

Complete Streets Commission

REGULAR MEETING MINUTES



Date: 1/14/2026
Time: 6:30 p.m.
Location: Teleconference and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

A. Call To Order

Chair Ierokomos called the meeting to order at 6:34 p.m.

B. Roll Call

Present: Bailey, Cebrian, Cole, Rascoff, Rennie, Ierokomos
Absent: Herscher
Staff: Public Works Director Azalea Mitch, Transportation Manager Joanna Chan, Senior Transportation Planner Catrine Machi, Associate Transportation Planner Casandra Cortez

C. Reports and Announcements

The Commission received an update on the January 13, 2026, City Council agenda items including the Middle Avenue Undercrossing and Shuttle Update.

D. Public Comment

None.

E. Regular Business

- E1. Accept the Complete Streets Commission minutes for December 10, 2025 (Attachment).

ACTION: Motion and second (Bailey/ Cebrian), to accept the Complete Streets Commission minutes for December 10, 2025, passed 6-0-1 (Herscher absent).

- E2. Receive an update on the San Mateo County Transportation Plan (Attachment).

The Commission clarified the agenda title from San Mateo County Bike Plan to San Mateo County Transportation Plan.

City/County Association of Governments of San Mateo (C/CAG) Deputy Director Kaki Cheung made the presentation (Attachment).

The Commission received clarification on federal funding requirements and coordination with C/CAG, post-pandemic travel trends, survey methodology and interpretation, e-bike (electric bicycle) safety initiatives, upcoming consultant work, commute shuttle ridership trends and the development of future metrics and goals.

The Commission discussed network connectivity, protected bikeways, pedestrian and bicycle access to Caltrain, closing sidewalk and bikeway gaps, quantifying mode shift, improving regional trail and frontage road connections and prioritizing high-quality bicycle and pedestrian facilities.

No action.

- E3. Recommend to City Council to approve the installation of a no stopping zone on the south side of Pierce Road between Carlton Avenue and Del Norte Avenue

The Commission received clarification on the distinction between no parking and no stopping regulations, enforcement and signage requirements, existing parking utilization, speed limit considerations, jurisdictional constraints near U.S. Highway 101, the usage of bollards for a protected bike lane, the usage of bollards to protect the bike lane at speed humps and community outreach efforts.

ACTION: Motion and second (Cebrian/ Rennie), to recommend to the City Council, approval of a no stopping zone on the south side of Pierce Road between Carlton Avenue and Del Norte Avenue, with direction to explore the use of flexible bollards as a pilot to prevent vehicle encroachment into the bike lane, passed 6-0-1 (Herscher absent).

- E4. Provide direction on the Slow Streets Program process.

Senior Transportation Planner Catrine Machi made the presentation (Attachment).

- Laura Mehlan spoke on concerns regarding proactive versus reactive screening of neighborhood streets and made a request to screen all neighborhood streets.

The Commission received clarification on collision data sources, injury reporting limitations, use of average daily trip (ADT) thresholds, StreetLight data sources, near-miss analysis, emergency route considerations, activity centers and methods for sharing results with the public.

The Commission discussed recommending the inclusion of high pedestrian and bicycle usage as part of the scoring criteria, as well as the use of a non-linear scoring approach for speed.

ACTION: Motion and second (Ierokomos/ Rascoff), to provide direction on the Slow Streets Program process with amendments to consider additional weighting for high pedestrian and bicycle usage and a non-linear scoring approach for speed in relation to risk, passed 6-0-1 (Herscher absent).

F. Informational Items

- F1. Update on major project status

None.

G. Committee/Subcommittee Reports

None.

H. Adjournment

Chair Ierokomos adjourned the meeting at 10:36 p.m.

Senior Transportation Planner Catrine Machi