



REGULAR MEETING MINUTES

Date: 11/9/2022
Time: 6:30 p.m.
Location: Zoom and City Hall – Downtown Conference Room
701 Laurel St., Menlo Park, CA 94025

A. Call To Order

Chair Cole called the meeting to order at 6:38 p.m.

B. Roll Call

Present: Altman, Behroozi, Cebrian, Cole, Jensen, King
Absent: Kollmann
Staff: Assistant Public Works Director – Transportation Hugh Louch, Engineering Technician Patrick Palmer, Senior Transportation Engineer Kevin Chen

C. Reports and Announcements

Staff Chen reported on City Council actions related to transportation since the October 12, 2022, Commission meeting.

D. Public Comment

None.

E. Regular Business

E1. Accept the Complete Streets Commission minutes for October 12, 2022 (Attachment)

ACTION: Motion and second (Jensen/ Behroozi), to accept the Complete Streets Commission minutes for October 12, 2022, passed 5-0 (Altman abstaining, Kollmann absent).

E2. Adopt a resolution to install a no parking zone at 190 East O’Keefe Street (Staff Report #22-014-CSC)

Staff Chen made the presentation (Attachment).

- Sara Fernandez spoke on no parking zone length and the need for more enforcement.
- Nina Anberg spoke on concerns related to cars illegally parking in the no parking zone and the need for physical barriers.

The Commission discussed the limitations of a no parking zone, physical barriers/ mirrors to supplement the no parking zone, enforcement frequency, and other traffic calming measures.

ACTION: Motion and second (Cole/ Cebrian), to adopt a resolution to install a no parking zone, monitor violations, and explore physical barriers/ mirrors to supplement the no parking zone, passed 6-0 (Kollmann

E3. Evaluate commission subcommittees to support City Council priorities

Staff Chen introduced the item (Attachment).

The Commission discussed subcommittee roles and responsibilities, membership, and subcommittee titles.

ACTION: Motion and second (Cole/ Cebrian), to approve the following changes:

- Rename Downtown Access and Parking Subcommittee to Downtown Access and Circulation Subcommittee, and remove Commissioner Behroozzi from the subcommittee
- Add Chair Cole to the Zero Emission Subcommittee,

passed 6-0 (Kollmann absent).

F. Informational Items

F1. Update on major project status

Staff Chen provided updates on the Bayfront Expressway part-time bus-only lanes and Ravenswood Avenue bike lane pilot project.

G. Committee/Subcommittee Reports

None.

H. Adjournment

Chair Cole adjourned the meeting at 8:21 p.m.

Kevin Chen, Senior Transportation Engineer



ADOPT RESOLUTION TO INSTALL NO PARKING ZONE AT 190 O'KEEFE STREET

Complete Streets Commission Meeting: November 9, 2022



AGENDA

- Background
- Evaluation
- Recommendation



BACKGROUND

- September 14 Commission meeting
 - Approved no parking zones adjacent to driveway: 26' total
 - Supported a longer no parking zone to the north



Looking left at 3' beyond the edge of the driveway

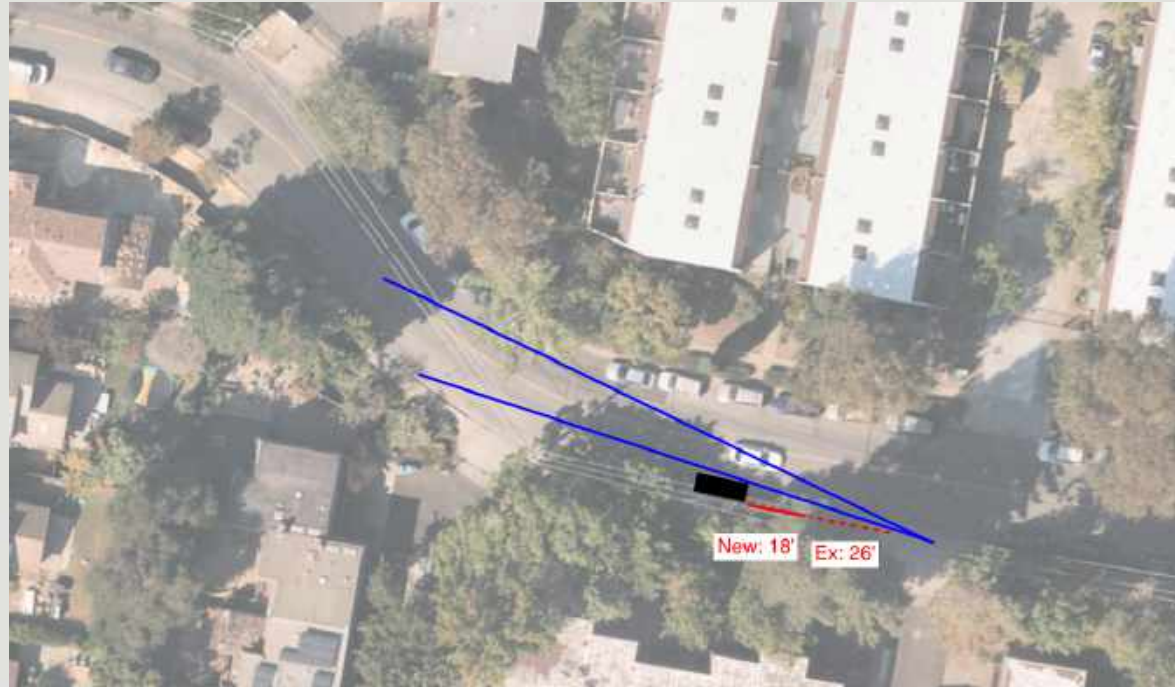


Looking right at 3' beyond the edge of the driveway



EVALUATION

- Add 18' no parking zone: improve line of sight to ~185'





RECOMMENDATION

- No parking zone north of driveway
 - Add 18' to existing of 26'



**THANK YOU AND
QUESTIONS**



SUBCOMMITTEES

- Downtown Access and Parking **Circulation**
(*Altman/Behroozi/Cole*)
- Multimodal Metrics (*Altman/Behroozi*)
- Safe Routes to School Program (*Behroozi/Cebrian/King*)
- Transportation Master Plan Implementation Subcommittee
(*Altman/Behroozi/Cebrian*)
- Zero Emission Subcommittee (***Cole/Jensen***)

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