



SPECIAL MEETING MINUTES – DRAFT

Date: 8/5/2026
Time: 6:30 p.m.
Locations: Teleconference and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

Special Session

A. Call To Order

Mayor Nash called the meeting to order at 6:31 p.m.

B. Roll Call

Present: Combs (remote), Nash, Schmidt, Taylor, Wise (remote)
Absent: None
Staff: City Manager Justin Murphy, City Attorney Nira Doherty, Assistant to the City Manager/ City Clerk Judi A. Herren

C. Closed Session

- C1. Conference with legal counsel – anticipated litigation
(Paragraph (2) of subdivision (d) of Gov. Code Section 54956.9)
Significant exposure to litigation: One case
Documentation related to this agenda item are attached to this agenda (Attachment).

D. Adjourn to Closed Session

Mayor Nash adjourned to the closed session.

E. Call To Order

Mayor Nash re-called the meeting to order at 10:03 p.m.

F. Report from Closed Session

No reportable actions.

G. Adjournment

Mayor Nash adjourned the meeting at 10:03 p.m.

Assistant to the City Manager/ City Clerk Judi Herren



SPECIAL AND REGULAR MEETING MINUTES – DRAFT

Date: 8/11/2026
Time: 5:30 p.m.
Locations: Teleconference and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

Special Session

A. Call To Order

Mayor Nash called the meeting to order at 5:30 p.m.

B. Roll Call

Present: Combs, Nash, Schmidt, Taylor, Wise (remote)
Absent: None
Staff: City Manager Justin Murphy, City Attorney Nira Doherty, Assistant to the City Manager/ City Clerk Judi A. Herren

C. Closed Session

- C1. Conference with legal counsel – anticipated litigation
(Paragraph (2) of subdivision (d) of Gov. Code Section 54956.9)
Significant exposure to litigation: One case
Documentation related to this agenda item are attached to this agenda (Attachment)

Regular Session

D. Call To Order

Mayor Nash re-called the meeting to order at 6:12 p.m.

E. Report from Closed Session

No reportable action.

F. Agenda Review

Staff continued item H3. to a future meeting.

G. Public Comment

None.

H. Presentations and Proclamations

- H1. Proclamation: Guild Theatre 100-year anniversary (Attachment)

Mayor Nash introduced the item.

The Guild Theatre General Manager Barry Synoground and Director of Marketing Julie Schuchard accepted the proclamation (Attachment).

H2. Proclamation: The Almanac 60-year anniversary (Attachment)

Mayor Nash introduced the item.

Editor Andrea Gemmet and Staff Writer Arden Margulis accepted the proclamation (Attachment).

H3. Presentation: Annual Library Commission work plan report out (Attachment)

Continued to future meeting.

H4. Presentation: Annual Parks and Recreation Commission work plan report out (Attachment)

Parks and Recreation Commission Chair Joseph Grass made the presentation (Attachment).

The City Council discussed additional engagement with the community.

I. Consent Calendar

I1. Accept the City Council meeting minutes for June 23, 2026 (Attachment)

I2. Authorize the city manager to execute a professional services agreement with ICF International, Inc. to prepare an addendum to a certified environmental impact report for revisions (Parkline Phase 2) to the Parkline Master Plan development project located at 201, 301 and 333 Ravenswood Ave. and 555 and 565 Middlefield Rd. (Staff Report #26-130-CC)

I3. Consider and adopt a resolution authorizing the city manager to execute a funding agreement with the Association of Bay Area Governments, on behalf of the Bay Area Regional Energy Network, to accept \$100,000 in grant funds for the Belle Haven Child Development Center Electrification project (Staff Report #26-131-CC)

I4. Approve an appropriation from unassigned funds in the Bayfront Mitigation fund for the Willow Road Bicycle and Pedestrian Safety Improvements project (Staff Report #26-132-CC)

I5. Receive and file the investment portfolio quarterly reports for March 31, 2026 (Staff Report #26-133-CC)

I6. Consider and adopt a resolution to uphold an appeal of the Planning Commission's approval and deny 1) a use permit to determine the floor area limit on a lot less than 5,000 square feet in area, and to construct a new two-story, single-family residence on a vacant substandard lot with regard to minimum lot width, depth, and area in the R-1-U (Single Family Urban Residential) zoning district, at 305 Haight St. and 2) six variance requests to reduce the interior side setback to three feet where five feet is required, reduce the corner side setback to six feet where 12 feet is required, reduce the rear setback to 13 feet where 20 feet is required, reduce the number of required off-street parking spaces to one compliant space where two compliant spaces are required, increase

the maximum building coverage from 722 square feet to 729.4 square feet, and increase the height of the daylight plane to approximately 23 feet, 11 inches where 19 feet, six inches is required (Staff Report #26-134-CC)

17. Consider and adopt a resolution approving the fiscal year 2026-27 investment policy for the City and the Successor Agency (Staff Report #26-135-CC)

ACTION: Motion and second (Taylor/ Combs), to approve the consent calendar, passed unanimously.

J. Public Hearing

- J1. Consider and adopt a resolution to approve a vesting tentative map for a major subdivision to merge two parcels into one and subdivide the site with eight residential condominium parcels and one common area parcel at 335-355 Pierce Rd. (Laurel Landing by Habitat for Humanity Greater San Francisco), and deny a fees concession request made under State Density Bonus Law, Government Code Section 65915 and relevant amendments (Staff Report #26-136-CC) (Presentation)

Senior Planner Calvin Chan made the presentation (Attachment).

Mayor Nash opened the public hearing.

- John Tastor spoke in support of the project and waiving the recreation in-lieu fees.
- Mia Saliman-Molingzio spoke in support of the project and waiving the recreation in-lieu fees.
- Cathy Bard spoke in support of the project and waiving the recreation in-lieu fees.
- Will Oursler spoke in support of the project and waiving the recreation in-lieu fees.
- June Shin spoke in support of the project and waiving the recreation in-lieu fees.
- Miyko Harris-Parker spoke in support of the project and waiving the recreation in-lieu fees.
- Pam D. Jones spoke in support of the project and waiving the recreation in-lieu fees.
- Charles Chapa spoke in support of the project.

Mayor Nash closed the public hearing.

The City Council received clarification on recreation in-lieu and impact fees timing and due dates, duration of unit affordability, State Density Bonus Law fees concession and the loss of funding through the Stanford Affordable Housing Fund.

The City Council discussed the city's fiscal responsibilities, potential for precedent setting in fee waiver requests, obligation to back-fill waived fees, and the opportunity for Habitat to return to the City Council to revisit funding opportunities, if necessary, at a later date.

Mayor Nash and City Councilmember Taylor relayed that they participated in prior discussions related to the Stanford Affordable Housing Fund and would communicate with their contacts to request clarifying information regarding the withdrawal of funding for Laurel Landing.

The City Council discussed the potential for Habitat for Humanity to request a fee waiver at a later date, if the project continues to have a funding gap.

ACTION: Motion and second (Taylor/ Nash), to adopt a resolution to 1) approve a vesting tentative map

for a major subdivision to merge two parcels into one and subdivide the site with eight residential condominium parcels and one common area parcel at 335-355 Pierce Rd., the Laurel Landing project by Habitat for Humanity Greater San Francisco, and 2) deny a State Density Bonus Law fees concession request for the project, passed unanimously.

- J2. Consider and adopt a resolution amending the City's comprehensive master fee schedule to revise building permit fees in community development (Staff Report #26-137-CC) (Presentation)

Assistant Community Development Director Kyle Perata made the presentation (Attachment).

Mayor Nash opened the public hearing.

Mayor Nash closed the public hearing.

ACTION: Motion and second (Combs/ Taylor), to adopt a resolution amending the City's Master Fee Schedule to correct a clerical error in the building permit fee schedule in community development by revising the "each additional square foot" fee to eliminate a discontinuity between the square footage tiers caused by an incorrect calculation, passed unanimously.

K. Informational Items

- K1. City Council agenda topics: August – September 2026 (Staff Report #26-138-CC)

- K2. Police department quarterly update / Q2 April – June 2026 (Staff Report #26-129-CC) (Informe de Personal #26-129-CC)

- Randy Avalos requested clarification regarding non-compliant categories in Northern California Regional Intelligence Center (NCRIC) searches included in the police department's audit of its Flock Safety Automated License Plate Reader (ALPR) system.
- Pam D. Jones requested the city review the use of Flock cameras.

The City Council received clarification on adding additional details to the future reports and non-compliant categories.

- K3. Short-term rental compliance update (Staff Report #26-139-CC)

L. City Manager Report

City Manager Murphy reported out on the final summer concert road closure.

M. City Councilmember Reports

City Councilmember Schmidt reported out on Assembly Bill (AB) 762.

Mayor Nash reported out on the Bay Area Water Supply and Conservation Agency (BAWSCA), West Light Energy, Council of Cities meetings, California Water Service EOC training and the National Night Out and summer concert events.

N. Adjournment

Mayor Nash adjourned the meeting at 9:04 pm.

Assistant to the City Manager/ City Clerk Judi Herren