



REGULAR MEETING MINUTES – DRAFT

Date: 1/13/2026
Time: 6:00 p.m.
Locations: Teleconference and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

Regular Session

A. Call To Order

Mayor Nash called the meeting to order at 6:03 p.m.

B. Roll Call

Present: Combs, Nash, Schmidt, Wise

Absent: Taylor

Staff: City Manager Justin Murphy, Assistant City Manager Stephen Stolte, City Attorney Nira Doherty, Assistant to the City Manager/ City Clerk Judi A. Herren

C. Agenda Review

None.

D. Public Comment

- Pam Jones requested a detailed report of both pools' downtime cause, duration and remedy.

E. Presentations and Proclamations

E1. Proclamation: National Law Enforcement Day (Attachment)

E2. Proclamation: National Human Trafficking Awareness Day (Attachment)

Mayor Nash introduced the proclamations.

Menlo Park Police Officers accepted the proclamations (Attachment).

F. Consent Calendar

F1. Accept the City Council meeting minutes for December 2 and 9, 2025 (Attachment)

F2. Transmittal of the annual report on the status of development impact fees and in-lieu fees collected as of June 30, 2025 (Staff Report #26-001-CC)

ACTION: Motion and second (Wise/ Combs), to approve the consent calendar, passed 4-0-1 (Taylor absent).

G. Regular Business

- G1. Approve 2026 City Council roll call voting procedure (Staff Report #26-002-CC)

City Clerk Judi Herren introduced the item.

The City Council discussed roll call variations.

ACTION: Motion and second (Combs/ Nash), to approve the roll call voting procedure using the remote participant first and then in alphabetical order by legal first name with the presiding officer called last and also in alphabetical order by legal first name with the presiding officer called last if all City Councilmembers are in-person for calendar year 2026, passed 4-0-1 (Taylor absent).

- G2. Consideration of fee waiver for annexation of West Menlo Triangle (Staff Report #26-005-CC)

Assistant City Manager Stephen Stolte introduced the item .

- Gregory Faris spoke in support of the fee waiver and annexation of the West Menlo Triangle.
- Dr. Marisol Escalera, from San Mateo County Supervisor Ray Muller's office, spoke in support of the annexation of the West Menlo Triangle.
- Kristin Kassaei spoke in support of the fee waiver.
- Vina spoke in support of the fee waiver.
- Rob Bartoli offered clarification on any questions related to San Mateo County Local Agency Formation Commission (LAFCO).
- Leah Rogers spoke in support of the fee waiver.
- Andrea Beylen spoke in support of the annexation of the West Menlo Triangle.

The City Council received clarification on timeline and benchmarking of the annexation process if the fee waiver is approved and requested regular report outs to the City Council beginning within the first six months.

The City Council discussed staff project prioritization.

ACTION: Motion and second (Combs/ Wise), to approve the fee waiver for annexation of West Menlo Triangle, passed 3-1-1 (Nash dissenting and Taylor absent).

- G3. Appoint City Council liaisons to San Mateo County Transit District and San Mateo County Transportation Authority (Staff Report #26-006-CC)

City Clerk Judi Herren introduced the item.

ACTION: Motion and second (Wise/ Nash), to appoint Vice Mayor Jennifer Wise as the liaison to San Mateo County Transit District and San Mateo County Transportation Authority, passed 4-0-1 (Taylor absent).

H. Informational Items

- H1. City Council agenda topics: January – February 2026 (Staff Report #26-007-CC)

H2. Update on the City's Middle Avenue Pedestrian and Bicycle Rail Crossing project
(Staff Report #26-003-CC)

- Michael Barclay provided a cost analysis for the bike tunnel and spoke in opposition to the project.
- Will Oursler spoke in support of the project.
- Adina Levin spoke in support of the project.
- John Woodell spoke in support of the project.
- Katie Behroozi spoke in support of the project.

H3. Update on the City's shuttle operations (Staff Report #26-004-CC)

I. City Manager Report

None.

J. City Councilmember Reports

City Councilmember Schmidt reported out on ReThink Waste Assembly Bill 762.

Mayor Nash reported out on the police swearing in ceremony.

K. Adjournment

Mayor Nash adjourned the meeting at 7:16 p.m.

Assistant to the City Manager/ City Clerk Judi A. Herren