



REGULAR MEETING AGENDA

Date: 5/13/2026
Time: 6:30 p.m.
Location: [Zoom.us/join](https://zoom.us/join) – ID# 845 2506 8381 and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

Members of the public can listen to the meeting and participate using the following methods.

How to participate in the meeting

- Access the meeting, in-person, at the City Council Chambers
- Access the meeting real-time online at:
[Zoom.us/join](https://zoom.us/join) – Meeting ID 845 2506 8381
- Access the meeting real-time via telephone at:
(669) 900-6833
Meeting ID 845 2506 8381
Press *9 to raise hand to speak

Subject to Change: The format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the city website at www.menlopark.gov. The instructions for logging on to the Zoom webinar and/or the access code is subject to change. If you have difficulty accessing the Zoom webinar, please check the latest online edition of the posted agenda for updated information (www.menlopark.gov/agendas)

Regular Session

A. Call To Order

B. Roll Call

C. Reports and Announcements

Under “Reports and Announcements,” staff and Commissioners may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

D. Public Comment

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda. Each speaker may address the Commission once under public comment for a limit of three minutes. You are not required to provide your name or City of residence, but it is helpful. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under public comment other than to provide general information.

E. Regular Business

- E1. Accept the Complete Streets Commission minutes for April 8, 2026 ([Attachment](#))
- E2. Receive an update on the 101 Corridor Connect Program ([Attachment](#))
- E3. Selection of Chair and Vice Chair
- E4. Provide feedback on the 2026-27 work plan ([Attachment](#))

F. Informational Items

- F1. Update on major project status

G. Committee/Subcommittee Reports

H. Adjournment

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item. For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at jaherren@menlopark.gov. Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.

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REGULAR MEETING MINUTES – DRAFT



Date: 4/8/2026
Time: 6:30 p.m.
Location: Teleconference and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

A. Call To Order

Chair Ierokomos called the meeting to order at 6:35 p.m.

B. Roll Call

Present: Cebrian, Cole, Herscher, Ierokomos, Rennie,
Absent: Bailey, Rascoff
Staff: Public Works Director Azalea Mitch, Transportation Manager Joanna Chan, Senior
Transportation Planner Catrine Machi, Associate Transportation Planner Casandra
Cortez, Associate Transportation Engineer Phong Vo and Senior Planner Christopher
Turner

C. Reports and Announcements

Staff provided updated on City Council priority setting workshop and upcoming events.

D. Public Comment

- None.

E. Regular Business

E1. Accept the Complete Streets Commission minutes for March 11, 2026 (Attachment).

ACTION: Motion and second (Cole/ Rascoff), to accept the Complete Streets Commission minutes for March 11, 2026, passed 5-0-2 (Bailey and Rascoff absent).

E2. Receive an update and provide feedback on the Draft Environmental Impact Report (EIR) for the 1005 O'Brien Dr. and 1320 Willow Rd. Development Project (Attachment).

The Commission discussed corrections to the staff report regarding bike facilities along O'Brien Drive and number of long-term bicycle parking spaces.

The applicant and Transportation Manager Joanna Chan made the presentation (Attachment).

The Commission received clarification on existing and future site conditions, employment estimates, parking supply, bicycle and pedestrian improvements along O'Brien Drive and Willow Road, project scope limits and coordination with adjacent facilities, shuttle access, transportation demand management measures, intersection operations, pedestrian crossing improvements, bicycle facility connectivity, sidewalk gaps and long-term versus short-term bicycle parking.

- Ken Kershner spoke in support of the bicycle and transit improvements and requested clarification on protections and gaps preventing commuters from biking.

The Commission provided the following feedback by consensus:

1. Evaluate the number of bicycle parking spaces and determine if an increase in bicycle parking is needed
2. Include an action item for the City to pursue an easement from San Francisco Public Utilities Commission (SFPUC) to convert an area into trail access that links to the project site
3. Designate the \$1.2M transportation impact fee (TIF) to be spent in the vicinity of the project site, aiming at improvements to increase active transportation to the project site
4. Construct a Class IV separated bikeway along the project frontage on O'Brien Drive
5. Construct a crossing on Willow Rd. as part of the Willow Class IV project
6. Include multimodal Level of Service (LOS) analysis as part of the project's EIR
7. Evaluate extending the left-turn queue lane on Willow Road for left turns onto O'Brien Drive
8. Improve shuttle stops (City and private) on O'Brien Drive to provide safe and accessible waiting areas, including sidewalks to access shuttle stops

F. Informational Items

- F1. Update on major project status.

The Commission received an update on the Olive Street and Middle Avenue intersection and the movement of planters in the Nealon Park parking lot.

G. Committee/Subcommittee Reports

None.

H. Adjournment

Chair Ierokomos adjourned the meeting at 8:20 p.m.

Senior Transportation Planner Catrine Machi



101 Corridor Connect Program Update

City of Menlo Park

Overview

- 101 Corridor Connect
 - 101 Multimodal Strategies
 - Active 101
- Local Priority Projects
- Mini-Grant Program



San Mateo County Transportation Authority (SMCTA)

- **Plans, funds, and delivers** transportation programs and projects throughout San Mateo County
- **Manages funding** from voter-approved local sales tax (Measure A and Measure W)



Highways



Local Streets and Roads



Grade Separations



Transit



Pedestrian and Bicycle



Transportation Demand Management



101 CORRIDOR CONNECT

WHAT IS 101 CORRIDOR CONNECT?

- A collaborative program to identify and prioritize **congestion management** projects along US 101 in San Mateo County.
- It looks **beyond just highway infrastructure** and considers the mobility needs of the corridor as a whole.
- **Program partners** include Caltrans, cities, transit agencies, San Mateo County, and C/CAG.

Program Goals



Safe

Enhance safety for users of the transportation network.



Connected

Connect people to the places they need to go.



Sustainable

Improve air quality and reduce emissions.



Inclusive

Increase access for underserved communities.

101 Corridor Connect Outcomes

- Identifies regionally significant projects
 - Impactful projects that are community supported
- CMCP for 101 Corridor
 - Projects are eligible for Solutions for Congested Corridors Program funding
- Positions projects to be more competitive for funding, including SMCTA programs



101 Corridor Connect Working Groups

North County	Mid County	South County
<p>Local Jurisdiction Staff Brisbane, South San Francisco, San Bruno, Millbrae, San Mateo County</p> <p>Transit Agency Partners Caltrain, BART, SamTrans, San Francisco Bay Ferry</p> <p>Stakeholders Commute.org, Caltrans, C/CAG, MTC, SFO</p>	<p>Local Jurisdiction Staff Burlingame, San Mateo, Foster City, Redwood City, Belmont, San Carlos, San Mateo County</p> <p>Transit Agency Partners Caltrain, SamTrans</p> <p>Stakeholders Commute.org, Caltrans, C/CAG, MTC</p>	<p>Local Jurisdiction Staff San Mateo County, Menlo Park, Redwood City, East Palo Alto, Atherton</p> <p>Transit Agency Partners Caltrain, SamTrans</p> <p>Stakeholders Commute.org, Caltrans, C/CAG, MTC</p>



MULTIMODAL STRATEGIES

North County | Mid County | **South County**

What is a Multimodal Strategy?

The Multimodal Strategies are planning documents that identify and prioritize needed projects in San Mateo County.

Multimodal Strategies were developed for the entire 101 corridor as the first initiative of 101 Corridor Connect.

Projects include highway, active transportation, transit, other types of improvements.

1 North County

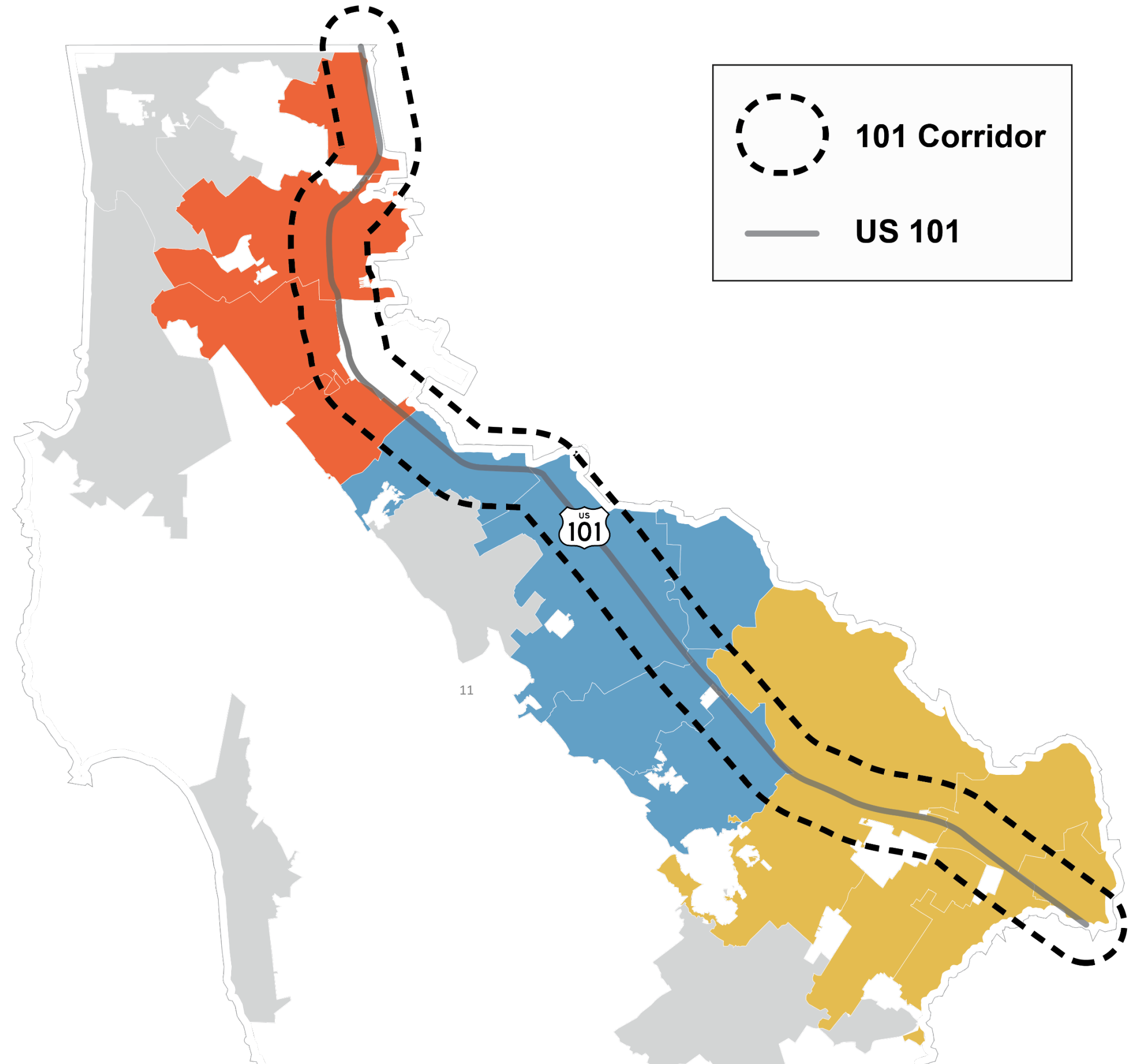
Brisbane, Millbrae, San Bruno,
South San Francisco

2 Mid County

Belmont, Burlingame, Foster
City, San Carlos, San Mateo,
Redwood Shores

3 South County

Atherton, East Palo Alto,
Menlo Park, Redwood City



Community/ Stakeholder Engagement Components

- Project webpage
- Multilingual factsheet and Frequently Asked Questions document
- Press release
- Online survey
- Interactive recorded presentation
- Interactive mapping (available online and at in-person events)
- Pop-up activities at local events
- Small group meetings with community-based organizations
- Temporary signs at bus stops

Community & Stakeholder Engagement Pop-Ups



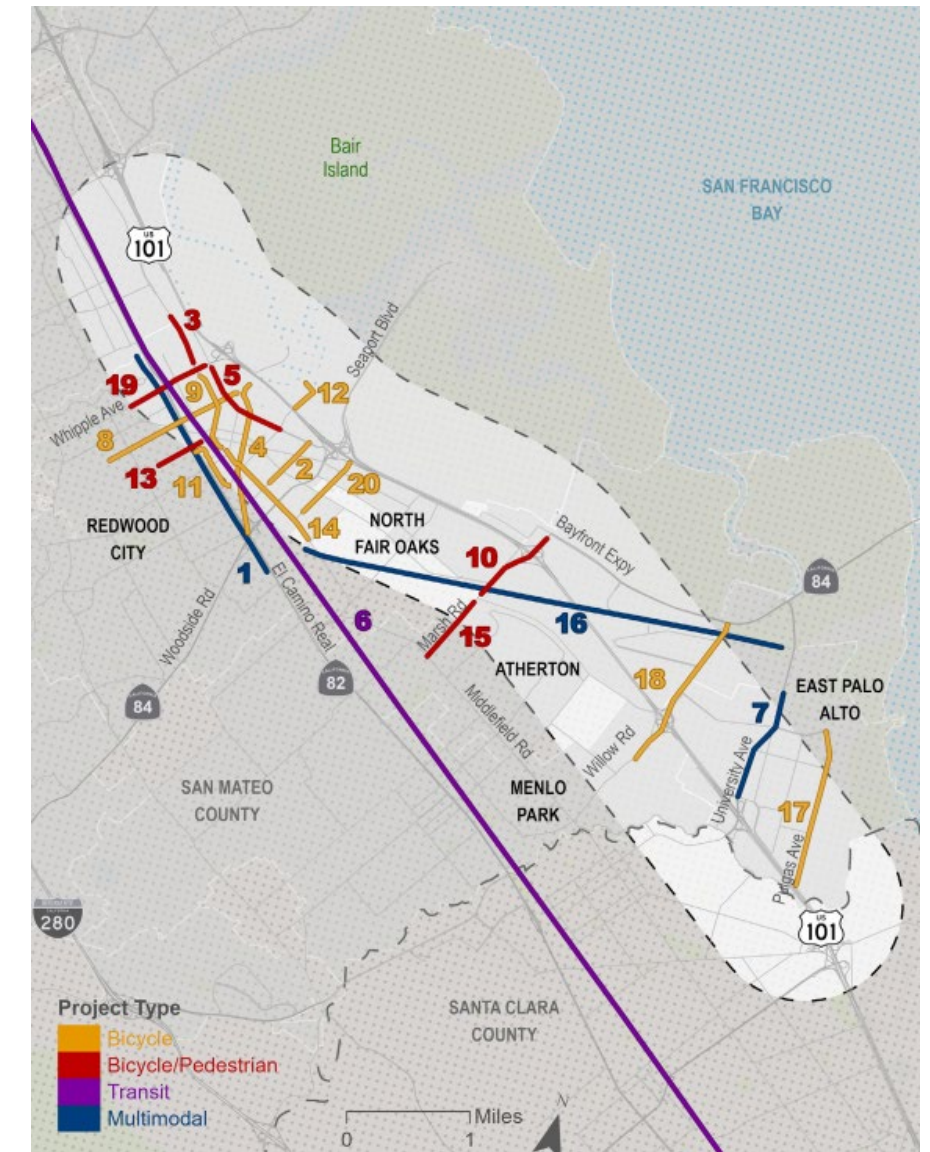
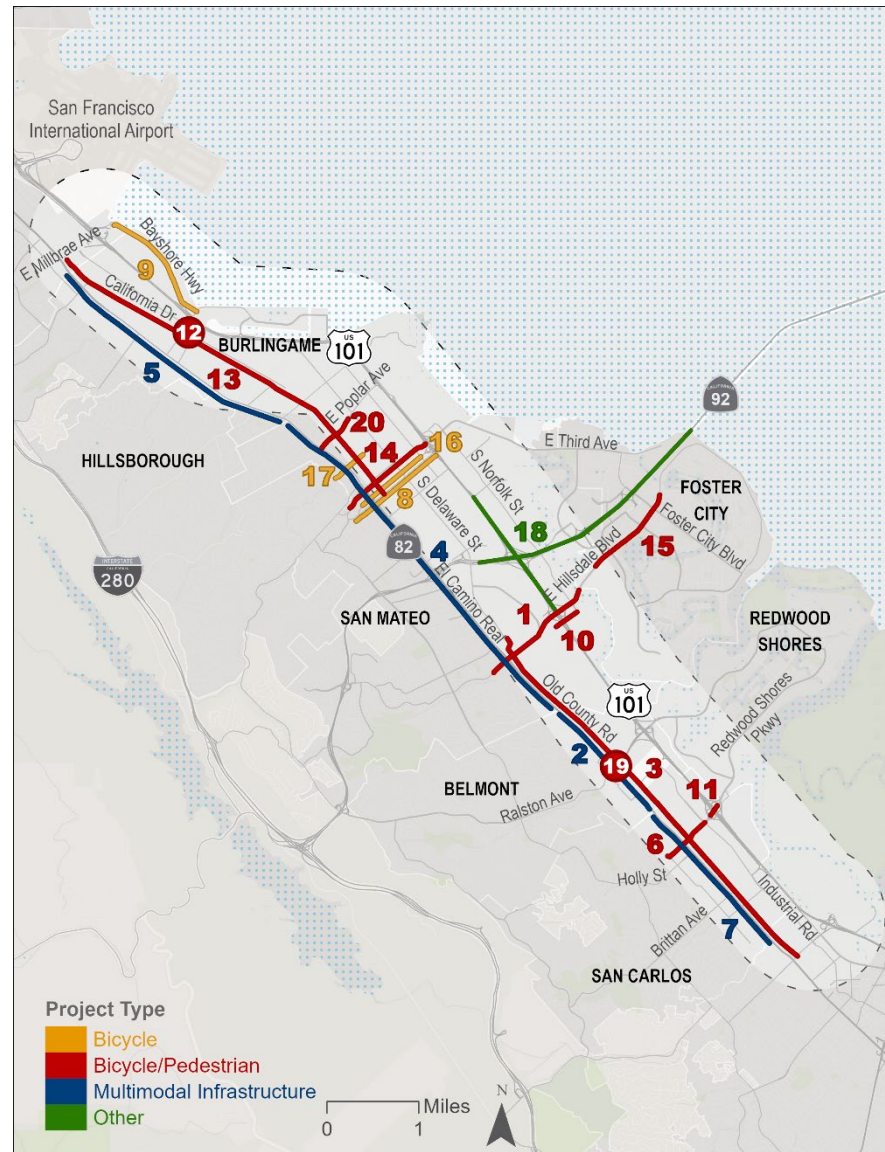
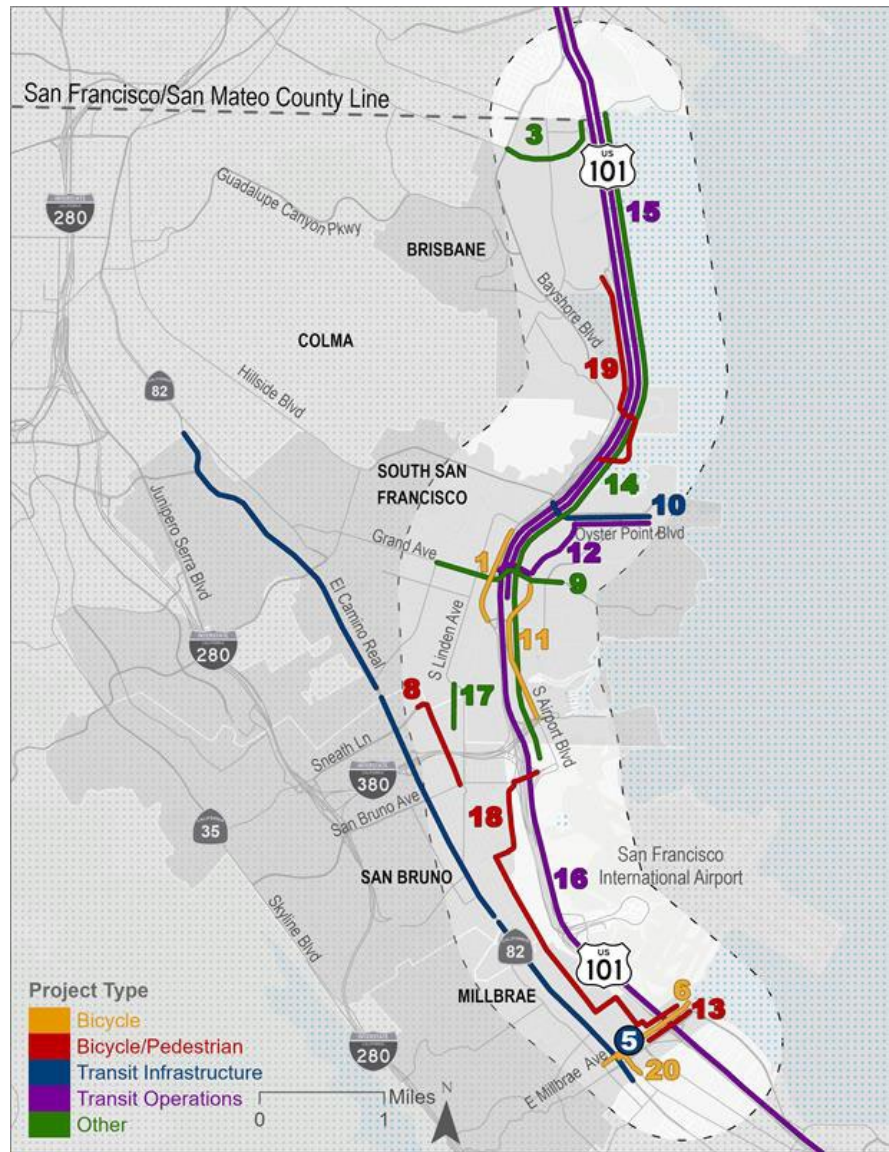


Community & Stakeholder Engagement Meetings with CBOs



Multimodal Strategies Engagement Statistics



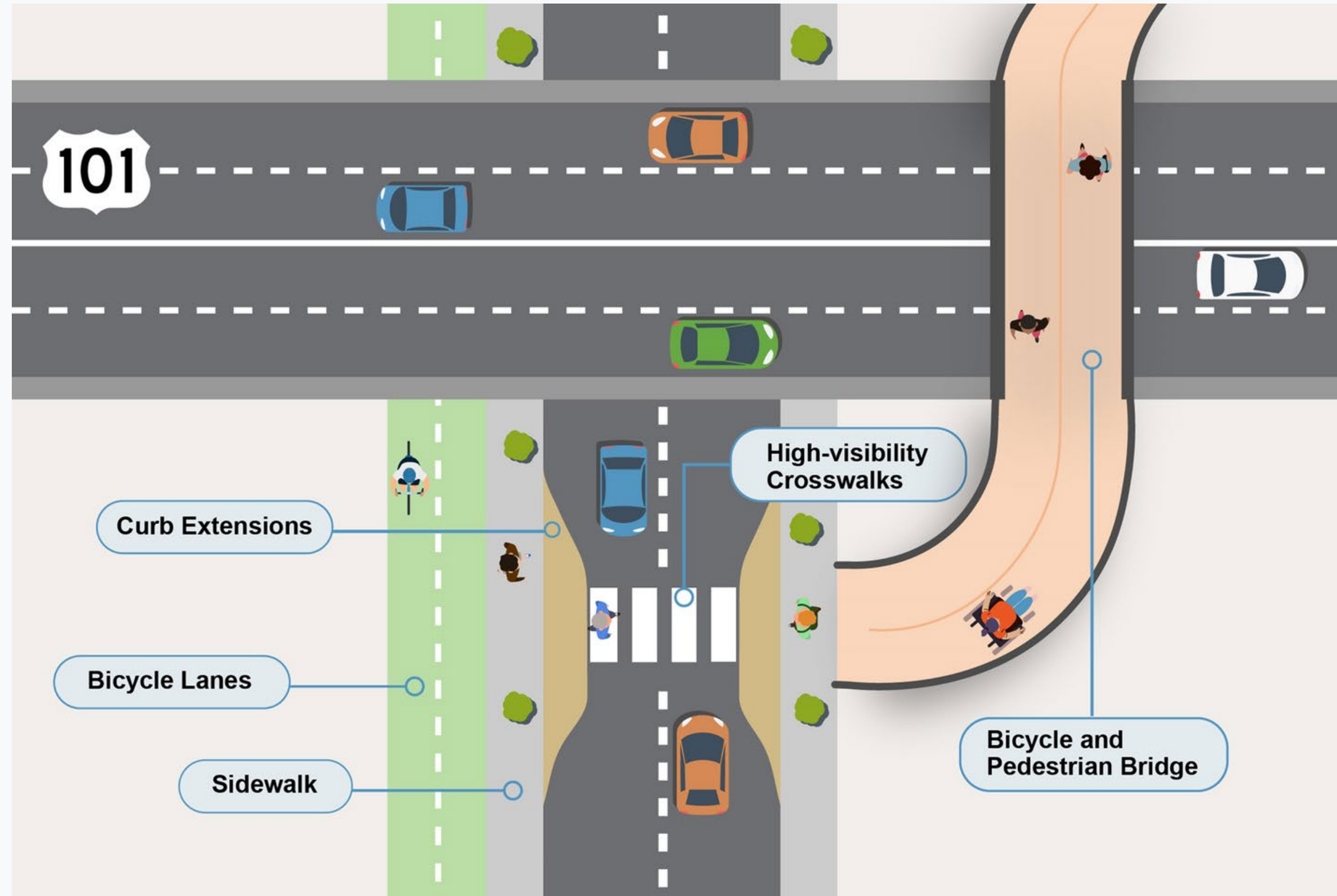


Priority Projects

After the scoring and weighting, projects were ranked with the **top 20 highest scoring projects.**

ACTIVE 101: US 101 SAN MATEO COUNTY CROSSINGS IMPROVEMENT PLAN

WHAT IS ACTIVE 101?



STUDY AREA



FALL 2024 COMMUNITY ENGAGEMENT



6

Multilingual
Pop Up Events



26

Presentations To
Stakeholders

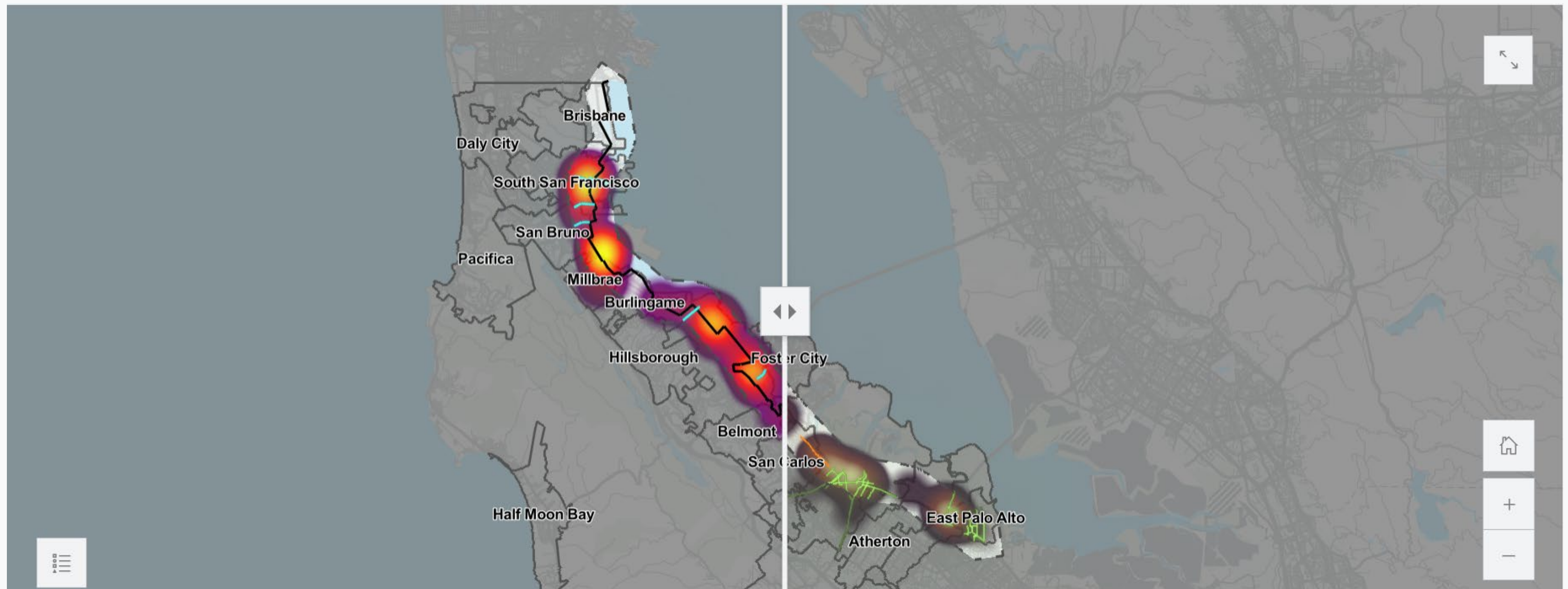


270+

Responses To The
Online "Fund It"
Activity

CREATING THE CORRIDOR

The North-South Corridor Alignment was created by connecting City-identified projects with areas where the community identified concerns.



Active 101 Priority Network: Key Benefits at Full Build Out

The Active 101 Priority Network consists of a system of existing and proposed bicycle and pedestrian projects along and across US 101 that create a contiguous north-south corridor and east-west crossings. Once fully connected, the Priority Network will include:

- Approximately **42 total miles** of access for people walking, biking, and rolling
 - Approximately **7.5 miles** of critical east-west connections
- Approximately **26.6 miles** of new or upgraded bicycle infrastructure

Safety
Approximately **7.5 miles** of the **pedestrian** High Injury Network (HIN) and **6 miles** of the **bike** HIN are included in the Priority Network and will be improved through its implementation.

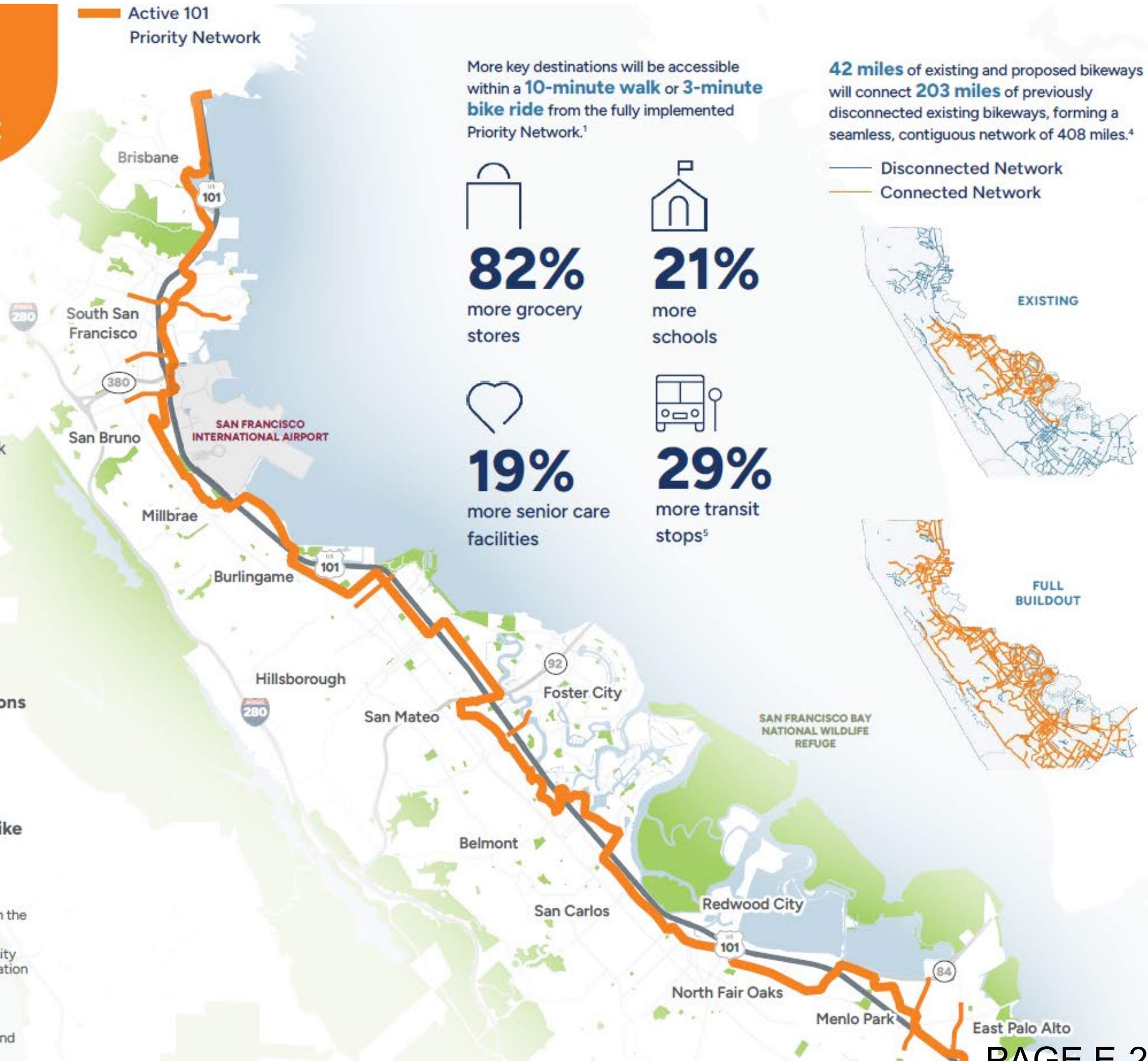
Connectivity
16 US 101 crossings will be improved or constructed for people walking, biking, and rolling.

Sustainability
Vehicle miles traveled (VMT) is estimated to decrease by **12.7 million** miles over the project lifetime. **Greenhouse gas emissions** are estimated to reduce by **4,377** metric tons of CO₂e.

Inclusivity
>138k more people,¹ including **>50k** living in **disadvantaged communities**,² will be within a **10-minute walk** or a **3-minute bike ride** to a high-quality bike facility³ along the Priority Network.

¹ Calculated using a 1/2-mile buffer (approximately a 10-minute walk or 3-minute bike ride) from the Priority Network. Increases are relative to existing conditions.
² Disadvantaged communities include Equity Priority Communities (EPCs) and Caltrans Equity Index (EQI) communities. EPCs are census tracts identified by the Metropolitan Transportation Commission as areas that have a significant concentration of underserved populations. Caltrans Equity Index (EQI) communities are census tracts identified by Caltrans as experiencing transportation-based disadvantages.
³ For analysis purposes high-quality bicycle facilities are defined as Class I (shared-use paths) and Class IV (protected bike lanes).

Active 101
Priority Network



More key destinations will be accessible within a **10-minute walk** or **3-minute bike ride** from the fully implemented Priority Network.¹

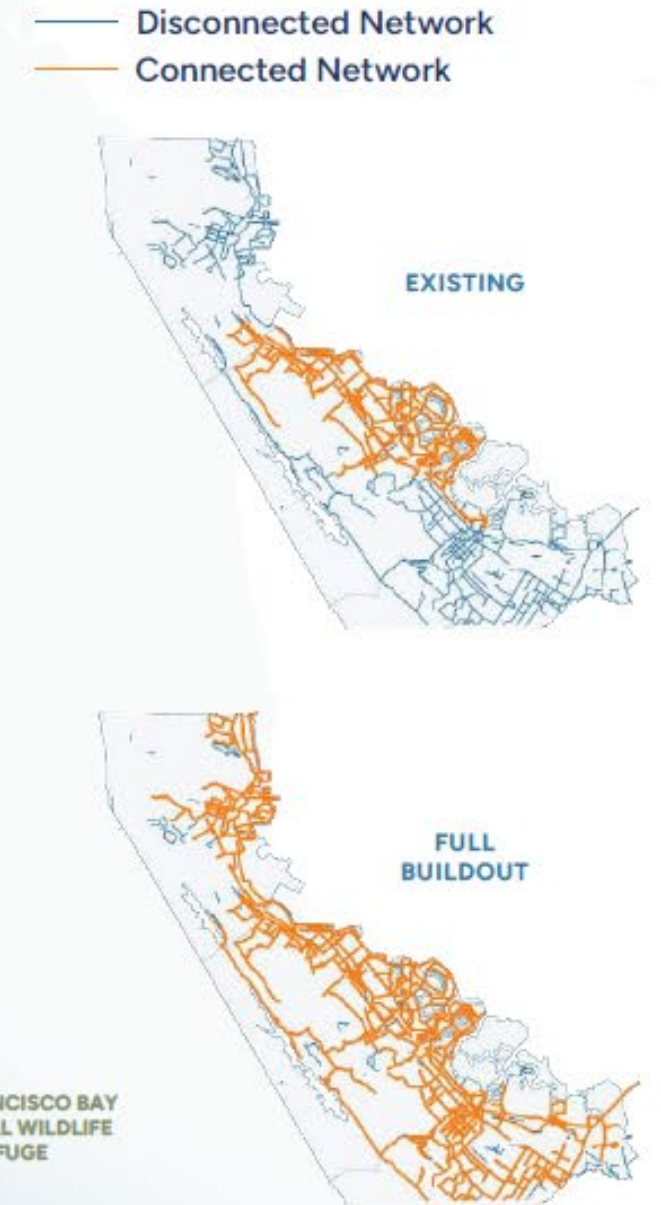
82%
more grocery stores

21%
more schools

19%
more senior care facilities

29%
more transit stops⁵

42 miles of existing and proposed bikeways will connect **203 miles** of previously disconnected existing bikeways, forming a seamless, contiguous network of 408 miles.⁴





101 Corridor Connect Program Next Steps

Priority Multimodal Safety and Congestion Relief Projects Menlo Park

- Multimodal Strategy
 - Marsh Road Interchange and Overcrossing
 - Willow Road
- Active 101
 - Marsh Road
 - Chilco Street
 - Newbridge Street



Mini Grant Program

\$4M Available



101 Corridor Connect Mini-Grants



Funding for priority projects

Multimodal corridor study
Conceptual design alternatives
Community engagement



Available Funding

\$750,000 per project
Up to \$1M for multi-jurisdictional projects
No local match required



Streamlined Application

Letter of Interest including confirmation of staff availability or technical assistance request
Site Walk (if selected, must include at least one City Council member)

101 Corridor Connect Mini-Grants



Key Action Items

Talk with staff and SMCTA about projects

Apply to mini-grant program

Participate in site walk if selected

SMCTA CBO Bench for engagement



Questions?

Sue-Ellen Atkinson

Manager, Planning and Fund Management

atkinsons@samtrans.com

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Complete Streets Commission work plan

Public Works Department
 701 Laurel Street, Menlo Park CA 94025
 Approved September 30, 2025



Work plan goals

The Complete Streets Commission provides advice and recommendations to the City Council on realizing the City's adopted goals for Complete Streets, the Transportation Master Plan, Vision Zero, and the Climate Action Plan. The Complete Streets Commission also evaluates proposals or projects relating to transportation issues from neighboring jurisdictions and regional entities.

1. Advise the City Council on the implementation of the Transportation Master Plan (TMP):
 - a) Annually evaluate and propose transportation projects from the TMP and to address urgent needs to include in the 5-Year Capital Improvement Plan (Fall).
 - b) Advise and make recommendations for new and ongoing projects including:
 - i. Middle Avenue/El Camino Real intersection improvements, Middlefield Road Safe Streets Project, Santa Cruz Avenue Safety Improvements, Willow Road Pedestrian and Bicycle Safety Project
 - ii. New and ongoing pilots Nealon Park frontage parking, Blake Street temporary closure, and Coleman Avenue Traffic Calming Measures
2. Advise and provide input to the City Council on transportation policies/programs:
 - Make recommendations to City Council on citywide bike rack inventory
 - Advice on Vision Zero strategies and program implementation including applying Vision Zero's data driven approach to the development of the Slow Streets program
 - Evaluate driveway stopping sight distance policy to designate no parking zones as per the municipal code
 - Support the implementation of safe routes infrastructure improvements and strategies:
 - a) Advocate for community engagement and education, program continuity and design implementation such as or including:
 - i. Advocate for safety improvements in school zones
 - ii. Participate in the Safe Routes to School task force
 - iii. Make recommendations for improving City's – Public Works website content to residents with regards to transportation programs and policies. Include recommendations for outreach topics on projects and educational content for safe riding and walking.
 - iv. Develop an outreach strategy to increase public awareness of how and why to report near misses and collisions and create a feedback loop.
 - b) Advocate for projects that support safe routes to community and regional-based destinations (e.g., schools, work, shop and recreation)
3. Provide input and recommendations, as it relates to transportation, to the City Council and/or Planning Commission on the City's major land use and development projects that are not subject to SB 330 for which a TIA and Environmental Impact Report (EIR) are required.
 - City Staff, Chair and Vice Chair will select two development projects to review as a pilot, to be delivered to the City Council as informational items
4. Support the Council's initiatives to improve access to Downtown and support downtown businesses.
 - Review bike lanes on El Camino Real
5. Support Climate Action Plan Strategy No. 4 - Reduce vehicle miles traveled (VMT) by 25% or an amount recommended by the Complete Streets Commission
 - Evaluate metric to measure progress and set specific long term and annual goals
 - Recommend and evaluate projects and policies that expand access to safe biking, walking, transit, and zero-emission vehicle infrastructure
 - Prioritize recommendations that reduce vehicle miles travelled in the transportation sector through increased use of active, shared and electric mobility options
 - Participate in an ad hoc subcommittee of the Complete Streets Commission comprised of both Complete Streets and Environmental Quality Commissioners to evaluate metrics to measure progress on and set specific long term and annual goals. The subcommittee shall consist of no more than three EQC commissioners and no more than three CSC commissioners so as not to violate the Brown Act.

Work plan history

Action	Date	Notes
Work plan recommended to CSC	June 11, 2025	Discussed changes to the draft work

Work plan recommended to CSC	August 13, 2025	Made changes to the draft work plan
Work plan recommended to CSC	September 10, 2025	Commission approved
Work plan recommended to City Council	September 30, 2025	City Council approved