



STAFF REPORT

City Council

Meeting Date:

3/10/2026

Staff Report Number:

26-036-CC

Informational Item:

City Council fiscal year 2025-26 work plan update

Recommendation

This is an informational item and does not require City Council action.

Policy Issues

The City Council's annual priority setting workshop provided direction to the city manager on aligning resources and work plans for the next year.

Background

The City Council held its annual priority setting workshop March 22, 2025 with City staff. The City Council set the following top five priorities for fiscal year 2025-26 which are included in the fiscal year 2025-26 work plan (Attachment A):

- Climate action – mitigation, adaptation, and resilience (20 work plan items)
- Downtown vibrancy (10 work plan items)
- Emergency and disaster preparedness (10 work plan items)
- Housing (10 work plan items)
- Safe routes (eight work plan items)

Advancement of City Council priorities through the funding of projects, services and staffing was detailed during the fiscal year 2025-26 budget adoption process. The fiscal year 2025-26 work plan was first presented to City Council July 8, 2025 (Attachment B), and an update first published Sept. 30, 2025, was considered by City Council Oct. 7, 2025 (Attachment C).

Staff also maintain a list of City Council requests or direction to pursue new initiatives or projects, including a list of “bike rack” items from the City Council workshop (Attachment D), that City Council can advance as capacity allows.

Analysis

City department responsibility varies for work plan items associated with City Council priorities, with the greatest relative responsibility placed on public works, city manager's office, community development, and interdepartmental items that involve three or more departments. The work of administrative services, library and community services, and police, while not largely represented in the work plan items for City Council priorities, plays a vital role in providing programs and services in Menlo Park and supports many of the efforts to accomplish work plan items.

There are 58 active work plan items (five items completed since the last update) with the following

distribution of responsibility:

- Public works: 43% of items; most concentrated in climate action and safe routes
- City manager's office: 33% of items; most concentrated in emergency and disaster preparedness and climate action
- Community development: 22% of items; most concentrated in housing
- Interdepartmental: 14% of items involve active roles or coordination among three or more departments
- Other departments: administrative services is identified for 9% of items; police is identified for 3% of items

Core services also represent a significant portion of staff workload. In the last reporting period available in fiscal year 2024-25, staff provided an array of services that included, but are not limited to following:

- processed 2,136 encroachment, residential, commercial and accessory dwelling units (ADU) permits and business license applications
- conducted 9,965 building inspections
- provided shuttle transportation services to over 18,000 passengers
- responded to 22,042 public safety calls for service and handled 12,496 public safety-related incidents
- provided more than 2 million hours of recreational activities for over 835,000 participants
- delivered over 1.1 million gallons of water for various customers and uses in Menlo Park

Staff will include a review of work plan progress at the upcoming City Council workshop tentatively scheduled for March 21.

City Council priorities are also reflected in the work of Commissions. Given the upcoming City Council workshop, a compilation of Commission work plan goals is provided for reference (Attachment E).

Impact on City Resources

There is significant impact on City resources, including on both budget and department and staff capacity, to accomplish work plan items. While many tasks are embedded in the fiscal year 2025-26 adopted budget, the City Council may consider future funding allocations from the General Fund, special revenue and restricted funds, and grants.

Environmental Review

This action is not a project within the meaning of the California Environmental Quality Act (CEQA) Guidelines §§15378 and 15061(b)(3) as it will not result in any direct or indirect physical change in the environment.

Public Notice

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

Attachments

- A. City Council priorities work plan for fiscal year 2025-26
- B. Hyperlink – July 8, 2025 Staff Report #25-108-CC:
www.menlopark.gov/files/sharedassets/public/v/1/agendas-and-minutes/city-council/2025-

[meetings/20250708/i2-20250708-cc-cc-fy2025-26-work-plan.pdf](#)

C. Hyperlink – Oct. 7, 2025 Staff Report #25-150-CC:

[www.menlopark.gov/files/sharedassets/public/v/1/agendas-and-minutes/city-council/2025-meetings/20251007/i2-cc-work-plan-update.pdf](#)

D. Hyperlink – April 15, 2025 Staff Report #25-056-CC:

[www.menlopark.gov/files/sharedassets/public/v/1/agendas-and-minutes/city-council/2025-meetings/20250415/n2-20250415-cc-annual-city-council-priority-setting-workshop-final-report.pdf](#)

E. City Commissions work plan goals

Report prepared by:

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City Council work plan for fiscal year 2025-26				
City Council priority	Departments	Status		Notes
<i>*updates in red text</i>				
CLIMATE ACTION - MITIGATION, ADAPTATION AND RESILIENCE				
Implement communitywide electrification program with \$4.5 million in funding from California Energy Commission funding	CMO	in progress		In contract with PCE for home electrification; completed electrification of 21 homes in Belle Haven; completed design for electrification of Belle Haven Child Development Center; distributing electrification bundles for renters in partnership with the Belle Haven Community Development Fund
Launch a strategic communication campaign to increase awareness of electrification benefits	CMO	in progress		Launched citywide communications campaign in January advertising city, county, and statewide incentives through graphic and video ads on Google Search, Facebook, Instagram, and YouTube; developed a citywide postcard mailer planned for spring distribution and coordinated with community-based organizations to support outreach, including hosting a workshop in Belle Haven in January with over 80 attendees
Prepare potential local amendment to the California Building Standards Code to encourage electrification	CDD, CMO	in progress		Local amendments for electrification and emergency efficiency (expanded pre-wiring/electric readiness, AC to HP, flex path) adopted by City Council during triennial building code update filed with the California Building Standards Commission and California Energy Commission
Create online Climate Action Plan (CAP) dashboard to engage community on progress	CMO	in progress		Initiated partnership with Stanford University's sustainable cities course to have students support the development of a CAP dashboard for City website
Scope a shoreline adaptation plan for the impacts of sea level rise along the bay that follows framework of SB 272	PW	in progress		Received California Ocean Protection Council SB-1 grant for the development of a regional adaptation plan in partnership with Redwood City, Belmont, San Carlos, East Palo Alto, and OneShoreline; developing RFP to engage consultant for the work
Continue to advance planning, funding, and construction of SAFER Bay	PW	in progress		Menlo Park SAFER design underway and anticipated to be completed in 2027 ; draft EIR was released by SFCJPA ; public comments received
Develop an urban forest management plan (UFMP)	PW, CMO	in progress		RFP for the UFMP will be released this year
Implement early action tree planting program focused on Belle Haven	PW, CMO	in progress		RFP for an early action tree planting effort in Belle Haven released in December ; contractor selection is underway ; work is planned for this summer
Partner with Peninsula Clean Energy's GovPV solar and battery program for City facilities	CMO, interdept	in progress		Completed installation of photovoltaic solar panels for the Menlo Park Library, Burgess Pool (located on Arrillaga Family Gymnasium roof), and the Belle Haven Child Development Center; construction ongoing for solar panels at City Hall roof and parking lot
Implement electric vehicle charging plan at City facilities	PW, interdept	in progress		Completed design for corporation yard EV chargers and finalizing the public bid for construction ; design underway for City Hall EV chargers; ongoing grant coordination with MTC and Caltrans
Continue water heater replacement at City facilities	CMO, interdept	in progress		Completed installations at City Hall and Burgess Pool at no cost to the City through the PG&E Government K-12 program; initiated assessments to replace water heaters at the Gatehouse, Menlo-Atherton Cooperative Nursery School, and the Arrillaga Gymnasium
Electrify Belle Haven Child Development Center	PW, CMO	in progress		Completed design for electrification upgrades; construction planned for summer 2026
Explore Burgess pool electrification	CMO, interdept	in progress		Evaluated available incentive programs and technologies; identified as an opportunity for the fiscal year 2026-27 CIP
Electrify the Arrillaga Family Recreation Center	PW, CMO	in progress		Executed contract with PCE to receive member agency grant to fund final design and construction
Scope Environmental Justice Element community-identified priority programs to fund and implement	CMO, CDD	in progress		City Council will receive update and provide feedback on EJ implementation at annual priority setting workshop on March 21

Continue enforcement of zero emission landscape equipment ordinance	CMO, PD	ongoing	Completed two citywide details visiting neighborhoods with frequent reports; completed voucher program; starting July 1, 2025, police made contact with reported addresses
Improve compliance with SB 1383 state organics law for businesses and multi-family properties	ASD, PW, PD	ongoing	Continue to issue notice of violation letters to non-compliant accounts; annual route reviews of bins conducted throughout the summer; EQC received informational presentation on Menlo Park's compliance from ReThinkWaste in February
Improve compost quality in compliance with SB 1383 and partnership with San Mateo County	ASD, PW	ongoing	Continued joint education efforts by City and County on social media, in Recology bill inserts, and in-person events
Launch clean energy infrastructure (micro-grid) at BHCC	PW	in progress	Construction of the Kelly field solar canopies underway and to be completed this spring (final component of micro-grid)
Complete construction of Chrysler Pump Station to improve resiliency of City's stormwater system	PW	in progress	Completion planned for 2026
DOWNTOWN VIBRANCY			
Finalize Streetary applications and ensure compliance with Streetary design standards	CDD, CMO	in progress	Continue to review and work with applicants to bring the Streetary applications/designs into compliance; five out of six applicants notified of required updates to plans for permitting
Hold City Council study sessions about design concepts for closed portion of Santa Cruz Avenue along the 600 block	CMO	<i>complete</i>	City Council provided direction on design and improvements for public plaza on July 8 and November 18; conducted public outreach on design elements
Implement and activate public plaza on 600 block of Santa Cruz Avenue	CMO, interdept	in progress	Furniture order placed; continue to work with consultant to finalize plaza design
Repair irrigation equipment and partner with volunteers to replant areas along Santa Cruz Avenue	CMO, PW	in progress	Working with businesses and nonprofit organization on potential partnerships; reviewing planting suggestions and ensuring compliance with WELO standards; assessing contractor support for irrigation equipment replacement in planting areas; replaced irrigation equipment in medians
Recruit full time economic development manager	CMO, ASD	complete	Economic development manager onboarded November 2025
Address maintenance projects in downtown	CMO, PW	ongoing	Working with Recology on revamp of trash receptacles; fixed broken latches on existing receptacles; identifying contractor for drinking water fountain removal; reviewing use and condition of newspaper racks
Advance design plans for plazas 7 and 8 resurfacing and renovation	PW	in progress	Design and outreach plan will be finalized in 2026
Process property owner-initiated item to amend El Camino Real/Downtown Specific Plan to expand allowed uses	CDD	in progress	Environmental review and Specific Plan amendment underway; item will go to Planning Commission for a hearing and then to City Council for adoption
Organize City-hosted events throughout the year in the downtown including the summer concert series in Fremont Park, Halloween Parade and Carnival, and Light Up the Season	LCS	complete	Events for 2025 complete; planning for 2026 underway
Complete pedestrian crossing improvements for El Camino Real at Ravenswood Avenue and Menlo Avenue	PW	complete	Construction completed in 2025

EMERGENCY AND DISASTER PREPAREDNESS			
Expand emergency preparedness training among city staff	CMO	ongoing	Provided training for EOC Sections to 30 staff; conducted EOC Functional Exercise; provided Disaster Service Worker training for over 380 staff; implemented full evacuation exercise for BHCC
Maintain and enhance emergency preparedness capabilities among city facilities and staff and through use of software and technology like GIS, radio equipment, etc.	CMO, interdept	ongoing	AV tech enhancements for EOC underway; new monitors and conference management system installed; standardized radio system under evaluation; secured deployable MiniNSD devices and HAM radio
Develop and update disaster response/recovery plans and ensure compliance with government regulations	CMO	in progress	Hazard specific incident response guides under development (Severe Weather and Earthquake complete); Local Hazard Mitigation Plan is being updated
Organize, equip, and maintain Emergency Operations Center (EOC) to be available for immediate activation	CMO, ASD	in progress	Improved cellular coverage; repaired EOC phone systems; issued EOC identification badges for MPFPD chiefs; created EOC position-specific Job Action Sheets; created EOC Action Plan template; created EOC SharePoint page as central location for all documents, forms and resources; additional technology enhancements underway
Coordinate with other PIOs for winter storm season including early coordination with San Francisquito Creek JPA	CMO	complete	Implemented winter storm season public education and coordinated with partner agencies on storm communications
Prepare winter weather plan for 2025-2026	CMO, PW	complete	Updated with potential La Niña in winter 2025-2026
Coordinate with multiple agencies and the San Francisquito Creek JPA	PW, interdept	ongoing	Design for Reach 2 ongoing
Coordinate with volunteer and emergency readiness organizations for community preparedness activities	CMO	ongoing	Presented "The Role of Government in Disasters" to MPCREAD, APACT and ADAPT; continue to collaborate with community organizations; partnering with Red Cross and Salvation Army to train staff on shelter operations and feeding
Develop department level Continuity of Operations Plans (COOP)	CMO	in progress	Template developed for department level COOPs; will begin populating COOPs with each department
Continue IT network and cybersecurity-related enhancements to build resiliency in City services	ASD	ongoing	Enhanced cyber insurance coverage; upgraded email to M365; completed network and VOIP phone system RFPs; vendor agreements forthcoming to City Council this spring
Provide community emergency preparedness training	CMO	ongoing	Implemented major update to the City's emergency preparedness website; included preparedness articles in the Digest; City Council issued National Preparedness Month proclamation; held several workshops in Belle Haven with partners including San Mateo County, MPFPD, and community organizations; hosted Spanish-language Listos events and other presentations; sponsored Ham Radio Field Day; supported MPCReady program development; distributed gas shutoff wrenches to 150 households at the 2025 Public Works Open House; demonstrated 10% increase in SMCAAlert registrations
Improve emergency-related communications	CMO	ongoing	Created custom alert templates in SMCAAlert; activated GETS and WPS for police personnel and senior staff
HOUSING			
Implement Housing Element:	CDD	in progress	
Pursue affordable housing development on City-owned downtown parking lots	CDD, PW	in progress	City Council identified six respondents to the RFQ to receive RFP on June 3, 2025; RFP was released on September 15 and three RFP responses were received December 15; community open house about the proposals to be held spring 2026

Create anti-displacement strategy	CDD	in progress	Survey and interviews complete; study session for draft strategy held in Sept. 2025; Housing Commission to review the plan in April 2026
Implement homeownership preservation program with Habitat for Humanity	CDD	in progress	City Council approved revisions to program for greater outreach on May 27 and extended funding timeline to June 30, 2027; two applications totaling approx. \$143,000 under review; remaining funds are approx. \$1.07M
Finalize NOFA funding agreement for 320 Sheridan Drive and 123 Independence Drive for below market rate funds	CDD	in progress	City Council reviewed funding agreement for 320 Sheridan in fall; set to close funding in April 2026 ; review of funding agreement for 123 Independence will be aligned with construction of townhomes (TBD)
Initiate second phase of BMR Guidelines update	CDD	in progress	21 Elements Grand Nexus and Feasibility Study reviewing BMR inclusionary requirements and commercial linkage fees commenced January 2026 and staff are working with a consultant
Process land use and planning approvals for housing development at 3705 Haven Ave.	CDD	complete	
Process funding and development application for 100% affordable, for-sale units at 335 Pierce Rd.	CDD	in progress	Approx. \$3.1 million of \$3.6M BMR funds were released to Habitat for Humanity for the purchase of the property; Habitat submitted a preliminary application for eight BMR for-sale townhomes on June 27, 2025
Process Parkline master plan	CDD	complete	City Council approved the project in October 2025
Enhance information sharing about current development projects and regulations	CDD	in progress	Subscription option now available for development project webpages that provide timely updates on development projects; update to Planning unit webpage including a reorganization to be more user friendly is underway
Amend ADU regulations and SB 9 ordinance to comport with state laws	CDD	in progress	Planning Commission (PC) held study session in December 2025 on the draft ADU ordinance; proposed ADU ordinance forthcoming to PC in April and City Council in May (two hearings); PC study session on SB 9 ordinance updates planned for April
Partner with County of San Mateo's Center on Homelessness grant-funded program to provide services to homeless encampments in Menlo Park including RVs	interdept	ongoing	Coordinating with team of agencies, service providers, law enforcement, and property owners on monthly basis for progress on housing individuals at three encampment areas; two encampments resolved through coordinated approach with partners and service providers
SAFE ROUTES			
Maintain existing transportation assets through delivery of five-year paving plan	PW	in progress	City Council received an update on the 2026 street maintenance plan; designs have been completed for the 2026 resurfacing efforts, including Bay Rd. and Pierce Rd.; construction planned for summer
Implement Vision Zero Action Plan	PW	in progress	Construction of Middle Ave. Complete Streets Project and El Camino Real/Ravenswood improvements planned fall 2026

Continue to improve the bicycle and pedestrian network, with focus on safe crossings and connections to major services and transit	PW	in progress	Construction of El Camino Real / Ravenswood crossing completed in fall 2025 ; Middle Ave. Complete Streets project is substantially complete and will be finalized this spring ; implemented the Coleman Ave. bicycle and traffic calming pilot; preliminary design for Willow Rd. Pedestrian and Bicycle Safety project underway; daylighting (AB 413) efforts are being coordinated with the PW maintenance team for implementation and prioritization of Safe Routes to School corridors; awarded SMCTA funding for safety improvements on Sharon Rd./Eastridge Ave., Oak Ave./Oak Knoll Ln. and the Santa Cruz Ave and Sand Hill Road Corridor with designs upcoming; conceptual design of Middlefield Rd. (Willow Rd. to Woodland Ave.) bike/ped improvements underway; evaluating bike lane facilities on Pierce Rd.; Alpine Trail design is underway
Continue to implement Safe Routes to Schools program	PW	in progress	Participating in school walk audits and coordinating with Police on e-bike safety; implemented Coleman Ave. bike pilot
Proactively advance safety		ongoing	Implementing AB 413 Daylighting Law
Speed limit reductions	PW	<i>complete</i>	
Develop Slow Streets Program	PW	in progress	Draft Slow Street Program presented to the Complete Streets Commission in January ; City Council study session on March 10
Update City policies to advance safety and VMT reduction		in progress	
Implement shuttle service improvements	PW	in progress	Shuttle schedule changes implemented ; continue to coordinate with the SMCTA on grant funding
Support Complete Streets Commission / Environmental Quality Commission efforts to address transportation related greenhouse gas emission reductions	PW, CMO	in progress	Support provided to ad hoc subcommittee of the Complete Streets Commission with participation from the Environmental Quality Commission in December 2025
Implement TDM policy and transportation management association	PW	in progress	Delayed due to staffing vacancies

Advisory body work plans



Complete Streets Commission

The Complete Streets Commission provides advice and recommendations to the City Council on realizing the City's adopted goals for Complete Streets, the Transportation Master Plan, Vision Zero, and the Climate Action Plan. The Complete Streets Commission also evaluates proposals or projects relating to transportation issues from neighboring jurisdictions and regional entities.

1. Advise the City Council on the implementation of the Transportation Master Plan (TMP):
 - a) Annually evaluate and propose transportation projects from the TMP and to address urgent needs to include in the 5-Year Capital Improvement Plan (Fall).
 - b) Advise and make recommendations for new and ongoing projects including:
 - i. Middle Avenue/El Camino Real intersection improvements, Middlefield Road Safe Streets Project, Santa Cruz Avenue Safety Improvements, Willow Road Pedestrian and Bicycle Safety Project
 - ii. New and ongoing pilots Nealon Park frontage parking, Blake Street temporary closure, and Coleman Avenue Traffic Calming Measures
2. Advise and provide input to the City Council on transportation policies/programs:
 - Make recommendations to City Council on citywide bike rack inventory
 - Advise on Vision Zero strategies and program implementation including applying Vision Zero's data driven approach to the development of the Slow Streets program
 - Evaluate driveway stopping sight distance policy to designate no parking zones as per the municipal code
 - Support the implementation of safe routes infrastructure improvements and strategies:
 - a) Advocate for community engagement and education, program continuity and design implementation such as or including:
 - i. Advocate for safety improvements in school zones
 - ii. Participate in the Safe Routes to School task force
 - iii. Make recommendations for improving City's – Public Works website content to residents with regards to transportation programs and policies. Include recommendations for outreach topics on projects and educational content for safe riding and walking.
 - iv. Develop an outreach strategy to increase public awareness of how and why to report near misses and collisions and create a feedback loop.
 - b) Advocate for projects that support safe routes to community and regional-based destinations (e.g., schools, work, shop and recreation)
3. Provide input and recommendations, as it relates to transportation, to the City Council and/or Planning Commission on the City's major land use and development projects that are not subject to SB 330 for which a TIA and Environmental Impact Report (EIR) are required.
 - City Staff, Chair and Vice Chair will select two development projects to review as a pilot, to be delivered to the City Council as informational items
4. Support the Council's initiatives to improve access to Downtown and support downtown businesses.
 - Review bike lanes on El Camino Real
5. Support Climate Action Plan Strategy No. 4 - Reduce vehicle miles traveled (VMT) by 25% or an amount recommended by the Complete Streets Commission
 - Evaluate metric to measure progress and set specific long term and annual goals
 - Recommend and evaluate projects and policies that expand access to safe biking, walking, transit, and zero-emission vehicle infrastructure
 - Prioritize recommendations that reduce vehicle miles travelled in the transportation sector through increased use of active, shared and electric mobility options
 - Participate in an ad hoc subcommittee of the Complete Streets Commission comprised of both Complete Streets and Environmental Quality Commissioners to evaluate metrics to measure progress on and set specific long term and annual goals. The subcommittee shall consist of no more than three EQC commissioners and no more than three CSC commissioners so as not to violate the Brown Act.

Environmental Quality Commission

1. Provide feedback to staff and advise the City Council on 2025-2030 scope of work implementation for Climate Action Plan (CAP) strategies No. 1 through No. 6
2. Ensure that our most vulnerable communities have a voice in policies and programs to protect their communities from environmental impacts.
3. Leverage best practices to advise/recommend on the preservation of heritage trees, city trees and expansion of the urban canopy; and make determinations on appeals of heritage tree removal permits.
4. Support sustainability initiatives, as needs arise, which may include city-led events, habitat protection, healthy ecology, environmental health protection, healthy air, surface water runoff quality, water conservation and waste reduction.
5. Maintain an annual commission calendar to provide transparency and allow adequate time to prepare agenda items related to the commission's work plan; update and post for public review monthly.
6. Encourage and facilitate robust public comment and participation at Commission meetings.
7. Foster a public meeting environment that is inclusive of all members of the diverse Menlo Park community.
8. Support the filling of openings on the Commission and the effective onboarding of new Commissioners.
9. Participate an ad hoc subcommittee of the Complete Streets Commission comprised of both Complete Streets and Environmental Quality Commissioners to evaluate metrics to measure progress on and set specific long term and annual goals. The subcommittee shall consist of no more than three EQC commissioners and no more than three CSC commissioners so as not to violate the Brown Act.

Finance and Audit Commission

1. Conduct annual review of the City's investment policy
2. Review the scope and process of the audit for fiscal year 2024-25 with the City's auditor
3. Review quarterly performance of the City's investment portfolio
4. Review the annual independent auditor's report
5. Review the Annual Comprehensive Financial Report (ACFR)
6. OpenGov transparency portal improvements and community training
7. Encourage and facilitate robust public comment and participation at Commission meetings
8. Foster a public meeting environment that is inclusive of all members of the diverse Menlo Park community
9. Support the filling of openings on the Commission and the effective onboarding of new Commissioners

Housing Commission

1. Housing Development: Encourage development of affordable housing, aiming to exceed the targeted unit yield outlined in the 2023-2031 Housing Element. Support existing housing commitments. Review Below Market Rate (BMR) policy and make recommendations to support future housing stock.

Beneficial impacts: Improve and maintain Housing Stock. Ensure housing policies and programs are effective.

Timeline: On-going

Measure of success: Issuance of recommendations for housing development throughout the City.

High priority:

- Support Housing on downtown parking lots.
- Review and recommend to the City Council BMR policy / agreements.

Low priority:

- Encourage developers to exceed the targeted unit yields as outlined in the Housing Element

Related efforts:

- Housing Element Program H4.G • City Council Work Plan Priority:
- Pursue affordable housing development on City-owned downtown parking lots
- Finalize NOFA funding agreement for 320 Sheridan Dr. and 123 Independence Dr. for BMR funds
- Initiate second phase of BMR Guidelines update
- Process funding & development application for 100% affordable, for-sale units at 335 Pierce Rd.
- Process Parkline master plan

2. Community Engagement: Provide public resources and communication regarding tenant rights and protections and available legal resources. Increase quantity and diversity of community participation, including multi-lingual input.

Beneficial impacts: Increased participation to better inform housing policy and community attitudes about housing.

Timeline: Goal 2 to begin in the first quarter of 2025-26 fiscal year (FY) and continue throughout the 2025-26 FY.

Measure of success: Hold one (1) community event in the City and one (1) Housing Commission meeting at Belle Haven Community Campus. City Website with links to information resources.

High priority:

- Hold one (1) community event in the City
- Hold one (1) Housing Commission Meeting at Belle Haven Community Campus

Low priority:

- Hold additional community meetings and events.
- Create community resources (See Goal 3)

Related efforts:

City Council Work Plan:

- Enhance information sharing about current development projects and regulations

3. Anti-Displacement: Review and recommend anti-displacement policy and programs. Develop resources and information to support current residents. Aim to better monitor and quantify the causes and impacts of displacement.

Beneficial impacts: Reduced displacement, program and policy recommendations. Communicate the impacts of displacement.

Timeline: Work with staff to propose specific code language for City Council adoption by the end of FY 2025-26.

Measure of success: Issuance of recommendations on anti-displacement policy.

High priority:

- Review and support Staff Anti-Displacement study.
- Review and Recommend Policies to Quantify Displacement.

Low priority:

- Create a collection of personal accounts to demonstrate the impacts of displacement.

Related efforts:

- Housing Element Program H2.E
- City Council Work Plan:
- Create anti-displacement strategy

Implement homeownership preservation program with Habitat for Humanity

Library Commission

1. As an advisory body to the City Council and a forum for public information about library issues:
 - Encourage robust public comment and participation at Commission meetings
 - Periodically review the library's public-facing policies and recommend updates, as required
 - Periodically receive staff presentations and reports about major library service areas
 - Periodically receive Commissioner liaison reports about affiliates
 - Support the filling of openings on the Commission and the effective onboarding of new Commissioners
 - Maintain a 12-month schedule of planned Commission agenda items
2. Review library programs and services, identify potential service gaps for specific age groups or affinity groups, and advise to fill needs to create the "library of the future".
3. Analyze and evaluate whether and how potential near or intermediate term capital improvements to the 800 Alma St. facility may be addressed to better serve the library needs of the community.
4. Complete and recommend a report on the "library of the future" to the City Council in fall 2025 that will include a request that the City Council hold a study session focused on the library. Requests to add items to the City Council agenda should be directed to the City Council member serving as Library Commission liaison.

5. Support and advise library development and operations of the Belle Haven Community Center (BHCC) including:

- Belle Haven Community History project
- Makerspace programming and policies

Other policies that may be impacted by shared spaces at BHCC

Parks and Recreation Commission

1. As an advisory body to the City Council and a forum for public information about park and recreation issues, encourage and facilitate robust public comment and participation at Commission meetings:
 - Foster a public meeting environment that is inclusive of all members of the diverse Menlo Park community
 - Focus on resident input and grow relationships with residents throughout the City of Menlo Park.
2. Support and advise recreation program development and operations:
 - Review programs and services with a focus on the provision of high-quality programs and services for all Menlo Park residents
 - Ensure that the programs and services offered at the Belle Haven Community Campus (BHCC) (including aquatics) contribute to satisfying the needs of the neighborhood it serves and is integrated into a system that is accessible to residents of all ages and abilities throughout the City.
3. Review progress toward the goals in the 2019 Parks and Recreation Facility Master Plan (PRFMP).
4. Participate in park and recreation facility tours to build awareness of recreation systems.
5. Advise on topics related to the maintenance and upgrade of recreational facilities, prioritizing accessibility, safety, and sustainability.
6. Periodically review public-facing recreation policies and recommend updates, as required, with a special focus on policies that may be impacted by shared space operations
7. Periodically receive staff presentations and reports about major parks and recreation service areas and programs, other city departments, and the Youth Advisory Committee
8. Maintain a 12-month schedule of planned Commission agenda items, update and post for public review monthly.
9. Annually host City Council liaison at the Parks and Recreation Commission meetings.