (July/August)
- Annual update of existing building electrification outreach and education
- Zero Emissions Landscaping Equipment (ZELE) Policy progress (requires two years of reporting to the commission directed by the city council starting in 2025)

- Annual update on the permit fee waiver program

Potential topics to add to calendar

- Priorities included in the City Council work plan for fiscal year 2025-26 (Attachment A)
- Heat resiliency
- Community solar and microgrid
- Online electrification education hub

Ad hoc subcommittees (in alphabetical order)

Community Engagement ad hoc subcommittee

- Scope: Research potential engagement with a comprehensive set of stakeholders and explore potential of a community taskforce with purpose of aligning City/communitywide efforts to achieve CAP goals
- Duration: 3 months (tentative report out in January 2026)
- Commissioners: Commissioner Kissel, Chair McKenna, Vice Chair Meyer

BESO and BPS ad hoc subcommittee

- Scope: Research adoption of Building Emissions Savings Ordinance (similar to Berkeley) and how the City can collaborate with state and regional partners to study, adopt, implement, and enforce a Building Performance Standard
- Duration: 3 months (tentative report out in May 2026)
- Commissioners: Chair McKenna, Commissioner Hill, Commissioner Angiel

Emissions Reductions Impact Study ad hoc subcommittee

- Scope: Review bi-annual greenhouse gas emissions inventory and identify opportunities for sharing data with a community facing dashboard
- Duration: 3 months (tentative report out in February 2026)
- Commissioners: Commissioner Kissel, Commissioner Hill

Food Systems ad hoc subcommittee

- Scope: Research ways to engage community and provide more services to community members with goal of promoting more plant-based eating, greater access to high quality and affordable foods, and reduction of food waste
- Duration: 3 months (tentative report out in March 2026)
- Commissioners: Commissioner Hernandez, Commissioner Angiel, Commissioner Hedley

Matching Rebates ad hoc subcommittee

- Scope: Research viability and impact of City matching electrification rebates currently offered by Peninsula Clean Energy in order to assist with transition to electric devices, particularly water heater rebates in light of pending Air District rules scheduled to go into effect in 2027
- Duration: 1 month (tentative report out in September 2025)
- Commissioners: Chair McKenna, Commissioner Hernandez

Sustainable Cities Project Ad Hoc subcommittee

- Scope: Work with students as a part of Stanford's Sustainable Cities course to develop an online dashboard of greenhouse gas emissions and other data to improve community visibility into climate action plan progress,

enable deeper analysis of emissions reductions, and communicate actions that community members can take to support reaching zero carbon.

- Duration: 6 months (tentative report out in June 2026)
- Commissioners: Commissioner Kissel, Vice Chair Meyer

Vehicle Miles Traveled Metric ad hoc subcommittee (joint with Complete Streets Commission)

- Scope: Form an ad hoc subcommittee of the Complete Streets Commission comprised of both Complete Streets and Environmental Quality Commissioners to evaluate metrics to measure Climate Action Plan progress on Strategy No. 4 to reduce vehicle miles traveled (VMT) by 25% or an amount recommended by the Complete Streets Commission and set specific long term and annual goals. The subcommittee shall consist of no more than three EQC commissioners and no more than three CSC commissioners so as not to violate the Brown Act. The subcommittee is tasked to work for a period of up to one year and dissolve upon submitting a report to the CSC.
- Duration: 1 year (tentative report out TBD)
- Commissioners: Vice Chair Meyer, Chair McKenna, Commissioner Hedley

### **Attachments**

- A. Hyperlink – City Council fiscal year 2025-26 work plan, July 8, 2025, Staff Report #25-108-CC: [menlopark.gov/files/sharedassets/public/v/1/agendas-and-minutes/city-council/2025-meetings/20250708/i2-20250708-cc-cc-fy2025-26-work-plan.pdf](https://menlopark.gov/files/sharedassets/public/v/1/agendas-and-minutes/city-council/2025-meetings/20250708/i2-20250708-cc-cc-fy2025-26-work-plan.pdf)