



REGULAR MEETING MINUTES

Date: 2/10/2026
Time: 6:00 p.m.
Locations: Teleconference and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

Regular Session

A. Call To Order

Mayor Nash called the meeting to order at 6:05 p.m.

B. Roll Call

Present: Combs, Nash, Schmidt, Taylor, Wise
Absent: None
Staff: City Manager Justin Murphy, Assistant City Manager Stephen Stolte, City Attorney Nira Doherty, Assistant to the City Manager/ City Clerk Judi A. Herren

C. Agenda Review

None.

D. Public Comment

None.

E. Consent Calendar

- E1. Accept the City Council meeting minutes for January 13, 2026 (Attachment)
- E2. Consider and adopt a resolution initiating the Menlo Park Landscaping Assessment District proceedings for fiscal year 2026-27 (Staff Report #26-016-CC)
- E3. Authorize the city manager to enter into a contract with MIG, Inc. to prepare the environmental review for the proposed Menlo Park Fire Protection District Headquarters development project at 300 Middlefield Rd. and temporary fire station at 114 Santa Margarita Ave. for the amount of \$193,618 and future augments as may be necessary to complete the environmental review for the proposed project (Staff Report #26-017-CC)

ACTION: Motion and second (Taylor/ Wise), to approve the consent calendar, passed unanimously.

F. Study Session

- F1. Emergency preparedness efforts update (Staff Report #26-019-CC)

Emergency Preparedness Coordinator Brandon Bond made the presentation (Attachment).



- Jenny Michel spoke on engaging residents, the community and business when developing the EOP (emergency preparedness plan).

The City Council received clarification on qualifying events, mitigation strategies, EOC (emergency operations center) staff training and commission and committee training opportunities.

The City Council discussed the progress made on emergency preparedness, engaging with businesses and community, life safety, SMC alert sign-ups and training opportunities.

G. Informational Items

- G1. City Council agenda topics: February – March 2026 (Staff Report #26-020-CC)
- G2. Police department quarterly update / Q4 October – December 2025 (Staff Report #26-015-CC) (Informe de Personal #26-015-CC)
- G3. Update on request for proposals for development on Parking Plazas 1, 2 and 3, and tentative project schedule (Staff Report #26-018-CC)
- Anthony Draeger spoke in support of no further action on the development of Downtown Parking Plazas until after the November election.
 - Karen Grove spoke in support of affordable housing on Downtown Parking Plazas.

The City Council discussed the timeline of City Council actions in parallel with the ballot measure and Housing Element implications.

H. City Manager Report

City Manager Justin Murphy reported out on the Community Funding Program application period through March 5 and the upcoming city hall solar carport construction impacts to city hall parking lots.

I. City Councilmember Reports

Mayor Nash reported out on the Black Liberation celebration at Belle Haven Community Campus.

J. Adjournment

Mayor Nash adjourned the meeting at 7:18 p.m.

Assistant to the City Manager/ City Clerk Judi A. Herren

These minutes were approved at the City Council meeting March 10, 2026.



Emergency and Disaster Preparedness Update

Brandon Bond, Emergency Preparedness Coordinator



Agenda

- Policy
- Local Hazard Mitigation Planning
- Emergency Operations Plan
- Program Growth
- Community Preparedness





Policy Direction

- Emergency and disaster preparedness a City Council priority since FY 2023–24
- Municipal Code Chapter 2.44 "Emergency Services" establishes emergency authority
- Compliant with California Disaster Services Act (CDSA) and Nation Incident Management System (NIMS)
- Maintains eligibility for FEMA disaster assistance and mitigation funding





Standardized Emergency Management System



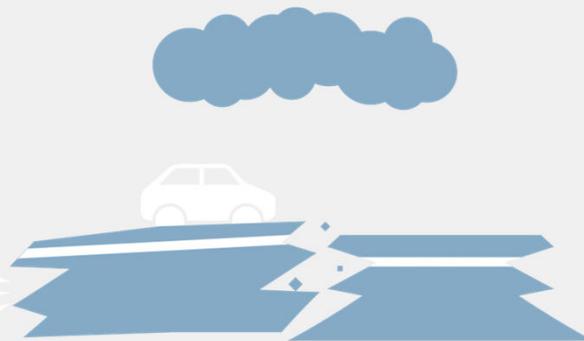


Local Hazard Mitigation Planning

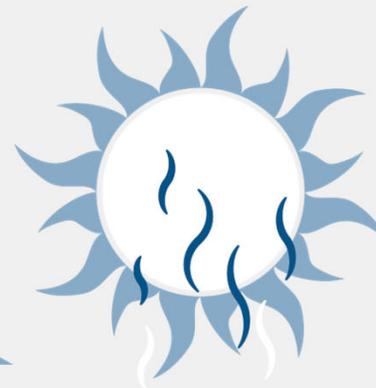
- Local Hazard Mitigation Plan (LHMP) updated every five years
 - Currently in the update phase to be completed by the end of 2026
- Evaluates natural and human-caused hazards
- Guides long-term risk reduction and resilience investments



Flooding



Earthquake



Climate Change





Key Risks for Menlo Park

- Increased wildfire smoke and severe weather impacts
- Localized flooding events in recent years
- On-going seismic activity in Northern California



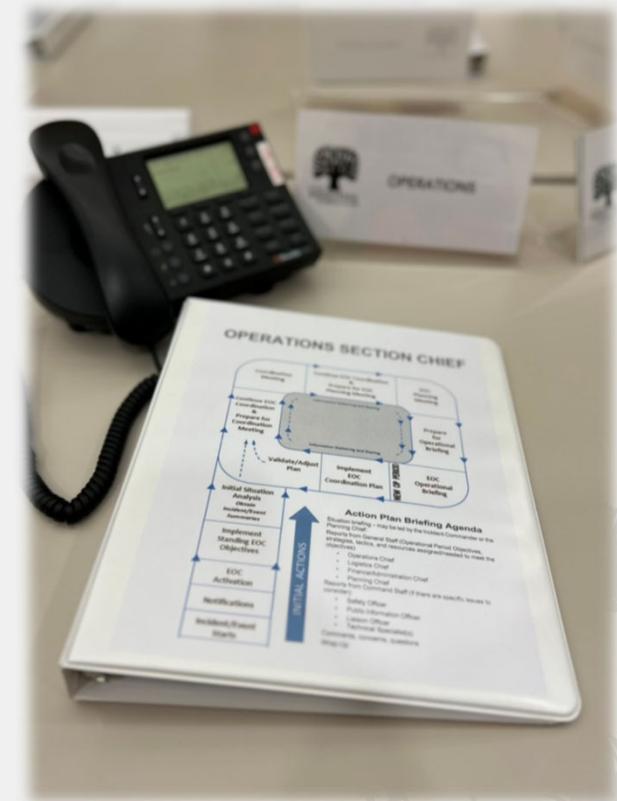
Pope-Chaucer Bridge removal of
debris from San Francisquito Creek
Jan. 9, 2023
Photo by Magali Gauthier





Emergency Operations Plan (EOP)

- Newly written EOP to be presented to City Council in June 2026
- Defines roles, responsibilities, and EOC activation
- Supports life safety and continuity of Government
- Ensures compliance and access to disaster recovery assistance





City Roles During a Disaster

- City Council
 - Sets policy
- City Manager
 - Sets strategy
- Emergency Operations Center
 - Responds based on the strategy





Program Growth

- Emergency Preparedness Coordinator hired May 2024
- Expanded focus on, mitigation, preparedness, response and recovery
- Strengthened integration of people, systems, and partnerships
- Monthly Emergency Services Working Group meetings





Staff Preparedness & Training

- 381 employees (full and part time) trained as Disaster Service Workers
- 30 City leaders completed EOC operations training
- Participation in The Great ShakeOut
- Evacuation training and drill at BHCC





Emergency Communications

- Activated Government Emergency Telecommunication Services for key staff
- Improved SMCAAlert system and testing
- Developed 44 pre-scripted alert templates
- Purchased deployable backup communication systems





Emergency Operations Center Readiness

- Improved EOC infrastructure and connectivity
- Conducted tabletop and functional exercises
 - 2024 Flooding
 - 2025 Wildfire
 - 2026 Earthquake





Regional Coordination

- Established a collaborative work relationship with San Mateo County Department of Emergency Management (DEM)
- Participation in San Mateo County DEM and regional EOC exercises
- Engagement in homeland security and emergency management working groups
- Support for regional events and large-scale incidents





Community Preparedness

- CERT collaboration and community workshops
 - Three workshops focused on bi-lingual delivery in Belle Haven
- Partnerships with Red Cross and Salvation Army
- Expanded public outreach and education
- 10% increase in SMCAAlert registrations





PREPAREDNESS BEGINS WITH YOU

#MENLOPREPARED



MAKE A PLAN

BUILD A KIT

STAY INFORMED

www.menlopark.gov/prepared



Conclusion

- Significant progress across training, readiness, and outreach
- Improved ability to respond to and recover from emergencies
- Emergency preparedness remains a core City focus

