



## SPECIAL AND REGULAR MEETING MINUTES

**Date:** 10/15/2019  
**Time:** 6:30 p.m.  
**City Council Chambers**  
**701 Laurel St., Menlo Park, CA 94025**

### A. Call To Order

Mayor Mueller called the meeting to order at 6:40 p.m.

### B. Roll Call

**Present:** Carlton, Combs, Nash, Mueller (excused at 10:05 p.m.), Taylor  
**Absent:** None  
**Staff:** City Manager Starla Jerome-Robinson, City Attorney William McClure, City Clerk Judi A. Herren

### C. Pledge of Allegiance

The fifth grade La Entrada Girl Scout troop lead the Pledge of Allegiance.

### Study Session

SS1. Report from City Council subcommittees on planning and zoning ([Staff Report #19-212-CC](#))

Assistant City Attorney made the presentation.

- Diane Bailey spoke in support on of the subcommittees.

The City Council received clarification on the ability, requirements, and restrictions when considering downzoning areas. The City Council discussed possible implications from pending State legislation and how to maximize current housing. Assistant City Attorney Cara Silver informed the City Council that the November 5 City Council meeting will go into greater detail on the housing element and State laws.

### Regular Meeting

### D. Public Comment

- Sheryl Bims, with donated time from Pam Jones, spoke in support of the Facebook offer regarding the funding of a new community center in Belle Haven.
- Max Fennel spoke in support for a Belle Haven pool program and offered his proposal for a program.
- Elyse Stein, President of the Menlo Park Library Foundation, spoke in support of the Belle Haven library.
- Adam Nielander, with donated time from Daniel Torelli, spoke in opposition of the parking

restrictions on Alma Street and East Creek Drive.

## **E. Presentations and Proclamations**

### **E1. Proclamation: Anti-Bully month of October**

Mayor Mueller read the proclamation and Recreation Coordinator Allan Bruce and owner of Kuk Sool Won Richard Quintana accepted

Mayor Mueller reordered the agenda.

### **K1. Public art installation proposal**

Owner of Art Ventures Gallery Katharina Powers made a presentation.

The City Council directed staff to return this as an action item.

### **E2. Police traffic strategic plan**

Chief Dave Bertini made the presentation.

- Adina Levin had questions on the data and the availability of the information given in the report.

The City Council received clarification on crosswalk violations and confirmation that the data is available on the City website.

## **F. Commissioner Reports**

### **F1. Consider applicants and make appointments to fill unexpected vacancies on the various city commissions ([Staff Report #19-183-CC](#))**

- Peter Diepenbrock spoke on his interest on serving on the Park and Recreation Commission.
- Joyce Friedrichs spoke on her interest on serving on the Park and Recreation Commission.

City Clerk Judi Herren took nominations and administered the ballot voting process ([Attachment](#)).

The City Council made an appointment to fill the following vacancies:

Park and Recreation Commission:  
Peter Diepenbrock – term expiring April 30, 2023

Planning Commission:  
Larry Kahle – term expiring April 30, 2021

## **G. Consent Calendar**

### **G1. Accept the City Council meeting minutes for September 3 and 10, 2019 ([Attachment](#))**

### **G2. Waive the second reading and adopt Ordinance No. 1059 repealing Chapter 2.58 (Safe City) of Title 2 (Administration and Personnel) ([Staff Report #19-213-CC](#))**

**ACTION:** Motion and second (Nash/ Carlton) to approve the consent calendar, passed unanimously.

## **H. Regular Business**

- H1. Accept the parks and recreation facilities master plan and provide direction on implementation ([Staff Report #19-215-CC](#))

Community Services Director Derek Schweigart introduced the item.

Gail Godleson Gates+Associates and Mindy Craige Blue Point Planning made the presentation (Attachment).

- Jennifer Johnson spoke in support of the park and recreation master plan.
- Director of Campus Development for Facebook Fergus O'Shea spoke in support of the park and recreation master plan and commented on the Facebook proposal for the Belle Haven community center.

The City Council discussed dog stations, food vendor options in District 1, Belle Haven pool, and lights at the Burgess skate park. City Council directed staff to include the Belle Haven pool to the master plan.

**ACTION:** Motion and second (Mueller/ Carlton) to accept the parks and recreation facilities master plan, passed unanimously.

City Council took a recess at 9:15 p.m.

City Council reconvened at 9:28 p.m.

**ACTION:** Motion and second (Nash/ Taylor) to authorize staff (city manager and city attorney) to work with Facebook to prepare an agreement for City Council approval outlining the parameters, process, including community engagement, etc. of Facebook's offer to build a multigenerational community center and library in Belle Haven, passed 4-0-1 (Combs recused).

- H2. Reconsideration of Resolution No. 6512 establishing a process for notifying the City Council and public of final Planning Commission actions to facilitate City Council review of large or impactful development projects ([Staff Report #19-214-CC](#))

Assistant City Attorney Cara Silver made the presentation (Attachment).

The City Council received clarification on the process and end result of the three options available. The City Council directed staff to review the effectiveness of the resolution in November 2020 and to add notification of notices of preparation are being prepared and if there is a statement of overriding considerations.

**ACTION:** Motion and second (Nash/ Carlton) to reconfirm Resolution No. 6512 establishing a process for notifying the City Council and public of final Planning Commission actions to facilitate City Council review of large or impactful development projects and add notifications for preparation of notices of preparation and statement of overriding considerations, passed 4-1 (Combs dissenting).

Mayor Mueller reordered the agenda.

**I. Informational Items**

- I1. City Council agenda topics: October to December 2019 ([Staff Report #19-204-CC](#))

**J. City Manager's Report**

None.

**K. City Councilmember Reports**

Mayor Mueller reported on the upcoming Jerry Rice toy drive in downtown Menlo Park.

City Councilmember Carlton provided a climate crisis resolution approved by San Mateo County (Attachment).

The City Council directed staff to add a flavored tobacco and vaping device prohibition ordinance to a future City Council agenda.

Mayor Mueller was recused and exited the building at 10:05 p.m.

- H3. Authorize the City Council subcommittee on the 2018 Stanford University general use permit application to submit a letter to the County of Santa Clara Board of Supervisors ([Staff Report #19-211-CC](#))

The City Council discussed the proposed letter and directed staff to work with the subcommittee on the letter and amend the signature allowing Mayor Pro Tem Taylor to sign.

**ACTION:** Motion and second (Nash/ Carlton) to authorize the City Council subcommittee on the 2018 Stanford University general use permit application to submit a letter to the County of Santa Clara Board of Supervisors, passed 4-0-1 (Mueller recused/ absent).

**L. Adjournment**

Mayor Pro Tem Taylor adjourned the meeting at 10:14 p.m.

Judi A. Herren, City Clerk

These minutes were approved at the City Council meeting of November 5, 2019.



## COMMUNITY DEVELOPMENT DEPARTMENT PLANNING DIVISION

701 Laurel Street  
Menlo Park, CA 94025  
phone: (650) 330-6702  
fax: (650) 327-1653  
[planning@menlopark.org](mailto:planning@menlopark.org)  
<http://www.menlopark.org>

### **R-3 APARTMENT ZONING DISTRICT**

#### **Zoning Ordinance Excerpt – Chapter 16.20**

##### **Sections:**

- 16.20.010 Permitted uses.
- 16.20.020 Conditional uses.
- 16.20.030 Development regulations.
- 16.20.040 Mitigation monitoring

##### **16.20.010 Permitted uses.**

The following uses are permitted in the R-3 (Apartment) district:

- (1) Single-family dwellings;
- (2) Duplexes;
- (3) Three or more units on lots 10,000 square feet or more;
- (4) Accessory buildings.

##### **16.20.020 Conditional Uses.**

Conditional uses allowed in the R-3 district, subject to obtaining a use permit or, in the case of home occupations, a home occupation permit, are as follows:

- (1) Three or more dwelling units on lots less than 10,000 square feet;
- (2) Public utilities in accordance with Chapter 16.76;
- (3) Private schools and churches in accordance with Chapter 16.78;
- (4) Child day care centers in accordance with Chapter 16.78;
- (5) Home occupations in accordance with Section 16.04.340;
- (6) Foster homes;
- (7) Boardinghouses;
- (8) Convalescent homes;
- (9) Senior day care facilities.

##### **16.20.030 Development regulations.**

Development regulations are as follows in the R-3 district:

**\*\* REMAINDER OF PAGE LEFT BLANK INTENTIONALLY \*\***



**Table 1**

		All R-3 zoned Properties Except for Lots 10,000 sq. ft. or More in the Area Around the El Camino Real/Downtown Specific Plan Area	Lot Area of 10,000 sq. ft. or More for Property Around the El Camino Real/Downtown Specific Plan Area <sup>1</sup>	
Minimum Lot Area		7,000 sq. ft.	10,000 sq. ft.	
Minimum Lot Dimensions		70 ft. wide by 100 ft. deep (lots < 10,000 sq. ft. in area) 80 ft. wide by 100 ft. deep (lots ≥ 10,000 sf. ft. in area)	80 ft. wide by 100 ft. deep	
Land Area Required Per Dwelling Unit		See Table 2 below	Minimum	3,333 sq. ft.
			Maximum	1,452 sq. ft.
Minimum Yards	Front	15% of lot width; min. 20 ft.	20 ft.	
	Interior Side	10 ft.	10 ft.	
	Corner Side	15 ft.	15 ft.	
	Rear	15% of lot width; min. 15 ft.	15 ft.	
	Distance between main buildings on same lot	1/2 sum of the height of the buildings, 20 ft. min.	N/A	
	Distance between main buildings located on one property and adjacent property	20 ft.	N/A	
Maximum Floor Area Ratio		45%	Floor area ratio shall decrease on an even gradient from 75% for 30 du/ac to 35% for 13.1 du/ac	
Maximum Building Coverage		30%	40%	
Maximum Driveways and Open Parking Areas (Paving) <sup>2</sup>		20%	35%	
Minimum Open Space (Landscaping)		50%	25%	
Height		35 ft.	13.1 du/ac	35 ft.
			20 du/ac or greater	40 ft.
Building Profile		None	Starting at a height of 28 feet, a 45-degree building profile shall be set at the minimum setback line contiguous with a public right-of-way or single-family zoned property or public park.	
Parking		2 spaces per unit, one of which must be covered, and not located in a required front or side yard	2 or more bedrooms per unit	2 spaces
			Up to 1 bedroom per unit	1.5 spaces
			Each unit must have at least one covered space. Parking spaces cannot be located in the required front yard	

<sup>1</sup>For the purposes of Chapter 16.20.030, the area around the Downtown/El Camino Real is defined in three distinct areas as follows, and is only applicable to properties zoned R-3 that are 10,000 sq. Ft. Or more.

Area 1: Area bounded by University Avenue, Valparaiso Avenue, El Camino Real and Oak Grove Avenue.

Area 2: Area bounded by Arbor Road, Santa Cruz Avenue, El Camino Real and Middle Avenue.

Area 3: Area generally bounded by San Antonio Street and Alma Street, Encinal Avenue, Marcussen Drive and Ravenswood Avenue.

<sup>2</sup> Permeable pavers may count as 50 percent towards the paving requirement, except for on lots 10,000 sq. ft. or more located around the El Camino Real/Downtown Specific Plan Area.

## Menlo Park Municipal Code

### Title 11 VEHICLES AND TRAFFIC Ch. 11.24 STOPPING—STANDING—PARKING

Help Text Size: -A +A [SHARE](#)

- Title 4 (RESERVED)
- + Title 5 BUSINESS LICENSES AND REGULATIONS
- Title 6 (RESERVED)
- + Title 7 HEALTH AND SANITATION
- + Title 8 PEACE, SAFETY AND MORALS
- + Title 9 ANIMALS
- Title 10 (RESERVED)
- + Title 11 VEHICLES AND TRAFFIC
- + Title 12 BUILDINGS AND CONSTRUCTION
- + Title 13 STREETS, SIDEWALKS AND UTILITIES
- Title 14 (RESERVED)
- + Title 15 SUBDIVISIONS
- + Title 16 ZONING

#### 11.24.055 Permits in R-3, R-3A and R3C zones.

[SHARE](#)

Permits authorizing all-night street parking may be granted to residents of residential living units in R-3, R-3-A and R-3-C zones if the building or complex in which the residential living unit is located was not required to have two (2) parking spaces per unit at the time it was constructed. Each such apartment complex or building will be permitted as many on-street parking permits as needed to supplement existing, potential or possible off-street spaces available to the building or complex so that the total available parking spaces equal two (2) per apartment unit. The city manager shall determine, in his discretion, how many on-street spaces are to be allowed, how they are to be distributed and the fee for each permit. (Ord. 883 § 1, 1997; Ord. 730 § 1, 1986).

#### 11.24.056 Temporary permits.

[SHARE](#)

A resident or visitor may be granted permission to park between the hours of two (2) a.m. and five (5) a.m. in any residential zoning district in front of his/her own residence or the residence he/she is visiting by calling the police department by one (1) a.m., on the night he/she wishes to park. Such permission shall be available for not to exceed eight (8) nights in any calendar month.

Temporary permits for up to thirty (30) calendar days may be issued by the police chief or his/her designee in the case of construction pursuant to a valid building permit, visitors for longer than one (1) week, or other documented hardship situations such as medical needs as determined by the police chief or his/her designee. No more than three (3) consecutive temporary permits shall be issued in any calendar year except in unusual circumstances. (Ord. 883 § 2, 1997).





# TRAFFIC STRATEGIC PLAN

for a Safer Community





# TRAFFIC STRATEGIC PLAN – PUBLIC SAFETY

## MISSION STATEMENT

The Traffic Division is dedicated to promoting a safe environment for pedestrians, bicyclists and motorists alike. The Traffic Division uses education and evolving enforcement strategies to ensure the best delivery of services to the community we serve.

## PERSONNEL

The traffic team consists of four full-time employees including one sergeant, one corporal and two officers.

## GOALS

- Support long-term traffic solutions that address the evolving needs and concerns of our community.
- Adopt data-driven solutions to reduce the severity and frequency of collisions.
- Increase the community's understanding and awareness of roadway safety practices through education and community engagement.
- Partner with city, state and community stakeholders to identify and employ long-term traffic mitigation strategies.

## UNIT RESPONSIBILITIES AND ONGOING ENFORCEMENT

Special Events:

- Planning and coordination with other city departments.
- Operations planning
- Meeting outside vendors for events and approval of traffic impacts.
- Staffing both city sponsored events and paid outside special events.



## UNIT RESPONSIBILITIES AND ONGOING ENFORCEMENT (CON'T)

- Directed enforcement for AM/PM commute areas combining issuing citations and driver education.
- Work traffic complaint areas
- Deployment of speed trailer in high traffic areas.
- Regularly scheduled meetings with city departments regarding traffic related issues.
- Training of both traffic officers and patrol officers as needed.
- Prepare for and review of citations for court appearances.
- Attend tow hearings.
- Respond to city and citizen emails, phone calls, concerns.
- PAS device calibration allowing for accurate alcohol level readings.
- TicketPro maintenance ensuring proper equipment availability for officers.
- Major collision investigation and scene reconstruction.
- Report writing, report review and case management.
- Assist and supplement patrol calls for service.
- Respond to emergency response calls such as the YouTube and Tanforan Mall active shooter incidents.
- OTS (Office of Traffic Safety) grant writing, quarterly reporting, allocation of funds, distribution of resources and equipment purchased through grant.

OTS compliance to meet grant requirements:

- DUI (Driving Under the Influence) saturation patrols and checkpoints
- Crosswalk violations
- Click-it or Ticket seatbelt violations
- Distracted driving violations (cell phones)

## UNIT RESPONSIBILITIES AND ONGOING ENFORCEMENT (CON'T)

Countywide STEP (Selective Traffic Enforcement Program) which include the following areas of concentration and program goals:

- Alcohol-Impaired Driving: Reduce death and injuries attributable to alcohol-impaired driving. Sobriety checkpoints, public information, and high school education programs are used to impact alcohol-impaired driving.
- Drug Impaired Driving: Reduce deaths and injuries attributed to drivers under the influence of legal and illegal drugs. Law enforcement and prosecutors train to successfully identify, apprehend and prosecute drug-impaired drivers. Testing laboratories also need state-of-the-art drug testing equipment.
- Distracted Driving: Reduce deaths and injuries related to distracted driving. The primary focus is cell phone use while driving. Education, public information and enforcement are key strategies promoted to reduce cell phone use while driving.
- Pedestrian and Bicycle Safety: Increase safety awareness among pedestrians, bicyclists and motorists through various approaches including education, enforcement and engineering.
- Traffic Records: Establish/improve record systems that aid in identifying existing and emerging traffic safety issues and aid in evaluating program performance. Accurate and current records are needed to support problem identification and to evaluate countermeasure effectiveness.
- Occupant Protection: Increases compliance with the safety restraint laws including the correct and consistent use of infant and child safety seats.
- Emergency Medical Services: Ensures that persons involved in motor vehicle collisions receive rapid and appropriate medical treatment through a coordinated system of emergency medical care.
- Roadway Safety: Improves the roadway and associated environment with a special emphasis on the identification and surveillance of crash location, traffic control device inventories and other related traffic engineering services.



## ENFORCEMENT STRATEGIES

Data driven analysis employs an operational model that integrates location based traffic collision data to determine the most effective methods for deploying resources. The Menlo Park Police Department utilizes RIMS mapping software to extract information related to excessive or substantial traffic collisions.

Crash data, including the determination of primary collision factors (PCF), allows analysis of behaviors that relate to roadway safety. Focusing on drivers, passengers, pedestrians and motorcyclists, data is used to develop and refine countermeasures to deter unsafe behaviors and promote safe alternatives. Determining the PCF in collisions taking place in Menlo Park allows the traffic team to administer a more strategic approach to enforcement by applying specific targeted enforcement consistent with the behaviors that carry a greater collision factor.

School zone enforcement implements vehicle speed enforcement near schools as well as enforcing laws related to school zone safety as it affects pedestrians, bicyclists and motorists within the school zone. The traffic team utilizes high visibility patrol and public education strategies to carry out this goal.

Commute traffic enforcement promotes community input to identify chronic or persistent traffic issues during commute hours. Officers apply targeted enforcement to increase public education and reduce the probability of collisions as well as decreasing the feasibility of neighborhoods experiencing cut-through traffic.





#### FOR MORE INFORMATION

- If you wish to report neighborhood or traffic concerns visit [menlopaark.org/ACTMenloPark](http://menlopaark.org/ACTMenloPark).
- For information regarding traffic safety visit [ots.ca.gov](http://ots.ca.gov).
- For upcoming community events visit [menlopark.org/calendar](http://menlopark.org/calendar).
- Call 650-330-6300



**City of Menlo Park**  
701 Laurel St.  
Menlo Park, CA 94025  
650-330-6300  
[menlopark.org/police](http://menlopark.org/police)

**2019 Building  
a Safe Community**



**EACH CITY COUNCILMEMBER CAN VOTE FOR 1  
 CANDIDATE - ONCE A CANDIDATE HAS AT LEAST  
 3 VOTES, THE VOTING IS COMPLETE**

**ONE (1) TERM ENDING 04/30/2023**

**PARK AND RECREATION COMMISSION**

VOTE #1	Nominated By	DC	BN	RM	CT	CC	Total
<b>Terms expire April 30, 2023 - 1 APPOINTMENT</b>							
Peter Diepenbrock	RM	1	1	1		1	4
Joyce Friedrichs	BN				1		1
Sukanya Guha							0
Justin Young							0

VOTE #2	Nominated By	DC	BN	RM	CT	CC	Total
<b>Terms expire April 30, 2023 - 1 APPOINTMENT</b>							
Peter Diepenbrock							0
Joyce Friedrichs							0
Sukanya Guha							0
Justin Young							0

**EACH CITY COUNCILMEMBER CAN VOTE FOR 1  
CANDIDATE - ONCE A CANDIDATE HAS AT LEAST  
3 VOTES, THE VOTING IS COMPLETE**

**ONE (1) TERM ENDING 04/30/2021**

**PLANNING COMMISSION**

VOTE #1	Nominated By	DC	BN	RM	CT	CC	Total
<b>Terms expire April 30, 2021 - 1 APPOINTMENT</b>							
Larry Kahle	CC	1	1	1	1	1	5
Jeff Kleck	BN						0

VOTE #2	Nominated By	DC	BN	RM	CT	CC	Total
<b>Terms expire April 30, 2021 - 1 APPOINTMENT</b>							
Larry Kahle							0
Jeff Kleck							0



# **Parks and Recreation Facilities Master Plan**

**City Council**

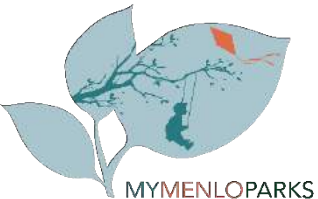
October 15, 2019



# WHAT'S THE PLAN?

## → Purpose

- Update the 1999 Parks and Recreation Facilities Master Plan
- Partner with the Community
- Ensure compatibility with City plans and policies
- Create a Road Map for the next 20 years



# Vision



# VISION

→ Connect Menlo Park through a **sustainable, equitable and accessible system** of parks, recreation facilities, and programs that reflect the City's **character**, and encourage **multi-generational interactions**.





# Goals & Guidelines



# OVERALL GOALS

- One Menlo Park
- Unique and Distinctive
- Operational Efficiency and Economic Feasibility
- Creative Solutions
- Environmental Sustainability



# GOALS & GUIDELINES

## → One Menlo Park

- G.1.1 An **integrated, equitable, and inclusive** park and recreation system
- G.1.2 A **connected and accessible** park and recreation system.





# GOALS & GUIDELINES

## → Unique and Distinctive

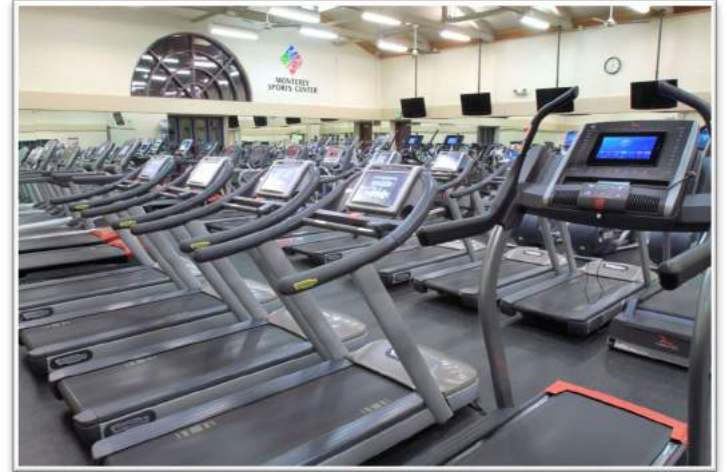
- G.2.1 Reflect a **sense of place** and **community**
- G.2.2 Supports **health** and **wellness**
- G.2.3 Integrate **nature** and **green spaces** throughout the city



# GOALS & GUIDELINES

## → Operational Efficiency and Economic Feasibility

- G.3.1 **Economic sustainability** in **development, operation, and maintenance**
- G.3.2 **Long-term costs** of operation and maintenance considered in the **project development** process
- G.3.3 **Equitable fees, programs, staffing** and **hours** that support overall **cost recovery** goals





# GOALS & GUIDELINES

## → Creative Solutions

- G.4.1 **Expand** parks and recreation opportunities



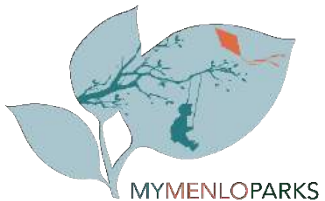
# GOALS & GUIDELINES

## → Environmental Sustainability

- G.5.1 Environmental sustainability is integral to development and management.
- G.5.2 Integrate educational sustainability in parks and recreation facilities.



# Public Review and Comment





# COMMUNITY PARTNERSHIP

→ **32** Intercept Activities/Project Booths (**2000+** Participants)

**6** Focus Groups (schools/sports groups/businesses/city  
programs/city staff/cultural, arts &  
community/environmental)

**5** Community Meetings (**90+** Attendees)

**1** Facebook Group and LIVE stream (**200+** Views to date)

**5** Parks and Recreation User Focus Group Meetings

**2** Online Bilingual Surveys (**635+** responses)

**2** Presentations to Belle Haven Home Owners Association



# PARKS AND RECREATION COMMISSION

## Commissioner Comments

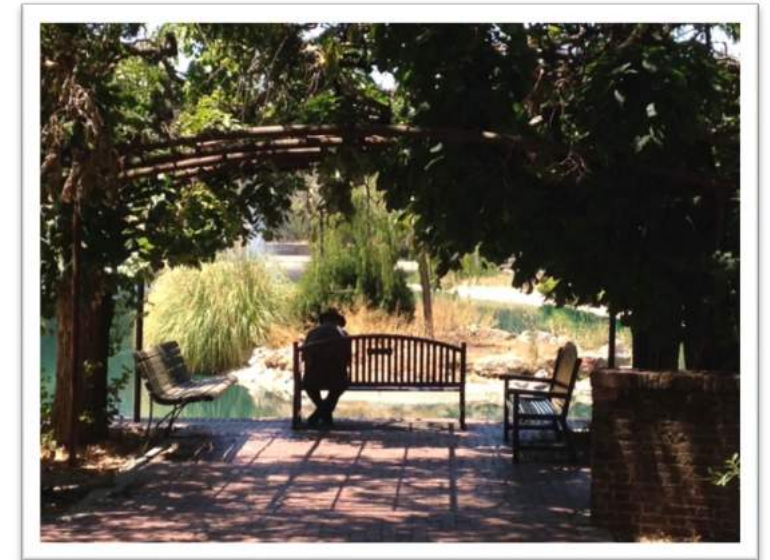
- Like the « One Menlo Park » Vision
- Confirmed that Plan reflects community input
- Like that Plan stresses equity and accessibility
- Noted that this is a guiding document, not final determination
- Support Belle Haven priorities
- Include Burgess Snack Shack as Tier 1 Project



# COMMENTS RECEIVED ON CURRENT DRAFT

## Public Comments

- Nealon Dog Park:
  - Multiple comments pro and con
- Sharon Park Restroom:
  - Concern from neighbors



# Project Prioritization





# PROJECT RECOMMENDATIONS

## → **Prioritization Process**

- **Step 1.** Goal Alignment
- **Step 2.** Project Characterization:
  - Programmatic?
  - Straightforward?
  - Complex?
- **Step 3.** Evaluate Complex Projects by Weighted Criteria
- **Step 4.** Assess Costs/Benefits



# High Priority Projects



# TIER 1 RECOMMENDATIONS

Facility/Park		Recommendation
TIER 1 PRIORITY RECOMMENDATIONS		
1	<b>Belle Haven Multi-Generational Community Campus</b>	Complete detailed Feasibility Study
2	<b>Bedwell Bayfront Park</b>	Follow recommendations of adopted Bedwell Bayfront Park Master Plan
3	<b>Burgess Park</b>	Reconfigure baseball diamond for more flexible and efficient multisport overlays
4	<b>Burgess Pool</b>	Evaluate installing permanent retractable dome
5	<b>Burgess Park</b>	Consider Artificial turf to increase all season/weather play
6	<b>Willow Oaks Park</b>	Complete improvements to dog park and complete restroom
7	<b>Sharon Park</b>	Upgrade park infrastructure, pathways, landscaping, lighting
8	<b>Kelly Park</b>	When multi-use trail is installed along Dumbarton Corridor, ensure safe and direct access
9	<b>Menlo Children's Center</b>	Evaluate ability to renovate existing building, removing wall, create kitchen, storage, reception space
10	<b>Burgess Park</b>	Renovate existing playground
11	<b>Nealon Park</b>	Relocate dog park from sports field to another site in park
12	<b>Hamilton Park</b>	Add barbecue and shade structure
13	<b>Karl E Clark Park</b>	Consider picnic area or community garden
14	<b>Burgess Park Park</b>	Consider expansion of Snack Shack and add shade and seating



# BELLE HAVEN CAMPUS RECOMMENDATIONS

- Re-imagine a multi-generational, community-centric campus with improved efficiencies that make recreation opportunities accessible and welcoming...
- Conduct a comprehensive Feasibility Study





# RECOMMENDATIONS

## → **Bedwell Bayfront Park**

- Implement the recommendations of the Bedwell Bayfront Park Master Plan.



# BURGESS CAMPUS RECOMMENDATIONS

## Burgess Park

- Continue to evaluate the patterns of use for this highly frequented park, to ensure optimum efficiencies with field use, improve sustainability, and maximize capacity.
- Add Field Lighting
- Reconfigure Field for Better Efficiencies
- Consider Artificial Turf to Extend Usable Time
- Renovate Playground
- Consider Snack Shack Expansion
- Maintenance on Duck Pond



# BURGESS CAMPUS RECOMMENDATIONS

## • **Burgess Pool**

- Add and improve pool amenities, including shade/cabanas, storage
- **Consider a new dome on instructional pool**
- Convert wading pool to splash pad or beach entry pool

## • **Gymnastics**

- Focus on full utilization of facility, including offering more event rentals
- Update policies and programs to meet needs, including staffing





# RECOMMENDATIONS

## → Willow Oaks Park

- Celebrate the identity of this park with a variety of enhancements to make better use of underutilized spaces and enhance community gathering spaces.
  - **CIP Improvements:**
    - **Dog Park & Restroom**
  - Renovate Playground
  - Gathering Spaces
  - Reconfigure Underused Spaces





# RECOMMENDATIONS

## → Sharon Park

- Maintain the scenic qualities of this unique setting, and **improve amenities throughout the park to support enjoyment of this space.**
  - Consider Adding Restroom
  - Replace Walking Path
  - Repair Pond
  - Consider Off Leash Dog Area





# BELLE HAVEN CAMPUS RECOMMENDATIONS

## Kelly Park

Provide access from  
future multi-use trail

Renovate planting with  
considerations for improving  
green infrastructure features

Improve connections to  
Senior Center and to Youth  
Center playground

Improve wayfinding  
signage and  
welcoming entry



Proposed sound wall



# BURGESS CAMPUS RECOMMENDATIONS

## Menlo Child Care Center

- Renovate building to improve function and usability for licensed child care
- Increase outdoor space for older children and camp programs
- Address parking deficiencies



# RECOMMENDATIONS

## → Nealon Park

- Explore further improvements to this recently updated park, consistent with the all-abilities Nature Play Area, whether through planting, or continuing the theme throughout the park. Ensure that it is a harmonious mixed-use space that addresses all user groups.
- Explore options for Relocating Dog Use Area in the park
- Sustainable Garden
- Activate Underused Corner





# RECOMMENDATIONS

## → Hamilton Park

- Add amenities to this neighborhood park to improve comfort and usability, and to serve a wider range of neighborhood users.
- Add Tot-Lot
- Add BBQ's and Shade for Gatherings
- Add More Trees
- Enhance Bioretention Areas



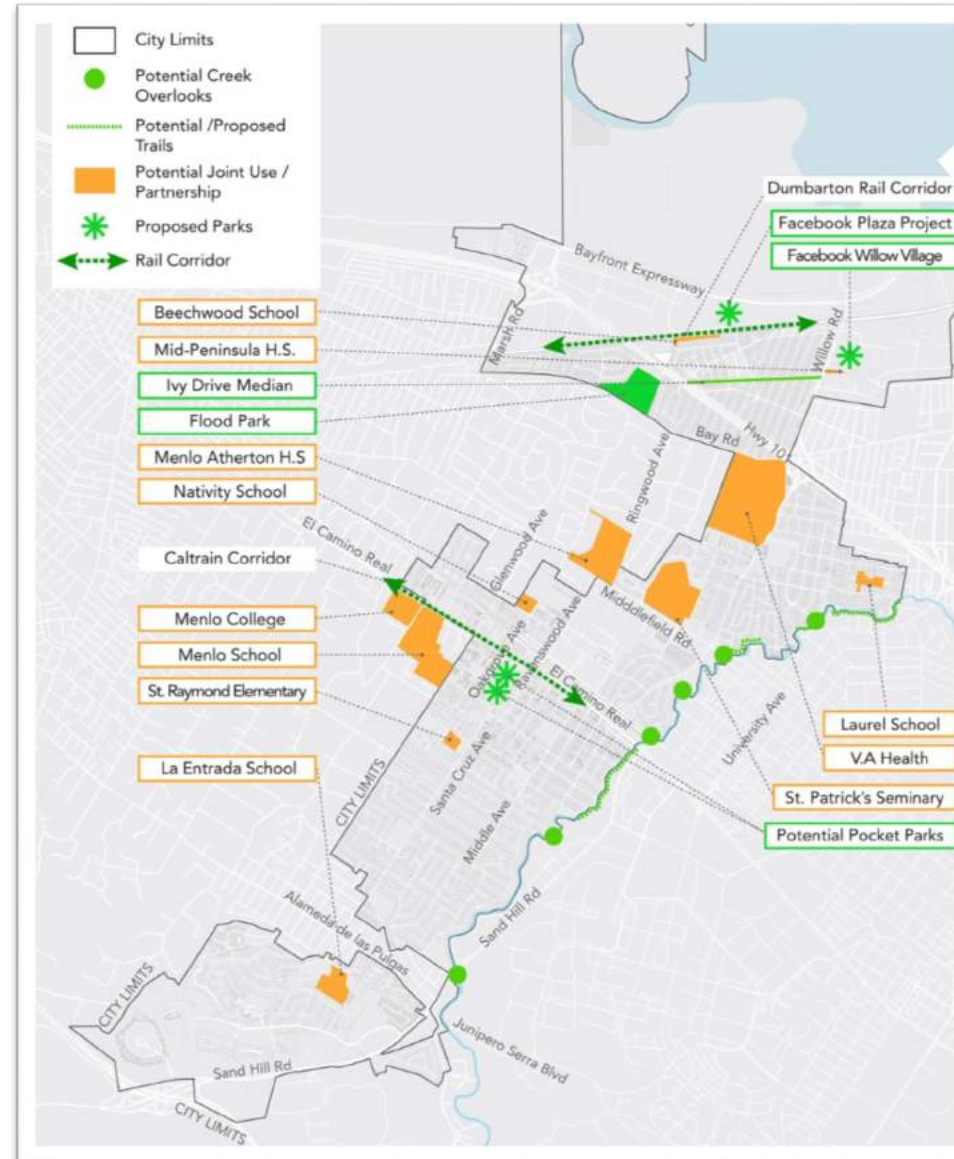
# RECOMMENDATIONS

## → Karl E. Clark Park

- Celebrate the history and character of the Belle Haven neighborhood by including amenities that support community interaction and education.
  - Educational Features
  - Renovate Playground
  - Community Gathering Spaces – Community Gardens or Picnic/BBQ Areas



# POTENTIAL NEW PARKS & PARTNERSHIPS....





# TIER 2 RECOMMENDATIONS

Facility/Park		Recommendation
TIER 2 PRIORITY RECOMMENDATIONS		
15	Kelly Park	Improve access across Hwy 101 & install noise reduction measures
16	Burgess Pool	Change wading pool to splash pad, play area or beach entry
17	Burgess Park	Install field lighting
18	Willow Oaks Park	Addition of group gathering area or community garden
19	Sharon Park	Consider providing permanent restroom
20	Sharon Park	Repair and renovate deteriorating pond lining and pump house
21	Burgess Park	Provide additional reservable picnic areas
22	Burgess Park	Consider addition of outdoor fitness equipment
23	Burgess Park	Perform necessary maintenance to duck pond
24	Willow Oaks Park	Improve drainage throughout the park site
25	Fremont Park	Add restroom
26	Hamilton Park	Add tot-lot play area (ages 2-5)
27	Karl E Clark Park	Renovate playground and provide bike racks
28	New Parks and Facilities Opportunities	Provide extension of trail and linear park along Caltrain right of way





# TIER 2 RECOMMENDATIONS, CONTINUED

Facility/Park		Recommendation
TIER 2 PRIORITY RECOMMENDATIONS		
29	Kelly Park	Improve direct connection from Kelly Park to Senior Center
30	Arrillaga Family Gym and Recreation Center	Add a substantial Fitness/weights and wellness center
31	Burgess Park	When fields renovated, consider potential for underground water storage
32	Stanford Hills	Design and integrate engaging nature play elements of fitness area
33	Jack Lyle Park	Create group picnic area near fields
34	New Parks and Facilities Opportunities	Develop Middle Ave. under-crossing of Caltrain tracks, providing direct access to Burgess Park
35	New Parks and Facilities Opportunities	Consider improvements to landing area of the Hwy 101 overcrossing, bridging east and west Menlo Park
36	New Parks and Facilities Opportunities	Provide bike and pedestrian trail along Ivy Dr. over SFPUC easement
37	New Parks and Facilities Opportunities	Work with San Fransiquite Creek JPA to identify and develop access points

# TIER 3 RECOMMENDATIONS

Facility/Park		Recommendation
TIER 3 PRIORITY RECOMMENDATIONS		
38	New Park and Facilities Opportunities	Develop Dumbarton Rail Corridor trail and rail crossing
39	Burgess Park	Consider additional lighting and potential for music system
40	Willow Oaks Park	Reconfigure tennis Court
41	Willow Oaks Park	Evaluate potential for water well at park
42	Alma Street Park	Extend trail connection northward along east side of Caltrain track
43	Marsh and Bay Park	Add public art as visual amenity
44	Fremont Park	Add stage or amphitheater

# Next Steps



# ONGOING COORDINATION

- **Belle Haven Branch Library**
- **Willow Village Development**
- **Flood Park Renovation**
- **Dumbarton Rail Corridor**
- **Transportation Master Plan**
- **Green Infrastructure Plan (stormwater)**





# LIVING PROCESS

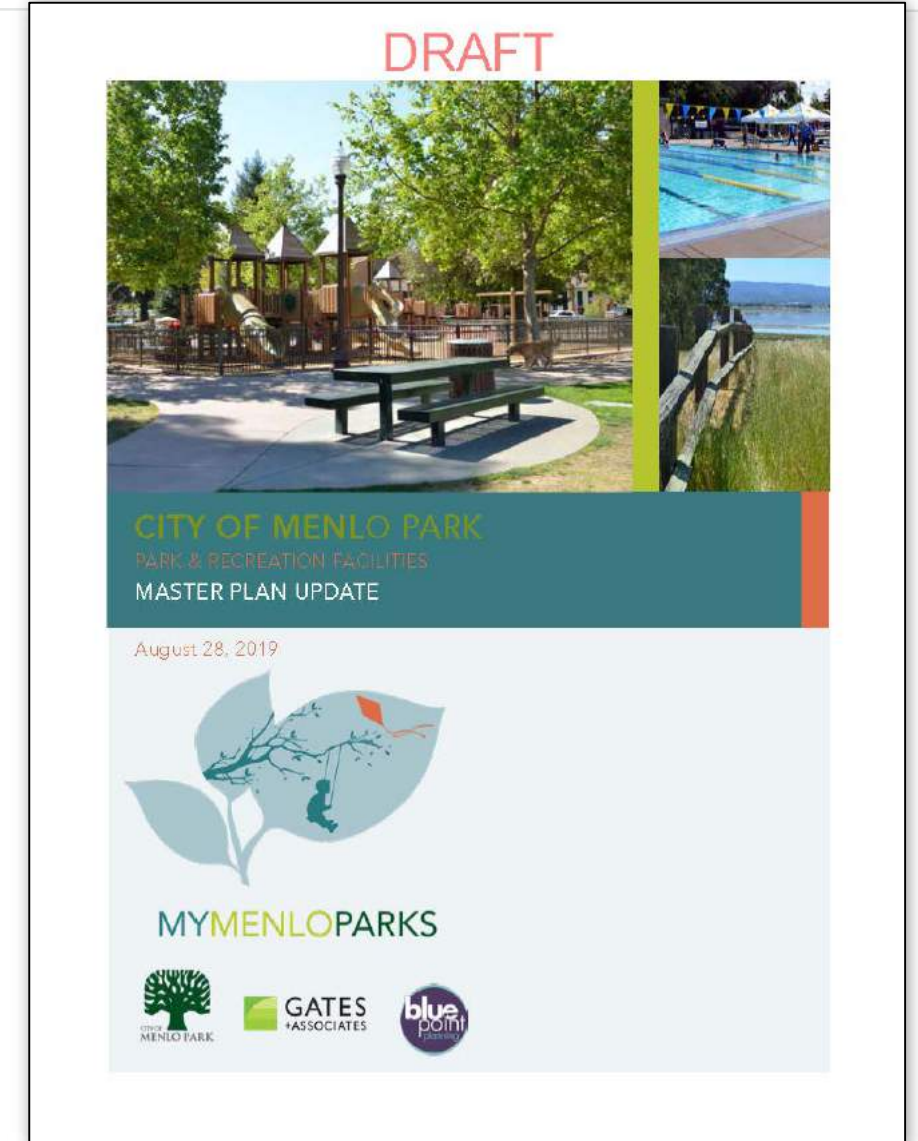
Project Type: P-programmatic; S-straightforward; C- CIP / Rating Score: Number of Points from Criteria Sheet / Tier: 1-High (10+ points); Tier 2-Medium (6-9 points); Tier 3-Low (0-5 points) / Cost: \$ < 100k; \$\$ 100k-500k; \$\$\$ 500k-2 mil; \$\$\$\$ 2 mil + (amounts TBD)					Meet Plan Goal - Y/N? Address health and safety? (2) Meet need or deficiency? (2) Address maintenance need? (4) Improve balance and equity? (2) Easy to implement? (2) Community desire? (1) New recreation facility?							
<b>BELLE HAVEN MULTI-GENERATIONAL COMMUNITY CAMPUS</b>												
Implement a major renovation to the Belle Haven Community Campus. As Phase 1, complete a detailed feasibility study with extensive community outreach.	C			\$\$\$\$								
<b>STANFORD HILLS PARK</b>												
Determine ability to enhance natural spaces and consider a demonstration habitat area.	S			\$								
Consider creating a fenced, off-leash agility dog area for large and small dogs.	C			\$\$								
Design and integrate engaging nature play elements or a multi-generational fitness area.	C			\$\$\$								
Identify areas to provide seating for relaxation.	S			\$								
Replace asphalt paths with concrete.	S			\$								
<b>FREMONT PARK</b>												
Maintain flexible use space for both community events and for passive downtown enjoyment.	P											
Consider adding a permanent restroom.	C			\$\$\$								
Consider adding a permanent stage or amphitheater.	C			\$\$								
<b>HAMILTON PARK</b>												
Add a tot-lot play area (for ages 2-5).	C			\$\$								
Plant more trees to increase shade, and to create a natural canopy and visual interest.	S			\$								
Enhance the plantings at the bio-retention areas per the Green Infrastructure Plan and add educational signage to explain their functions.	S			\$								
Add barbecues at the picnic areas, and a shade structure to accommodate group gatherings, game tables for users of all ages.	C			\$\$								
Maintain the open lawn as flexible space for informal play and relaxation.	P											



# ACTION BY COUNCIL

## Per PRC Recommendation

- Review and accept the Parks and Recreation Facilities Master Plan Update.



# IMPLEMENTATION

- **Include programmatic or straightforward projects in fiscal year 2020-21 recommended operating budget.**
- **Retain a cost estimator to provide costs and implementation proposals for each Tier 1 recommendation.**
- **Provide proposal for issuance of third phase of Measure T bonds to fund priority recommendations.**



# Questions?





# Thank You





# Additional Slides



# BELLE HAVEN CHILD DEVELOPMENT CENTER

- Look at opportunities to expand the facility to meet critical needs and improve function and use of facility





# BURGESS PARK & FACILITIES

## Gym & Recreation Center

- Consider linking two buildings together to improve operational efficiencies and adding a new Fitness Center
- Address existing HVAC and acoustics issues



Potential future addition connecting the two buildings and adding a fitness center

Arrillaga Family Recreation Center



Arrillaga Family Gymnasium

# RECOMMENDATIONS

## → **Stanford Hills Park**

- **Potential community destination with broader use. Currently underutilized, it is the ideal space to house a number of recreational opportunities that the community has expressed interest in.**
- **Consider Agility Dog Area**
- **Habitat Area**
- **Integrate Nature Play**
- **More Seating**





# RECOMMENDATIONS

## → Fremont Park

- **Maintain this park as a venue for community building events, as well as casual relaxation.**
  - **Maintain Flexible Space for Community Events and Quiet Enjoyment**
  - **Consider Adding Restroom**
  - **Consider Permanent Stage or Amphitheater**



# RECOMMENDATIONS

## → Jack W. Lyle Park

- Support existing use by adding amenities which will invite additional users to this already bustling park.
  - Group Picnic Near Multi-Use Field
  - Consider Small Off Leash Dog Area
  - More Seating at Play Area





# RECOMMENDATIONS

## → Seminary Oaks Park

- Maintain and enhance the sylvan character of this peaceful park.
- Enhance Natural Elements
- Additional Seating Areas



# RECOMMENDATIONS

## → Tinker Park

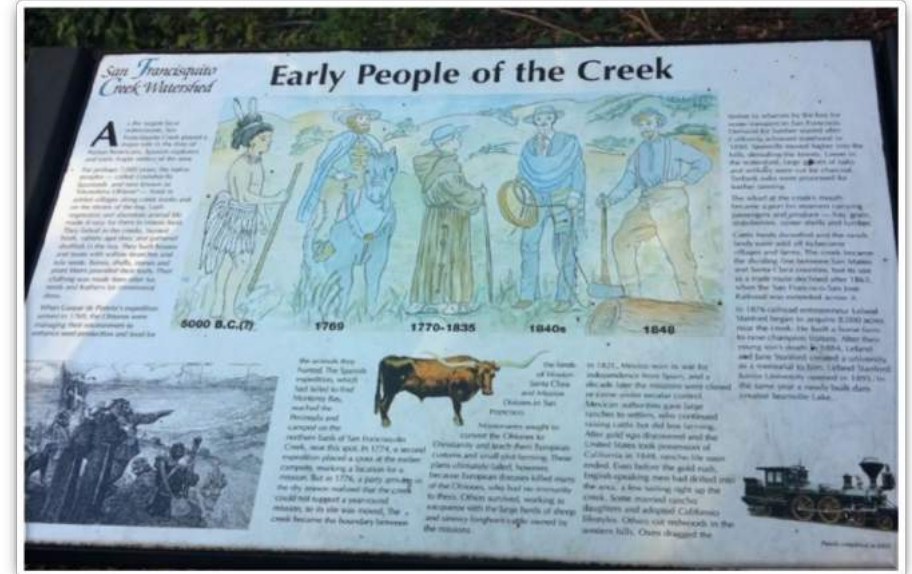
- Provide additional usable elements for play value and interest at this small, conveniently located park.
- Add Striping for Play Value
- Small Demonstration Garden



# RECOMMENDATIONS

## Alma Street Park

- Increase awareness of this small gem, and add amenities that are consistent with this passive-use park.
- Park Signage
- Continue Restoration Planting





# RECOMMENDATIONS

## → Sharon Hills Park

- Increase community awareness of this open space resource, and add amenities to support broader use.
  - Accessible Amenities
  - Reservable Picnic Area
  - Interpretive Nature Trail





# RECOMMENDATIONS

## → Marsh and Bay Park

- Take advantage of this highly visible location to showcase art or artful planting.
- Public Art
- Demonstration Garden
- Replace Declining Trees





# RECONSIDERATION OF RESOLUTION NO. 6512 REGARDING CITY COUNCIL REVIEW OF PROJECTS





# AGENDA

- Description of planning projects reviewed by City
- Overview of Resolution No 6512
- Council Options





## CATEGORIES OF PROJECTS

- **Non-discretionary projects (sometimes called “ministerial”)**
  - Require conformance to objective standards. Do not involve personal judgment.
  - Example: Single family home on conforming lot.
- **Discretionary projects subject to Planning Commission approval**
  - Projects which require personal judgment. Standards are more subjective.
  - Examples: Projects in LS and O district require architectural control; Conditional use permit in O District for office building over 250,000 square feet.
- **Discretionary projects subject to City Council approval**
  - Projects which require personal judgment. Typically involve major subdivision, rezoning, Development Agreement, or master plan requiring Conditional Development Permit.
  - Example: Willow Village





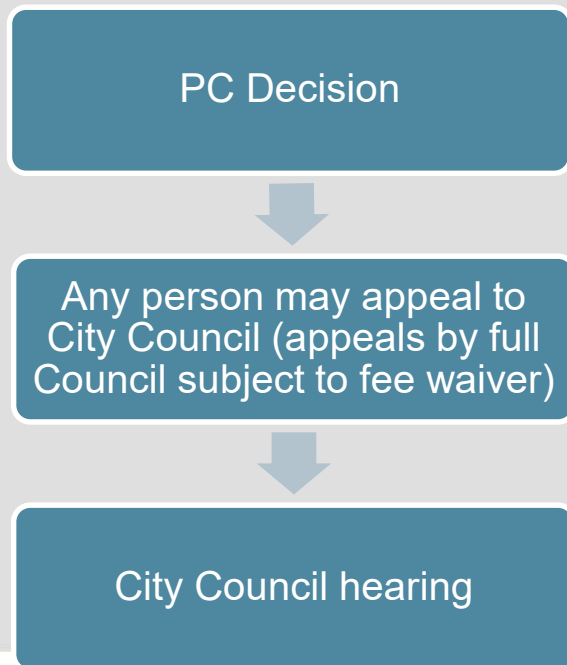
## RESOLUTION NO. 6512

- Adopted on July 15, 2019.
- Directs staff to notify City Council of “large or impactful” discretionary projects acted on by Planning Commission. Three notice triggers:
  1. **El Camino Real/Downtown Specific plan area and Bayfront area** -- any non-residential project exercising bonus level development.
  2. **Square footage trigger:** Any non-residential project exceeding 10,000 net new square feet
  3. **Residential mixed use:** Mixed use projects meeting one of above two triggers AND containing less than 2/3 residential square footage.
- Authorizes any council member to appeal any of the above described projects.
- Council will review effectiveness of policy before January 15, 2020/ resolution expires on November 30, 2020.
- No notices or appeals triggered to date.

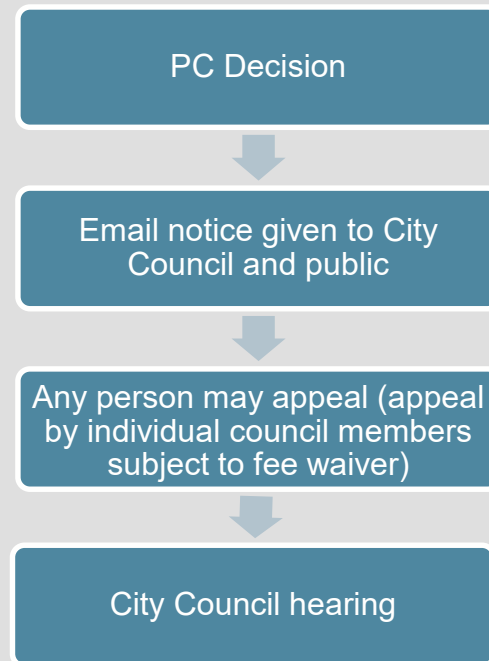
# COMPARISON OF APPEAL PROCEDURES



## OLD PROCESS



## NEW PROCESS





## OTHER OPTIONS

### OPTION 1: Rescind resolution and rely on current appeal structure.

PROS	CONS
De-politicizes appeal process and allows non-elected Planning Commission to take lead.	May be difficult for council members to track appeal times.
	Individual council members would have to pay appellate fees for appeals not brought by full Council.



## OTHER OPTIONS – CONT.

### OPTION 2: Confirm resolution “as is” or add additional notice triggers (such as EIRs requiring Statement of Overriding Considerations)

PROS	CONS
Additional notice given of “large or impactful projects”.	District 1 council member may experience greater pressure to appeal than other council members.
Individual council member appeals not subject to appeal fees.	





## OTHER OPTIONS – CONT.

**OPTION 3: Modify resolution to pre-authorize ALL large or impactful projects, unless Council elects not to appeal.**

PROS	CONS
City Council is final decision maker	Resource issue for staff
Burden doesn't fall on single council member	Time consuming for Council to hear all planning matters
Sends message to development community that entire Council must be satisfied with project	Takes authority away from planning commission and "politicizes" every project.



## OTHER OPTIONS – CONT.

### OPTION 4: Amend Code to designate City Council as final decision maker

PROS	CONS
Council final decision maker	Could be complicated to amend – likely require GP amendment, specific plan amendment and zoning code change
Burden doesn't fall on single council member	Time consuming for Council to hear all planning matters
Sends message to development community that entire Council must be satisfied with project	Takes authority away from planning commission and “politicizes” every project.
	Additional staff resources needed for appeals
	Since most large projects will come to Council anyway, limited utility.



## COUNCIL DISCUSSION:

- Provide input on options
  - Option 1: Rescind resolution and revert to current appeal process in Code
  - Option 2: Reconfirm existing resolution/add additional trigger(s)
  - Option 3: Modify resolution to add automatic appeal
  - Option 4: Amend Municipal Code to make Council final decision maker, rather than appeal body
- If Code amendment is needed, provide direction to staff.



# CONCLUSION





September 25, 2019

Ulysses R. Vinson Jr., Director  
San Mateo County Labs  
455 County Center, 3rd Floor  
Redwood City, CA 94063

**RE: SMC Lab Localized Air Quality and Environmental Monitoring program**

Dear Mr. Vinson,

On behalf of Menlo Park, I am writing to request the addition of five air monitors into the San Mateo County Lab Localized Air Quality and Environmental Monitoring program, covering the community of Belle Haven, Menlo Park. Thank you for spending time visiting Belle Haven in August and discussing the SMC Labs program with me. I appreciate the generous offer to install new air monitors covering Belle Haven.

It is wonderful to learn that SMC Labs has a pilot program that began early this year with ten Clarity air quality sensors throughout the county.<sup>1</sup> Belle Haven, however, continues to lack air monitors from both government programs such as SMC Labs, as well as crowd-sourced private sector air monitoring programs.

Given the significant traffic and associated air pollution surrounding Belle Haven, it is critical to remedy the lack of air monitoring as quickly as possible. Residents of Belle Haven are surrounded by busy roadways that have become severely congested in recent years. Even in 2017, the latest year for which traffic counts are available from CalTrans, Belle Haven was downwind of over 200,000 vehicles per day on the 101 freeway, and encircled by at least 50,000 more vehicles per day on the Bayfront Expressway (Route 84).<sup>2</sup> The many active construction sites have also likely added significant amounts of pollution affecting local students and residents.

Unfortunately, in spite of the obvious health impacts of pollution from significant traffic and construction activity, Belle Haven has never been designated as a community of concern by the air district or CalEPA, and therefore has not received the resources

<sup>1</sup> <https://smclabs.io/localized-air-quality-and-environmental-monitoring/>

<sup>2</sup> AADT – Annual Average Daily Traffic counts are available on the CalTrans website: <https://dot.ca.gov/programs/traffic-operations/census/traffic-volumes/2017>

necessary to monitor air quality or mitigate impacts. We believe the SMC Labs air monitoring program is an important opportunity to provide residents with the data they need to know about pollutant exposures, particularly for "sensitive receptors" such as children, seniors, and those with existing health conditions.

We therefore respectfully request the following high priority sites to be included in the SMC Labs air monitoring program by the end of the year or as soon as practicable.

1. Kelley Park
2. Willow & Hamilton
3. Newbridge & Willow
4. BH Elementary
5. Tides Academy

The requested monitoring locations are listed in order of priority, with attention to sensitive receptor exposure, proximity to traffic, and geographic distribution across the community.

Menlo Park has been a leader in sustainability. We appreciate assistance from the County in ensuring that equity issues are prioritized alongside sustainability, with a primary step to collect data on air pollution and potential exposure levels of residents. We are grateful for your help, and welcome any further discussion of this request.

Sincerely,



Cecilia Taylor  
Mayor Pro Tem

Cc: Mayor Ray Mueller  
Council Member Catherine Carlton  
Council Member Drew Combs  
Council Member Betsy Nash  
Supervisor Warren Slocum



Project status	Tags	Project Source	Approval Required	How to finance	Primary challenge	Secondary challenge
Pending another agency's action	Transit&Transportation, Qualityoflife	Community/MPT	State of California	Operating budget	Interagency	Prioritization
Requires Council prioritization and funding	Transit&Transportation, Qualityoflife	Community/MPT	City Council	Operating budget	Funding	Interagency
Staff preparing recommendation	Qualityoflife	Community/MPT	City Manager	Operating budget	Prioritization	Funding
Staff preparing recommendation	Qualityoflife	Community/MPT	City Manager	Operating budget	Funding	Prioritization
Staff preparing recommendation	Qualityoflife	Community/MPT	City Manager	Operating budget	Prioritization	
Requires Council prioritization and funding	Qualityoflife	Community/MPT	City Council	Operating budget	Prioritization	Funding
Requires Council prioritization and funding	Qualityoflife	Community/MPT	City Council	Operating budget	Prioritization	Funding
Requires Council prioritization and funding	Qualityoflife	Community/MPT	City Manager	Operating budget	Prioritization	Funding
Requires Council prioritization and funding	Transit&Transportation, Qualityoflife	Community/MPT	City Council	Operating budget	Prioritization	Funding
Staff preparing recommendation	Qualityoflife	Subcommittee	City Council	Operating budget	Interagency	Funding
Requires Council prioritization and funding	Transit&Transportation, Qualityoflife	ConnectMenlo	City Council	Operating budget	Interagency	Funding
Requires Council prioritization and funding	Jobs&Training	ConnectMenlo	City Council	Operating budget	Prioritization	Non-city function
Requires Council prioritization and funding	Jobs&Training	ConnectMenlo	City Council	Operating budget	Interagency	Funding
Requires Council prioritization and funding	Jobs&Training	ConnectMenlo	City Council	Operating budget	Interagency	Funding
Requires Council prioritization and funding	Jobs&Training	ConnectMenlo	City Council	Operating budget	Non-city function	Funding
Requires Council prioritization and funding	Jobs&Training, Qualityoflife	ConnectMenlo	City Council	Operating budget	Interagency	Funding
Requires Council prioritization and funding	Qualityoflife	ConnectMenlo	City Council	Operating budget	Prioritization	Funding
Requires Council prioritization and funding	Qualityoflife	ConnectMenlo	City Council	Operating budget	Prioritization	Funding
Requires Council prioritization and funding	Qualityoflife	ConnectMenlo	City Council	Operating budget	Prioritization	Funding
Staff preparing recommendation	Qualityoflife	Community/MPT	City Manager	Operating budget	Prioritization	