

SPECIAL AND REGULAR MEETING MINUTES

Date: 10/23/2018
Time: 5:30 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

Councilmember Catherine Carlton participated by phone from:

ITC Gardenia No. 1 Residency Road, Bengaluru - 560 025, Karnataka, India

7:00 p.m. Regular Session

A. Call to Order

Mayor Ohtaki called the meeting to order at 7:09 p.m.

B. Roll Call

Present: Carlton, Cline, Keith, Mueller, Ohtaki

Absent: None

Staff: City Manager Alex D. McIntyre, City Attorney Bill McClure, City Clerk Judi A. Herren

C. Pledge of Allegiance

Mayor Ohtaki led the Pledge of Allegiance.

D. Presentations and Proclamations

D1. Proclamation: National Bullying Prevention Month (Attachment)

Mayor Ohtaki read the proclamation and presented it to Program Assistant Mayra Lombera.

D2. Proclamation: Recognizing Alex McIntyre (Attachment)

Mayor Ohtaki read the proclamation and presented it to City Manager Alex McIntyre.

D3. Dumbarton corridor update: SamTrans

SamTrans Deputy General Manager Carter Mau made the presentation.

The City Council commented that public outreach along the corridor and to all jurisdictions impacted is important.

 Adina Levin spoke in support of the Dumbarton rail and suggested the formation of a subcommittee.

E. Report from Closed Session

E1. Report on action taken in Closed Session, if required, pursuant to Government Code §54957.1

Mayor Ohtaki advised that the City Council met in closed session and confirmed a special meeting would be called to appoint an Interim City Manager.

F. Public Comment

- Bo Crane invited the City Council to the 100th anniversary of the end of World War I on November 11 at Fremont park (Attachment).
- Curt Conroy spoke against the Housing Commissions proposed tenant relocation program.
- Pamela Jones spoke about the upcoming election on November 6.
- Diane Bailey spoke in support of the electronic vehicle charging ordinance and advised City Council to consider setting a new climate target for 2025.
- Bill Baron commented that the 72-hour agenda posting Brown Act requirement is not adequate and requested clarification on the next Transportation Master Plan Oversight and Outreach Committee meeting.
- Katie Behroozi suggested that the City Council consider alternate modes of transportations, such as electric bicycles.

G. Commission Report

G1. Environmental Quality Commission quarterly update

Environmental Quality Commission Chair Scott Marshall made the presentation.

H. Consent Calendar

- H1. Accept the City Council meeting minutes for October 9, 2018
- H2. Adopt Resolution No. 6461 authorizing the annual destruction of obsolete records (Staff Report #18-194-CC)
- H3. Authorize the City Manager to execute an extension to the existing agreement between the City of Menlo Park and Redflex Traffic Systems, Inc. for its photo red light enforcement program (Staff Report #18-192-CC)
- H4. Adopt Ordinance No. 1052 amending the City Manager's powers and duties to include design approval authority (Staff Report #18-191-CC)
- H5. Second reading and adoption of Ordinance No. 1049 amending Title 12, building and construction, Ordinance No. 1050 amending Title 16, zoning and Ordinance No. 1051 adding Chapter 12.24 to the Municipal Code related to the permit process for electric vehicle charging stations (Staff Report #18-193-CC)

Mayor Ohtaki received clarification that the wiring is adequate for future changes.

H6. Approve the release of a Notice of Funding Availability (NOFA) to developers of affordable housing (Staff Report #18-198-CC)

ACTION: Motion and second (Cline/Ohtaki) to approve the consent calendar with exception to items H3 and H4, passed unanimously.

- H3. Authorize the City Manager to execute an extension to the existing agreement between the City of Menlo Park and Redflex Traffic Systems, Inc. for its photo red light enforcement program (Staff Report #18-192-CC)
 - Cherie Zaslawaky spoke against an agreement with Redflex Traffic Systems, Inc.
 - Jen Wolosin spoke in favor of a photo red light enforcement program.
 - Adina Levin spoke in favor of a photo red light enforcement program.

The City Council requested this item go out to bid through the use of a request for proposals (RFP). Staff informed the City Council that a six-month extension would need to granted to allow for time for a RFP.

ACTION: Motion and second (Cline/Carlton) to approve item H3, extending the contract with for six months and include a RFP, passed unanimously.

- H4. Adopt Ordinance No. 1052 amending the City Manager's powers and duties to include design approval authority (Staff Report #18-191-CC)
 - Bill Baron spoke against the change in approval authority and requested more public discussion.

City Attorney Bill McClure clarified the ordinance changes. The City Council discussed updating the ordinance to allow the approval of design authority for projects under \$66,000.

ACTION: Motion and second (Keith/Cline/) to approve item H4 modifying the langue to delegate the final design review authority to the City Manager for projects the City Council has delegated a design approval to the City Manager and for projects that are within the City Manager's discretionary spending authority language, passed unanimously.

I. Public Hearing

11. Consider an appeal of the Planning Commission approval of architectural control for a new mixeduse office and residential building at 840 Menlo Avenue, and consider modifications to the long-term plan for receiving operations at Draeger's Market at 1010 University Drive (Staff Report #18-196-CC)

Associate Planner Kaitie Meador and Senior Transportation Engineer Kristiann Choy made the presentation (Attachment).

The applicant made a presentation (Attachment).

The appellant made a presentation (Attachment).

Both applicant and appellant were given an opportunity for rebuttal.

Mayor Ohtaki opened the public hearing.

- Adina Levin reported on the recommendation provided by the Complete Streets Commission and explained it was slightly different from the option presented regarding the Oak Lane bicycle lane project because that project was not a loading zone.
- Cherie Zaslawaky spoke in support of a loading zone.
- Jen Wolosin spoke in support of the Evelyn Street loading zone option.
- Katie Behroozi spoke in support of the Evelyn Street loading zone option.

Mayor Ohtaki closed the public hearing by acclamation.

The City Council received clarification and provided feedback regarding the options presented by staff.

ACTION: Motion and second (Mueller/Keith) to proceed with option D, loading zone on the north side of Evelyn Street, passed 4-1 (Cline dissenting).

ACTION: Motion and second (Ohtaki/Mueller) to approve Resolution No. 6462, authorizing the installation of a loading zone on the north side of Evelyn Street across from 840 Menlo Avenue and approving amendments to the long-term plan for loading operations for Draeger's Market, as presented in the staff report, with modifications to Resolution No. 6462 (Attachment B) and amended approved elements of and final conditions for a long-term plan for receiving operations at Draeger's Supermarket (Attachment C), as follows: loading zone hours at Parking Plaza 4, seven days a week from 9 p.m. – 10 a.m., and limiting loading zone hours at the Evelyn Street loading zone, Monday – Friday from 7 a.m. – 2 p.m., and providing that loading operations shall not "unreasonably" block or prevent pedestrian use of the sidewalk, passed unanimously.

ACTION: Motion and second (Mueller/Keith) to deny appeal and approve the project on the conditions set forth in Attachment A with the deletion of condition 4F because it is no longer applicable, passed unanimously.

J. Regular Business

J1. Provide direction on the selection of a firm to lead the recruitment process of a new permanent city manager and authorize the City Manager to execute a professional services agreement with the selected firm (Staff Report #18-197-CC)

Mayor Ohtaki and Mayor Pro Tem Mueller recapped meeting with the three firms and commented all three were in the same price range. There was also discussion relating to the steps to hire a permanent City Manager.

ACTION: Motion and second (Ohtaki/Keith) to authorize the City Manager to execute and agreement with Peckham and McKenney, passed unanimously.

K. Informational Items

K1. Update on the Transportation Master Plan status (Staff Report #18-195-CC)

The City Council received clarification that large projects are included in the Transportation Master Plan.

K2. Update on the Federal Communications Commission's (FCC) new small wireless facility regulations

and City's response to FCC order (Staff Report #18-194-CC)

L. City Manager's Report

None.

M. Councilmember Reports

None.

N. Adjournment

Mayor Ohtaki adjourned the meeting at 12:09 a.m.

Judi A. Herren, City Clerk

These minutes were approved at the City Council meeting of November 13, 2018.



RECOGNIZING PROCLAIMING OCTOBER AS CITY OF MENLO PARK NATIONAL BULLYING PREVENTION MONTH

WHEREAS, bullying or peer abuse is physical, verbal, sexual, or emotional harm or intimidation intentionally directed at a person or group of people; and WHEREAS bullying is also shunning, alienation and social exclusion or the act or rejecting someone from sports or interpersonal interactions; and

WHEREAS, bullying occurs in neighborhoods, playgrounds, schools, places of business, and through technology, such as the Internet and cell phones; and

WHEREAS, various researchers have concluded that bullying is the most common form of violence, affecting millions of Americans annually; and

WHEREAS, hundreds of Menlo Park children, adolescents and adults are affected by bullying annually; and

WHEREAS, targets of bullying are more likely to acquire physical, emotional, and learning problems and people who are repeatedly bullied often fear such activities as riding the bus, going to school or work, and attending community activities; and

WHEREAS, people who bully are at greater risk of engaging in more serious violent behaviors; and

WHEREAS, people who witness bullying often feel less secure, more fearful, and intimated.

NOW THEREFORE BE IT RESOLVED, that Menlo Park schools, students, parents, recreation programs, religious institutions, and community organizations are encouraged to engage in a variety of awareness and prevention activities designed to make our communities safer for all people.

BE IT FURTHER RESOLVED, that I, Peter Ohtaki, Mayor of the City of Menlo Park, proclaim October as Menlo Park National Bullying Prevention Month when we urge all residents and City staff to wear orange to call attention to the impacts of bullying in our community and show our tention to eliminate bullying in all its forms in our community.

Peter Ohtaki, Mayor October 2018



RECOGNIZING ALEX D. MCINTYRE

WHEREAS, on March 4, 2012, Alex D. McIntyre joined the City of Menlo Park team as its new City Manager; and

WHEREAS, under Alex's leadership, the City of Menlo Park undertook several major projects to ensure a high quality of life for residents including the Santa Cruz Avenue sidewalk expansion project, the annual tree lighting ceremony and outdoor street café seating on Santa Cruz Avenue; and

WHEREAS, Alex's creativity and perseverance to work collaboratively with stakeholders resulted in added vibrancy in the downtown and Bayfront areas through key development approvals including Hotel Nia, the Park James Hotel, hundreds of new housing units and multiple development agreements; and

WHEREAS, the land use decisions shepherded by Alex have yielded enviable city finances with a structurally balanced budget for the next ten years and financial reserves sufficient to weather an emergency or uncertain economic times; and

WHEREAS, in Alex's tenure as City Manager, he appointed all members of the management team, putting in place a team of professionals who can lead the staff forward to continue their good work for our residents; and

WHEREAS, Alex challenged his management team to question the operational status quo, to explore new ways of doing business, identify new operational models to facilitate organization-wide initiatives such as environmental sustainability, and insist on cross-departmental collaboration to maximize both existing and new staff resources; and

WHEREAS, Alex's is a dedicated public administrator with a calm and patient leadership style and possesses a witty sense of humor that serves those around him well in the face of adversity.

NOW THEREFORE, BE IT PROCLAIMED that I, Peter Ohtaki, Mayor of the City of Menlo Park, on behalf of the City Council and the City, congratulate and express my sincere gratitude to Alex D. McIntyre for his loyalty and service over the past six and one-half years.

CHYOF MENLO PARK

Peter Ohtaki, Mayor October 2018



THE WEATHER

Pute toxight and Transfers Ments string temperatures bet

LOWELL SUN

O'CLOCK

ESTABLISHED 1878

LOWELL MASS. MONDAY NOVEMBER II 1915



Armistice Signed and World War is Over. Pres. Wilson Stops Draft. Lays Terms of Truce Before Congress

(BY THE ASSOCIATED PRESS)

After 1567 days the greatest war in history ended this meaning at 6 o'clock, Washington time. Announcement of the tremendous event was made at the state department at the capital at 2.45 of this morning and in a few seconds was

MENLO PARK HISTORICAL ASSOCIATION HOSTS THE CELEBRATION OF THE

100th Anniversary of the End of World War I

Location: Fremont Park

Dedicated November 11, 1938—80 years ago

Corner of University Dr. and Santa Cruz Ave., Menlo Park

Sunday, November 11 at 10:30 a.m. **Public Invited**



840 MENLO AVE. & 1010 UNIVERSITY DR.

Appeal of Planning Commission approval and request for loading zone modifications





AGENDA



 Appeal of the Planning Commission approval of architectural control for a new mixed-use building at 840 Menlo Avenue

 Modifications to the long-term plan for loading operations at Draeger's Market at 1010 University Drive









PROPOSED DEVELOPMENT

Proposed Project

- 11,471 square foot mixed-use development
- Ground level parking and lobby entrances
- Second level 6,610 square feet of non-medical office space
- Third level three, two-bedroom residential units











PROJECT BACKGROUND

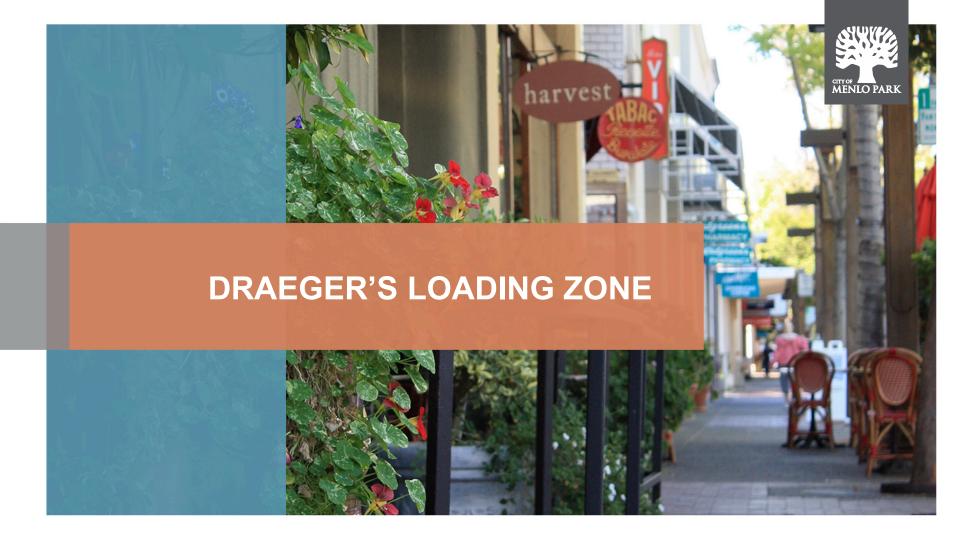
- The project is located in the El Camino Real/Downtown Specific Plan.
- Site is a vacant lot that was previously used as a loading area for Draeger's Market.
- On March 12, 2018 the Planning Commission reviewed and approved the proposed development.
- On March 27, 2018 the Planning Commission approval was appealed by Draeger's Market.





CITY COUNCIL OPTIONS FOR ACTION

- Deny the appeal, uphold the Planning Commission approval
- Uphold the appeal, deny the Planning Commission approval
- Modify the Planning Commission approval





LOCATION MAP

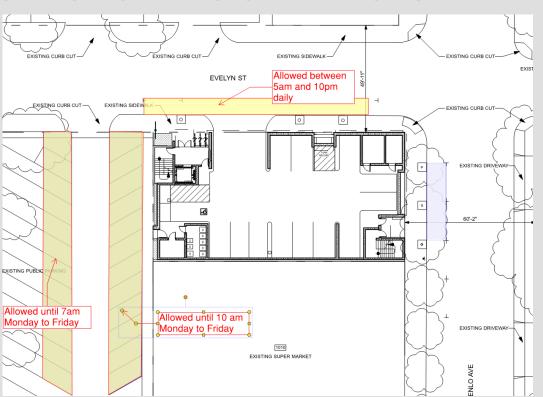








EXISTING LOADING OPERATIONS







LOADING ZONE CONSIDERATIONS

- Loading operations
- Size of trucks
- Conflicts with bicyclists and pedestrians
- Crossing of public streets
- Parking availability





BACKGROUND

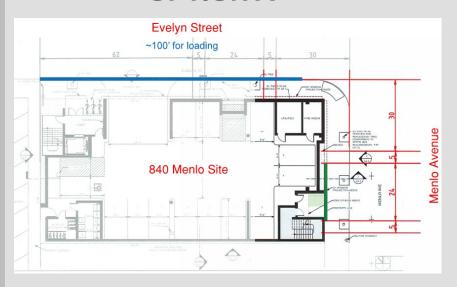
- Complete Streets Commission voted unanimously on January 10, 2018 to develop an alternative loading zone location without using Menlo Avenue.
- Staff presented to the Complete Streets Commission on October 10, 2018 regarding five possible loading options



OPTIONS A & B (NOT RECOMMENDED)



OPTION A



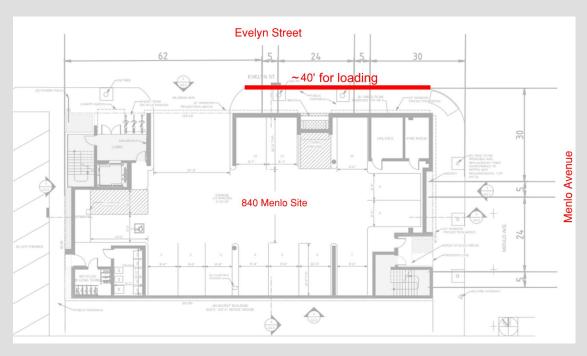
OPTION B





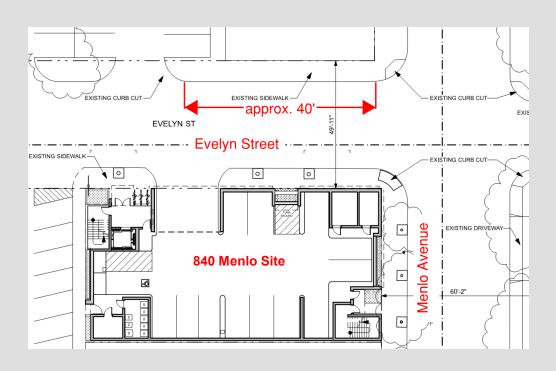


OPTION C





OPTION D







OPTION E





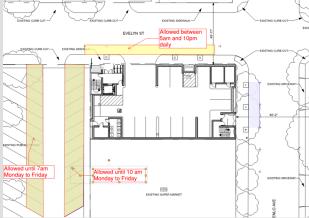


COMPLETE STREETS RECOMMENDATIONS

- Option D Provide 40-foot loading zone on the north side of Evelyn Street
 - Between 10:00am and 6:00pm

Requested study of additional safety improvements for the intersection of Menlo Avenue/Evelyn and a midblock crossing

 Extension of Parking Plaza 4 loading hours from 7am to 10 am for both sides of the parking aisle







STAFF RECOMMENDATION

- Deny the appeal
- Select a loading zone option
 - Option C Create a 40-foot loading zone on the south side of Evelyn Street adjacent to 840 Menlo Avenue property.
 - Option D Convert two existing on-street spaces to a 40-foot loading zone on the north side of Evelyn Street adjacent to the 830 Menlo Avenue property. (Complete Streets Commission recommendation)
 - Option E Convert two existing on-street spaces on Menlo Avenue to a 60foot loading zone and remove a total of four parking spaces on Menlo Avenue.

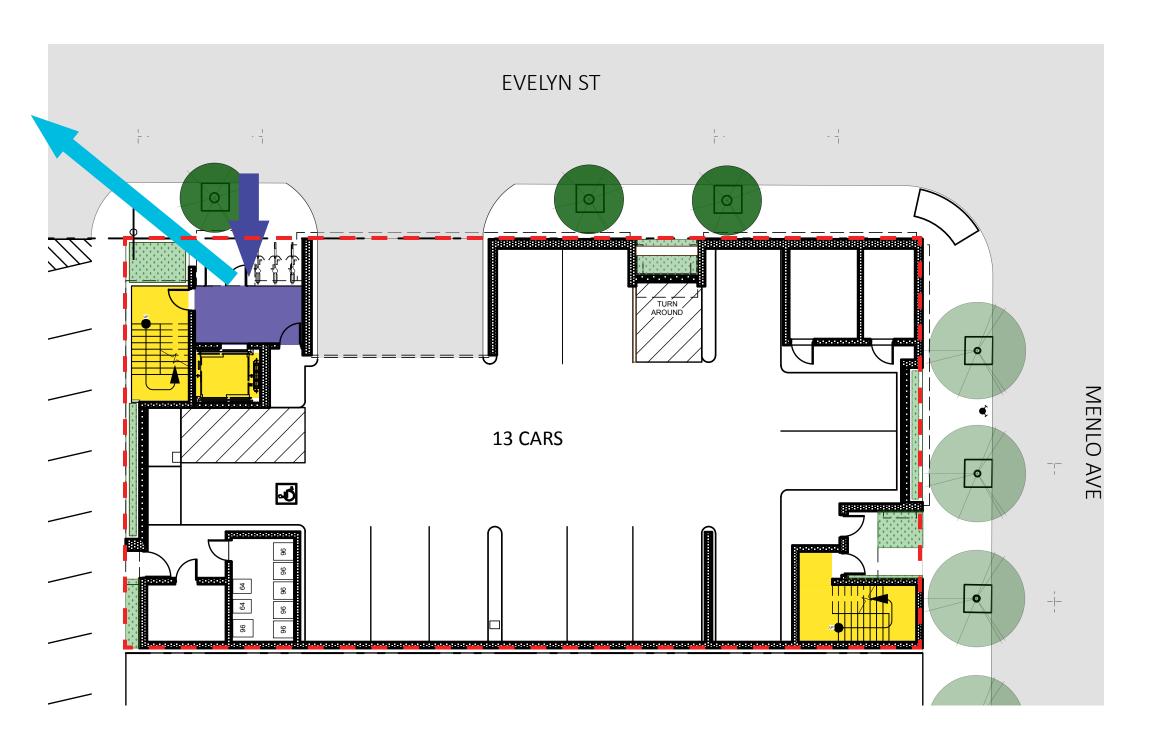




THANK YOU

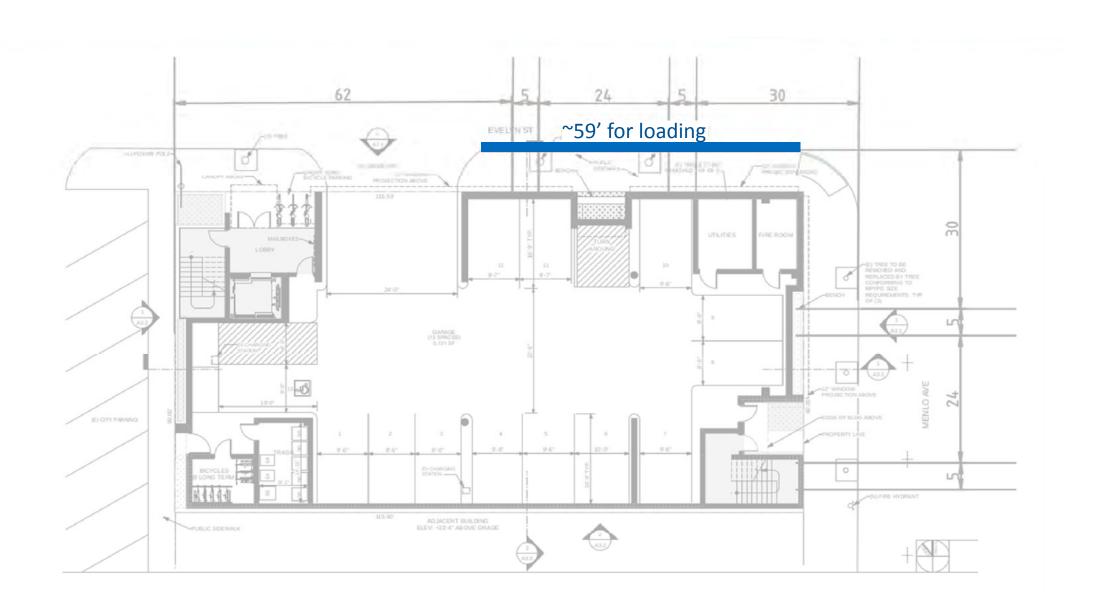


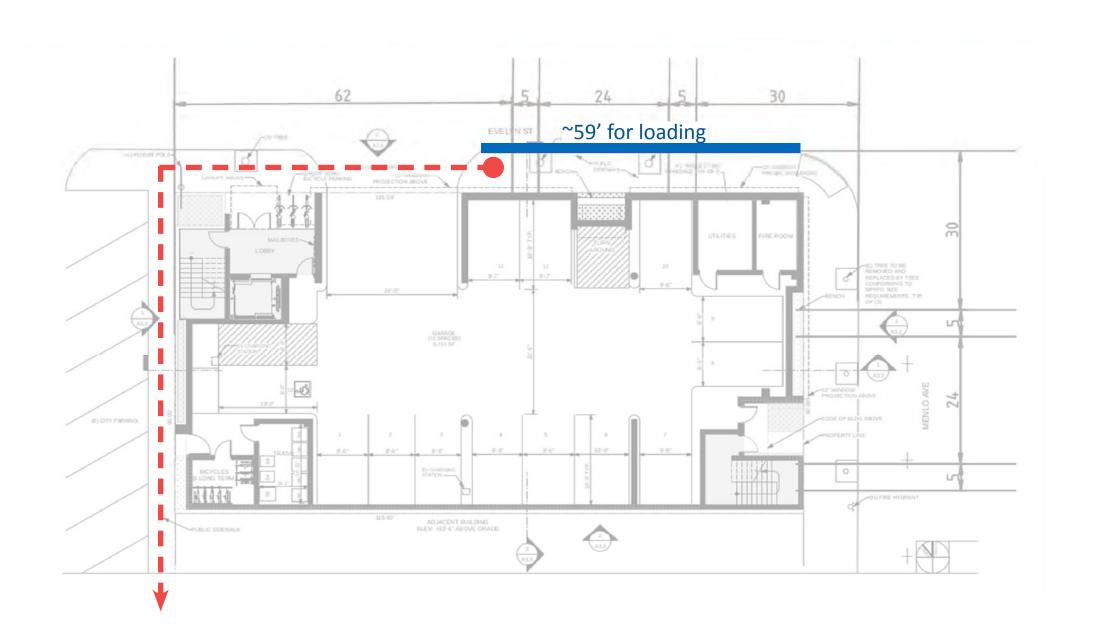
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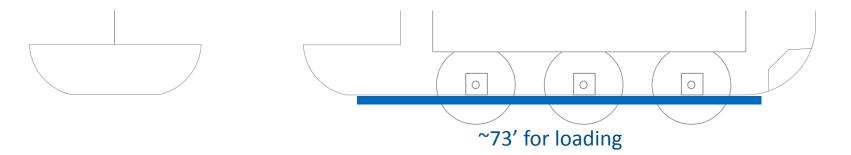




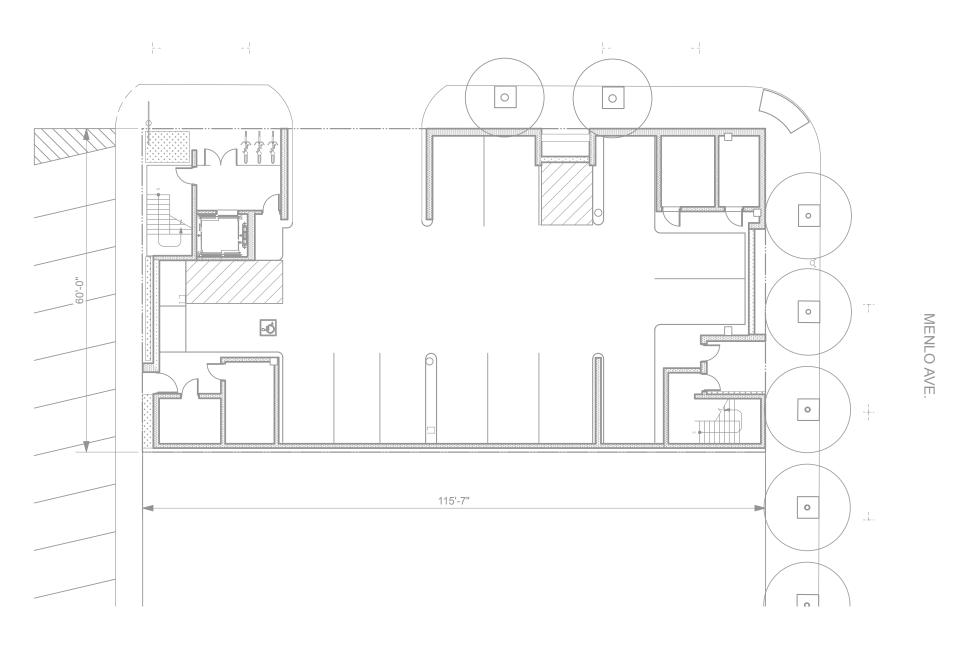


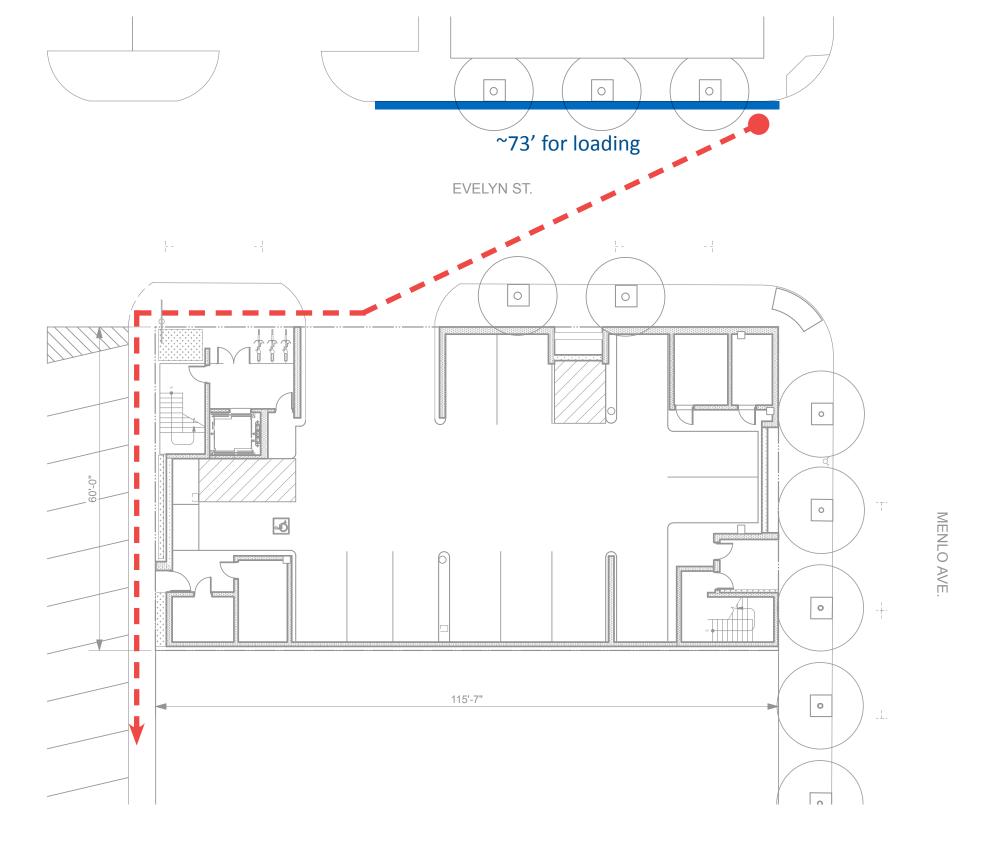


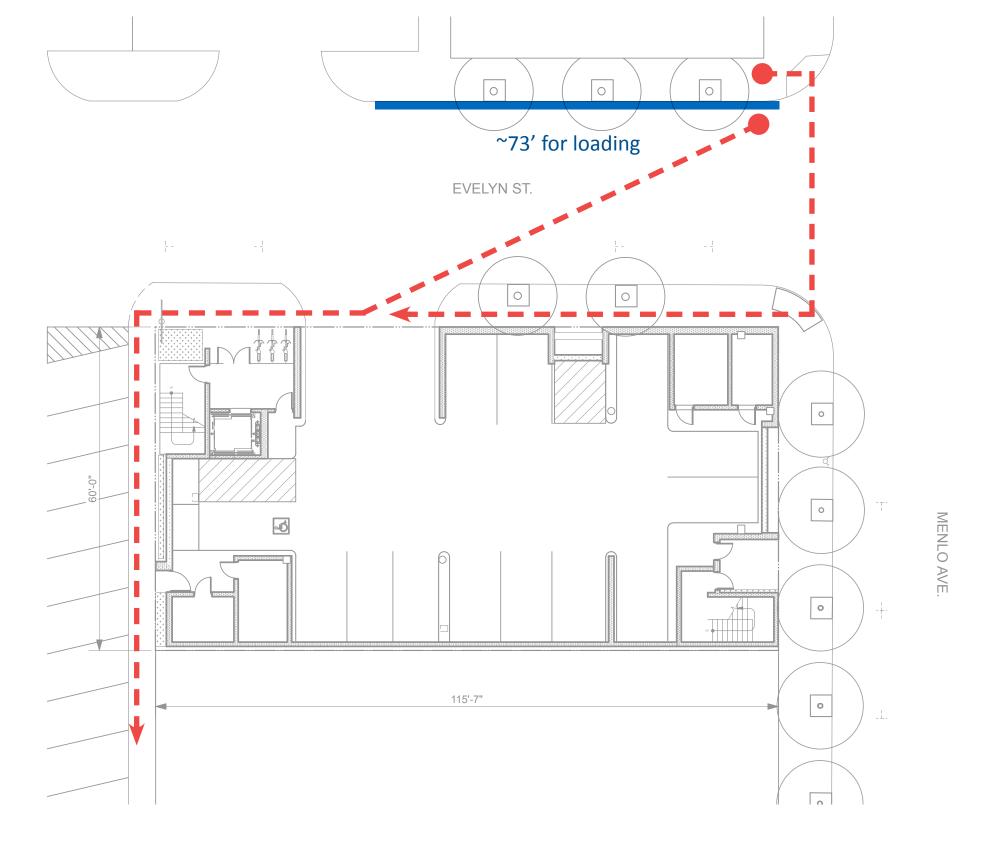


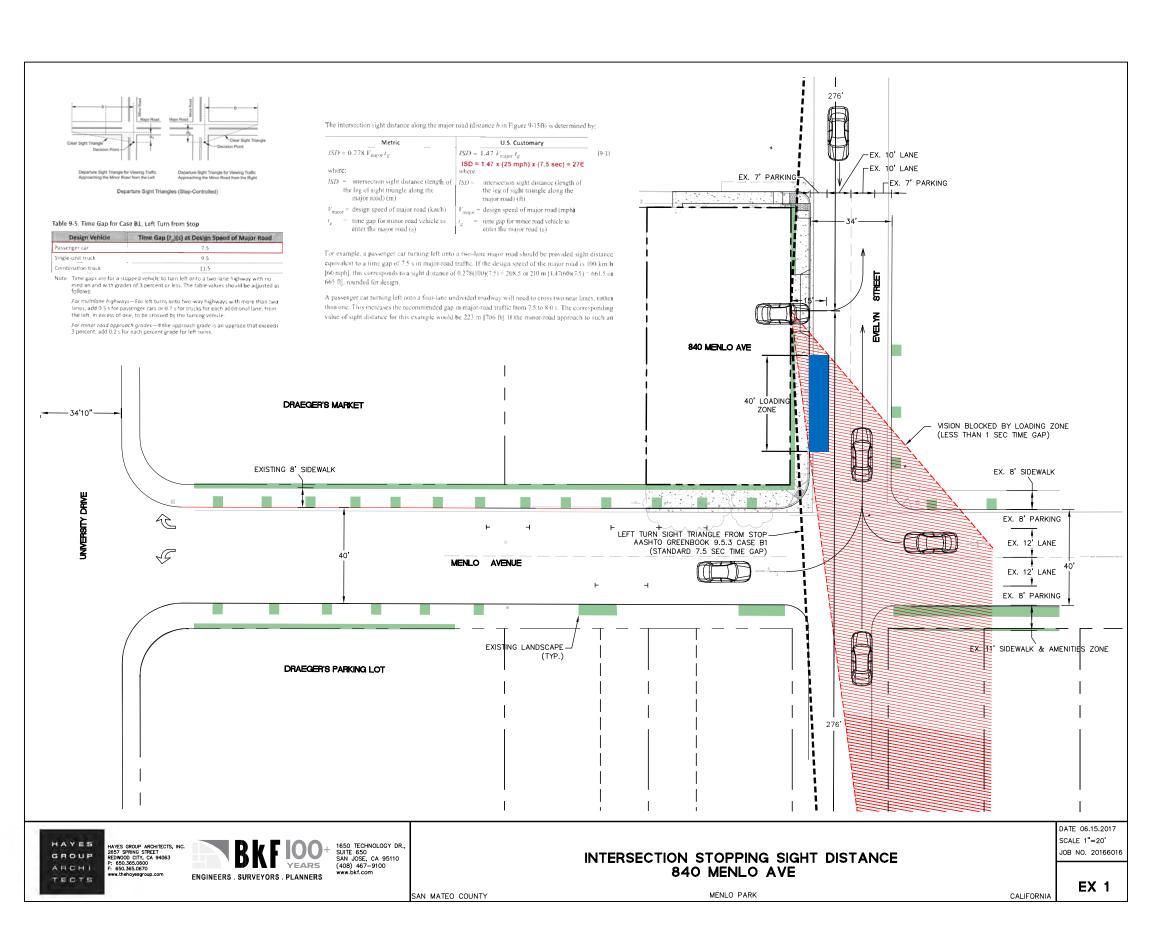


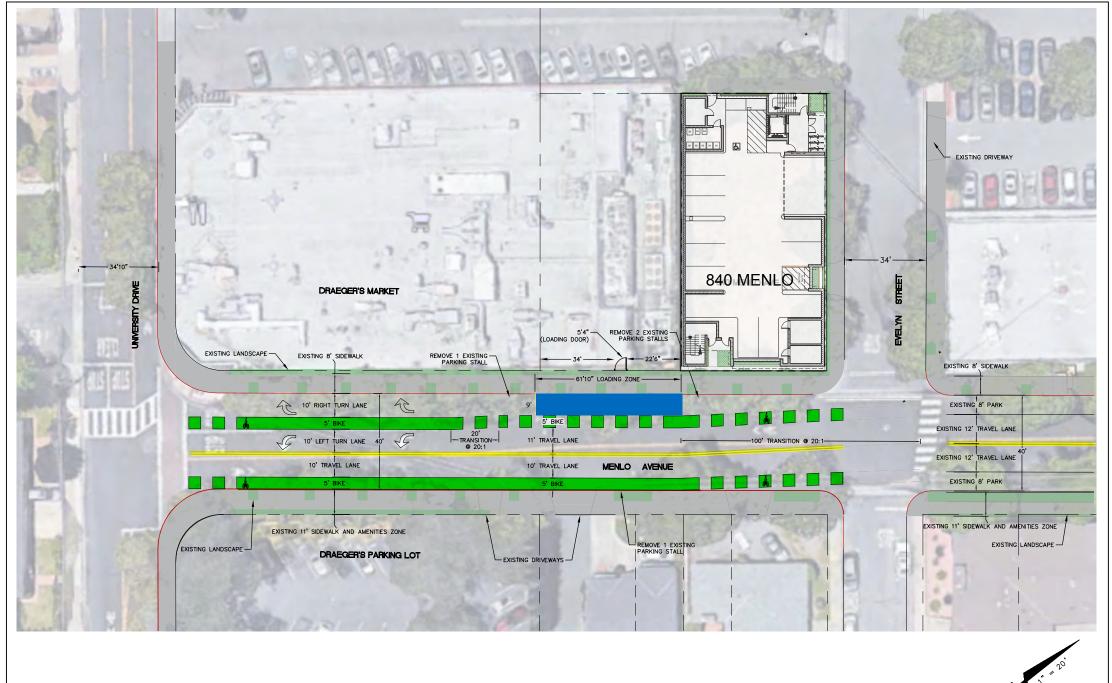
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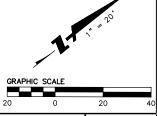














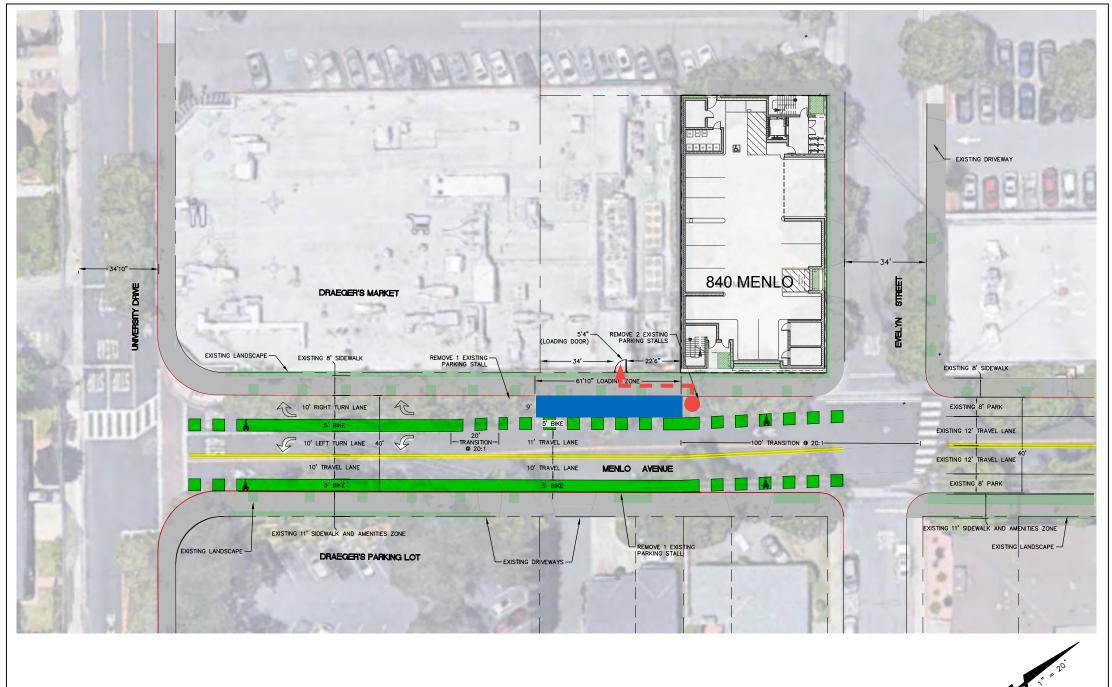


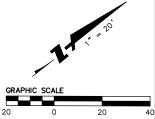
1650 TECHNOLOGY DR., SUITE 650 SAN JOSE, CA 95110 (408) 467-9100 www.bkf.com

STRIPING EXHIBIT 840 MENLO AVE DATE 06.15.2017 SCALE 1"=20' JOB NO. 20166016

EX 1

CALIFORNIA





CALIFORNIA

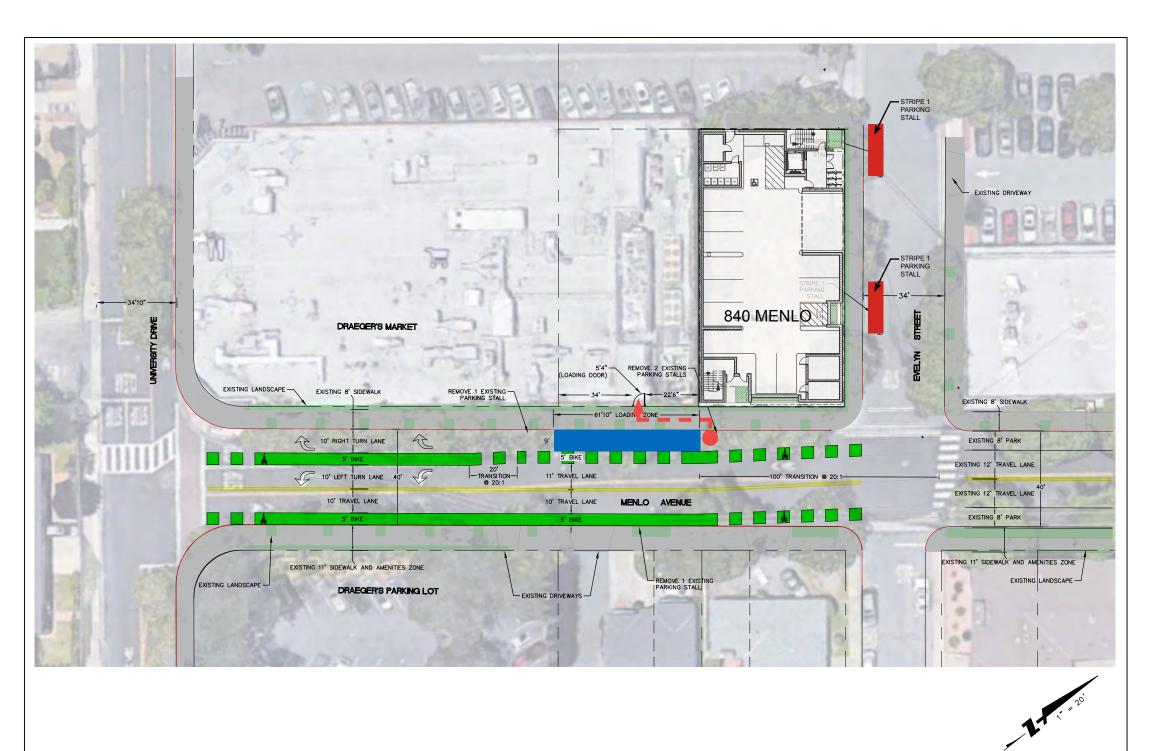


YEARS ENGINEERS . SURVEYORS . PLANNERS

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STRIPING EXHIBIT 840 MENLO AVE DATE 06.15.2017 SCALE 1"=20' JOB NO. 20166016

EX 1





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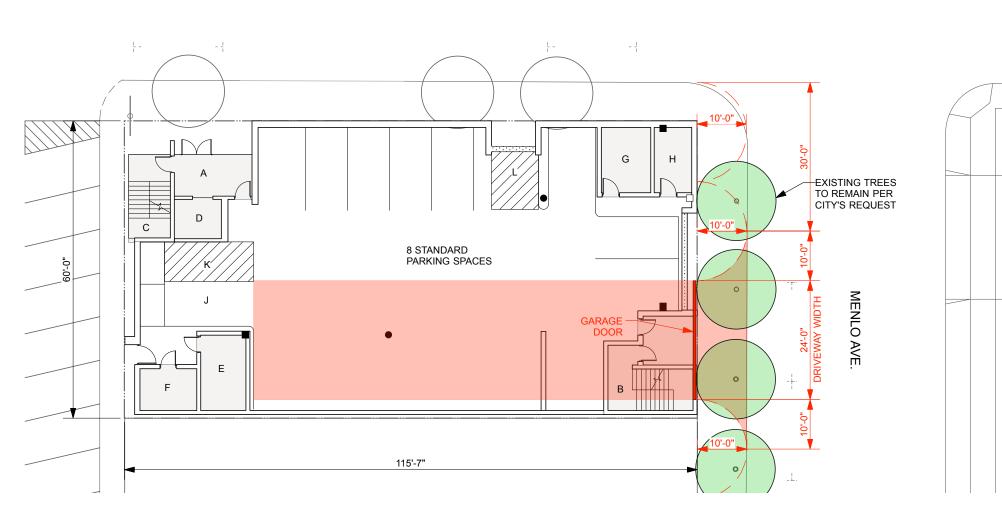
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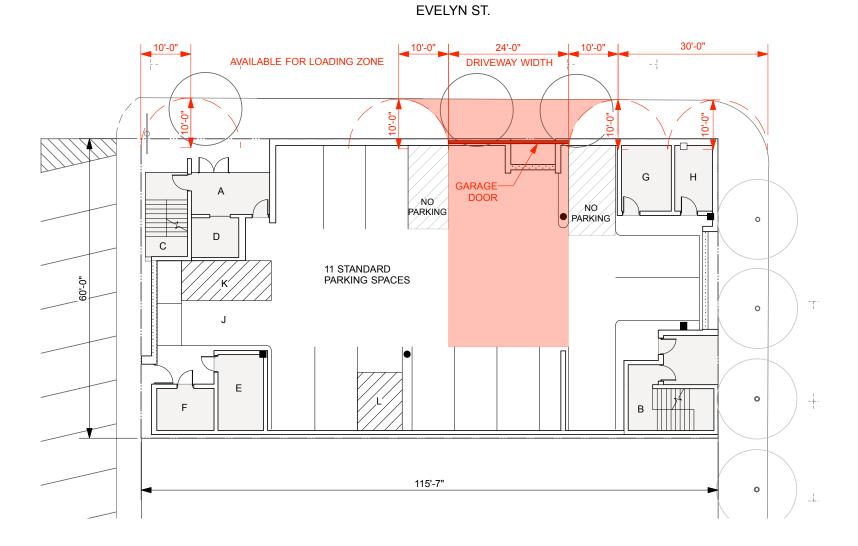
GRAPHIC SCALE

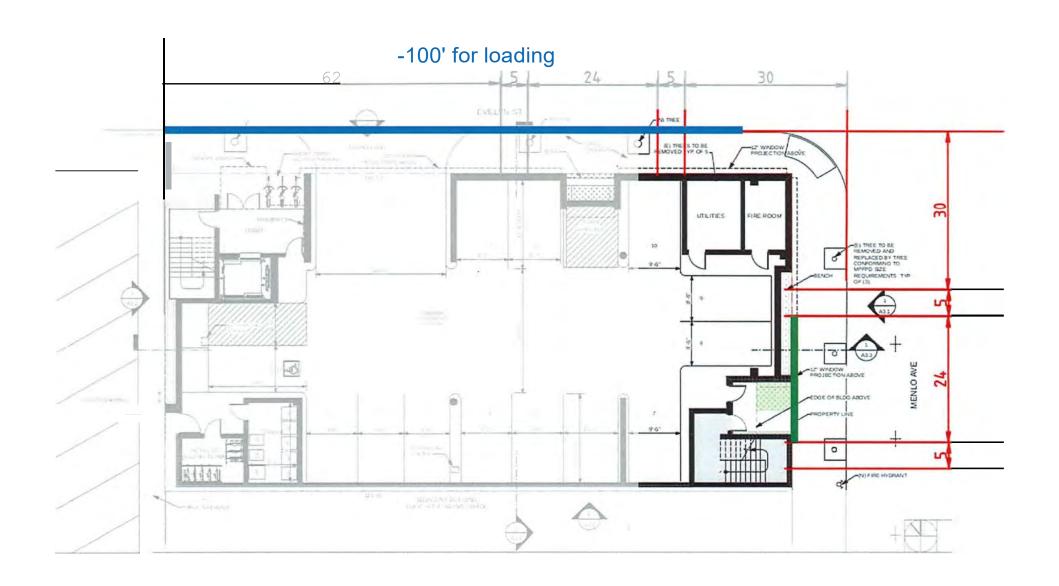
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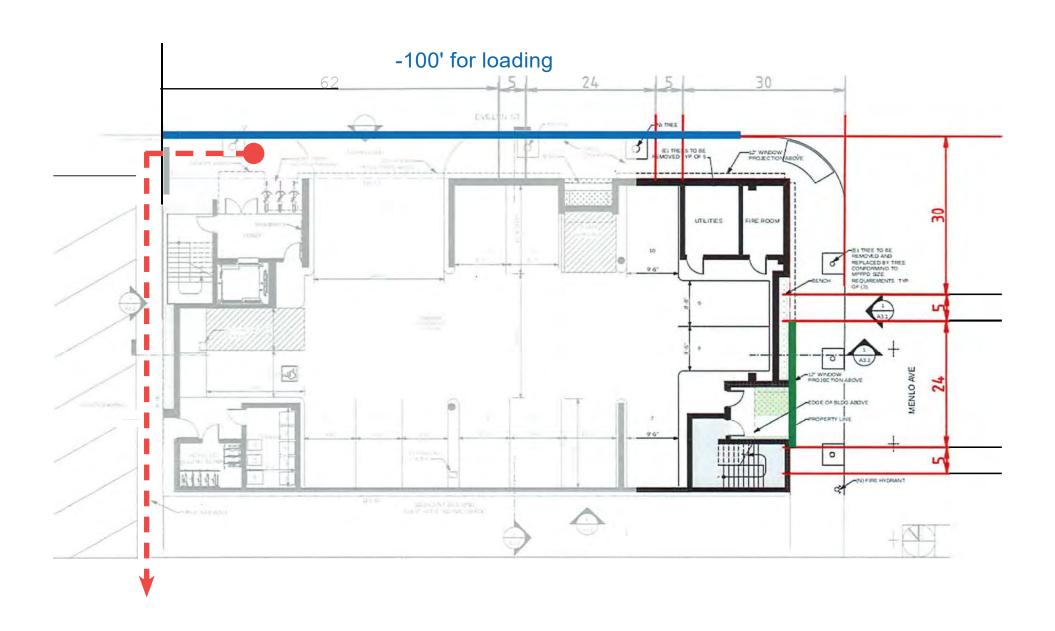
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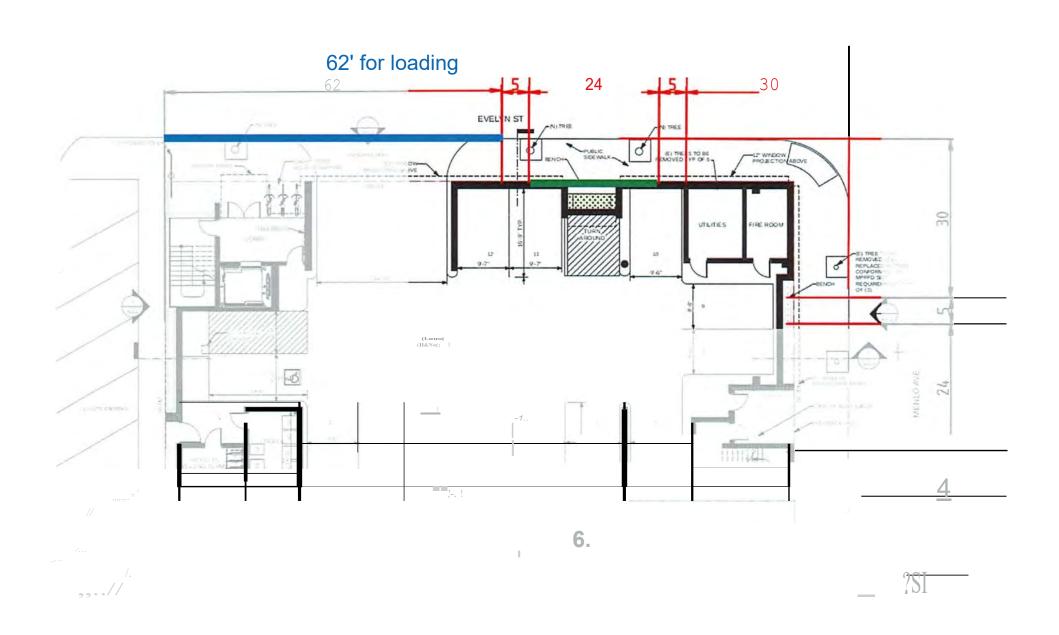
EVELYN ST.

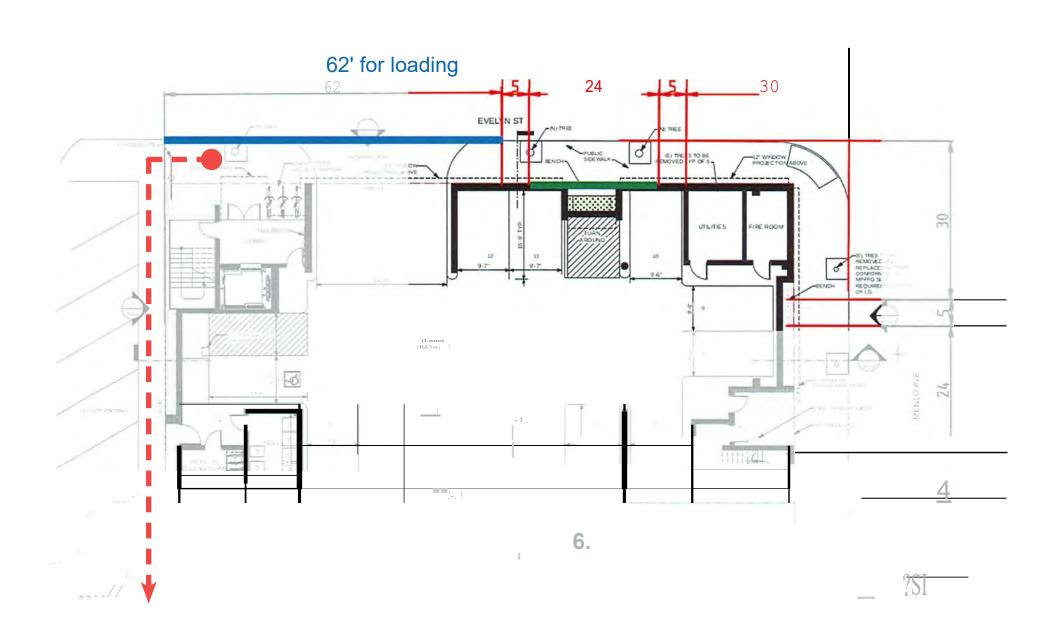














Celebrating Family and Food Since 1925

5 Safe and Viable Options Supported by Draeger's

OPTION	DESCRIPTION	LENGTH
Option A:	Relocate project garage entrance to Menlo	100 feet
	Avenue to retain the existing Evelyn Street	
	loading zone.	
Option B:	Relocate project garage entrance closer to	60 feet
	Menlo Avenue in order to preserve a reduced	
	loading zone on Evelyn Street	
Option C:	Create a loading zone on Evelyn Street between	40 feet
Staff	Menlo Avenue and the proposed project garage	
	entrance without any project redesign	
Option D:	Relocate the loading zone across the street to	40 feet
	the other side of Evelyn Street	
Option E:	Relocate the loading zone to Menlo Avenue	60 feet

63 Proud Years in Menlo Park









Independent Grocery Stores are a Challenging Business Model













Evelyn Street is a Public Loading Zone – Not a Gift



Menlo Avenue



University Drive

Draeger's Market Receiving Operations Consolidation

August 2018:

"In analyzing the situation, it is my opinion that the proposal to eliminate the Evelyn Street loading zone altogether and force Draeger's to cross dock merchandise is completely impractical and definitely would have an adverse impact on the business. It would increase handling costs in an already low margin retail environment."

"Providing no alternative loading zone for supply chain deliveries that arrive outside of regular delivery hours would hamper Draeger's ability to compete in the marketplace especially during a time when operators like Amazon/Whole Foods threaten to take market share away from local family-owned operations like Draeger's Market."

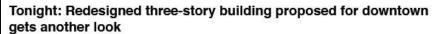
Gary J. Wallner, Retail Food Consultant

Former VP of Purchasing & Marketing, Andronico's Market (1989-2010)

Draeger's Supports 840 Menlo Avenue



Properly Appealed



Planning Commission to review building in heart of downtown Menlo Park



A rendering of the three-story building proposed for Santa Cruz Avenue next to Menlo intersection with Chestnut Street. (Image courtesy Form4 Architecture/city of Menlo P

Menlo Park: Hotel developer, neighbors must compromise, commissioners say





El Camino Real/Downtown Specific Plan

Project Land Use Designation

"The Downtown/Station Area Retail/Mixed Use designation focuses on uses that enhance downtown vibrancy by building upon existing community-serving retail and personal services in the downtown area. While emphasizing retail for ground-floor uses, the designation allows for a mix of uses, including office and residential uses, enhancing downtown vibrancy through an increased customer base for restaurants and retail businesses." (Specific Plan, p. E4, emphasis added)



El Camino Real/Downtown Specific Plan

Guiding Principle - Sustain Menlo Park's Village Character

"The Specific Plan recognizes and <u>builds upon</u> the unique qualities of downtown Menlo Park and El Camino Real, in particular its small town character of lower-scale buildings and <u>diverse and local neighborhood-serving businesses</u>. The Specific Plan <u>accommodates future development in ways that complement the area's existing character,</u> using design controls and guidelines to regulate building form and scale." (Specific Plan, p. C4., emphasis added)

Magnus Barber, Nelson\Nygaard



WE PUT PEOPLE FIRST

Developing transportation systems to promote broader community goals of mobility, equality, economic development, and healthy living.



TRANSIT



CITIES AND STREETS



ACTIVE TRANSPORTATION AND SAFETY



MOBILITY MANAGEMENT



PARKING AND DEMAND MANAGEMENT



ON-DEMAND SERVICES



PARATRANSIT AND COMMUNITY TRANSPORTATION

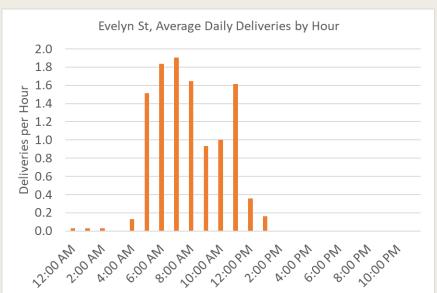


CAMPUS MOBILITY



TRANSIT CORRIDORS

Average Daily Deliveries

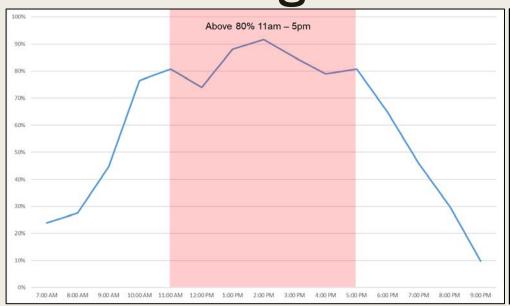


25:00 1:00 1:00 1:00 1:00 2:00 1:00 1:00 1					
Evelyn St, Avg. Daily Delivery Vehicles					
Large	Medium	Small			
1	6	3			

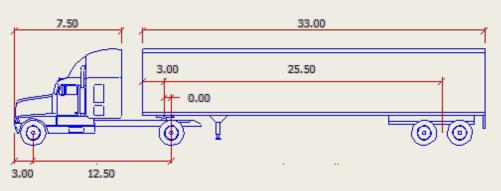
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Plaza, Avg. Daily Delivery Vehicles				
Large	Medium	Small		
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Consolidating All Loading into Parking Areas – Not Viable

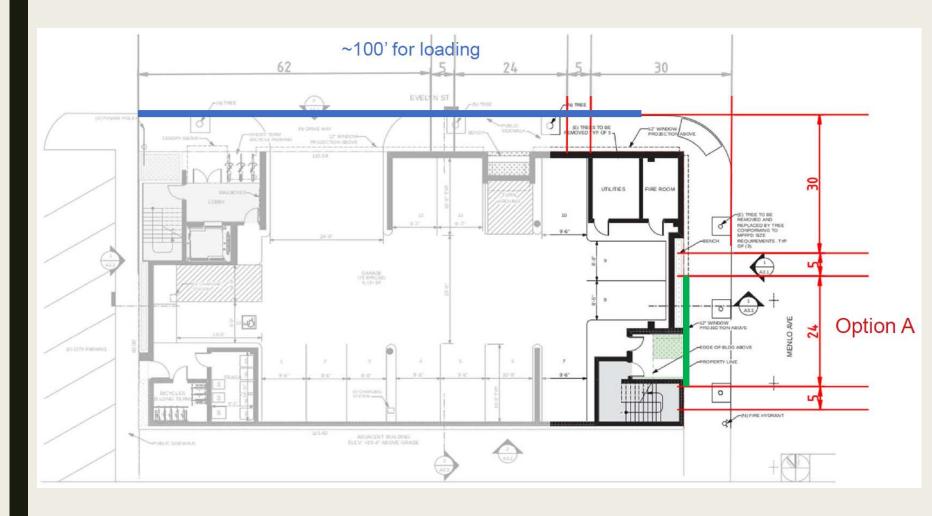




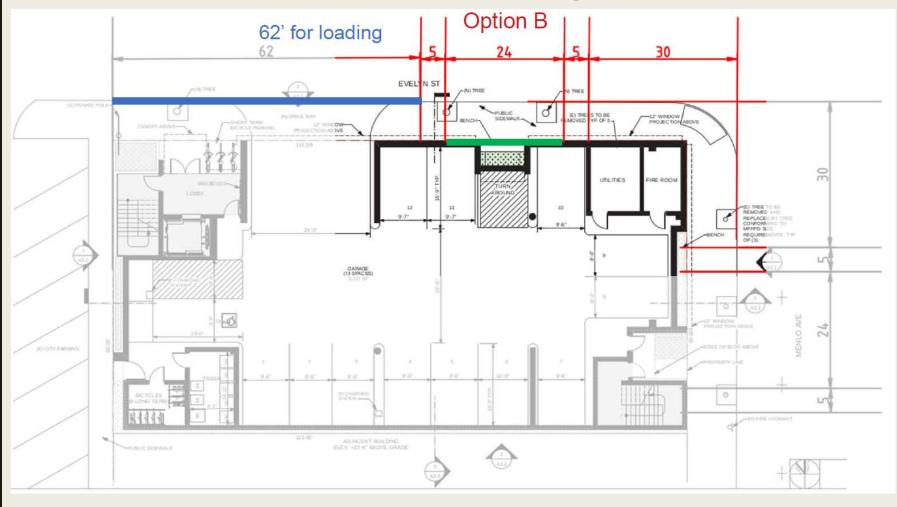




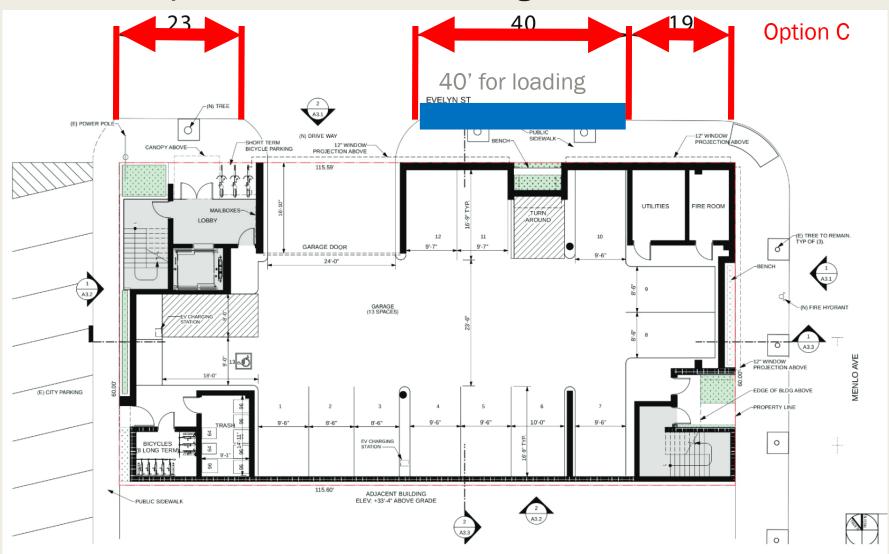
Option A – Preserve Existing Evelyn St Loading Zone



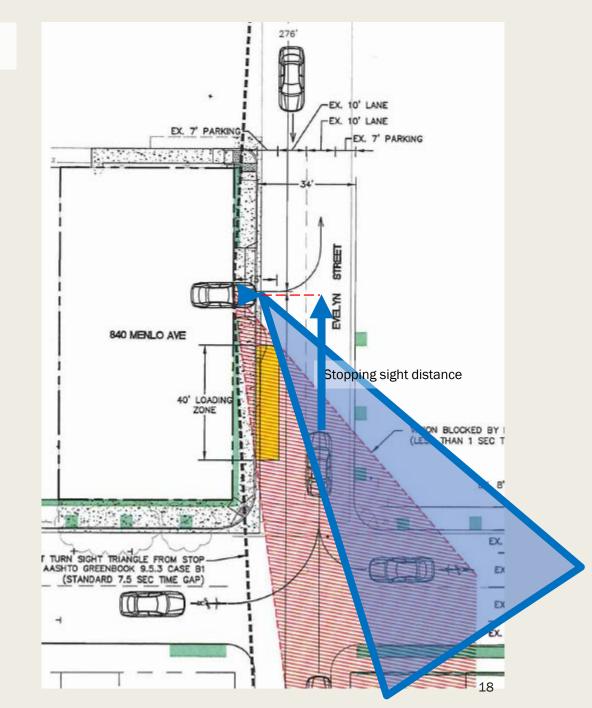
Option B – Reduce Evelyn Loading Zone to 62ft



Option C – Reduces Loading Zone to 40 ft



Option C – Visibility





BKF Intersection Stopping Sight Distance, 06.15.2017

Option D – 40 ft Loading Zone Across Evelyn Street



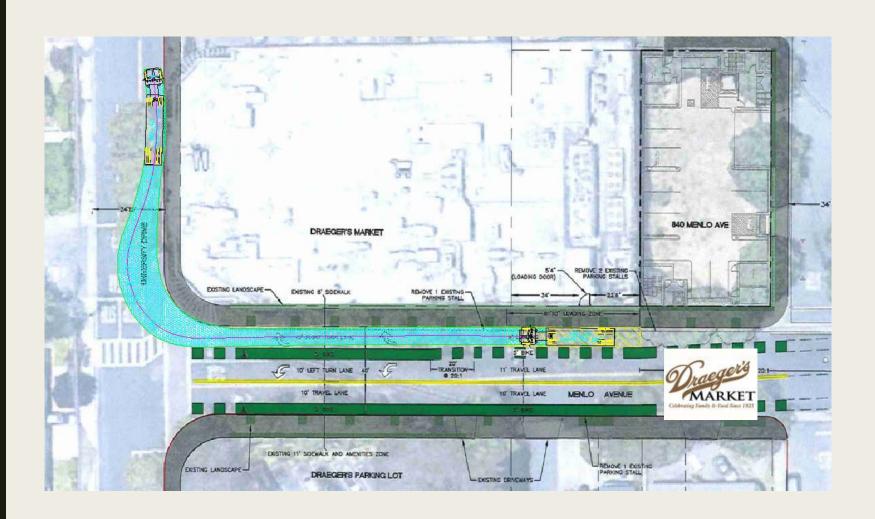
Option E – Relocate Loading Zone to Menlo Avenue



Option E - Truck Circulation Would Not Change



Option E - No Increased Safety Risks



Option E - Cyclists and Pedestrians



Extended Plaza Loading Hours



Will reduce on-street deliveries between 7am-10am to what is now over 4 deliveries per day, to less than 1 delivery per day

Loading 7 – 10 AM	Combined Loading		Plaza Loading		On street	
(Totals for 7-10am period)	Monthly	Daily	Monthly	Daily	Monthly	Daily
Existing	230	7.42	91	2.93	139	4.49
Projected Future with Extended Plaza Hours	230	7.42	204	6.58	26	0.84
Difference	0	0	+113	3.65	-113	-3.65

We Need Your Support

- Approve a street-based public loading zone from among the five options
- Approve receiving in the parking plaza on both sides of the south drive aisle from 5:00am to 10:00am
- Modify Our Long Term Receiving Plan (Element A and Condition
 2) to Allow Street Loading Zone Receiving between 7:00am and
 8:00pm

We Will be a Good Neighbor

- Direct delivery vendors to only use the street loading zone after parking plaza hours of if the parking plaza loading zone is occupied
- Notify customers about availability of Draeger's private parking lot



Celebrating Family and Food Since 1925