

## REGULAR MEETING MINUTES



**Date:** 12/10/2025  
**Time:** 6:30 p.m.  
**Location:** Teleconference and  
City Council Chambers  
751 Laurel St., Menlo Park, CA 94025

### A. Call To Order

Chair Ierokomos called the meeting to order at 6:32 p.m.

### B. Roll Call

**Present:** Bailey, Cebrian, Cole, Herscher, Rascoff, Rennie, Ierokomos  
**Absent:** None  
**Staff:** Public Works Director Azalea Mitch, Assistant Public Works Director Michael Fu, Transportation Manager Joanna Chan, Senior Transportation Planner Catrine Machi and Associate Transportation Planner Casandra Cortez

### C. Reports and Announcements

The Commission received an update on the new Mayor and Vice Mayor

### D. Public Comment

- Rich Rollins spoke on concerns related to speed humps on Middle Avenue.
- Rick Morris spoke on concerns related to traffic on Oak Avenue towards Sand Hill Road.

### E. Regular Business

E1. Accept the Complete Streets Commission minutes for November 12, 2025 (Attachment)

**ACTION:** Motion and second (Cebrian/ Bailey), to accept the Complete Streets Commission minutes for August 13, 2025, passed unanimously.

E2. Receive an update on Public Works Department Projects (Attachment)

Staff Mitch, Fu and Chan made the presentation.

- Rich Rollins spoke on concerns related to raised crosswalks and pedestrian visibility for the project at Oak Avenue and Oak Knoll Lane.
- Rick Morris spoke on concerns related to speed reduction efforts for the Oak Avenue and Oak Knoll Lane project.

The Commission received clarification on parking reductions in Plazas 7 and 8 due to non-compliant striping, the distinction and coordination between maintenance, resurfacing and capital projects, how safety improvements are identified and prioritized (including the Vision Zero Action Plan, Transportation Master Plan and community feedback), opportunities for public input on resurfacing,

coordination with external agencies and utilities, whether resurfacing, slurry seal, and replacement projects trigger safety upgrades, staffing vacancies and public works capacity, sidewalk gap-closure responsibilities and funding constraints, cost escalation and scope changes for the Middle Avenue grade separation and specific project design constraints raised during public comment, including crosswalks, speed management tools, bike lane bollards, ADA (Americans with Disabilities Act) compliance, emergency access, school bus operations and Waymo impacts.

No action was taken.

**F. Informational Items**

F1. Update on major project status

Staff Fu provided reported out on the Middle Avenue Complete Streets project timeline for installation of the Speed Feedback Signs.

**G. Committee/Subcommittee Reports**

Commissioner Bailey reported out on the new Menlo Park School District electric bicycle policy Commission.

**H. Adjournment**

Chair Ierokomos adjourned the meeting at 8:05 p.m.

Senior Transportation Planner Catrine Machi