



CITY OF MENLO PARK ADOPTED BUDGET FISCAL YEAR 2025-26



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**BUDGET
MESSAGE**



Transmittal Letter

City Manager's fiscal year 2025-26 adopted budget

Maintaining and enhancing services with careful planning for future financial sustainability

Dear Honorable Mayor Combs and Members of the City Council,

I am pleased to present the fiscal year 2025-26 adopted budget, which is balanced with a modest use of reserves. The budget supports a diversity of programs and services that help make Menlo Park a premier community for residents, visitors and businesses. City staff remain focused on maintaining and enhancing services that contribute to quality of life while ensuring long-term financial sustainability.

Overall, Menlo Park benefits from a strong revenue base. The principal revenue source—property tax—has continued to grow. And with voter approval of Measure CC in November 2024, the increase in Transient Occupancy Tax starting in January 2025 has helped reshape our fiscal outlook for the better. Ongoing shortfalls in Property Tax in Lieu of Vehicle License Fee (VLF) payments owed by the State, however, present uncertainty in revenue we rely upon. The City actively advocates for a sustainable solution to this issue in close partnership with the County of San Mateo and other cities.

Our financial forecast continues to project a structural imbalance in the City's General Fund over the long term. Strategic limits on expenses have helped in the short term while we monitor the impacts of larger economic and national issues that also affect our budget. It will be necessary to routinely adjust our forecasting and evaluate a range of budget strategies to achieve long-term fiscal sustainability.

In fiscal year 2025-26, the City will contribute an amount to the Capital Improvement Plan (CIP) that better reflects historical contributions, thereby allowing the City to fund more of the important projects we know our community values. Additionally, the City will enhance public safety services by restoring dedicated staffing for daytime parking enforcement that was suspended during the pandemic, implementing crime monitoring and deterrence technology, and more. Our budget is expected to evolve over time with changing needs.

The budget and the capital improvement plan also support the City Council's top five priorities for the fiscal year: climate action – mitigation, adaptation and resilience; downtown vibrancy; emergency and disaster preparedness; housing; and safe routes. Our budget will evolve over the course of the year to ensure progress on top priorities, respond to community needs, and create a more resilient Menlo Park.

Justin Murphy,
City Manager

Council Priorities



CLIMATE ACTION – MITIGATION, ADAPTATION AND RESILIENCE:

The City has made significant progress toward carbon neutrality and climate resiliency since updating the Climate Action Plan and adopting the City's first Environmental Justice Element in 2024. A transformative \$4.5 million State grant is enabling a program to electrify homes across the City through 2027. The City provides permit fee waivers for existing building electrification projects and public electric vehicle charging stations. Over the next fiscal year, staff will focus heavily on the implementation of environmental justice programs, including an early action tree planting program focused on Belle Haven. Additionally, the City continues to electrify and prepare facilities for solar installation and develop the microgrid at the Belle Haven Community Campus (BHCC). The Environmental Quality Commission helps inform this work, ensuring diverse community voices shape climate policies that address current impacts while building resilience for the future.



DOWNTOWN VIBRANCY:

The City is planning a range of initiatives to support and enhance downtown. Streetaries in the public rights-of-way will provide outdoor dining opportunities and improvements for a public plaza in the closed portion of Santa Cruz Avenue along the 600 block will further activate public space. The City also holds annual events downtown including the summer concert series in Fremont Park, Halloween Parade and Carnival, and Light Up the Season. These efforts and activities are complemented by improvements to medians on Santa Cruz Avenue and to pedestrian crossings on El Camino Real at Ravenswood Avenue and Menlo Avenue. Additionally, the City is advancing design plans for resurfacing and renovation of public parking plazas 7 and 8, as well as exploring potential development opportunities on parking plazas 1, 2, and 3.



EMERGENCY AND DISASTER PREPAREDNESS:

The City actively plans and trains for emergencies and disasters to prepare staff as Disaster Service Workers, ensure City procedures are updated and understood, and maintain the Emergency Operations Center in a constant state of readiness to respond. Planning is collaborative among City departments, partner agencies like the Menlo Park Fire Protection District, and community groups that create a regionally integrated approach. As weather impacts have increased, the City has expanded communication to the community about emergency and disaster preparedness topics, particularly leading up to and through a weather event, through multiple communication channels. The City also provides additional resources to the community such as sandbag stations in advance of the winter storm season. In addition, BHCC was structurally designed to serve as an emergency shelter.



HOUSING:

The City prioritizes housing to make Menlo Park an equitable, safe and sustainable place to live and work. The 6th Cycle 2023-2031 Housing Element provides goals, policies, and programs to address housing needs at all income levels in the community and affirmatively further fair housing. The City is pursuing many efforts to implement the Housing Element, including the development of an anti-displacement strategy and the prioritization of affordable housing development on City-owned parking plazas downtown. The City also ensures housing projects adhere to the Below Market Rate (BMR) Housing Program and supports multiple affordable housing projects, such as Habitat for Humanity's project at 335 Pierce Road. The Housing Commission and Planning Commission contribute to Housing Element implementation through their review of housing development projects and input on housing programs.



SAFE ROUTES:

Creating safe routes for all community members who walk, bike and travel to work, school, and activities in Menlo Park is a priority reflected in a multitude of policies, programs, and capital improvement projects. The Vision Zero Action Plan created a blueprint to eliminate all traffic fatalities and serious injuries by 2040. The City continues to construct safer streets and multimodal corridors through traffic calming measures, pedestrian and bicycle improvements, speed limit reductions and more. These capital improvement projects complement ongoing safety and traffic enforcement and education partnerships, such as the well-established Safe Routes to School (SRTS) program. SRTS supports school-led events, organizes citywide events such as Bike to the Library and develops resources including a Pedestrian and Bicyclist Safety Handbook. The Complete Streets Commission provides input on the development and implementation of these programs, as well as recommendations regarding transportation impacts of major development projects.



Transmittal Letter

SERVICE LEVEL ENHANCEMENTS

Staff limited the number of service level enhancements (SLEs) that require funding in the proposed fiscal year 2025-26 budget. These enhancements are intended to restore and/or improve services provided to the community.

Parking enforcement officers

The fiscal year 2025-26 budget includes the addition of two parking enforcement officer positions, equivalent to 2.0 Full-Time Equivalent (FTE), to address daytime parking enforcement needs citywide. As daytime life has resumed post-pandemic throughout the city, there is an increased need for parking enforcement to restore compliance with parking regulations and improve the quality of life for those living and working in the Menlo Park community.

Police records specialist

The fiscal year 2025-26 budget includes the addition of one police records specialist position, equivalent to 1.0 FTE, to enhance capability of the records, property/evidence, and court officer functions as well as offer Friday counter service in the police lobby.

Mobile closed-circuit television (CCTV) systems

The fiscal year 2025-26 budget includes the costs of two mobile CCTV cameras to help police monitor real-time or near real-time crime hot-spot activity; monitor, deter, and/or enforce quality-of-life issues and support public safety for larger scale and high-profile events.

AUTHORIZED STAFFING LEVELS

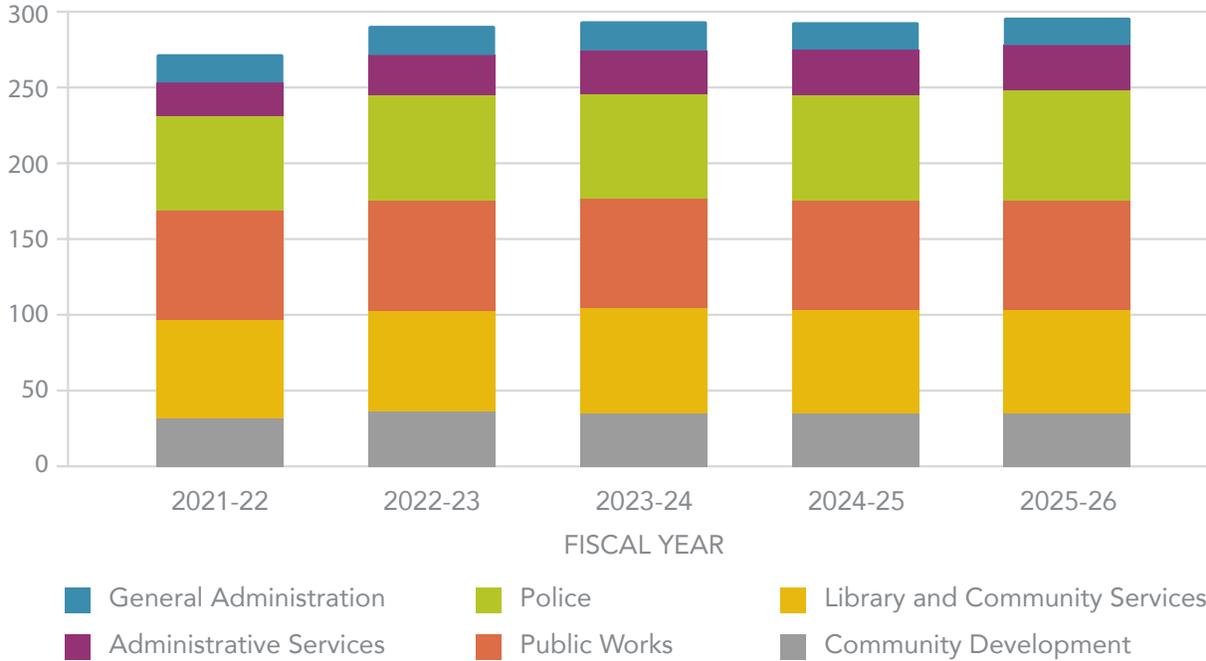
The fiscal year 2025-26 budget includes 296 FTE employees. The majority (84%) of FTEs are funded from the General Fund.

Temporary help, such as seasonal employees who work during certain times of the year, are not included in the FTE count. To calculate an FTE, an employee receiving full benefits takes their annual hours and divides by the number of hours worked by a regular full-time employee (2,080 hours per year). A benefited part-time employee who works 20 hours per week would divide 1,040 (52 weeks x 20 hours per week) by 2,080, resulting in 0.50 FTE.

CITYWIDE AUTHORIZED STAFFING LEVELS

FULL-TIME EQUIVALENT EMPLOYEES BY DEPARTMENT	FY 2026
Administrative Services	29.48
Community Development	35.00
General Administration	18.00
Library and Community Services	68.25
Police	73.00
Public Works	72.27
TOTAL	296.00

CITYWIDE AUTHORIZED STAFFING LEVELS BY DEPARTMENT



CITYWIDE AUTHORIZED STAFFING LEVELS BY DEPARTMENT

DEPARTMENT	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Administrative Services	22.00	26.48	28.48	29.48	29.48
Community Development	32.10	36.00	35.00	35.00	35.00
General Administration	18.20	19.00	19.00	18.00	18.00
Library and Community Services	64.35	66.25	69.25	68.25	68.25
Police	62.50	69.50	69.50	70.00	73.00
Public Works	72.60	73.27	72.27	72.27	72.27
TOTAL	271.75	290.50	293.50	293.00	296.00

Transmittal Letter

REVENUE AND EXPENDITURE SUMMARIES

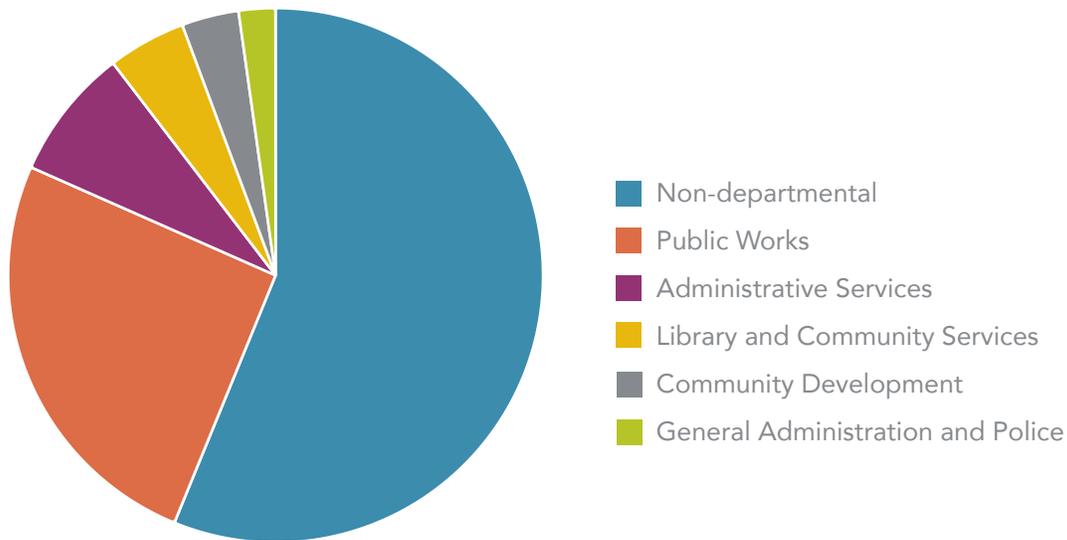
The City utilizes fund accounting, separating available resources and expenditures according to their intended use. Charts below present the city manager’s budget for fiscal year 2025-26 for all funds and for the General Fund.

Revenues and expenditures by department present available resources and budgeted expenditures across all funds. Revenues include bond proceeds, transfers, and unrealized gain/(loss) on investments. Expenditures include transfers, debt service payments, and other obligations.

General Fund

The largest and most active of the City’s funds, the General Fund represents the most discretionary of the available revenues and expenditures. Available for a wide variety of uses from recreation classes to public safety and funded by sources ranging from property taxes to franchise fees, the General Fund spending plan represents many of the priorities outside capital investment.

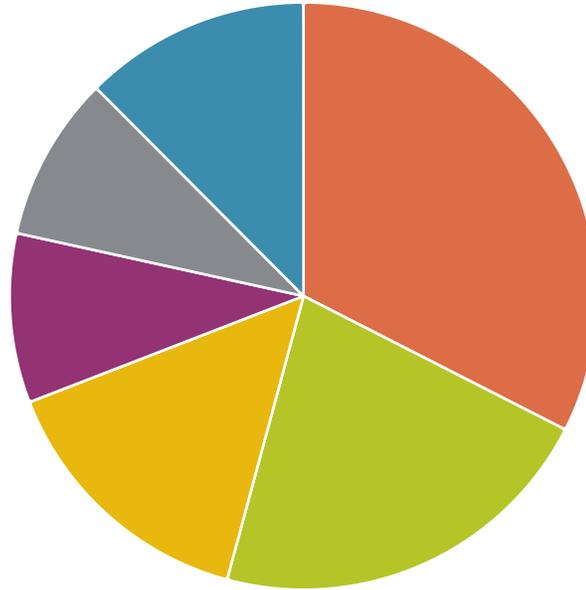
REVENUES BY DEPARTMENT
FISCAL YEAR 2025-26



REVENUES BY DEPARTMENT FISCAL YEAR 2021-22 TO FISCAL YEAR 2025-26

DEPARTMENT	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Administrative Services	\$8,791,153	\$9,551,730	\$10,646,687	\$10,800,551	\$10,900,437
Community Development	9,113,382	16,780,407	8,004,043	3,723,050	4,707,663
General Administration	693,833	293,444	2,273,059	2,270,300	2,305,300
Library and Community Services	3,785,614	5,733,591	5,547,913	7,410,693	6,457,600
Non-departmental	99,048,270	80,409,419	94,386,673	72,971,937	76,710,917
Police	655,299	1,036,519	712,922	647,785	722,785
Public Works	37,639,876	45,150,306	52,716,072	60,482,829	34,756,768
TOTAL	\$159,727,427	\$158,955,414	\$174,287,368	\$158,307,145	\$136,561,470

EXPENDITURES BY DEPARTMENT
FISCAL YEAR 2025-26

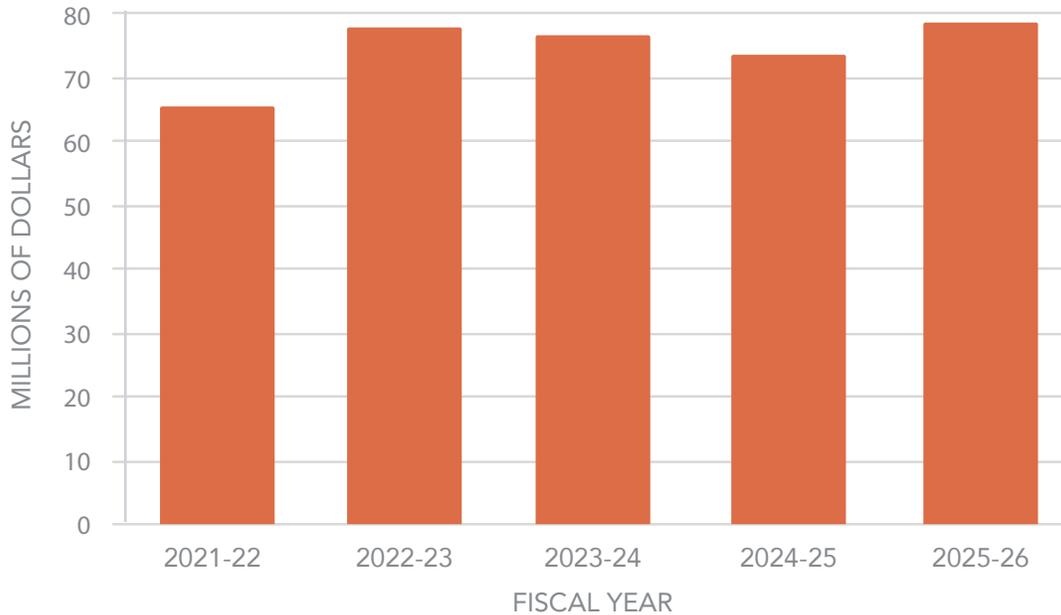


- Public Works
- Police
- Library and Community Services
- Administration Services
- Community Development
- General Administration and Non-departmental

EXPENDITURES BY DEPARTMENT FISCAL YEAR 2021-22 TO FISCAL YEAR 2025-26

DEPARTMENT	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Administrative Services	\$7,693,736	\$7,501,259	\$8,589,474	\$11,130,567	\$12,067,584
Community Development	10,381,167	11,013,794	11,342,720	13,173,023	11,780,663
General Administration	4,658,822	5,810,944	5,514,291	11,929,084	11,106,013
Library and Community Services	11,833,488	13,537,865	15,127,786	17,907,089	19,353,170
Non-departmental	20,243,645	28,353,458	23,333,658	13,224,045	5,035,675
Police	19,087,591	21,938,214	22,215,779	25,486,758	28,062,177
Public Works	40,542,094	49,469,688	71,285,267	80,199,743	42,116,249
TOTAL	\$114,440,543	\$137,625,222	\$157,408,975	\$173,050,309	\$129,521,531

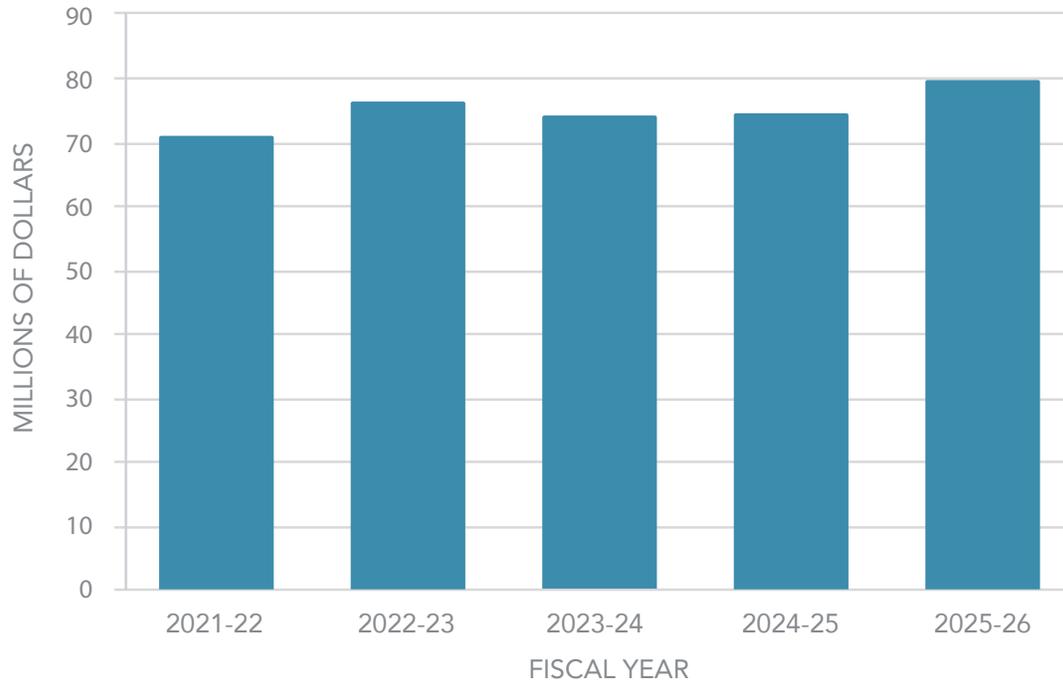
GENERAL FUND REVENUES FISCAL YEAR 2021-22 TO FISCAL YEAR 2025-26



GENERAL FUND REVENUES SUMMARY

REVENUE TYPE	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Property Taxes	\$32,570,215	\$36,150,626	\$35,449,403	\$38,961,613	\$38,430,379
Transient Occupancy Tax	9,404,440	11,301,915	11,827,368	10,920,000	15,469,749
Sales Tax	6,534,862	7,217,957	5,826,799	6,327,907	6,474,000
Charges for Services	4,755,739	5,974,040	8,344,742	6,038,750	6,422,350
Franchise Fees	2,250,038	2,456,538	2,568,473	2,503,417	2,578,522
Permits	4,221,526	4,125,010	2,492,317	2,266,000	2,452,000
Business Licenses	1,765,848	1,912,977	1,870,304	1,955,000	2,013,650
Investment Income	(128,774)	786,566	4,737,570	1,500,000	1,500,000
Transfers from Other Funds	875,508	4,013,401	1,169,589	1,078,000	1,155,500
Other Revenue	270,887	884,971	875,369	1,000,000	1,052,000
Rental Income	881,857	870,779	858,928	676,800	750,255
Fines	315,305	241,702	201,043	185,000	185,000
Intergovernmental Revenue	24,953	66,148	252,162	-	80,325
Sale of Property	16,303	-	3,500	-	-
Utility Users Tax	1,562,407	1,745,161	-	-	-
TOTAL	\$65,321,113	\$77,747,791	\$76,477,567	\$73,412,487	\$78,563,730

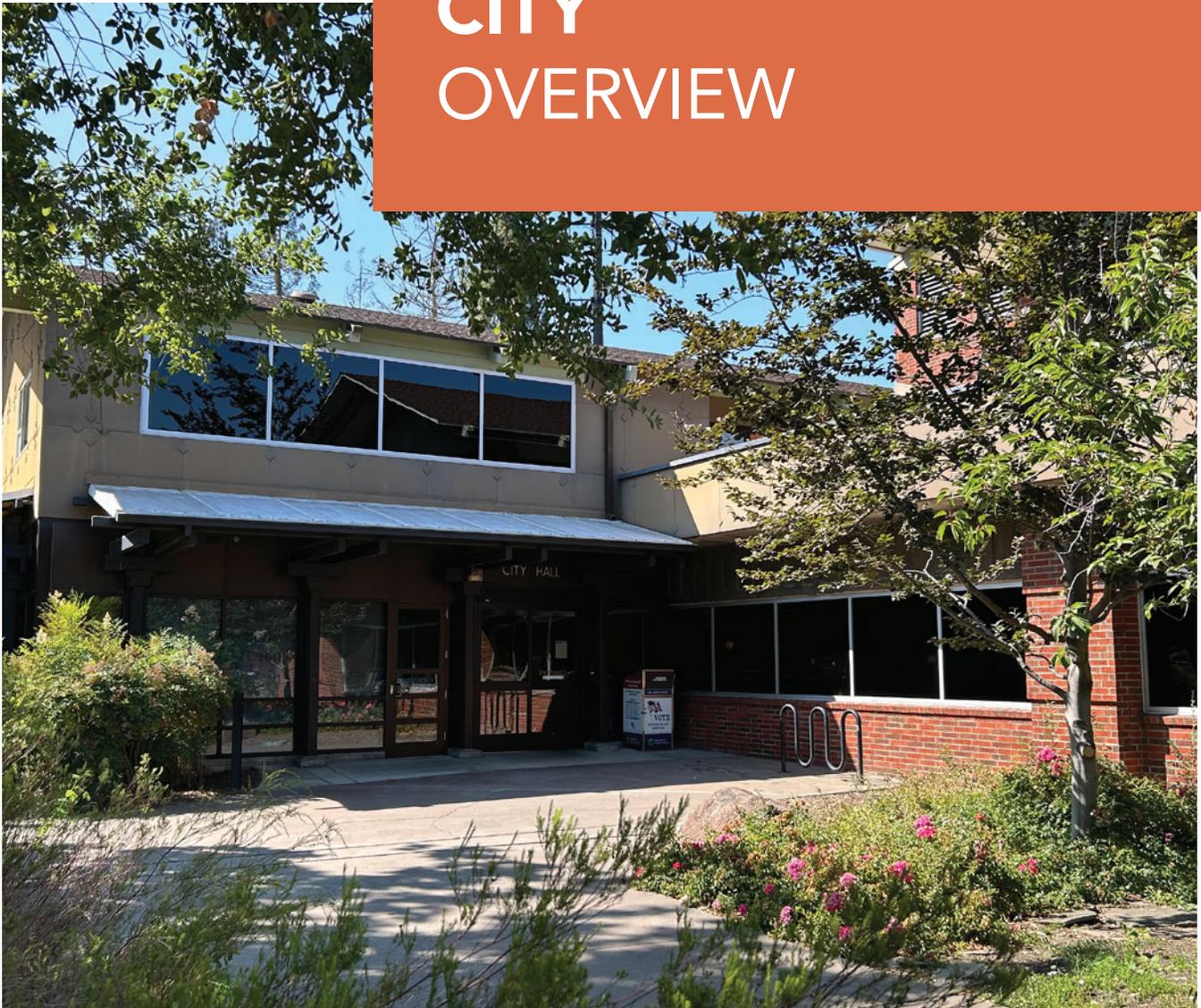
GENERAL FUND EXPENDITURES FISCAL YEAR 2021-22 TO FISCAL YEAR 2025-26



GENERAL FUND EXPENDITURES SUMMARY

EXPENDITURE TYPE	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Salaries and Wages	\$25,000,291	\$24,121,610	\$25,477,058	\$33,181,386	\$36,760,935
Fringe Benefits	13,212,148	13,174,307	12,756,700	20,189,450	17,431,766
Services	8,243,584	8,510,591	8,387,357	10,962,549	12,158,077
Internal Service Charges	5,962,380	8,538,666	7,724,662	8,084,343	9,948,444
Transfers	12,265,074	9,036,573	6,878,344	3,568,774	5,154,000
Operating Expenses	2,483,464	3,267,919	3,655,258	4,245,395	4,601,257
Utilities	1,687,906	1,910,679	2,199,163	1,969,800	2,388,800
Repairs & Maintenance	1,060,987	757,622	900,236	1,266,475	1,576,975
Fixed Assets & Capital Outlay	224,321	692,998	359,449	680,150	1,238,650
Miscellaneous	418,715	5,782,366	5,190,753	377,150	382,400
Travel	28,486	71,607	38,592	157,470	193,420
Rental of land and buildings	70,627	97,440	130,575	116,400	120,000
Operating Factor	-	-	-	(2,111,841)	(4,748,986)
Vacancy and Turnover	-	-	-	(8,456,241)	(7,849,753)
Debt Service	-	83,150	64,584	-	-
Interest & Fiscal Charges	7,442	5,983	-	-	-
TOTAL	\$70,665,423	\$76,051,511	\$73,762,731	\$74,231,260	\$79,355,985

CITY OVERVIEW



City Profile

THE COMMUNITY

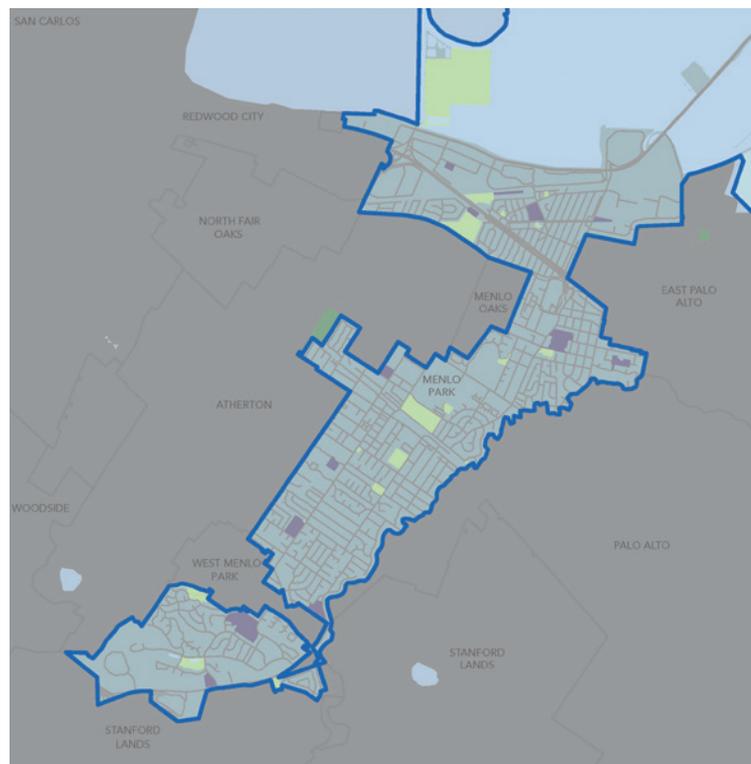
Menlo Park is a city that includes a variety of cultural influences, tree-lined neighborhoods and active commercial districts. Located conveniently between the major metropolitan areas of San Francisco and San Jose, Menlo Park is home to just under 34,000 residents in its 19 square miles. The stunning natural surroundings of the city afford views of the San Francisco Bay to the east and the Pacific Coastal Range to the west. Menlo Park's climate is moderate to warm, with an average of 265 sunny days a year.

Menlo Park's residents reflect a range of backgrounds and interests who tend to be well educated and actively engaged in community life. Excellent public and private schools serve its many young families, while residents of all ages enjoy the numerous parks and recreational facilities. Close proximity to Stanford University and Menlo College provide a multitude of academic, cultural and athletic event opportunities. The City regularly hosts musical performances and cultural experiences at both the downtown Burgess Park campus and the BHCC. The Menlo Park Caltrain station also provides a convenient connection to the numerous arts and leisure activities in the San Francisco and San Jose areas. These and many other amenities contribute to the outstanding quality of life enjoyed by the residents of Menlo Park.



LOCATION

Menlo Park has thriving local restaurants throughout the city, including its pedestrian-oriented downtown. The Downtown, with its many eateries and unique shops attracts locals and visitors alike. Known worldwide as the "Capital of Venture Capital," Menlo Park is well situated to benefit from and help shape new technologies and markets originating from the Silicon Valley. Additionally, the City is host to numerous technology and healthcare related companies, including such major employers as Meta (formerly Facebook), Snowflake, SRI International, Pacific Biosciences, Exponent, Grail and CSBio.





CITY COUNCIL

The City Council is Menlo Park’s governing body, responsible for setting policy and approving the annual budget. Its five members serve part-time and are elected to overlapping four-year terms. In November 2020, the City completed a transition from at-large elections to by-district elections. Two City Councilmembers were elected by-district in November 2024 to four-year terms expiring in 2028. Three of the five City Councilmembers were elected by-district in November 2022 to four-year terms expiring in 2026. The City Council selects a Mayor and Vice Mayor to one-year terms at a meeting in December of each year. The Mayor, serves as the presiding officer of the City Council and signs enacting ordinances and contracts. City Council meetings are generally the second and fourth Tuesdays at 6 p.m. held in the City Council Chambers located at 701 Laurel St. City Council meetings are offered in a hybrid format (both virtual and in-person). Meeting agendas, minutes and participation information are available on the city website.

CITY GOVERNMENT

Menlo Park is a General Law city under the State of California, and operates under the council-manager form of government. The City Council appoints the city manager and city attorney, as well as members of a variety of advisory commissions and committees. The municipal government is organized into operating departments, including General Administration, Administrative Services, Community Development, Library and Community Services, Police and Public Works. Menlo Park has one of the most beautiful Civic Center campuses in the Bay Area. Heritage trees, a running fountain and a duck pond surround City Hall. The campus also includes a nine-acre park, recreation facilities and the Menlo Park Library. These civic amenities make the campus a noted destination for residents, local employees and visitors. Conveniently located, the campus is a short walk to the Menlo Park Caltrain Station and the downtown retail district. The city website is the primary source for information about services, programs, projects, events, meetings, policies, employment and volunteer opportunities.

Budget Process

BUDGET CALENDAR

Like any complex organization with an annual budget of over \$120 million, the process to develop and produce the budget is continuous throughout the fiscal year, which runs from July 1 to June 30. The budget development generally follows the following calendar.

July through September

- Departments report on performance from previous fiscal year
- Encumbrances and project carryovers incorporated into budget

January through February

- Preliminary budget discussion and review of prior budget development
- Operating budget file developed in budgeting application
- Collaboration with Human Resources on labor file, labor agreements, inflationary factors, etc.

March through April

- Budget schedule, directions and budget guidance provided to departments
- Complete workforce labor budget and forecast and review with City Manager
- Bring budget principles to City Council along with any service level enhancements

May through June

- Update budget forecast with April actuals and lock department budget requests
- Update or develop any long-term General Fund forecast
- Annual budget workshop/study session, publish the online budget transparency portal
- Budget and five-year CIP public hearing
- Budget adoption

FISCAL YEAR 2025-26 BUDGET PREPARATION

The Fiscal year 2025–26 budget marks the twelfth year of the department-based budget structure and document and the fifth year of an online-first presentation. Before fiscal year 2014–15, the City budgeted by program and service as opposed to department and division. The program/service budget structure allocates resources to specific services provided, which ideally allows users of the budget to understand what services are offered and how those services cost. While this can be a great way to present budget information, from a practical perspective, it made the city budget difficult to understand. With 30 distinct programs and over 110 services, the fiscal year 2013–14 budget was so finely parsed that the answers to typical budget-related questions such as “How much does it cost to run the Police Department?” or “How many employees are there in Public Works?” were very difficult to provide. Further, the number of programs and services made budget management difficult and time-consuming, taking time away from other tasks.

With the introduction of new budget development software, both the department-based and program-based budgets are available for inquiry and review by members of the community. The dynamic online reports created as part of the budget preparation process allow users to filter by a number of categories including departments, projects, and type of revenue and/or expenditure. Additionally, users may drill down in these reports to the object-level of budgeting and accounting, so users may view any level of detail or aggregated budget.

Development of the fiscal year 2025–26 operating budget began with departments updating revenue and expenditure estimates for the current year, as well as developing the next fiscal year budget proposals. Departments developed budgets largely in line with the previous fiscal year expenditures due to impacts to General Fund revenues. Staff is cognizant of the City Council’s priorities and desire to deliver services in the most equitable manner to all. The City’s financial strength is realized through the annual budgeting approach, understanding of the long-term forecast, input from the executive leadership team and an interactive, hands-on approach from the City Council.



BUDGET POLICIES AND PRACTICES

Budget management and appropriations control

The City Manager has responsibility for management of the overall City budget and maintenance of appropriations control. The City Manager is authorized to transfer budgetary amounts within a single fund; however, any revisions altering the total expenditures of any fund must be approved by the City Council. Appropriations, which become effective each July 1, lapse at the end of the fiscal year, with the exception of appropriations for capital improvement projects and multi-year studies. Due to the nature of these projects, which often span multiple fiscal years, unexpended capital improvement project funds are automatically carried forward to the following fiscal year as part of the project budget and do not require re-appropriation by the City Council.

Fund accounting

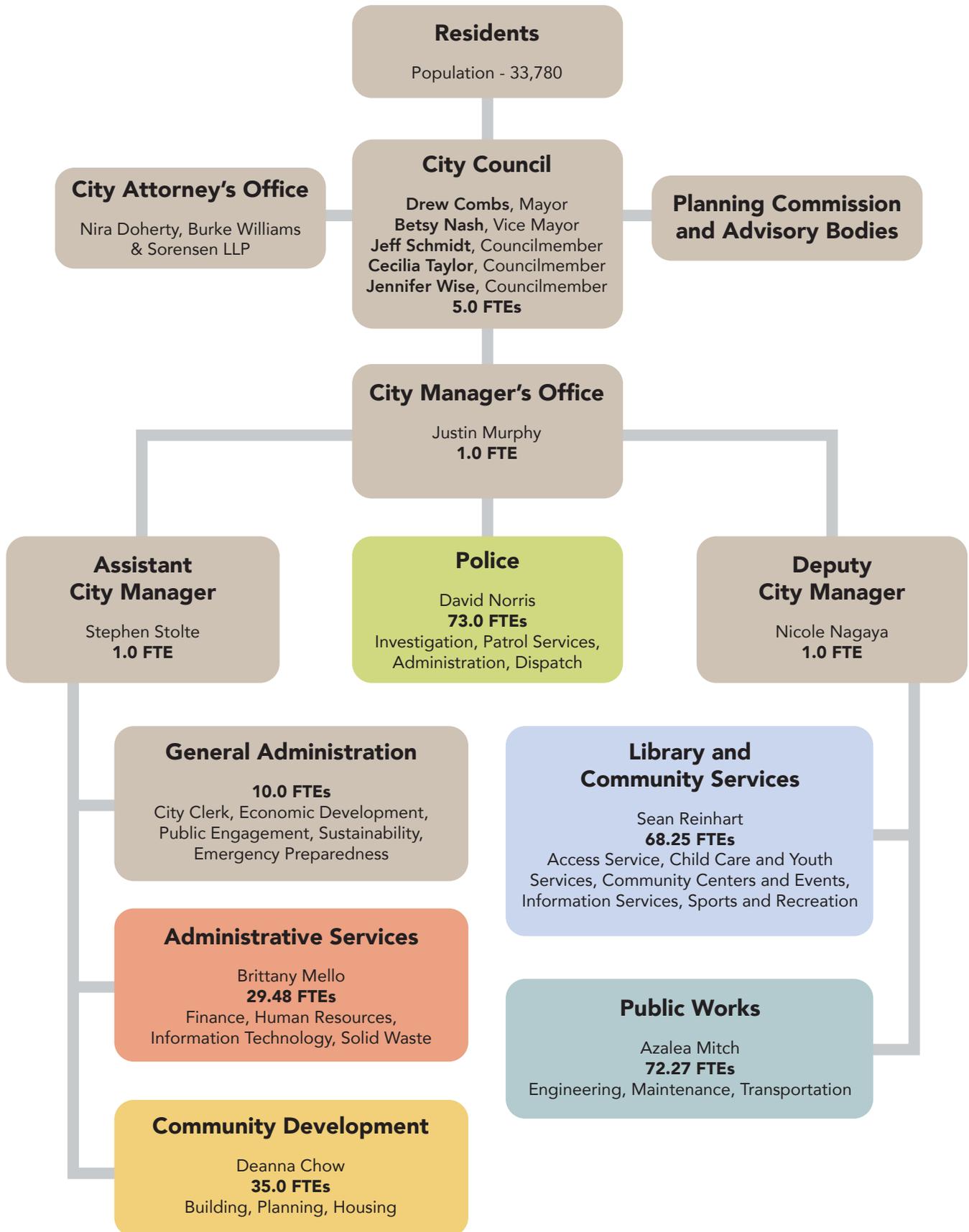
The City's financial information is organized by fund, with each fund being separate and distinct. There are three types of funds: governmental, proprietary and fiduciary. The General Fund, which is a governmental fund, is the City's main operating fund that accounts for the vast majority of the City's operations, including but not limited to: police services, recreation, planning, building inspection, library, engineering, parks maintenance, street maintenance and general administration. Other types of governmental funds include special revenue funds and capital projects funds, which, unlike the General Fund, account for specific revenues and are used for specific purposes. Proprietary funds are used to account for the City's activities that are financed and operated in a manner similar to private business enterprises and include enterprise funds (water capital and operations) and

internal services. The City's fiduciary funds are agency funds that are used to account for certain assets held on behalf of others, and the City's role in these funds is strictly custodial in nature. The City does not budget its fiduciary funds.

Basis of budgeting

Basis of budgeting refers to the method used to recognize revenues and expenditures in the budget, and in Menlo Park, the basis of budgeting is the same as the basis for accounting, with the exception of depreciation, amortization, unrealized gains/(losses) and transactions of this nature. For governmental and fiduciary funds, the modified accrual basis is followed. Under the modified accrual basis, revenues are recognized only when they become susceptible to accrual, which means when they become both measurable and available. Revenue is measurable when the amount of the transaction can be determined, and it is available when it is collectible in a manner that allows it to be used to pay for liabilities in the current period. Governments normally define an availability period for revenue recognition, and the City considers revenues related to a particular fiscal year available if they are collected within 60 days after that fiscal year's end. 60 days is a common revenue recognition period. Expenditures are typically recorded when the liability is incurred, with the exception of debt service expenditures. Debt service expenditures are recorded when payment is due. The accrual basis is used for the proprietary funds, which includes the enterprise funds and the internal service funds. Under the accrual basis, revenues are recognized when they are earned, and expenses are recognized when the related liability is incurred.

Organizational Chart



Demographics

2020 U.S. CENSUS OF POPULATION AND HOUSING DATA

Population	
Male	49.70%
Female	50.30%
2010 to 2019 change in population	8.40%
2000 to 2010 change in population	4.00%
1990 to 2000 change in population	14.40%
Total Population	33,780

Households and Housing Units	
Owner occupied units	57.9%
Renter occupied units	42.1%
Total Households	11,906
Average Household Size	2.78

Total Housing Units	
Owner Occupied Units	6,927
Renter Occupied Units	5,420
Total Occupied Housing Units	12,347

Median Household Income	
From 2015 to 2019	\$160,784

Age	
0-4 years	7.60%
5-18 years	17.3%
18-65	61.10%
65+ years	14.00%

Ethnicity	
White Alone	67.20%
Asian	15.00%
White alone, not Hispanic or Latino	58.20%
Black or African American alone	4.50%
Two or more races	5.00%
Native Hawaiian and Other Pacific Islander alone	2.00%
American Indian and Alaska Native alone	0.70%
Hispanic or Latino	15.50%



FINANCIAL TRENDS

General Fund Revenue Discussion

Presented below is a discussion for some of the General Fund revenues.

PROPERTY TAXES

As the City's largest revenue source, property taxes are essential to the fiscal health of the City. Property tax is comprised of several components including secured property tax, unsecured property tax, supplemental property, documentary transfer tax, etc.

- Secured property tax, the single largest component of property tax, is the tax on real property and the structures on that real property and is driven primarily by increases in assessed valuation.
- Unsecured property tax represents the tax on appurtenances such as boats, aircraft, and business fixtures, furniture and machinery.

- Supplemental property tax is the result of reassessing the value of real property when there is a change of ownership or new construction is completed after the official lien date.
- Documentary transfer tax is a tax imposed on documents exchanged in the transfer of interest in real estate and is based on the value of the real estate.

Property taxes, shown below, total \$38.4 million for fiscal year 2025-26.



General Fund Revenue Discussion

PROPERTY TAXES

PROPERTY TAXES	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Secured Property Tax-Current	\$18,875,417	\$20,584,545	\$21,494,754	\$21,981,950	\$22,887,606
VLF	5,265,733	6,948,162	4,652,968	7,268,751	5,664,220
Excess ERAF	4,410,741	4,178,538	4,673,333	4,673,333	4,673,333
RPTTF	1,303,465	1,946,200	2,112,047	2,799,933	2,928,448
Unsecured Personal Prop Tax	532,570	485,271	460,425	890,470	917,184
Supplemental Tax	697,373	868,308	756,448	515,000	536,218
Property Transfer	919,507	563,724	591,666	500,000	500,000
AB1290 Pass Through-Las Pulgas	512,704	569,184	614,659	319,370	319,370
Unitary	140,567	153,291	170,231	168,875	168,875
Homeowners Prop Tax Rel.	72,146	71,381	68,213	81,464	81,464
Tax Collector Admin Fee Contra	(200,240)	(217,976)	(145,340)	(237,533)	(246,339)
TOTAL	\$32,529,983	\$36,150,626	\$35,449,403	\$38,961,613	\$38,430,379

PROPERTY TAX FORECAST

Overall, the outlook for property tax is conservative. While property tax receipts are not expected to be impaired to the level that other revenues may be in the face of an economic crisis, the consistently high growth rates experienced over the prior several years may not continue.

Excess Educational Revenue Augmentation Fund (ERAF)

When the State of California imposed the ERAF in the early 1990s to alleviate the funding obligations to local schools, property taxes were diverted from cities to schools. As assessed values in San Mateo County grow, the funds deposited into the ERAF exceed the mandated distribution to schools and are returned to the taxing entities. Excess ERAF revenue is considered high-risk out of concern that the state might update the school funding formulas to fully utilize ERAF. In addition, as the state looks to balance its own budget, legislative changes may remove excess ERAF and re-purpose it elsewhere. The city continues to closely monitor this revenue source and update budget expectations accordingly.

Property Tax in-lieu of Vehicle License Fees (VLF)

The State's obligation to pay the in-lieu Vehicle License Fee (VLF) to cities originates from the VLF "Swap," a key component of the 2004 Budget compromise. Under this compromise, the State permanently reduced the annual VLF rate, leading to a significant decline in revenues for counties and cities. The State also shifted property tax revenue away from counties

and cities to fulfill its education obligations through the Educational Revenue Augmentation Fund (ERAF). After the State distributes the mandated funds to schools, any remaining ERAF is used to fund the total in-lieu VLF payments owed to cities. In San Mateo, however, a shortfall persists because the high number of basic aid school districts reduces the ERAF pool available for these payments. Historically, the State reimbursed any in-lieu VLF shortfalls through a special budget appropriation. In recent years, however, VLF payments to cities have become less predictable, with the FY 2025–26 state budget covering only about 66% of the \$114 million shortfall. As of October 2025, the City has joined San Mateo County in a lawsuit against the State regarding nearly \$38 million in withheld VLF funds.

Assessed valuation appeals

Another consideration when estimating property receipts are assessed valuation appeals. When owners of a large and complex property appeal their base-year assessed value, the appeal can often take many years to resolve. If the appeal results in a lower assessed value, the property owner receives a credit for property taxes in excess of the lowered assessment and the loss is apportioned to all cities in the county. In addition, the effect of economic slowing on assessed valuations is unclear at this time and unlikely to be fully known for several years. As a result, property tax collections in future years may be reduced by the timing effect of valuations conducted after tax rolls are finalized.

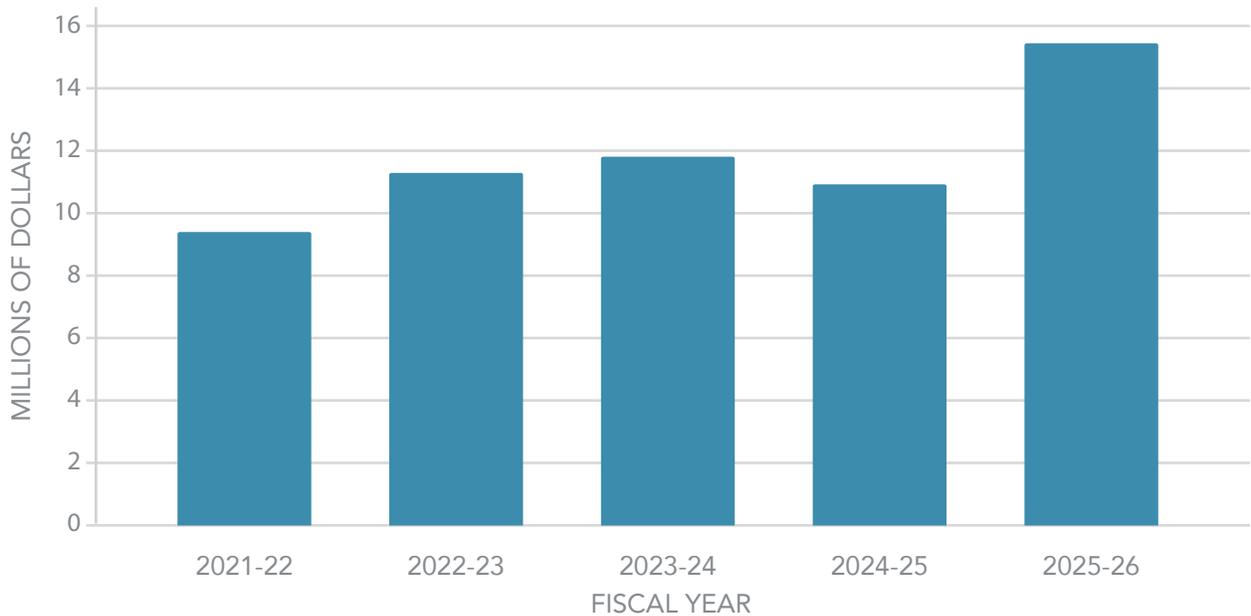
General Fund Revenue Discussion

TRANSIENT OCCUPANCY TAX

Transient occupancy tax (TOT) is the tax added to hotel guest bills for stays of fewer than 30 days. The City placed a measure on the November 2024 ballot to raise the TOT from 12% to 15.5% over a two-year period, which was approved by 83.55% of voters. Per Menlo Park Municipal Code section 3.16.030, the City Council may by resolution adjust the rate of the tax upwardly or downwardly provided that the rate does

not exceed 15.5%. The increased tax rate of 14% became effective Jan. 1, 2025. The proposed budget includes the increased tax rate of 15.5% effective Jan. 1, 2026. For fiscal year 2025-26, transient occupancy tax revenue is budgeted at \$15.5 million. The City contracts with HdL for auditing of these receipts and staff continues to closely monitor them.

TRANSIENT OCCUPANCY TAX REVENUES
FISCAL YEAR 2021-22 TO 2025-26



TRANSIENT OCCUPANCY TAX REVENUES

TRANSIENT OCCUPANCY TAXES	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Transient Occupancy Tax	\$9,404,440	\$11,301,915	\$11,827,368	\$10,920,000	\$15,469,749

General Fund Revenue Discussion

SALES TAX

Sales tax revenue has been volatile over the past few years due to the migration of businesses such as restaurants and retail stores in and out of local economies, the pandemic and an economic slowing. Sales tax is budgeted at \$6.5 million for fiscal year 2025-26. As in prior years, the forecasting process for sales tax is complicated and difficult, due in part to the increasing amount of sales tax received from the county pool.

Pooled Revenues

When transactions occur online for sales tax-eligible purchases, the 1% share received by cities goes into a county pool for distribution rather than the city where the goods are delivered. For example, if someone shops at an office supply store in Menlo

Park and purchases a computer, Menlo Park receives 1% of the sale price in sales tax revenue. If that same person buys that computer via the office supply store's website, the 1% of the sale price, instead, goes to the county pool for distribution to all agencies, as the revenue from online purchases is tracked to the county where the customer is located, rather than to a more precise location due to the lack of detail in the seller's tax return.

Pooled revenues continue to be a significant portion of the City's overall sales tax revenue as e-commerce continues to become a larger part of the economy.

The impact of e-commerce on Menlo Park's sales tax revenue will continue to be monitored closely.

SALES TAX REVENUES
FISCAL YEAR 2021-22 TO 2025-26



SALES TAX REVENUES

SALES TAX	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Sales Tax	\$6,262,994	\$6,933,288	\$5,540,328	\$6,021,207	\$6,180,000
1/2 Cent Public Safety Sales Tax	271,868	284,669	286,470	306,700	294,000
TOTAL	\$6,534,862	\$7,217,957	\$5,826,799	\$6,327,907	\$6,474,000

General Fund Revenue Discussion

OTHER REVENUE

Utility users' tax (UUT)

On May 23, 2023, the Menlo Park City Council voted to reduce the UUT, codified in Menlo Park Municipal Code Chapter 3.14, to zero percent (0%) effective immediately. This reduction applies to all UUT charges for electric, gas, water services, telecommunications and video/CATV services.

Charges for service

This category includes revenue collections from fees charged for services provided by operations. The main drivers of charges for service are Library and Community Services and Community Development. Charges for services is budgeted in fiscal year 2025-26 at \$6.4 million.

Franchise fees

The City receives franchise payments from companies providing garbage, electric, gas, water and cable television services.

Licenses and permits

This category mainly consists of development-related permitting, including revenue from development agreements, and the business license tax.

Fines and forfeitures

This category of revenue consists of traffic-related fines based on night time parking and as-needed traffic enforcement.

Interest and rent income

This revenue category consists of the proceeds the City receives from leased properties as well as earnings from the City's investment portfolio.

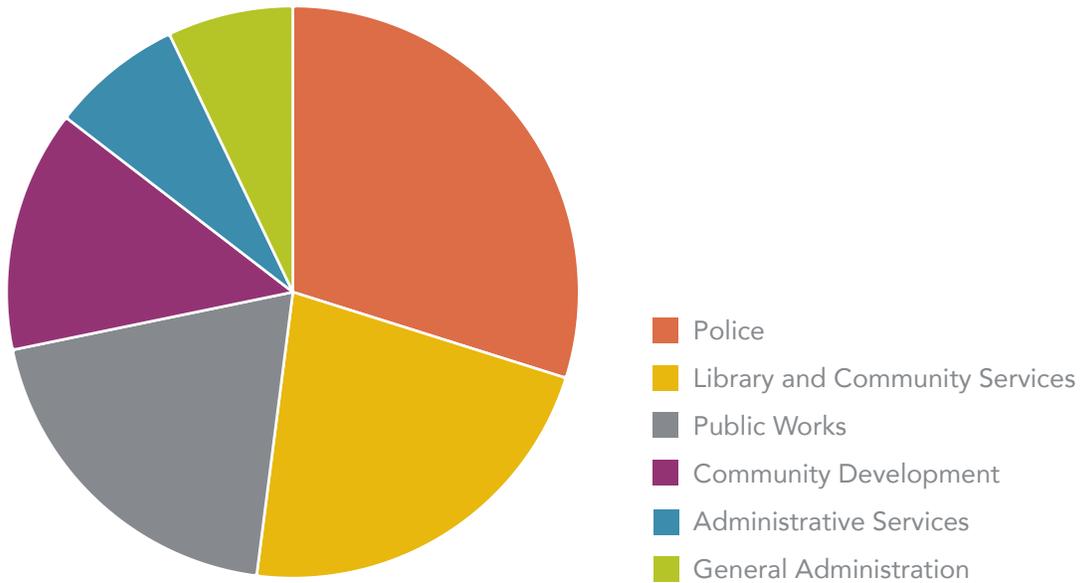
General Fund Expenditure Discussion

Presented below is a discussion for some of the General Fund expenditures.

PERSONNEL

Personnel costs, inclusive of wages and fringe benefits, represent approximately 58% of the General Fund expenditures and total \$46.3 million for fiscal year 2025-26. In addition, due to the current recruitment and retention patterns in the current job market environment, staff is assuming a 14% vacancy and turnover rate.

GENERAL FUND FTES BY DEPARTMENT
FISCAL YEAR 2025-26



GENERAL FUND FTES BY DEPARTMENT

DEPARTMENT	FY 2026
Police	73.00
Library and Community Services	54.25
Public Works	48.24
Community Development	33.50
Administrative Services	18.22
General Administration	17.36
TOTAL	244.57

General Fund Expenditure Discussion

PERSONNEL COSTS FISCAL YEAR 2021-22 TO 2025-26



PERSONNEL COST SUMMARY

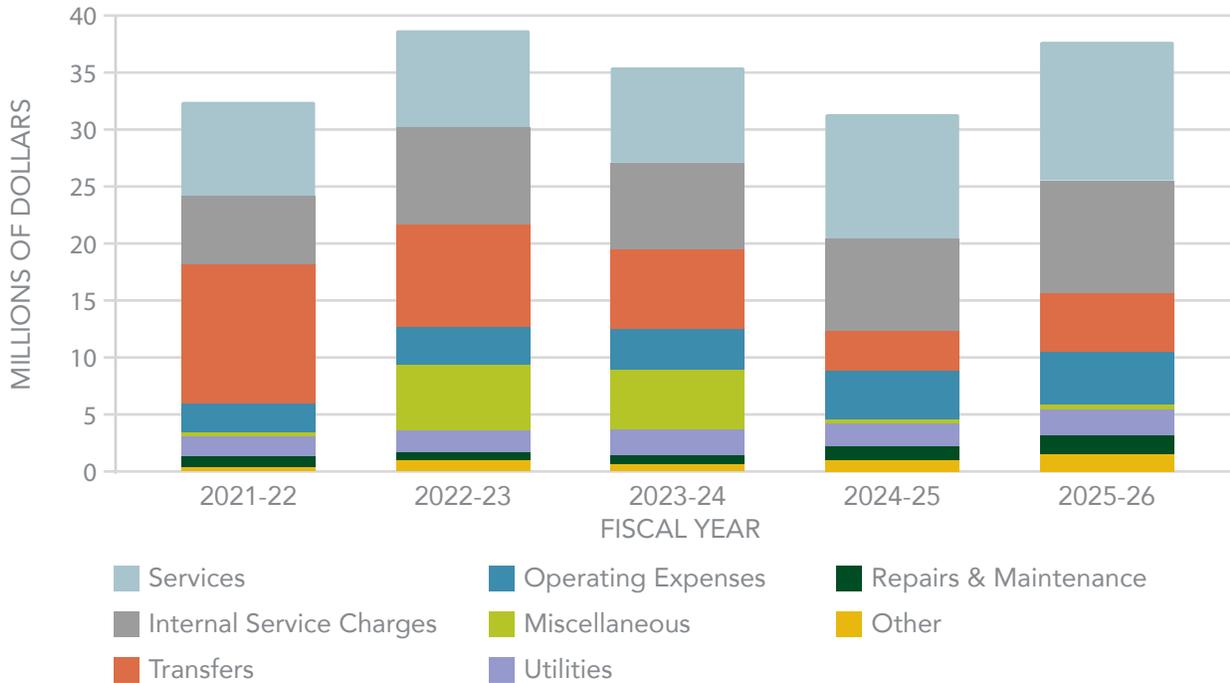
EXPENDITURE TYPE	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Salaries and Wages	\$25,000,291	\$24,121,610	\$25,477,058	\$33,181,386	\$36,760,935
Fringe Benefits	13,212,148	13,174,307	12,756,700	20,189,450	17,431,766
TOTAL	\$38,212,439	\$37,295,917	\$38,233,758	\$53,370,836	\$54,192,701

General Fund Expenditure Discussion

NON-PERSONNEL COSTS

The remaining General Fund's expenditures consists of non-personnel costs. These expenditures are broken down into a number of distinct categories: operating, utilities, services, fixed assets and capital outlay, travel, repairs and maintenance, special projects and transfers out.

GENERAL FUND NON-PERSONNEL EXPENDITURES
FISCAL YEAR 2021-22 TO 2025-26



GENERAL FUND NON-PERSONNEL EXPENDITURES

EXPENDITURES TYPE	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Services	\$8,243,584	\$8,510,591	\$8,387,357	\$10,962,549	\$12,158,077
Internal Service Charges	5,962,380	8,538,666	7,724,662	8,084,343	9,948,444
Transfers	12,265,074	9,036,573	6,878,344	3,568,774	5,154,000
Operating Expenses	2,483,464	3,267,919	3,655,258	4,245,395	4,601,257
Utilities	1,687,906	1,910,679	2,199,163	1,969,800	2,388,800
Repairs & Maintenance	1,060,987	757,622	900,236	1,266,475	1,576,975
Fixed Assets & Capital Outlay	224,321	692,998	359,449	680,150	1,238,650
Miscellaneous	418,715	5,782,366	5,190,753	377,150	382,400
Travel	28,486	71,607	38,592	157,470	193,420
Rental of Land and Buildings	70,627	97,440	130,575	116,400	120,000
Debt Service	-	83,150	64,584	-	-
Interest & Fiscal Charges	7,442	5,983	-	-	-
TOTAL	\$32,452,985	\$38,755,594	\$35,528,973	\$31,428,506	\$37,762,023



DEPARTMENT INFORMATION

General Administration

City Council, City Attorney, and City Manager's Office



OVERVIEW

General Administration provides policy, legal, leadership and management services to the entire city, regardless of funding source. The fiscal year 2025-26 General Administration budget reflects the following changes:

- Second half of State funding in the amount of \$2.25 million to implement the communitywide electrification program
- Additional funding for emergency preparedness



FISCAL YEAR 2025-26 GENERAL ADMINISTRATION FTES BY FUNCTIONAL AREA

FUNCTIONAL AREA	FY 2026
Council	5
City Administration	6
City Clerk	2
Public Engagement	1
Sustainability	3
Emergency Preparedness	1
TOTAL FTE	18

GENERAL ADMINISTRATION FTE SUMMARY

DEPARTMENT	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
General Administration	18.2	19	19	18	18

General Administration

CITY COUNCIL

The City Council consists of five City Councilmembers elected by district and serving staggered four-year terms. Annually the mayor and vice mayor are selected by a vote of the City Council.

The City Council defines goals and sets objectives for the city by establishing policies, priorities and appropriating resources.

This budget includes the basic operating expenses of the Mayor and City Council in the conduct of their duties as elected officials.

CITY ATTORNEY'S OFFICE

The city attorney is the chief legal officer of the city and performs duties outlined in the municipal code as well as other responsibilities required by the City Council. Pursuant to this authority, the City Attorney's Office is responsible for all legal matters and also oversees the efforts of outside counsel for insured tort defense cases and matters requiring specialized legal expertise.

The City Attorney's Office provides legal advice and representation to the City Council, the city manager, staff and the various commissions in all areas, including municipal law, litigation, conflicts of interest, land use and housing, public contracting and public works, public records, public meetings, code enforcement, tort liability and municipal finance. The city attorney provides advice at public meetings, including legislative and quasi-judicial hearings of the City Council.

The City Attorney's Office prepares legal opinions, contracts, intergovernmental agreements, ordinances and resolutions, handles real property transactions and represents the City in affirmative and defensive litigation.

CITY MANAGER'S OFFICE

The city manager is the chief administrative officer of the City and is appointed by the City Council to enact its decisions and policies.

The City Manager's Office includes Administration, City Clerk, Communications and Public Engagement, Economic Development, Emergency Preparedness and Sustainability.

Administration

The city manager implements the City Council's plans and priorities by enforcing City laws and applying City Council policies. The city manager coordinates the work of all departments and employees, with the exception of the city attorney. The City Manager's Office is charged with providing comprehensive, unbiased expertise and assistance to the City Council in terms of thorough staff reports, thoughtful and strategic recommendations, and effective presentations. This includes responsibility for identifying community needs and expectations, clearly linking them to the City's funding priorities and service levels, and supplying helpful information and referrals to residents with questions, comments and concerns. The City Manager's Office also supports citywide efforts to improve program and operational effectiveness and efficiency, conducts studies for organizational improvements, designs and develops performance measures, analyzes proposed and adopted policy, assists in budget development, responds to community concerns and coordinates special projects.

City Clerk's Office

The City Clerk's Office is responsible for the coordination, production, and posting of the City Council's agendas and packets. This includes the information and materials reviewed by City Council in preparation for public meetings. The city clerk ensures the public has access to agenda materials and is informed of the process for making public comments and participating in public meetings. In addition, the city clerk is the custodian of a wide range of official documents and permanent city records, including contracts, agreements, recorded documents, minutes, resolutions and ordinances. The city clerk is responsible for responding to requests for public information under the California Public Records Act. The city clerk is also the primary liaison to the City Council-appointed advisory commissions/committees. Additionally, the city clerk is the local elections official, responsible for posting legal notices and processing candidate filings, campaign reports and financial disclosures.

Communications and Public Engagement

Communications and Public Engagement provides strategic communications counsel and support to City departments, manages citywide communications and oversees the City brand strategy. Roles include developing policy and procedures related to communications and public outreach, advising on communications and consultation planning, distributing news releases, overseeing the City's online presence

General Administration

including social media and website content and standards, and providing multimedia communications support. This division provides information related to City services and programs to residents, the media and internal departments. It also supports the organizational needs related to emergency and crisis communications, graphic design, advertising, public research, public engagement and translation services.

Economic Development

Economic Development ensures that the City addresses the needs of local businesses and provides opportunities for their success. This includes identifying new businesses that will enhance the community and the city's overall economic health, and assisting with expeditious, thorough, and effective development approvals. This also includes regular outreach to local businesses to offer assistance through referrals to state and federal programs, strategic planning for expansion approval, and marketing/networking opportunities. This division creates and maintains partnerships with multiple economic development associations, community-based organizations, and state and federal resources to market Menlo Park as an attractive location for businesses.

Emergency Preparedness

Emergency Preparedness is responsible for increasing the City's capacity to prepare for, respond to, and recover from emergencies and disasters. This includes ensuring City employees are trained for their roles as disaster service workers, maintaining the City's Emergency Operations Center (EOC) in a state of readiness, and developing and implementing the Emergency Operations Plan. Additionally, staff collaborate with regional agencies, community-based organizations, and the private sector to strengthen the City's relationships and coordination in the field of emergency management.

Sustainability

The City Council declared a climate emergency committing to accelerating actions to address climate change at a local level and adopted a 2030 Climate Action Plan with the bold goal to be carbon neutral (zero emissions) by 2030. Sustainability leads and/or supports implementation of the Climate Action Plan within the organization and the community at large. In addition, staff support the Environmental Quality Commission meetings and activities.

FISCAL YEAR 2024-25 HIGHLIGHTS

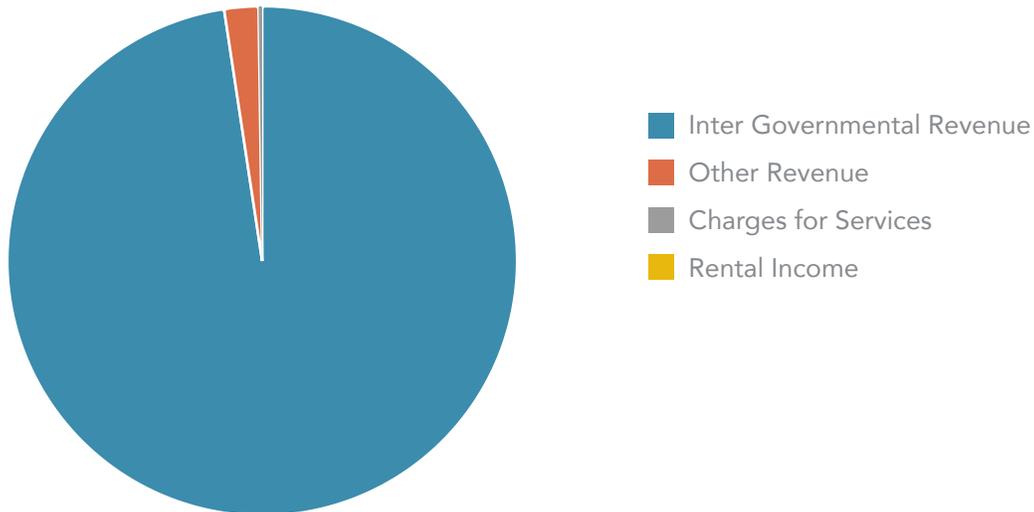
- Implemented the City Council priority setting workshop in which the City Council identified five top priorities for the next fiscal year: climate action - mitigation, adaptation and resilience, downtown vibrancy, emergency and disaster preparedness, housing, and safe routes Administered election and appointed two new City Councilmember in District 3 and 5.
- Filled 17 vacancies on City's advisory bodies.
- Increased engagement through City communication channels; developed efficient outreach through graphic design software implementation; created recruitment videos to attract new employees; improved awareness of City initiatives through media and community organizations.
- Updated emergency preparedness plans; launched training program for all staff as disaster service workers; started upgrades to the EOC and training for staff on EOC roles; promoted emergency preparedness communitywide.
- Electrified seven water heaters at two City facilities at no-cost through PG&E's Government K-12 efficiency program.
- Updated the Climate Action Plan scope of work for 2025-2030 while advancing priority strategies for building electrification and electric vehicle charging infrastructure expansion.
- Initiated the first phase of the state-funded communitywide electrification program in partnership with Peninsula Clean Energy, focusing on electrifying homes in Belle Haven; allocated remaining State funds for additional electrification programs.

General Administration

FISCAL YEAR 2025-26 BUDGET AND INITIATIVES

- Create City Council priorities work plan; ensure and track progress on top priorities.
- Build organization-wide capacity, encourage professional development, and develop succession plans to maintain strong leadership.
- Launch an updated Public Records Act portal to improve internal coordination and enhance the efficiency of public responses.
- Update and amend the City's records retention schedule to ensure compliance and improve document management.
- Implement innovative multi-channel integrated communications strategy to amplify City initiatives and programs, improve City's emergency communications and enhance City website.
- Support and promote economic development with a focus on creating a vibrant and activated downtown.
- Manage interdepartmental implementation of the Environmental Justice (EJ) Element; collaborate with a community-based organization to engage residents in tree planting in Belle Haven.
- Finalize the State-funded communitywide electrification program, completing home upgrades in Belle Haven and electrifying the Belle Haven Child Development Center.
- Install photovoltaic solar systems at four City facilities through power purchase agreements with Peninsula Clean Energy.

GENERAL ADMINISTRATION REVENUES BY TYPE
FISCAL YEAR 2025-26

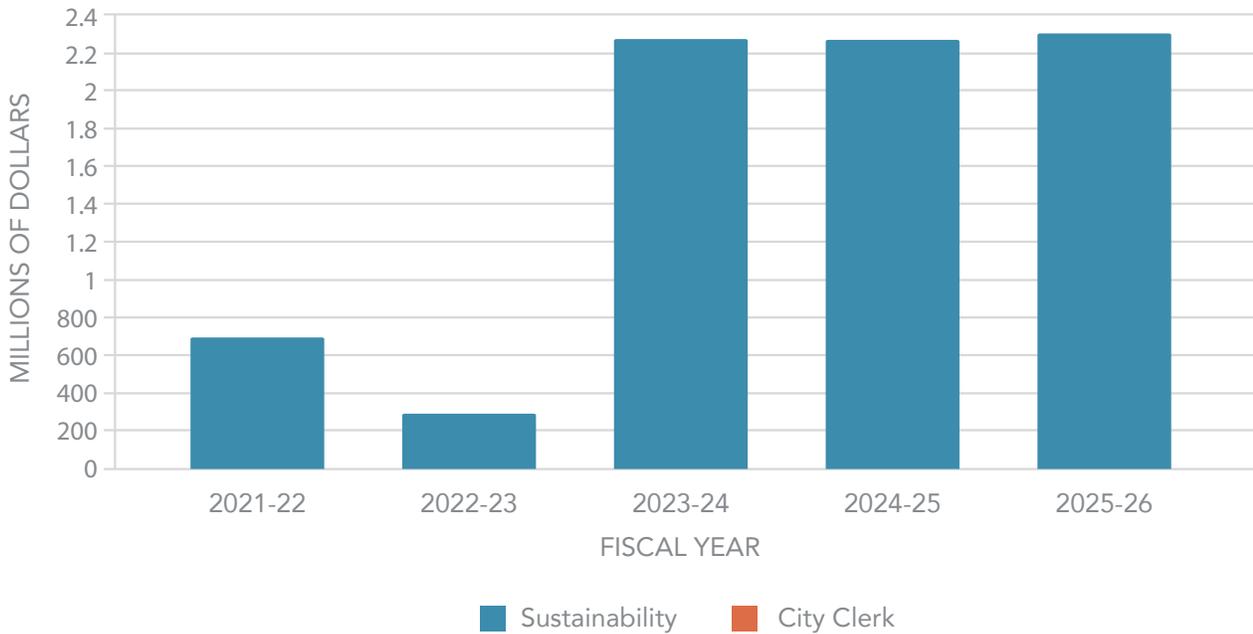


GENERAL ADMINISTRATION REVENUES

REVENUE TYPE	FY 2026
Intergovernmental Revenue	\$2,250,000
Other Revenue	50,000
Charges for Services	5,000
Rental Income	300
TOTAL	\$2,305,300

General Administration

GENERAL ADMINISTRATION REVENUE SUMMARY FISCAL YEAR 2021-22 TO 2025-26

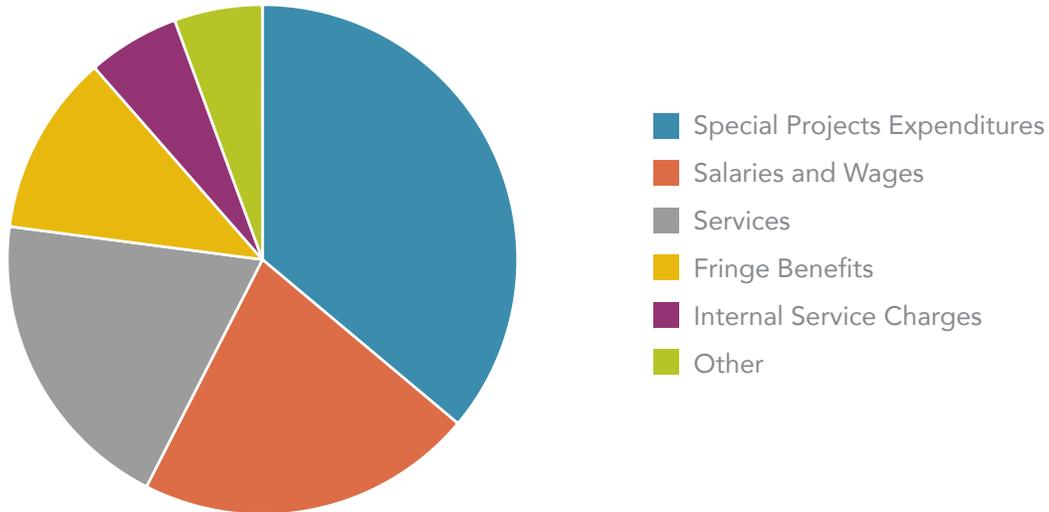


GENERAL ADMINISTRATION REVENUE SUMMARY

FUNCTIONAL AREA	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Sustainability	\$693,603	\$292,659	\$2,272,629	\$2,270,000	\$2,305,000
City Clerk	230	785	430	300	300
TOTAL	\$693,833	\$293,444	\$2,273,059	\$2,270,300	\$2,305,300

General Administration

GENERAL ADMINISTRATION EXPENDITURES BY TYPE FISCAL YEAR 2025-26

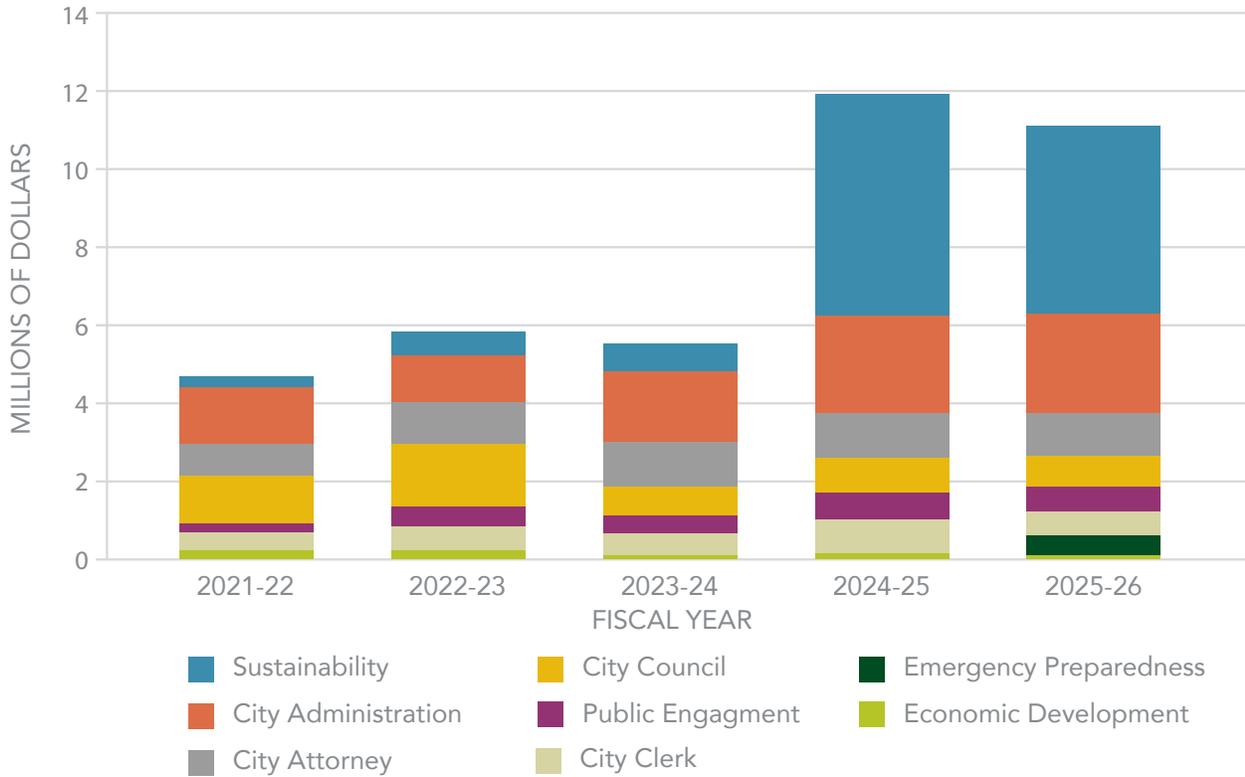


GENERAL ADMINISTRATION EXPENDITURES

EXPENDITURE TYPE	FY 2026
Special Projects Expenditures	\$4,010,000
Salaries and Wages	2,377,356
Services	2,173,000
Fringe Benefits	1,276,675
Internal Service Charges	647,292
Operating Expenses	504,740
Travel	81,450
Utilities	35,000
Fixed Assets & Capital Outlay	500
TOTAL	\$11,106,013

General Administration

GENERAL ADMINISTRATION EXPENDITURE SUMMARY FISCAL YEAR 2021-22 TO 2025-26



GENERAL ADMINISTRATION EXPENDITURE SUMMARY

FUNCTIONAL AREA	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Sustainability	\$260,569	\$606,384	\$689,075	\$5,678,391	\$4,825,058
City Administration	1,431,957	1,216,689	1,811,294	2,478,538	2,530,870
City Attorney	854,712	1,036,232	1,152,051	1,175,000	1,100,000
City Council	1,187,517	1,608,712	748,895	863,272	763,151
Public Engagement	222,161	517,315	447,621	721,416	654,581
City Clerk	469,429	611,909	544,429	868,417	617,734
Emergency Preparedness	-	-	-	-	499,069
Economic Development	232,478	213,704	120,928	144,050	115,550
TOTAL	\$4,658,822	\$5,810,944	\$5,514,291	\$11,929,084	\$11,106,013

Administrative Services

Finance, Human Resources, Information Technology, Solid Waste



OVERVIEW

Administrative Services is responsible for the administration of the financial affairs and internal support activities of the City. It consists of four divisions: Finance, Human Resources, Information Technology and Solid Waste. It focuses on providing excellent service to internal and external customers. In addition, this department provides oversight on the franchise solid waste agreement.

FISCAL YEAR 2025-26 ADMINISTRATIVE SERVICES FTES BY FUNCTIONAL AREA

FUNCTIONAL AREA	FY 2026
Human Resources	6.89
Finance	11.33
Information Technology	10.48
Solid Waste	0.78
TOTAL	29.48

ADMINISTRATIVE SERVICES FTES SUMMARY

DEPARTMENT	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Administrative Services	22.00	26.48	28.48	29.48	29.48

Administrative Services

FINANCE

Finance manages financial planning, accounting and reporting. This includes revenue forecasting and expenditure control, administration of all fees and taxes, maintaining proper cash controls, investing to achieve return on investments while safeguarding funds, preparation and monitoring of the annual budget, coordination of the annual audit, processing and procurement of materials and services, payments to employees and vendors, and oversight of the City's general liability risk management program. Finance sets and administers fiscal policies and procedures for all departments ensuring internal control over public assets and promoting the organization's long-term fiscal health.

Accounting, financial reporting and budget

This function employs best practices to perform accounting for all of the City's financial transactions, prepare the citywide annual financial statements (Annual Comprehensive Financial Report or ACFR), compile the City Manager's proposed budget, monitor the City Council's adopted budget, provide all other financial reporting necessary or required by either agreement or statute and enforce internal controls to protect the City assets against loss.

Revenue and risk management

This function oversees cash flow to meet cash requirements for operations, collects business license taxes, administers the cost recovery program to minimize the use of general tax dollars to support special services, and performs the comprehensive risk management and mitigation function through a joint powers insurance authority.

HUMAN RESOURCES

Human Resources is responsible for the recruitment and retention of a well-qualified and diverse workforce that reflects the high standards of the community. This functional area manages and maintains positive labor and employee relations and manages the workforce safety program to ensure a safe and healthy work environment for our employees. Human Resources administers a competitive benefits package as well as the compensation and classification plans for the City's four represented employee groups and the unrepresented management group. This functional area also ensures the City complies with all employment-related federal, state and local mandates and requirements. Human Resources is an internal service function and strives to serve the City with humility, emotional intelligence, passion and integrity.



Recruitment and retention

This function includes the recruitment, selection, onboarding, and retention of individuals who will join a team of dedicated and talented professionals in providing excellent service to our community. Developing an understanding of organizational needs and priorities facilitates this team's planning efforts to enhance the employees' work/life balance and support for career development through training and development and succession planning.

Classification, compensation and benefits

This function ensures the application of appropriate classification and compensation principles and implements negotiated compensation with the City's represented employee groups and the unrepresented management group and assists with the processing of bi-weekly payroll. Human Resources also ensures that the City's classification specifications are written consistently and accurately reflect the essential job functions of each position.

Employee benefits and leave administration

Human Resources administers the health and welfare benefit plans including medical, dental, vision, life insurance (including AD&D), flexible spending accounts, deferred compensation and CalPERS retirement as well as a variety of voluntary employee benefits. Employee leave administration includes the management and tracking of employee sick leave, vacation, compensatory time off, family and medical leave, pregnancy disability leave and all other leaves, whether paid or unpaid that are required by statute or the City's collective bargaining agreements. This function also oversees modified duty assignments and administers the interactive process to determine if reasonable accommodation is appropriate and feasible.

Administrative Services

Employee and labor relations

The employee relations function encourages productive employer-employee relations by supporting a positive and respectful work environment and enhancing employee consultation through open communication, feedback, recognition and talent management. Staff provides guidance for managers and employees to improve performance and workplace communication and provides effective problem-solving of employee concerns. The labor relations function facilitates labor contract negotiations, administration and interpretation of applicable Memoranda of Understanding and strives to resolve union grievances and issues in a collaborative and efficient manner.

Organizational and employee development

This function involves identification and implementation of training and employee development opportunities to support skill enhancement, acquire new knowledge and promote innovation and leadership. This function also ensures compliance with all state and federal mandated employee training requirements.

Safety and workers' compensation

This function manages the organization's workplace safety programs through active risk management aimed at protecting employee health and safety. Staff ensure that claims are processed efficiently and that injured workers receive the benefits and care needed to safely return to work. Staff work closely with the City's claims administrator to ensure that claims are administered and resolved in an efficient manner.

INFORMATION TECHNOLOGY

Information Technology manages the installation and maintenance of all network, systems, and telecommunications infrastructure; business systems; and end-user support through development and implementation of an Information Technology Master Plan. To ensure continuous improvement and security of the dynamic information technology environment, staff maintain continual awareness of systems, hardware, software and security measures that facilitate organizational and public services.

Network, systems and telecommunications infrastructure

At the heart of the organization's operating technology environment is the core enterprise network and systems infrastructure. The core infrastructure components that enable the organization's successful electronic operations include the networking hardware,

server systems, data storage and telecommunications systems. Combined, these components create a foundation that effectively supports the city communications and business software applications.

Business systems

Enabling staff to provide a high level of service to the community, Information Technology assists employees in the evaluation, implementation and support of business applications and technologies used in daily operations and the effective delivery of public services.

End-user support

Information Technology continually strives to provide a high level of technical support for all staff. Support desk functions include software/hardware installation and configuration, technical problem resolution and end-user training.

SOLID WASTE

The city contracts with Recology San Mateo County to provide garbage and recycling services. Recology's vision, "A World Without Waste", and mission, "... builds exceptional resource ecosystems", serves the Menlo Park Community. Overall, Recology has 26 collection companies that provide integrated services to more than 2.5 million individuals and more than 100,000 commercial customers in California, Oregon and Washington.



Administrative Services

FISCAL YEAR 2024-25 HIGHLIGHTS

Finance

- Published the fiscal year 2023-24 ACFR and submitted for industrywide award from the Government Finance Officers Association.
- Produced the fiscal year 2025-26 budget outlining new principles with improved collaboration among staff.
- Stabilized financial processes with new budget and accounting systems, including training of finance and key staff.
- Continued implementation and transition to OpenGov accounting system.
- Developed standardized accounting procedures for budget adjustments, payment processing, and encumbrance controls.
- Produced monthly budget vs. actual reports and improved internal controls.

Human Resources

- Recruitment and Retention:
 - Conducted 31 recruitments including full-time and temporary positions.
 - Onboarded 67 full-time and temporary employees.
- Employee Benefits and Leave Management:
 - Conducted a successful annual Health & Wellness Fair.
 - Implemented enhanced employee assistance program benefits for first responder employees.
 - Conducted a successful annual Open Enrollment for employee benefit renewal.
 - Researched and implemented a cost effective voluntary plan for employee pet insurance.
- Safety and Workers' Compensation:
 - Re-instituted the City's Safety Program including a training plan for mandated employee safety training.
 - Continue regularly scheduled workers' compensation claims reviews with the City's claims administrator to enhance coordinated claims management.
- Classification and Compensation:
 - Reviewed and updated numerous classifications.
 - Met and conferred with the appropriate union representatives to establish salaries for several new classifications.

- Organizational and Employee Development:
 - Offered 45 in-person and virtual training classes and webinars open to all employee groups.
 - Offered approximately 11 in-house training sessions designed for managers and supervisors.
- Employee and Labor Relations:
 - Negotiated a successor Memorandum of Understanding with the Menlo Park Police Officers' Association for a 3-year term.
 - Negotiated a successor Memorandum of Understanding with the Menlo Park Police Sergeants' Association for a 2-year term.
 - Continue to conduct monthly Labor-Management Committee meetings with Service Employees International Union bargaining unit representatives.
 - Conducted a successful annual Employee Longevity Recognition event.
 - Conducted a successful annual Employee Recognition event.

Information Technology

- Development of new five-year Information Technology Master Plan.
- Continued infrastructure upgrades and replacements.
- Continuous cybersecurity enhancements for risk reduction.
- Expand use of enterprise business applications for improved collaboration across departments.
- M365 Citywide project
- Upgraded Public Safety mobile data terminals
- Expand use of advanced tools and increase support for emergency preparedness.

Solid Waste

- Increased compost giveaway events from three to eight.
- Expanded the compost giveaway locations to Sharon Park and Karl E. Clark Park to make compost accessible to all residents. Due to space constraints, bags of compost were delivered at those locations and quickly became popular items.
- Created mobile 3-waste stream stations at the Arrillaga Recreation Center for staff to roll out during events.
- Hosted a document shredding event in August 2024 with 266 participants, which is the most attendees in the past four years.

Administrative Services

- Hosted an electronic waste event in September 2024 with 143 participants, which is a 70% increase from 2023 event participants.
- Partnered with the San Mateo County Health to host a household hazardous waste event in May 2025, which reached maximum capacity with 195 participants.
- Reduce the number of single-use plastic and paper beverage cups by replacing them with recyclable aluminum cups during city events.
- Continue to enhance the City's Safety Program including required training and the development of the Safety Committee's roles and responsibilities.

Information Technology

- Continued development of new five-year Information Technology Master Plan.
- Continued Infrastructure upgrades and replacements.
- Continuous Cybersecurity Enhancements for Risk Reduction.
- Business Continuity and Data Replication Initiatives Development.
- UCaaS VOIP Phone System Citywide project.
- Expand use of advanced tools and increase support for emergency preparedness

Solid Waste

- Replace and increase the number of three waste stream bin stations in city facilities.
- Continue to enforce SB 1383 and reduce the number of non-compliant businesses and multifamily dwelling customers.
- Increase outreach and education on the importance and benefits of compost.
- Continue to implement the rate assistance program, which provides discounts on residents' Recology and Menlo Park Municipal Water bills.
- Conduct solid waste rate study and Proposition 218 process to establish new rates for the next five-year period.
- Create a list to purchase compostable materials to reduce the number of single-use plastics.

FISCAL YEAR 2025-26 BUDGET AND INITIATIVES

Finance

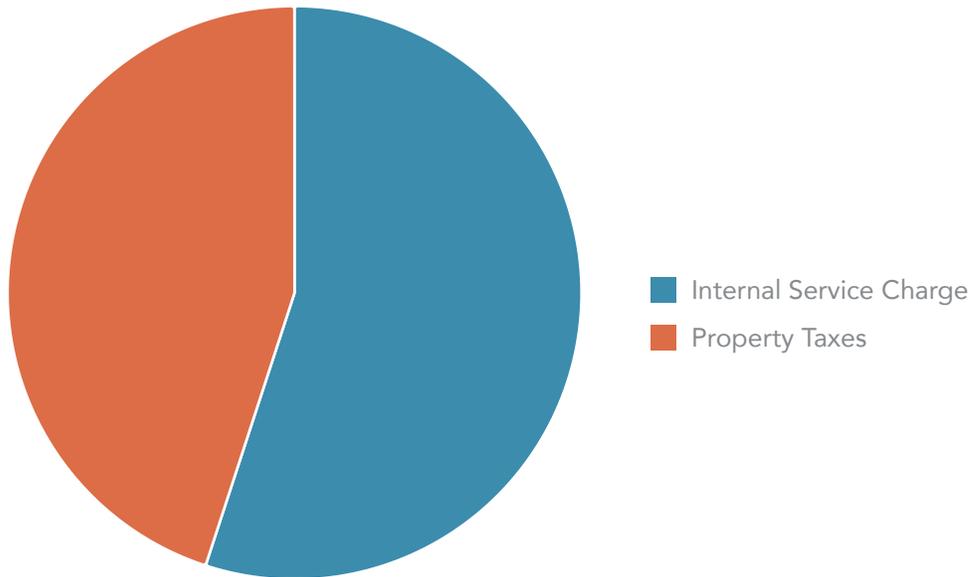
- Conduct a citywide cost of services study to update the cost basis for setting fees across departments.
- Publish the fiscal year 2024-25 ACFR and submit for industrywide award from the Government Finance Officers Association.
- Produce the fiscal year 2026-27 budget outlining new principles with improved collaboration among staff.
- Complete the implementation of the financial accounting system, including workflows for purchase requisitions and payment requests, capital asset inventory and depreciation schedule and automated reporting.
- Continue to improve on financial reporting, increasing transparency of information and ease of access for members of the community.

Human Resources

- Fill current vacancies and support employee retention.
- Develop a recruitment and retention incentive program.
- Conduct a citywide classification and compensation study to update job titles and job descriptions and evaluate the City's place in the market and ensure internal alignment between positions.
- Continue to develop and implement in-house employee training resources to supplement current training opportunities.
- Develop and improve the employee performance management system for employee engagement, consistency, efficiency and clarity in the process.
- Continue to update and create policies to further reduce City risk of liability and ensure consistent application of rules.

Administrative Services

ADMINISTRATIVE SERVICES REVENUES BY TYPE
FISCAL YEAR 2025-26

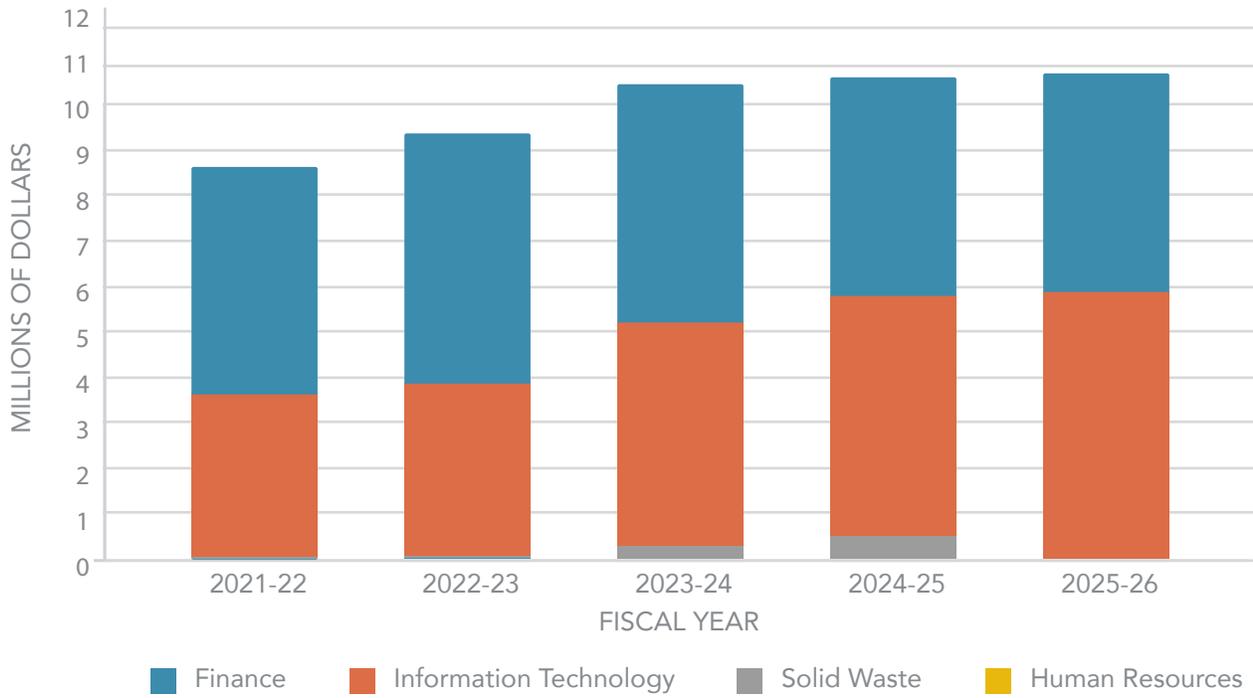


ADMINISTRATIVE SERVICES REVENUES

REVENUE TYPE	FY 2026
Internal Service Charge	\$5,997,187
Property Taxes	4,903,250
TOTAL	\$10,900,437

Administrative Services

ADMINISTRATIVE SERVICES REVENUE SUMMARY
FISCAL YEAR 2021-22 TO 2025-26

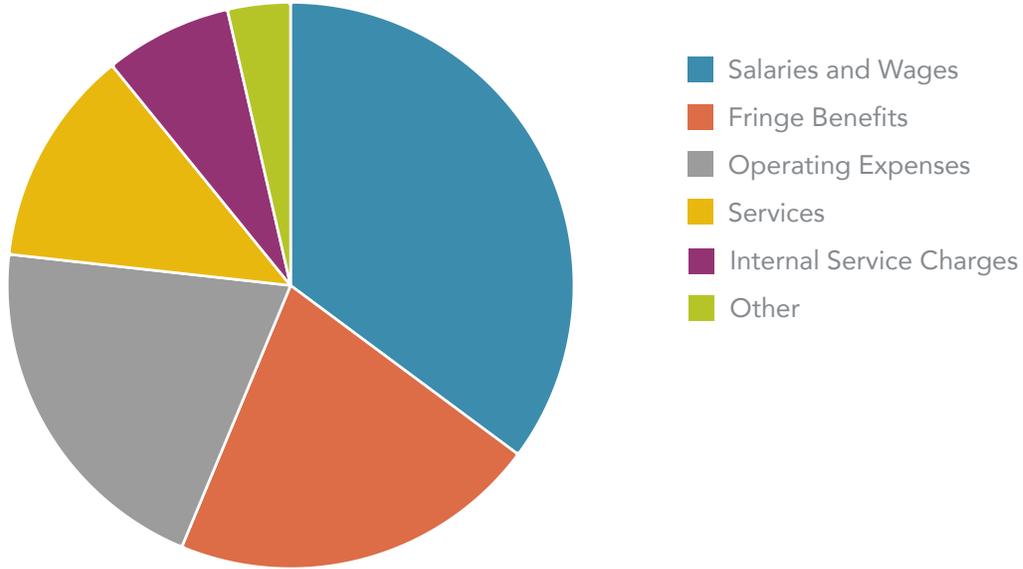


ADMINISTRATIVE SERVICES REVENUE SUMMARY

FUNCTIONAL AREA	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Information Technology	\$3,644,003	\$3,855,059	\$5,003,476	\$5,396,979	\$5,997,187
Finance	5,114,548	5,616,948	5,344,449	4,896,375	4,903,250
Solid Waste	43,869	54,111	298,761	507,197	-
Human Resources	(11,267)	25,612	-	-	-
TOTAL	\$8,791,153	\$9,551,730	\$10,646,687	\$10,800,551	\$10,900,437

Administrative Services

ADMINISTRATIVE SERVICES EXPENDITURES BY TYPE
FISCAL YEAR 2025-26

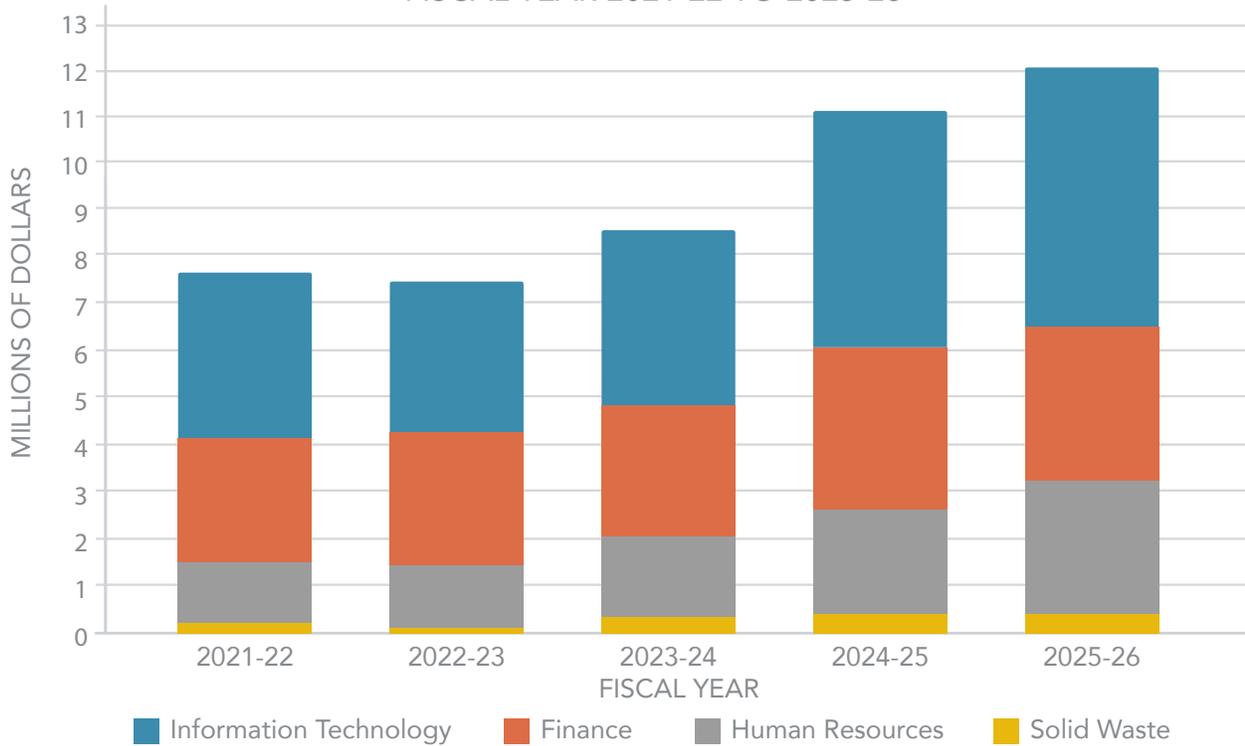


ADMINISTRATIVE SERVICES EXPENDITURES

EXPENDITURE TYPE	FY 2026
Salaries and Wages	\$4,243,689
Fringe Benefits	2,547,523
Operating Expenses	2,472,263
Services	1,496,118
Internal Service Charges	874,541
Fixed Assets & Capital Outlay	300,000
Utilities	108,700
Travel	17,250
Repairs & Maintenance	7,500
TOTAL	\$12,067,584

Administrative Services

ADMINISTRATIVE SERVICES EXPENDITURE SUMMARY
FISCAL YEAR 2021-22 TO 2025-26



ADMINISTRATIVE SERVICES EXPENDITURE SUMMARY

FUNCTIONAL AREA	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Information Technology	\$3,540,481	\$3,197,777	\$3,731,687	\$5,023,904	\$5,527,066
Finance	2,647,921	2,853,895	2,797,220	3,468,641	3,293,879
Human Resources	1,277,434	1,327,467	1,718,190	2,227,639	2,824,846
Solid Waste	227,900	122,120	342,378	410,383	421,793
TOTAL	\$7,693,736	\$7,501,259	\$8,589,474	\$11,130,567	\$12,067,584

Community Development

Planning, Building, Housing

OVERVIEW

Community Development is responsible for ensuring a sustainable and vibrant community that supports a high quality of life for residents, businesses and visitors. Community Development consists of Planning, Building and Housing. Core services performed include:

- Current planning
- Long range planning
- Building permitting and inspection services
- Affordable housing



FISCAL YEAR 2025-26 COMMUNITY DEVELOPMENT FTE BY FUNCTIONAL AREA

FUNCTIONAL AREA	FY 2026
Planning	16.85
Building	14.75
Housing	3.40
TOTAL	35.00

COMMUNITY DEVELOPMENT FTE SUMMARY

DEPARTMENT	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Community Development	32.1	36	35	35	35

CURRENT PLANNING



Current planning provides comprehensive services for those needing information and assistance with required review for land use development projects. This includes providing project applicants and interested parties with timely and accurate information regarding city policies, ordinances, regulations and guidelines related to land use development.

Additionally, Planning provides a thorough and structured review of proposed development projects, including environmental review, fiscal impact analysis, historic review and other technical analyses that evaluate the merits of a project leading to a decision. Planning staff also serves as the liaison to the Planning Commission.

Community Development

LONG RANGE PLANNING

The key focus of long range planning is developing, monitoring, updating and integrating land use, economic, transportation and environmental policies to achieve citywide goals and improve the physical and economic environment of the community. This is accomplished primarily through the General Plan, the El Camino/Real Downtown Specific Plan, zoning ordinance and other related documents that establish goals, policies and implementation strategies guiding future decisions that enhance the quality of life.



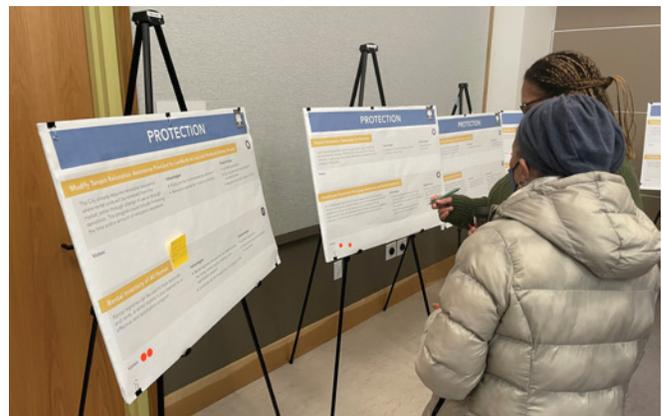
BUILDING PERMITTING AND INSPECTION SERVICES

Building permitting and inspection protects the health, safety and welfare of the community by providing information on the building permit process, interpreting the California Building Standards Code and municipal codes, maintaining historic property records, and onsite inspections of current construction projects.

Additionally, building staff coordinates interdepartmental and interagency review of project plans and reviews construction plans for compliance with all State and municipal codes relating to structural, mechanical, plumbing, electrical and grading.

AFFORDABLE HOUSING

Housing manages the City's affordable housing programs, including preservation and production of below market rate rental and ownership housing. Housing staff administers the BMR housing program, develops housing policy and supports the implementation of the Housing Element and Housing Commission work plan to provide and promote new affordable housing opportunities and programs to support a diverse, equitable and inclusive community. Staff also support the Housing Commission.



Community Development

FISCAL YEAR 2024-25 HIGHLIGHTS

- Adopted the city's first-ever Environmental Justice Element, which empowers the voices of Menlo Park's Belle Haven and Bayfront communities and better positions Menlo Park for a stronger, more resilient and equitable future. The top three community-selected priorities are:
 - Provide safe, sanitary and stable homes
 - Promote access to high-quality and affordable food
 - Reduce pollution exposure and improve air quality
- Completed a feasibility study to evaluate the City-owned downtown parking lots for development and released a Request for Qualifications from prospective developers for housing, replacement public parking, and other complementary uses as part of the implementation of Housing Element Program H4.G and to meet the City's Regional Housing Needs Allocation of approximately 3,000 housing units by 2031.
- Initiated the development of a citywide anti-displacement strategy in support of the Housing Element and Environmental Justice Element. Activities included conducting bilingual community meetings, a focus group and releasing an online and paper survey to solicit feedback on program priorities.
- Conducted community outreach and engagement at City events, including the Belle Haven Resource Fair and Love Our Earth Festival, and created a brochure to increase awareness and information about housing-related programs and community resources.
- Continued the development review process of complex development projects, including the mixed-use projects at 80 Willow Road and the Parkline/SRI campus masterplan project, two life sciences development projects in the Bayfront Area, and three residential development projects. Together, these projects are expected to provide more than 1,500 housing units. Completed development review of a 112-unit residential development in the Bayfront Area.
- Commenced construction on a 62-unit, 100% affordable rental housing project targeting veterans and their families who are formerly or at risk of homelessness at the VA Campus. The City contributed \$2 million from the BMR Housing Fund toward the project.
- Approved an 88-unit, 100% affordable residential project at 320 Sheridan Drive targeting Ravenswood City School District teachers and staff. The City committed \$1 million from the BMR Housing Fund toward the project.
- Approved \$3.6 million from the City's BMR Housing Fund to Habitat for Humanity Greater San Francisco toward the production of a minimum of eight 100% affordable homeownership units at 335 Pierce Road.
- Issued an estimated 1,700 building permits, including 83 permits for accessory dwelling units (ADUs), processed approximately 400 revisions to issued permits and completed approximately 10,000 building inspections.
- Completed inspections and issued Certificates of Occupancies for the Lume and Vasara projects (formerly Menlo Uptown and Menlo Portal). These projects have a combined total of 776 rental units, including 115 BMR units.
- Collaborated with the Sustainability Team to meet the City's Climate Action Plan goals and amended the California Green Building Standards Code (CalGreen) to incorporate prewiring requirements to prepare the existing housing stock for the transition to all-electric buildings.
- Established a real-time permit issuance process for photovoltaic projects that incorporates Accela-DocuSign integration, allowing applicants and other responsible parties to sign application forms and related permit documents electronically.
- Joined the San Mateo County Accessory Dwelling Unit Resource Center and established a pre-approval process for ADU plans that can be purchased by the public from the designer to streamline the plan approval process for ADU projects.

FISCAL YEAR 2025-26 BUDGET AND INITIATIVES

Community Development expects the demand for land development services to continue as projects move through the development review process and projects previously approved enter the building permit and construction phases. The department intends to maintain service delivery levels and meet projected demand for development and building permit reviews with no major staffing changes. The majority of planning review, building permitting, and inspection services are self-supported through fees set to recover service costs. To assist with the implementation of Housing Element programs and housing initiatives, a portion of Housing's operating budget will be used to support these activities.

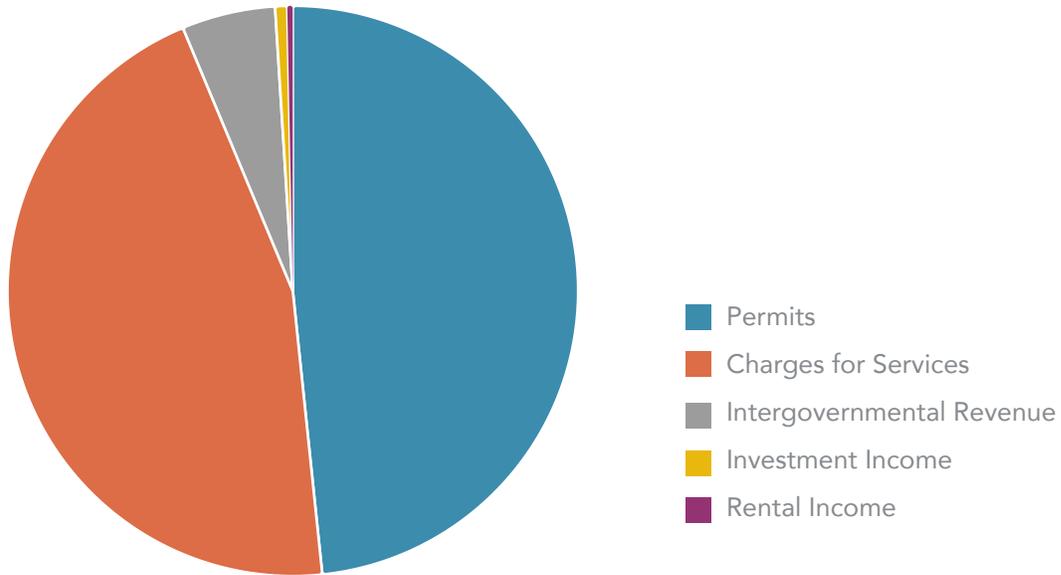


INITIATIVES

- Finalize the preparation of an anti-displacement strategy, including continued outreach to prioritize community feedback and presenting the findings and tools to the City Council, as identified in the Housing and Environmental Justice Elements. The City was awarded \$0.25 million from the Metropolitan Transportation Commission's (MTC) Transit-Oriented Communities grant to strengthen housing anti-displacement measures in the City. The grant is intended to focus on "just cause" eviction protections and establishing legal and rental assistance programs for tenants.
- Implement Housing Element programs, including enhancing education and outreach (H5.B and H5.C), updating the ADU ordinance, and modifications to the BMR Housing Guidelines (H4.B). These guidelines implement the BMR ordinance, which helps to produce and preserve affordable housing in the city.
- Collaborate with other San Mateo County jurisdictions on the preparation of a Grand Nexus and Feasibility Study to update the city's residential and commercial requirements for the BMR program. Funds generated from these fees directly support the production and preservation of affordable housing. The City, along with six other jurisdictions, was awarded a \$0.5 million grant from MTC to help prepare the study.
- Implement a new BMR housing management software to help improve and streamline BMR administration, including interest list communications, annual renter recertification and owner-occupancy monitoring.
- Fully deploy Accela-DocuSign integration, allowing applicants and other responsible parties to electronically sign application forms and related permit documents.
- Collaborate with Sustainability to meet the Climate Action Plan goals by looking at possible amendments to the 2025 California Building Standards Code that will reduce greenhouse gases.
- Prepare and present proposed amendments to the 2025 California Building Standards Code to the City Council for adoption to ensure the amendments become effective in concert with the effective date of the 2025 California Building Standards Code.
- Continue to process development review projects, including the final environmental impact report and project entitlements for the Parkline development at 333 Ravenswood Avenue, the environmental review process for the 80 Willow Road project, entitlements for 1005 O'Brien Drive and 1320 Willow Road, and the building permit review for projects such as 123 Independence and 3705 Haven Avenue.

Community Development

COMMUNITY DEVELOPMENT REVENUES BY TYPE
FISCAL YEAR 2025-26

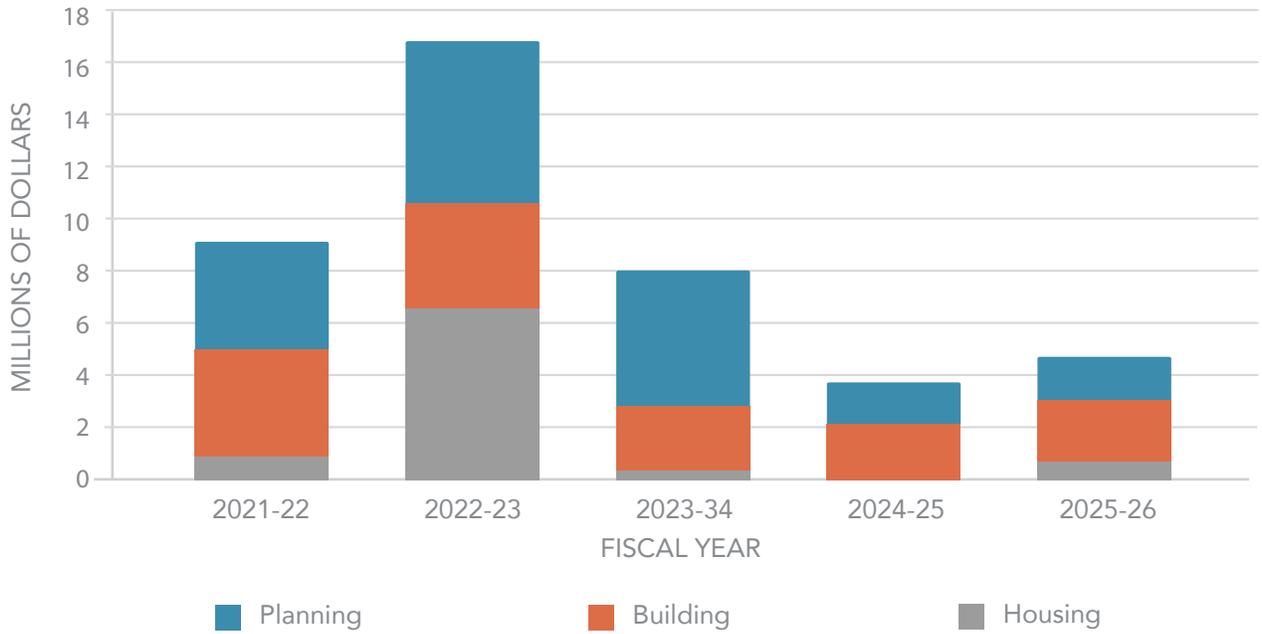


COMMUNITY DEVELOPMENT REVENUES

REVENUE TYPE	FY 2026
Permits	\$2,276,000
Charges for Services	2,135,263
Intergovernmental Revenue	250,000
Investment Income	32,000
Rental Income	14,400
TOTAL	\$4,707,663

Community Development

COMMUNITY DEVELOPMENT REVENUE SUMMARY FISCAL YEAR 2021-22 TO 2025-26

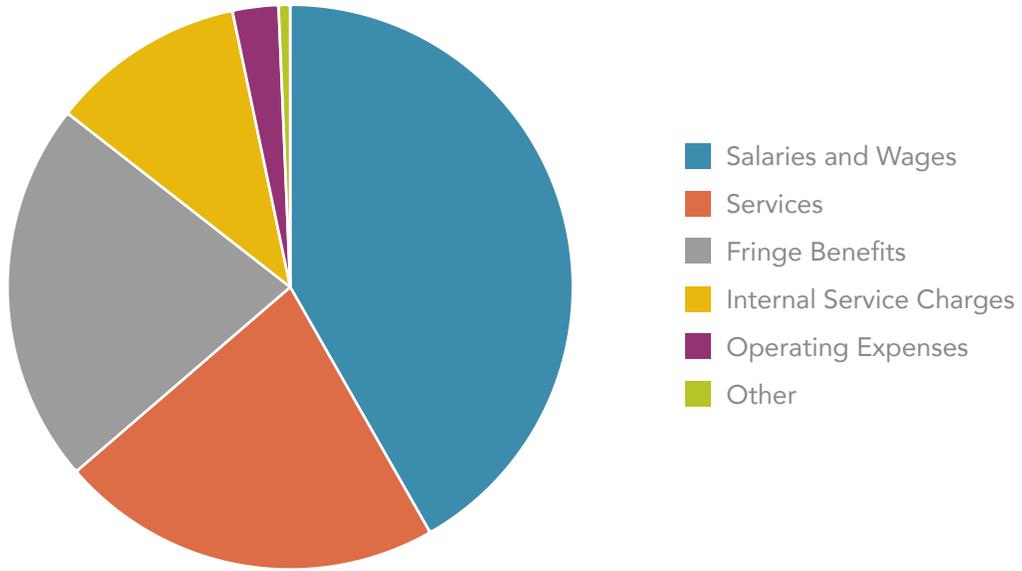


COMMUNITY DEVELOPMENT REVENUE SUMMARY

FUNCTIONAL AREA	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Building	\$4,114,386	\$4,038,364	\$2,438,422	\$2,123,050	\$2,309,050
Planning	4,131,414	6,215,035	5,213,591	1,600,000	1,700,000
Housing	867,582	6,525,782	352,030	-	698,613
TOTAL	\$9,113,382	\$16,779,181	\$8,004,043	\$3,723,050	\$4,707,663

Community Development

COMMUNITY DEVELOPMENT EXPENDITURES BY TYPE FISCAL YEAR 2025-26

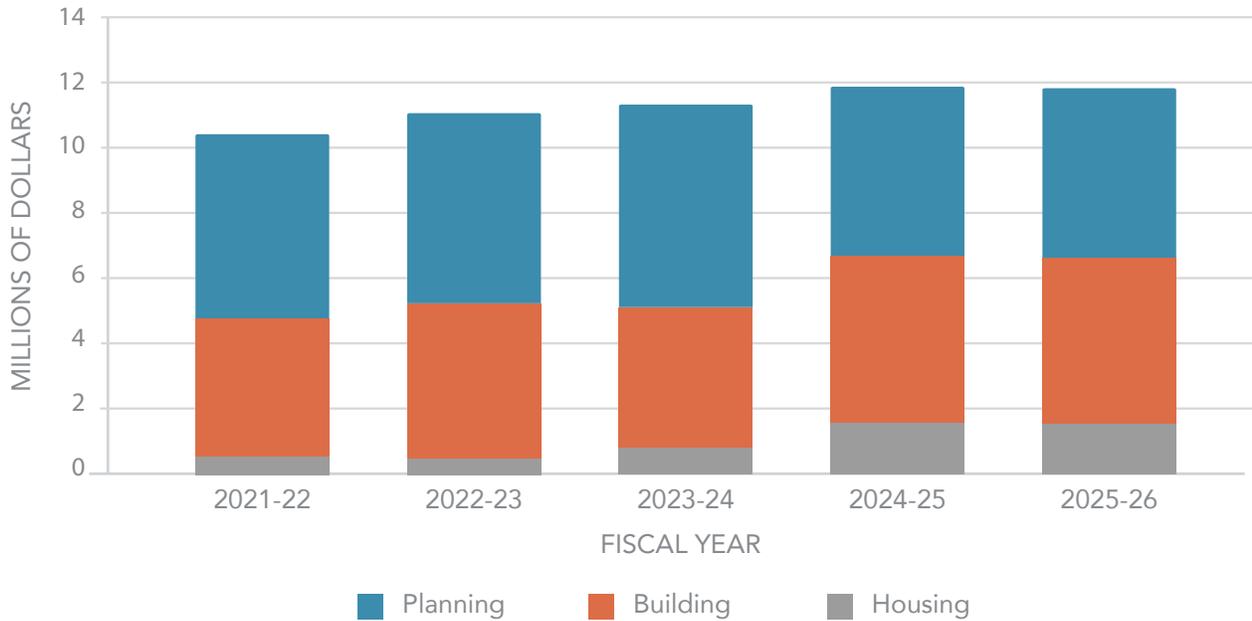


COMMUNITY DEVELOPMENT EXPENDITURES

EXPENDITURE TYPE	FY 2026
Salaries and Wages	\$4,918,652
Services	2,583,000
Fringe Benefits	2,577,821
Internal Service Charges	1,313,440
Operating Expenses	309,400
Utilities	35,000
Travel	28,100
Repairs & Maintenance	10,250
Miscellaneous	5,000
TOTAL	\$11,780,663

Community Development

COMMUNITY DEVELOPMENT EXPENDITURE SUMMARY FISCAL YEAR 2021-22 TO 2025-26



COMMUNITY DEVELOPMENT EXPENDITURES SUMMARY

FUNCTIONAL AREA	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Planning	\$5,629,646	\$5,797,163	\$6,197,118	\$5,169,325	\$5,166,965
Building	4,214,027	4,726,042	4,288,469	5,104,662	5,063,653
Housing	537,470	490,499	810,317	1,565,851	1,550,045
TOTAL	\$10,381,143	\$11,013,705	\$11,295,905	\$11,839,838	\$11,780,663

Library and Community Services

Healthy, safe places to learn, play, exercise, socialize and thrive

OVERVIEW

Library and Community Services provides lifelong learning opportunities for community members of all ages, abilities and lived experiences. We employ skilled and qualified personnel, supported by contracted help and an extraordinary corps of community volunteers to deliver high-quality public services to the community including public libraries, indoor and outdoor recreation, preschools, after-school programs, youth camps, the senior center, athletic fields and courts, aquatics and community events.

FISCAL YEAR 2025-26 LIBRARY AND COMMUNITY SERVICES FTE BY FUNCTIONAL AREA

FUNCTIONAL AREA	FY 2026
Seniors	5.00
Indoor Recreation	10.00
Preschool Child Care	22.00
School-Age Child Care	3.75
Outdoor Recreation	3.00
Gymnastics	6.00
Library	12.50
Library and Community Services Operations	6.00
TOTAL	68.25

LIBRARY AND COMMUNITY SERVICES FTE SUMMARY

DEPARTMENT	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Library and Community Services	64.35	66.25	69.25	68.25	68.25



Halloween Parade and Carnival, Santa Cruz Avenue and Fremont Park, October 2024

Library and Community Services

TEMPORARY EMPLOYEES

Temporary employees play a key role in providing public services to the community and are deployed across the department. Some temporary employees work seasonally, for example to support recreational summer camps, and others work year-round to support daily operations, such as frontline customer service in public libraries and recreation centers.

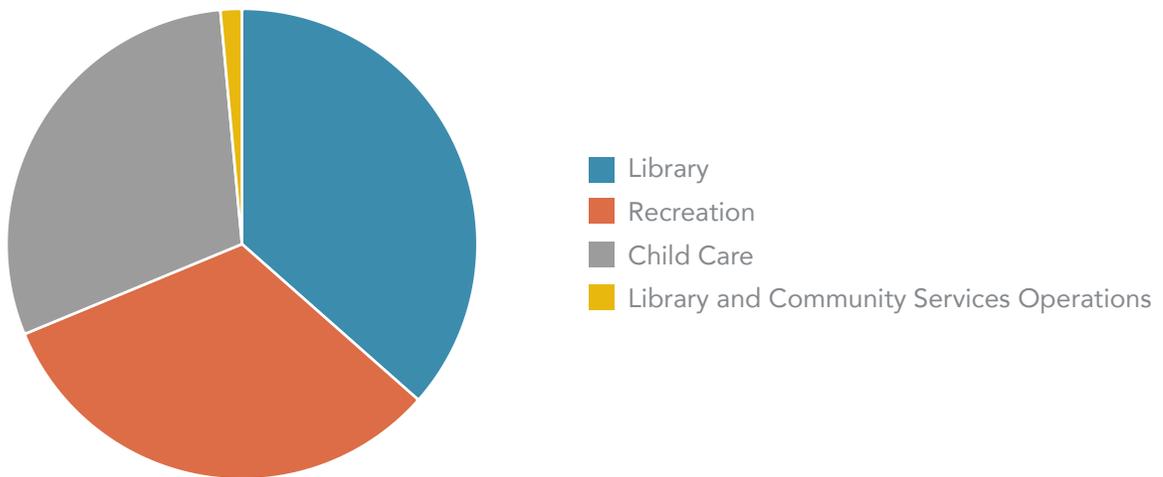
Temporary employees are intended to be limited-duration hourly workers, and generally do not work more than approximately 18 hours per week or 980 hours per year. A typical year-round temporary employee works between 10-15 hours per week. By comparison, full-time employees work 40 hours per week and 2,080 hours per year. Temporary employees do not receive benefits such as medical, dental, or

pension, which results in lower overall labor costs compared to full-time employees. Recruiting and retaining qualified temporary employees is a consistent challenge, in part due to the high cost of living in the region.

From April 1, 2024 to March 31, 2025, temporary employees worked over 62 thousand hours in Library and Community Services, roughly equivalent to the number of hours worked by 30 full-time employees. On an hours-worked basis, temporary employees comprised approximately 30% of the department's workforce, enabling public libraries, recreation centers and child care programs to deliver high levels of service to the community.

LIBRARY AND COMMUNITY SERVICES TEMPORARY HOURS BY FUNCTIONAL AREA

April 1, 2024 to March 31, 2025 to display a full year of BHCC operations



LIBRARY AND COMMUNITY SERVICES TEMPORARY HOURS BY FUNCTIONAL AREA

FUNCTIONAL AREA	APRIL 1, 2024 - MARCH 31, 2025
Library	22,741
Recreation	20,070
Child Care	18,541
Library and Community Services Operations	913
TOTAL	62,265

Library and Community Services



FACILITIES

The City of Menlo Park owns multiple public libraries, recreation centers and child care centers that serve the community:

- Arrillaga Family Gymnasium
- Arrillaga Family Gymnastics Center
- Arrillaga Family Recreation Center
- Belle Haven Child Development Center
- Belle Haven Community Campus
 - Belle Haven Library
 - Belle Haven Pool
 - Belle Haven Youth Center
 - Menlo Park Senior Center
 - Onetta Harris Community Center
- Burgess Pool
- Menlo Children's Center
- Menlo Park Library

BELLE HAVEN COMMUNITY CAMPUS

BHCC opened in May 2024, and combines five previously separate facilities into one multigenerational community campus:

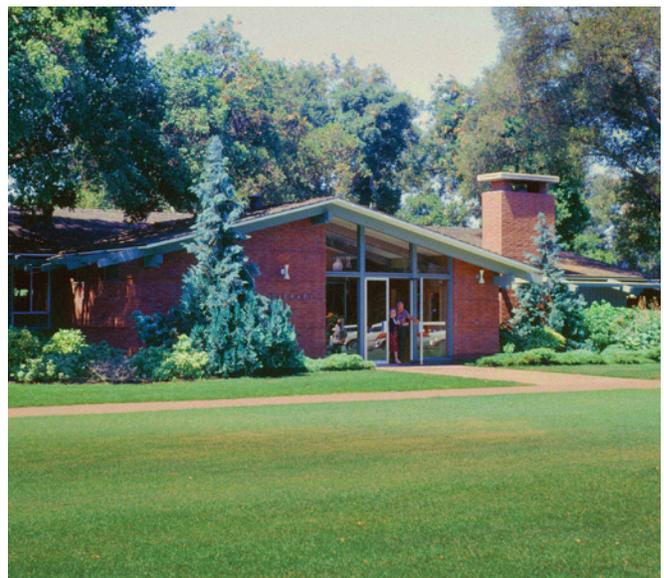
- Belle Haven Library
- Belle Haven Pool
- Belle Haven Youth Center
- Menlo Park Senior Center
- Onetta Harris Community Center

BHCC is an all-electric, zero combustion, net zero energy project with onsite renewable energy generation, battery microgrid, and electric vehicle charging stations. The project achieved LEED Platinum certification in 2025. The building's structural design is resilient and can serve as a disaster relief shelter.

PARKS

The City of Menlo Park owns and maintains many beautiful parks and open spaces:

- Bedwell Bayfront Park
- Burgess Park
- Fremont Park
- Hamilton Park
- Jack W. Lyle Park
- Karl E. Clark Park
- Kelly Park
- Nealon Park
- Seminary Oaks Park
- Sharon Park
- Sharon Hills Park
- Skate Park
- Stanford Hills Park
- Tinker Park
- Willow Oaks Park



Library and Community Services



PUBLIC LIBRARIES

The City of Menlo Park operates two public library facilities, the Menlo Park Library and the Belle Haven Library, that provide free and equitable access to information, resources, programs, opportunity, study and learning spaces for the community.

Public spaces include indoor and outdoor seating, children's interactive spaces, a makerspace, dedicated teen lounges, tutoring rooms, classrooms and conference rooms.

Services include physical and digital book lending, technology access, and cultural and educational programs that support lifelong learning, intellectual curiosity, and discovery.

INDOOR RECREATION

The City of Menlo Park provides a wide variety of recreational classes for all ages, including: health and fitness, movement and dance, martial arts, music, performing arts, language learning and arts and crafts.

Indoor recreation and sports programs are provided at Arrillaga Family Gymnasium, Arrillaga Family Gymnastics Center, Arrillaga Family Recreation Center, and Onetta Harris Community Center.

The Onetta Harris Community Center at BHCC features a gymnasium, movement studio, flex classroom and fitness center.

OUTDOOR RECREATION

The City of Menlo Park is home to many beautiful parklands and open spaces. Athletic fields host softball leagues, little league baseball, pee-wee football, lacrosse, soccer and sports classes and camps for all ages.

Outdoor recreation facilities include basketball courts, tennis and pickleball courts, a skate park, picnic areas, athletic fields, playgrounds, dog parks and walking and hiking trails.

Aquatics programs are provided at Burgess Pool and Belle Haven Pool by local business Menlo Swim and Sport, including open family swim, lap and competitive swim, swim lessons and aqua exercise.

PRESCHOOL CHILD CARE

The Belle Haven Child Development Center provides licensed, subsidized early childhood education and development services for income-qualified children ages 3 to 5 years. The program's daily curriculum is designed to support the socio-emotional, physical, and cognitive age-appropriate development of the children and their families. Daily nutritional breakfast, lunch and afternoon snack are integral to the program. Services are funded in part by grant funding from the State of California.

The Menlo Children's Center provides licensed early childhood education for children ages 18 months through 5 years. The program's daily curriculum include activities to support the socio-emotional, physical, and cognitive age-appropriate development of the children, as well as a nutritional component.

SCHOOL-AGE CHILD CARE

The Belle Haven Youth Center provides licensed afterschool care for children in kindergarten through fifth grade during the school year, and a full-day summer camp program. Program includes nutrition, homework support, and activities that support the development of the whole child. The program is currently housed at BHCC.

The Menlo Children's Center afterschool program provides licensed after-school care for children in kindergarten through fifth grade. A full-day eight-week summer camp program is also provided for school-aged children. All programs include a nutritional component and daily activities to support the socio-emotional, physical, and cognitive age-appropriate development of the children.

Library and Community Services

SENIOR SERVICES

The Menlo Park Senior Center, housed at BHCC, provides classes, social services, special events, health and wellness and social activities for active older adults ages 60+ years.

Regular programs include a daily nutrition program and meal service, exercise programs, arts and crafts, peer counseling, insurance counseling, ESL courses, dance and fitness classes, telephone wellness checks, table games, arts and crafts, lifelong learning classes and food pantry distribution. Daily transportation services are provided to senior center users.

STRATEGIC AND MASTER PLANS

Library and Community Services Strategic Plan

The Library and Community Services Strategic Plan (2024-26) is a roadmap for the efficient and effective use of facilities, services, programs, resources and personnel to serve the community.

Parks and Recreation Facilities Master Plan

The Parks and Recreation Facilities Master Plan (2019) studies the city park and recreation facilities and establishes a blueprint to expand, improve and protect these assets and provide recreational opportunities for the next 20 years.

Bedwell Bayfront Park Master Plan

The Bedwell Bayfront Park Master Plan provides a vision to guide development of this unique urban-wildland interface parkland for the next 25 years.

CIVIC INVOLVEMENT

Library Commission

The Library Commission advises the City Council on matters related to the services, programs, and facilities of the city's libraries and library systems.

Parks and Recreation Commission

The Parks and Recreation Commission advises the City Council on services, programs, and facilities related to the city parks and recreation programs.

Youth Advisory Committee

The Youth Advisory Committee engages teens in civic activity by advising the Parks and Recreation Commission on recreational and service programs.

Teen Advisory Group

The informal Teen Advisory Group (TAG) shares ideas for library programs and events for teens.

Volunteer support

Community volunteers generously give their time, talent, and resources to enhance services and resources to the community. Volunteers provide hands-on support to senior center programs, library programs, homework help, community events, recreation programs, adult literacy and ESL tutoring.

Little Free Libraries

Dozens of volunteer households across the city support free access to books and reading through a grassroots network of Little Free Libraries.

Organized charitable fundraising

Friends of Menlo Park Library and Menlo Park Library Foundation are all-volunteer, 501(c)(3) charitable nonprofit organizations whose sole mission is to fundraise and support library programs, services and capital projects.

Library and Community Services



FISCAL YEAR 2024-25 HIGHLIGHTS

Fiscal year 2024-25 was one of achievements, service adaptation, and growth in alignment with City Council direction and goals.

Highlights from fiscal year 2024-25 include:

- Achieved LEED Platinum certification for the BHCC
- Served 8,609 freshly prepared lunches to Menlo Park Senior Center visitors
- Circulated 439,392 library books and media items
- Registered 6,746 new recreation client accounts
- Hosted 2,701 drop-in basketball visits and 3,809 drop-in volleyball visits
- Taught 468 gymnastics classes to 4,394 participants
- Organized 19 large-scale community events with over 9,800 attendees
- Provided 625 free library programs with 15,431 attendees, supported by donation funding
- Conducted surveys and analyses of childcare needs and aquatics programs
- Conducted a survey on libraries, recreation and parks to gather feedback, gain insight into needs and inform services.
- Operated an efficient and effective department that is responsive to changing community needs and met its service delivery goals within available resources.

FISCAL YEAR 2025-26 BUDGET AND INITIATIVES

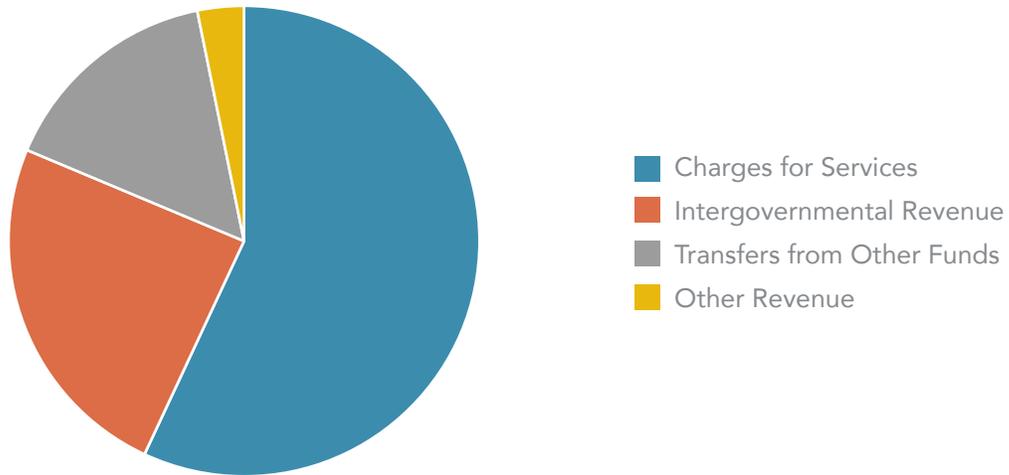
Fiscal year 2025-26 will continue to focus on excellent customer service, community engagement, efficiency and effectiveness in alignment with City Council direction and goals.

Priority initiatives in fiscal year 2025-26 include:

- Continue to provide high-quality, neighborhood-oriented services at public facilities working with City Council, residents, other departments, agency partners and stakeholders.
- Engage in robust, transparent, two-way communication and outreach with the community.
- Ensure that facilities are prepared for emergencies and relief activities.
- Use customer satisfaction data, staff training, self-service and automation systems and policies and procedures to deliver excellent customer service to the community.
- Meet assigned service delivery outcomes within approved operating budget.
- Practice environmental sustainability and energy efficiency in operations.
- Achieve national accreditation for recreation programs.

Library and Community Services

LIBRARY AND COMMUNITY SERVICES REVENUES BY TYPE
FISCAL YEAR 2025-26

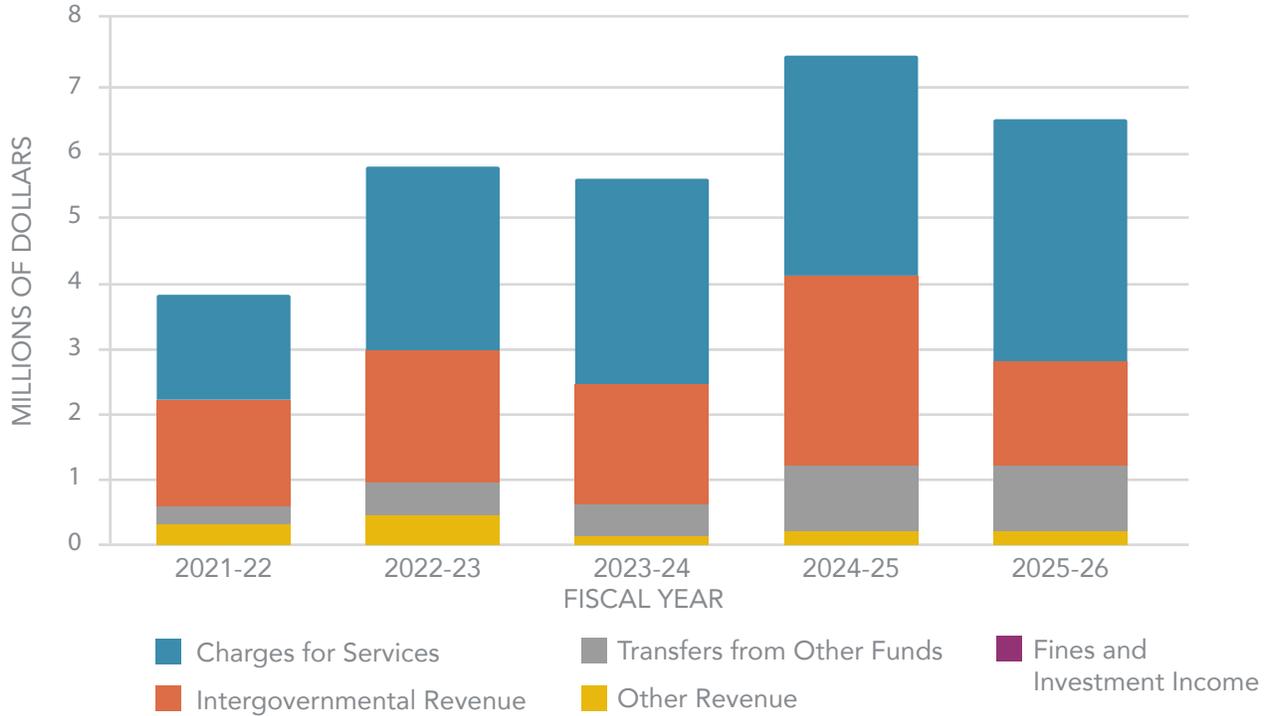


LIBRARY AND COMMUNITY SERVICES REVENUES BY TYPE

REVENUE TYPE	FY 2026
Charges for Services	\$3,677,600
Intergovernmental Revenue	1,574,000
Transfers from Other Funds	1,000,000
Other Revenue	206,000
TOTAL	\$6,457,600

Library and Community Services

LIBRARY AND COMMUNITY SERVICES REVENUE SUMMARY BY TYPE
FISCAL YEAR 2021-22 TO 2025-26

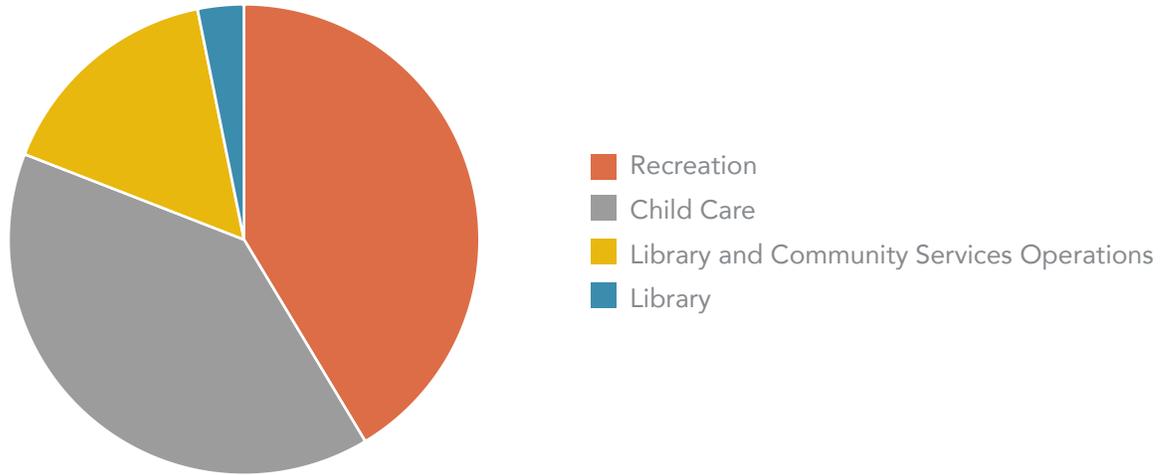


LIBRARY AND COMMUNITY SERVICES REVENUE SUMMARY BY TYPE

REVENUE TYPE	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Charges for Services	\$1,580,450	\$2,784,030	\$3,118,815	\$3,328,500	\$3,677,600
Intergovernmental Revenue	1,616,551	1,997,231	1,818,481	2,877,193	1,574,000
Transfers from Other Funds	273,589	511,756	484,771	1,000,000	1,000,000
Other Revenue	310,017	432,888	114,012	205,000	206,000
Investment Income	(2,751)	4,438	-	-	-
Fines	7,758	3,248	11,833	-	-
TOTAL	\$3,785,614	\$5,733,591	\$5,547,913	\$7,410,693	\$6,457,600

Library and Community Services

LIBRARY AND COMMUNITY SERVICES REVENUES BY FUNCTIONAL AREA
FISCAL YEAR 2025-26

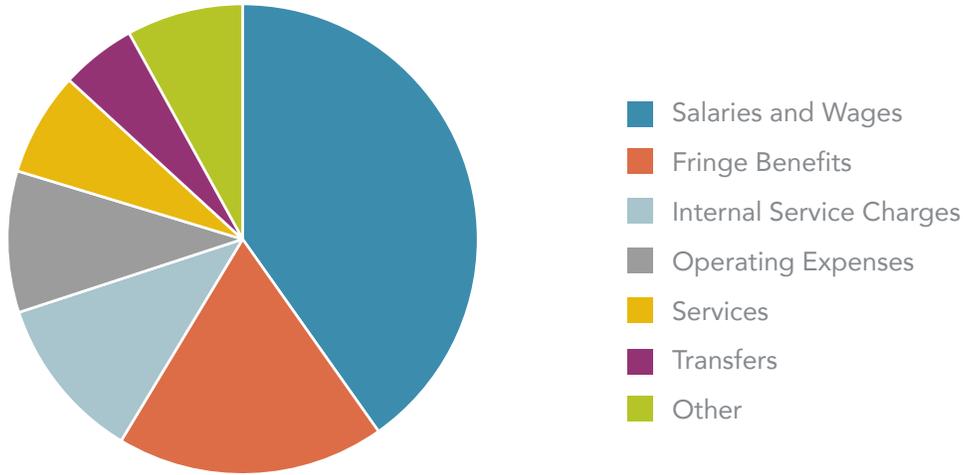


LIBRARY AND COMMUNITY SERVICES REVENUES BY FUNCTIONAL AREA

FUNCTIONAL AREA	FY 2026
Recreation	\$2,672,500
Child Care	2,552,000
Library and Community Services Operations	1,028,100
Library	205,000
TOTAL	\$6,457,600

Library and Community Services

LIBRARY AND COMMUNITY SERVICES EXPENDITURES BY TYPE FISCAL YEAR 2025-26

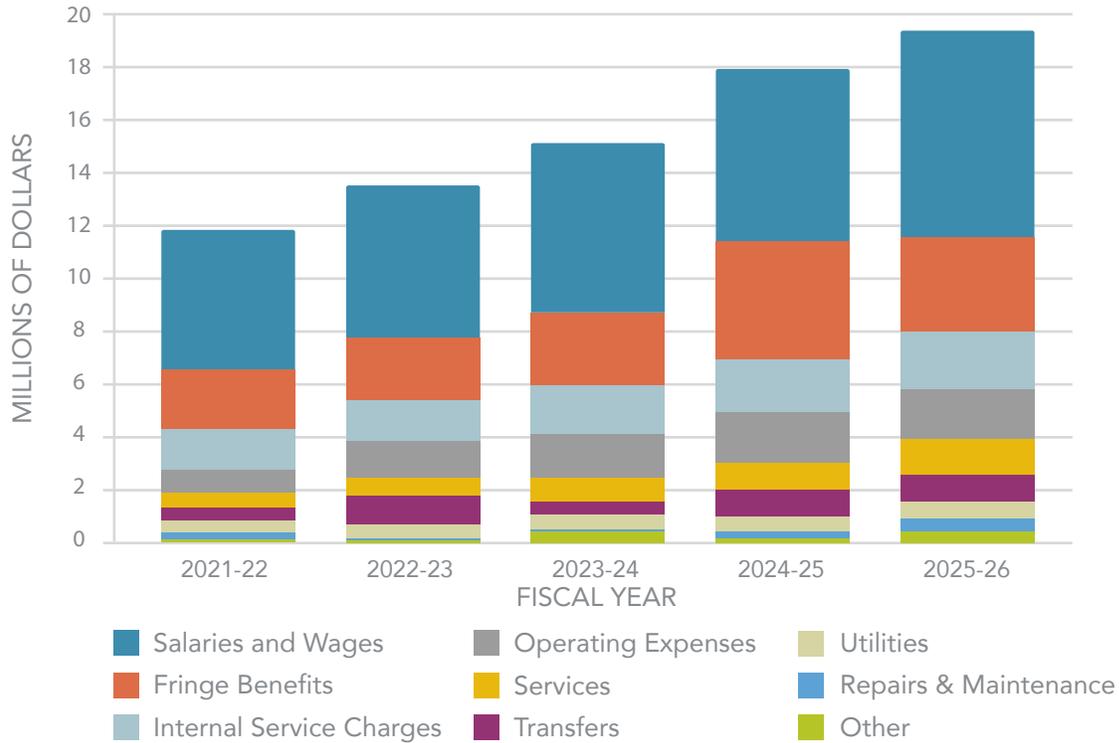


LIBRARY AND COMMUNITY SERVICES EXPENDITURES BY TYPE

EXPENDITURE TYPE	FY 2026
Salaries and Wages	\$7,781,451
Fringe Benefits	3,565,395
Internal Service Charges	2,193,475
Operating Expenses	1,881,799
Services	1,379,950
Transfers	1,000,000
Utilities	650,000
Repairs & Maintenance	457,000
Fixed Assets & Capital Outlay	439,500
Travel	4,600
TOTAL	\$19,353,170

Library and Community Services

LIBRARY AND COMMUNITY SERVICES EXPENDITURE SUMMARY BY TYPE
FISCAL YEAR 2021-22 TO 2025-26

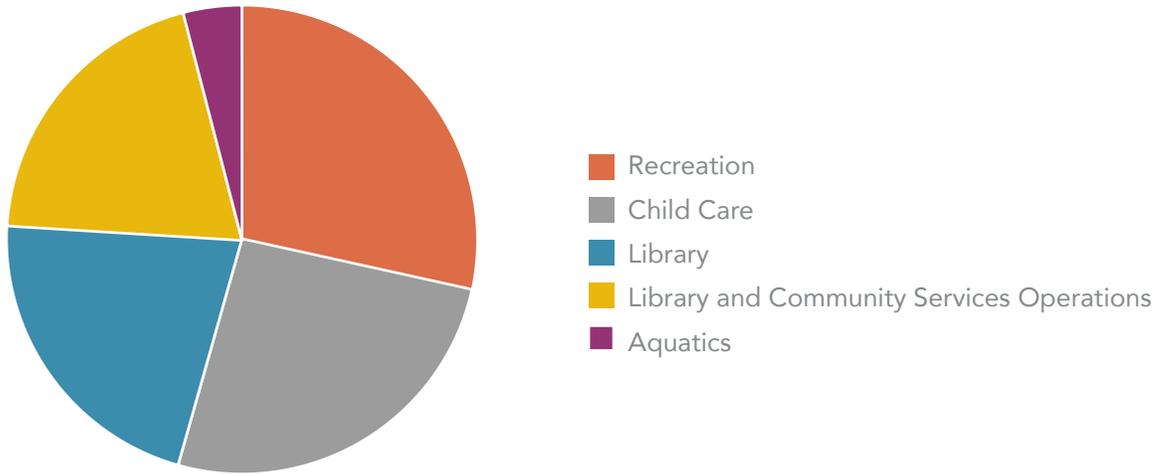


LIBRARY AND COMMUNITY SERVICES EXPENDITURE SUMMARY BY TYPE

EXPENDITURE	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Salaries and Wages	\$5,275,280	\$5,787,432	\$6,419,310	\$6,510,832	\$7,781,451
Fringe Benefits	2,240,605	2,350,856	2,741,446	4,487,254	3,565,395
Internal Service Charges	1,580,816	1,579,135	1,845,089	1,993,303	2,193,475
Operating Expenses	843,017	1,382,791	1,658,775	1,894,250	1,881,799
Services	550,009	640,215	895,183	1,035,350	1,379,950
Transfers	494,697	1,077,945	484,771	1,000,000	1,000,000
Utilities	473,936	555,450	592,538	560,000	650,000
Repairs & Maintenance	273,010	71,835	52,145	295,500	457,000
Fixed Assets & Capital Outlay	65,255	40,763	386,513	126,000	439,500
Travel	14	2,535	2,658	4,600	4,600
Debt Service	-	47,767	47,935	-	-
Miscellaneous	36,849	1,139	1,424	-	-
TOTAL	\$11,833,488	\$13,537,865	\$15,127,786	\$17,907,089	\$19,353,170

Library and Community Services

LIBRARY AND COMMUNITY SERVICES EXPENDITURES BY FUNCTIONAL AREA FISCAL YEAR 2025-26



LIBRARY AND COMMUNITY SERVICES EXPENDITURES BY FUNCTIONAL AREA

FUNCTIONAL AREA	FY 2026
Recreation	\$5,507,364
Child Care	5,016,386
Library	4,180,519
Library and Community Services Operations	3,868,901
Aquatics	780,000
TOTAL	\$19,353,170

Police

Administration, Patrol Services, 911 Dispatch and Communications, Special Operations (Investigations)

OVERVIEW

Police is a full-service agency dedicated to administering public safety. It is committed to working directly with the community to protect lives and property, prevent crime, and strengthen public resilience. The department maintains peace and order, thoroughly investigates crimes to bring victims closure and a sense of safety, and promotes a high quality of life through education and the enforcement of municipal codes and traffic safety laws.

Employees are dedicated to high-quality service through swift response, fairness and equity towards all. We are here to help, and are here committed to advocacy and championing on behalf of those who are too defenseless or vulnerable to take effective action themselves.

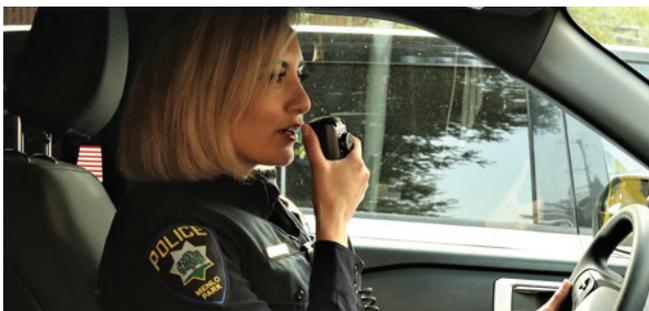
The department pledges an engaged and transparent relationship with the public. We understand that one of the foundational principles of policing is that “the police are the public, and the public are the police.” In policing through the consent of the public, we understand that the way we do our job must meet the standards and satisfaction of the community that we serve.

Operationally, this department provides the following services:

911 DISPATCH AND COMMUNICATIONS

The public safety dispatch center is operational 24/7 including holidays and weekends in order to receive service calls from the public (and other agencies) as well as support officers via radio communications, and is considered an area Public Safety Answering Point (PSAP). Dispatchers run suspect and premise checks, verify identification and enter various other information into statewide databases, i.e., stolen vehicles, stolen property or missing persons.

Our state-of-the-art dispatch center receives 911 calls



from landline, VOIP and cellphone callers, and “text to 911” calls. In 2024, over 34,500 total calls were answered by the dispatch center. The dispatch center processed and facilitated nearly 19,000 calls from the public for police services, and over 11,000 proactive efforts by our police personnel.

SPECIAL OPERATIONS (INVESTIGATIONS)

Special Operations is comprised of the General Investigations Unit and the Problem-Oriented Policing (POP) Team. The Community Wellness Crisis Response Team (CWCRT) Clinician also operates out of this area.

The General Investigation Unit handles all assigned general criminal investigations while assisting patrol services at major crime scenes or with other complicated cases. Cases range from burglaries and robberies to large-scale frauds including identity theft, crimes against children, sexual assaults and homicides.

The POP Team is directed to handle chronic, repetitive issues and quality of life concerns that require more attention than the typical patrol response. The POP Team seeks out care-first, community-oriented solutions, and includes the School Resource Officer, two Code Enforcement Officers, and two Community Service Officers.

The Investigations Unit in partnership with POP conduct periodic probation and parole checks and undercover operations, coordinating and working collaboratively with other law enforcement organizations and task forces on a variety of quality of life concerns.

The CWCRT Clinician is an independent, grant-funded partner that works directly with police officers in a co-response model for situations requiring higher level skill and mental health assistance. Under circumstances safe to do-so, the CWCRT Clinician assists responding officers with crisis intervention, de-escalation, and connection of those suffering from mental health issues, directing those individuals to appropriate resources, reducing repeat calls for service and involuntary committals. This valuable partner is under San Mateo County Justice Assistance Grants (JAG) funding until the end of fiscal year 2025-26.

ADMINISTRATION

Administration includes the sworn and civilian command staff, records and property/evidence staff, and management analysts.

A team of an Internal Services Manager, Management Analyst, Community Service Officer and Police Services Technician handles community events, recruiting, hiring, and onboarding of new personnel, coordination of all required and elective training of personnel, media relations, and management of department policies. During fiscal year 2024-25, this area of responsibility operated with two staff vacancies.

An Administrative Sergeant assigned to this area oversees the field training program, fleet operations, inventory and management of various technology assets, and handles investigation of complaints.

The Records Bureau oversees the processing of thousands of police reports and data points required for crime and incident tracking, processing and storage of evidence with the San Mateo County District Attorney’s Office and the Superior Court of San Mateo County for prosecution of cases, and handles Racial and Identity Profiling Act (RIPA) data and accountability.

Additionally, a Management Analyst handles budget responsibilities and manages a wellness program serving the overall health and well-being of staff serving in this often stressful profession.

PATROL SERVICES

Patrol Services is the most visible part of Police, consisting of uniformed officers and professional staff who are making contact with residents, business owners and visitors on a daily basis. Patrol Services provides the first level of police response to a broad variety of emergency and non-emergency calls. During 2024, in response to calls for service and through proactive policing action, Patrol Services handled about 30,000 incidents.

Patrol consists of two teams - each operating on a four-on, four-off schedule, and serving 24 hours a day through 12-hour shifts on days and nights. Two K-9 handlers deploy dogs in patrol, and when weather and staffing permit, qualified officers can deploy on either conventional bicycles or e-bikes to meet our bicycle-abundant community where they are!

Complementing Patrol, the Traffic Unit consists of a Sergeant and two Officers, all riding low-emissions motorcycles. This unit does proactive and hot-spot traffic enforcement, and investigates traffic collisions as well as assists with traffic safety planning for many community events.

Police also partners with Redwood City and Atherton on a regional Special Response Team (SRT), formerly referred to as SWAT, which responds with a Crisis Negotiation Team to high-risk events. Police contributes specially talented and trained officers on both the SRT and Crisis Negotiation Teams.

FISCAL YEAR 2025-26 POLICE FTE BY FUNCTIONAL AREA

FUNCTIONAL AREA	FY 2026
Patrol Services	41.58
Special Operations (Investigations)	7.00
911 Dispatch and Communications	8.50
Administration	15.92
TOTAL	73.00

POLICE FTE SUMMARY

DEPARTMENT	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Police	62.5	69.5	69.5	70	73

Police

FISCAL YEAR 2024-25 HIGHLIGHTS

- Over the course of fiscal year 2024-25, Police continued its ongoing commitment to rebuild staffing numbers through recruitment and retention efforts; maintained community trust through interaction, transparency and outreach; and maintained its deep emphasis on the relationship between keeping a healthy and well department and high performance in the service of our community.
- Police continued to add to the quarterly reports provided to City Council including:
 - Racial and Identity Profiling Act data presented more frequently than the annual reporting required by law.
 - Reporting of complaints and investigations as well as intake and closure information regarding complaints.
 - Acquisition and deployment of defined “military equipment” has also been added to quarterly reporting.
 - Automated License Plate Reader (ALPR) audits
 - Animal Control updates
 - Use of Force reporting
 - Community Engagement
- Officer Safety and Wellness, an established priority area for modern policing, is a continuing priority for Police. The connection between a mentally and physically fit department and the ability to positively impact the safety, peace and order of a community is strongly associated. We continue to offer frequent training and development in this area, including renewing our partnership with Atherton and East Palo Alto, enabling us to share a full-time health and wellness coordinator between the three agencies. The department is maintaining and growing a strong peer support team within the organization, and continues to provide the specialized mental health support needed based on the unique stressors in the public safety field. The department has also begun a refresh of our Chaplaincy Program to expand internal support and use as a community asset.
- As part of our ongoing efforts to promote a “Leadership at Every Level” philosophy and provide leadership development where it is most beneficial, Police have engaged and committed resources to a significant national study dedicated to leadership development and resource development for frontline police supervisors
- The department has also responded to public feedback and increased the facilitation of Neighborhood Watch blocks, and engaged with some community members wanting to keep watch through voluntary “observe and report” patrols.
- The prior open data portal has been decommissioned in favor of Citizen Rims, a publicly accessible, more user-friendly interactive system that is connected in near-real-time directly with our dispatch system, making the data more precise and accurate than ever. A robust public roll-out is planned in fiscal year 2025-26.
- Upgrades of outdated technology in our dispatch center as well as in patrol vehicles are underway, strengthening communications infrastructure and replacing legacy vehicle radios with more capable equipment, and installing in-car and dash cameras for added evidence collection and accountability. Legacy vehicle mobile displays are also being replaced with updated removable laptops.
- Police made some important personnel acquisitions in fiscal year 2024-25.
 - We hired and onboarded a mental health clinician through a San Mateo County Justice Assistance Grants (JAG) Program, improving our ability to provide expert mental health care in a co-response with our officers. This is the second wave of a countywide pilot effort, which is already showing a reduction in repeat calls for service and a reduced recidivism of involuntary mental health committals. Additionally, the presence of the clinician allows the department better access to longer-term resources and solutions for mental health patients, and provides learning points for officers in the nuances of crisis intervention and assistance for those under mental health strain.
 - Police was able to fill a lengthy vacancy in Code Enforcement through an internal promotion of a Community Service Officer, bringing our staffing back to the authorized two.
 - An additional Community Service Officer was promoted to Police Officer Trainee and has entered the Police Academy. One new Community Service Officer is in Field Training and recruitment for the other two positions is ongoing.
 - Police will begin fiscal year 2025-26 with two new police officers in field training, and have added one new officer and two experienced officers to our team. The department will also be offering lateral hiring bonuses in fiscal year 2025-26 to recruit experienced officers as we continue to replenish staffing vacancies.

- Recognizing the benefit of officers on bicycles in the community, the department has increased its fleet of bicycles and e-bikes, and has added newly certified bike officers to the bike team. The bike team is still a collateral (non full-time) position, to be utilized when staffing permits.
- The ongoing community issue and concern about the increase in unlicensed persons living in recreational vehicles (RVs) in the city has been a focus throughout 2024-25. Our POP Team has been working on this issue daily, along with partners in behavioral health and nonprofit housing organizations. Despite frequent attempts to connect and offer services, many RV residents are refusing help, forcing alternative measures which include an ordinance change to control overnight parking of RVs. This is an ever-evolving issue, with more stringent measures planned for fiscal year 2025-26.
- The department is honoring its ongoing commitment to traffic safety through hot-spot enforcement, complaint-based and primary collision factor enforcement based on collision data, grant-funded driving under the influence (DUI) enforcement, and partnership with Public Works on Vision Zero initiatives.
- To enhance traffic education and enforcement capability, patrol vehicles and motorcycles have been equipped with integrated radar technology for more efficient speed enforcement.
- With the support of City Council, Police successfully acquired and installed 35 fixed ALPRs citywide. This valuable tool has already resulted in multiple arrests

and crucial investigative information that has helped take criminal actors off the streets as they enter our jurisdiction, identify suspects of crime, and save officers time through more focused investigations.

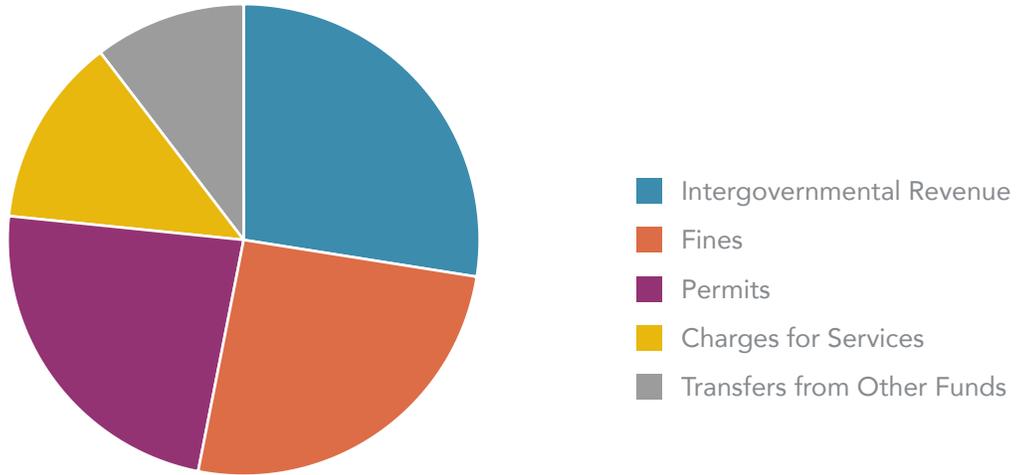
FISCAL YEAR 2025-26 BUDGET AND INITIATIVES

- Focus on recruitment and retention of professional and sworn staff, while continuing the search for and implementation of technology resources that make service delivery safer and more efficient.
- Develop and implement tools and policies that keep employees healthy and well
- Implement sustainable strategies and tools with a vision for long-term employee success and improvement.
- Deliver a mid-range plan and longer-range strategy for "Non-Criminal Enforcement Programs," to include Code Enforcement, Parking Enforcement, and Crisis Response.
- Create and facilitate an internal team dedicated to building and maintaining sustainable transparency and accountability tools for the public.
- Draft a 5-Year Strategic Plan to include Emergency Preparedness; expansion of the Policing Ethics, Development, Engagement, Standards, Training, And Leadership (PEDESTAL) program; personnel needs for public safety in a growing population, and accountability and transparency in a changing police culture.



Police

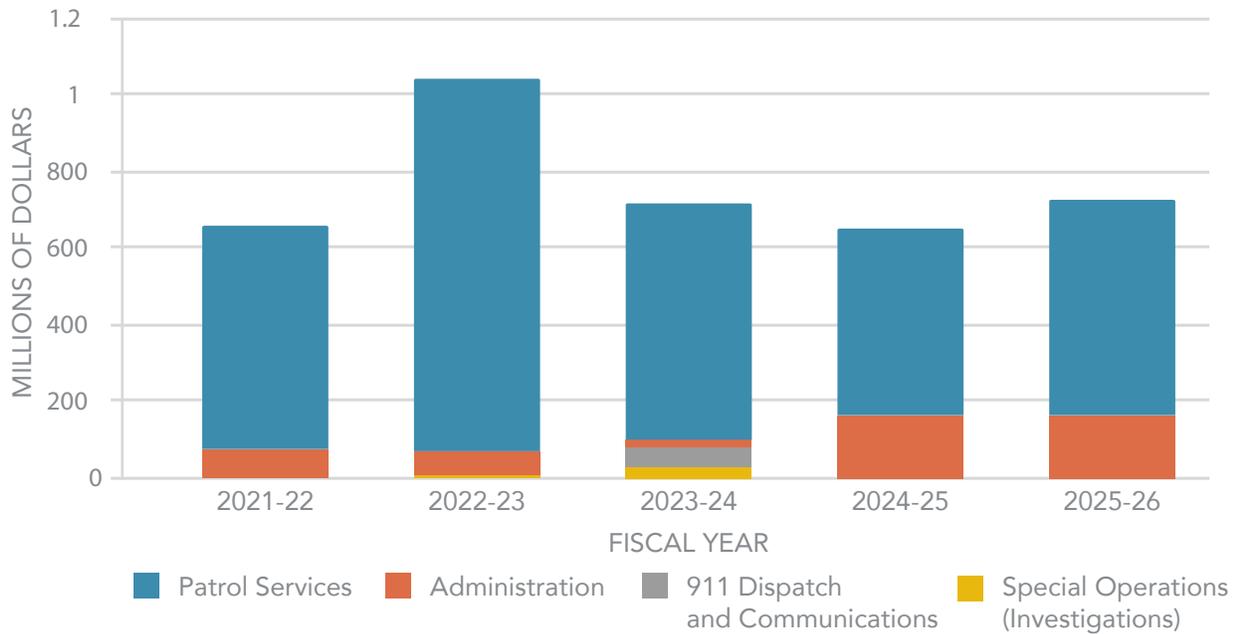
POLICE REVENUES BY TYPE
FISCAL YEAR 2025-26



POLICE REVENUES

REVENUE TYPE	FY 2026
Intergovernmental Revenue	\$198,785
Fines	185,000
Permits	170,000
Charges for Services	94,000
Transfers from Other Funds	75,000
TOTAL	\$722,785

POLICE REVENUE SUMMARY
FISCAL YEAR 2021-22 TO 2025-26

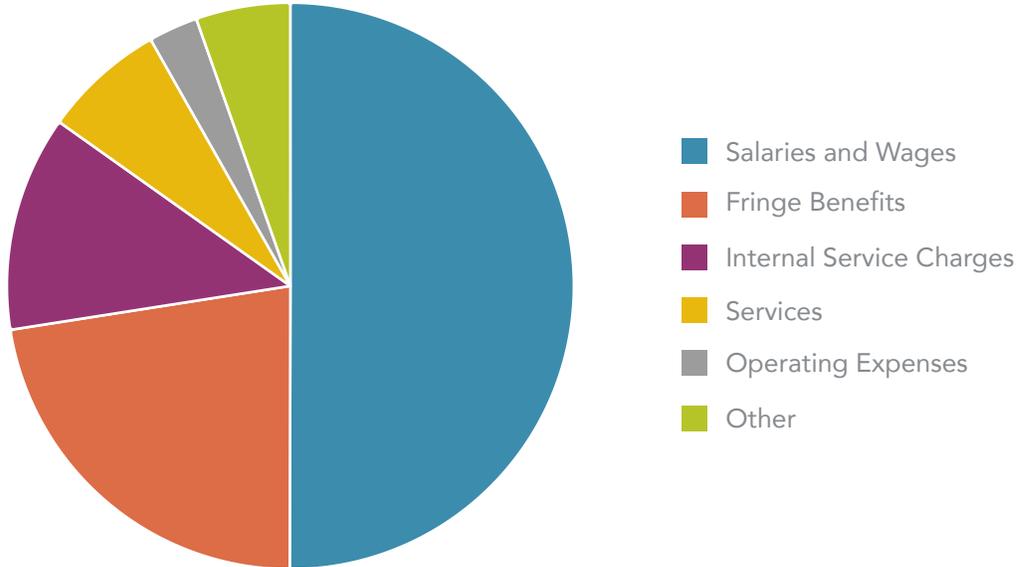


POLICE REVENUE SUMMARY

FUNCTIONAL AREA	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Patrol Services	\$578,314	\$965,861	\$611,620	\$483,785	\$558,785
Administration	75,528	64,325	22,156	164,000	164,000
Special Operations (Investigations)	1,457	6,333	29,146	-	-
911 Dispatch and Communications	-	-	50,000	-	-
TOTAL	\$655,299	\$1,036,519	\$712,922	\$647,785	\$722,785

Police

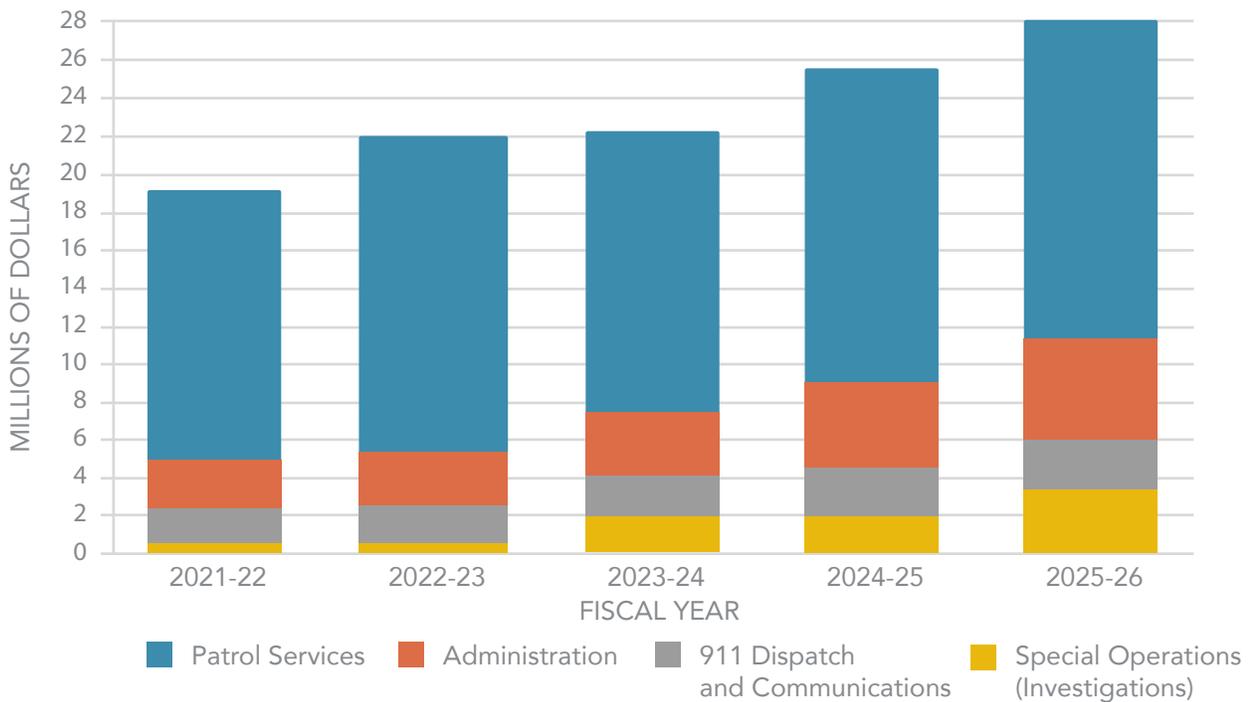
POLICE EXPENDITURES BY TYPE FISCAL YEAR 2025-26



POLICE EXPENDITURES

EXPENDITURE TYPE	FY 2026
Salaries and Wages	\$14,040,640
Fringe Benefits	6,310,853
Internal Service Charges	3,451,316
Services	1,957,487
Operating Expenses	790,931
Fixed Assets & Capital Outlay	667,850
Repairs & Maintenance	433,100
Utilities	207,000
Rental of land and buildings	119,000
Travel	46,500
Transfers	37,500
TOTAL	\$28,062,177

POLICE EXPENDITURE SUMMARY
FISCAL YEAR 2021-22 TO 2025-26



POLICE EXPENDITURE SUMMARY

FUNCTIONAL AREA	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Patrol Services	\$14,217,160	\$16,660,452	\$14,860,891	\$16,547,920	\$16,797,708
Administration	2,545,829	2,810,593	3,299,199	4,479,789	5,347,403
Special Operations (Investigations)	505,394	499,117	1,866,221	1,939,477	3,289,435
911 Dispatch and Communications	1,819,208	1,968,052	2,189,467	2,519,572	2,627,631
TOTAL	\$19,087,591	\$21,938,214	\$22,215,779	\$25,486,758	\$28,062,177

Public Works

Engineering, Maintenance, Transportation, Business Services

OVERVIEW

Public Works is responsible for maintaining and improving the city's streets, parks, water and stormwater systems, traffic signals, trees, fleet and public buildings. The mission is to ensure the health and safety of the community in an efficient, sustainable and cost effective manner. Public Works consists of Engineering, Maintenance, Transportation and Business Services.



FISCAL YEAR 2025-26 PUBLIC WORKS FTE BY FUNCTIONAL AREA

FUNCTIONAL AREA	FY 2026
Business Services	7.43
Capital Projects	10.60
Transportation	8.20
Facilities	5.00
Parks	8.50
Fleet	3.00
Trees	5.32
Streets	5.63
Stormwater	0.63
Right of Way	4.90
Development Services	3.20
Water	9.86
TOTAL	72.27

PUBLIC WORKS FTE SUMMARY

DEPARTMENT	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Public Works	72.60	73.27	72.27	72.27	72.27

ENGINEERING

Engineering is responsible for managing capital improvements, operation of Menlo Park Municipal Water, and for the review and approval of development projects for compliance with standards, ordinances, permits, regulations and statutes. Engineering consists of the Water and Stormwater, Capital Projects, and Development Services.

Capital Projects

Capital Projects is responsible for the city's capital improvements, including construction and maintenance of city infrastructure and facilities. The design of capital projects is done in-house or in conjunction with professional consultants. Capital projects are publicly and competitively bid and built by general contractors. Each year, Capital Projects

assesses the infrastructure needs and develops a five-year improvement plan and budget. These projects include street and parks improvements, utility (water and storm) improvements, landfill projects, sustainability projects, and rehabilitation of city facilities, as detailed in the annual CIP. The program is managed by staff and supported by engineering, landscape architecture and design consulting firms and contract staff and inspectors.

Capital Projects manages Menlo Park Municipal Water and gas collection systems at Bedwell Bayfront Park. Menlo Park Municipal Water provides safe and reliable potable water to 16,000 customers through 55 miles of water mains and approximately 4,400 service connections (residential, commercial, industrial, institutional, irrigation, and fire) ensuring that water quality meets federal Safe Drinking Water Act standards. The water distribution system includes a pump station and two reservoirs holding 5.5 million gallons of potable water. Capital Projects manages new water connections, oversees the cross-connection control program, evaluates potable water reliability and alternate sources of water.

As part of the stormwater management effort, Capital Projects participates in OneShoreline, the San Mateo County Flood and Sea Level Rise Resiliency District; implements pollution prevention policies ensuring compliance with the National Pollution Discharge Elimination System permits; meets regulatory requirements protecting creek and bayland habitats; and coordinates with regional entities on stormwater management.

Bedwell Bayfront Park, a former landfill that closed in 1984, is managed by staff who oversee leachate and gas collection, handle systems in accordance with the State Water Resources Control Board and Bay Area Air Quality Management District regulations, and plan for capital improvements. The staff are supported by consulting firms.

Development Services

Development Services ensures that private development and activities within the public right of way meet the required standards and conditions set by the city. Development Services manages encroachment permits for private developers, utility companies, property owners and contractors working within the public right of way ensuring that the infrastructure constructed both on private property and in the public right of way meets the appropriate engineering standards and regulatory requirements for grading, drainage, Federal Emergency Management Agency compliance and stormwater management. Development services provides timely comprehensive plan review and inspection. Given the number of large projects currently in construction and the overall private development activity levels, the section also depends on consultants for plan checking and contract inspectors.



Public Works

MAINTENANCE

Maintenance provides many of the basic services affecting the daily lives of those living, working, visiting and commuting within the city. Maintenance supports all other departments through facilities, fleet, parks, streets and trees and often provides 24/7 response during storms and natural disaster events.

Facilities

Facilities provides operations, maintenance and repair services for the 26 city-owned facilities, totaling over 250,000 square feet of building space. Facilities is managed by staff and supported by contractors to manage custodial services, commercial kitchens, elevators, burglar alarms, fire alarms, interior and exterior surfaces, heating, ventilation, air conditioning, pest control, electrical power, lighting and more. Facilities staff also manage minor remodel and repair projects and provide critical feedback on capital improvement projects.

Fleet

Fleet acquires and disposes of vehicles and equipment, provides preventive maintenance and repairs on vehicles and equipment, and purchases parts and accessories for 109 vehicles and over 90 large and small pieces of equipment and four emergency generators. Fleet also maintains the underground fuel storage tank system and sells fuel to four outside agencies via shared service agreements. Fleet staff have been critical in helping pivot the city's fleet and equipment to all-electric to meet the city's climate action goals.

Parks

Parks maintains and renovates 14 parks, two open spaces, 14 playgrounds, two dog parks, nine sports fields, 14 tennis courts, facility grounds, eight parking plazas and irrigation equipment and medians. Parks is responsible for management of the herbicide free parks program and maintains landscaping and turf at city parks and facilities. Parks staff is supported by contract services to maintain over 250 acres of parks and open space, including approximately 85 acres of developed parks and grounds.

Streets

Streets ensures city streets are clean and safe by properly maintaining roads, sidewalks, pathways, bicycle bridges and parking lots. Staff and private contractors perform street sweeping, street light and traffic signal maintenance, street striping, storm drain cleaning and

emergency pavement repairs. Streets are responsible for approximately 96 miles of streets, 4,000 traffic/street signs, graffiti abatement and public sidewalk hazard reduction through the sidewalk repair and replacement programs. In addition, Streets manages the preventative stormwater maintenance program, whereby all the storm lines are cleaned on a five-year cycle and storm drain inlets with trash capture devices are cleaned a minimum of twice per year, once before winter and again during rain events.

Trees

Trees manages the urban canopy, which promotes a pleasing natural environment with related social, economic and environmental benefits. Trees oversees the heritage tree ordinance, requiring permits for pruning and removing heritage trees on public and private property. In addition, Trees maintains 19,000 public trees located in or near streets, parks and city facilities. Tree maintenance uses funds from the landscape assessment district assessment paid by all property owners in the city. Trees are maintained on a five-year cycle.

TRANSPORTATION

Transportation strives to efficiently move people and goods throughout Menlo Park by providing a transportation network through planning, engineering and education. Transportation works to reduce traffic congestion by promoting ride-sharing, bicycling and walking as commute options, to provide bicycle education and safety programs and to secure bicycle and pedestrian infrastructure improvement grants. Transportation operates a city shuttle program which offers residents and local employers free connections between the Menlo Park Caltrain station and key destinations around the city. Transportation, with assistance from contractors and consultants, maintains 42 traffic signals, over 2,200 streetlights and all signs and roadway markings throughout the city. The Complete Streets Commission provides recommendations to the City Council on multi-modal transportation topics.

BUSINESS SERVICES

Business Services is responsible for procurement, budget planning, water billing services, public outreach / marketing needs and administrative support.

FISCAL YEAR 2024-25 HIGHLIGHTS

- Completed the Bedwell Bayfront Park leachate improvements.
- Completed the Haven Avenue streetscape improvement project.
- Completed the shuttle evaluation study.
- Completed the installation of reduced speed limit signs through various locations in the city.
- Completed construction of the Belle Haven traffic calming plan implementation project.
- Completed the Coleman Avenue and Ringwood Avenue transportation study in collaboration with San Mateo County.
- Completed the 2024-25 annual slurry seal project and transportation, bicycle / pedestrian improvements.
- Completed construction of the replacement of over 2,000 feet of water main on Continental Drive.
- Completed Trash Capture Device Installation Project.
- Completed the Main Library Reroofing project and replaced roofs at City Hall and the Belle Haven Child Development Center.
- Established an ordinance for wireless facilities in the public right of way.
- Continued construction of the Chrysler Pump Station project.
- Continued conversion to an Automated Water Meter Reading system.
- Supported the ongoing construction of major redevelopment projects in partnership with Community Development, including projects at Jefferson Drive and Constitution Drive (Menlo Uptown and Menlo Portal). Continued to coordinate closely on the Willow Village and Parkline projects.
- Planted over 150 trees and processed tree removal permit requests.
- Prepared successfully for winter storm conditions.
- Continued to respond to calls for services.

FISCAL YEAR 2025-26 BUDGET AND INITIATIVES

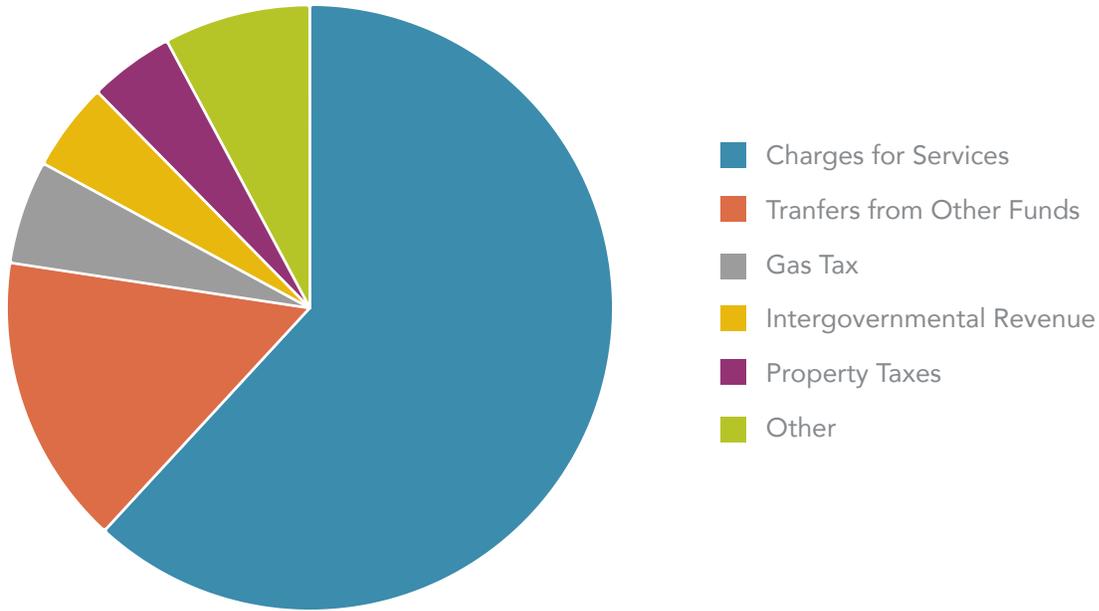
Demand for public works services is anticipated to remain high, as infrastructure ages and climate change impacts infrastructure and its resiliency, and as regulatory requirements continue to expand. The department will continue to focus on meeting community needs. The CIP also strategically identifies projects for which new or additional funding is needed.

Goals and initiatives for fiscal year 2025-26 include:

- Complete construction of the BHCC clean energy infrastructure (micro-grid), automated meter reading, street resurfacing projects, bicycle and pedestrian improvements, and continue the construction of the Chrysler Pump Station.
- Complete the Middle Avenue Complete Streets Project.
- Begin the Streetlight High Voltage Circuit Replacement Conversion project in the West Menlo neighborhood.
- Support the installation of solar arrays and electrification of city facilities, and construction of electric vehicle charging stations.
- Continue multi-agency collaboration efforts with the San Francisquito Creek Joint Powers Authority, PG&E and Meta to implement the Strategy to Advance Flood protection, Ecosystems and Recreation (SAFER) Bay (sea level rise) feasibility study.
- Develop a stormwater funding assessment to evaluate options for revenue to fund the recommendations in the Stormwater Master Plan.
- Develop water and solid waste rate studies.
- Begin developing 2025 Urban Water Management Plan.
- Construct the El Camino Real and Ravenswood Avenue crosswalk project and expand Middlefield Road safe streets pilot.
- Advance designs for safe streets priorities according to the goals of the Vision Zero Action Plan, including the Middle Avenue pedestrian and bicycle rail crossing, additional El Camino Real pedestrian crossings, and the Caltrain quiet zone improvements.
- Continue timely processing of encroachment permit and development applications.

Public Works

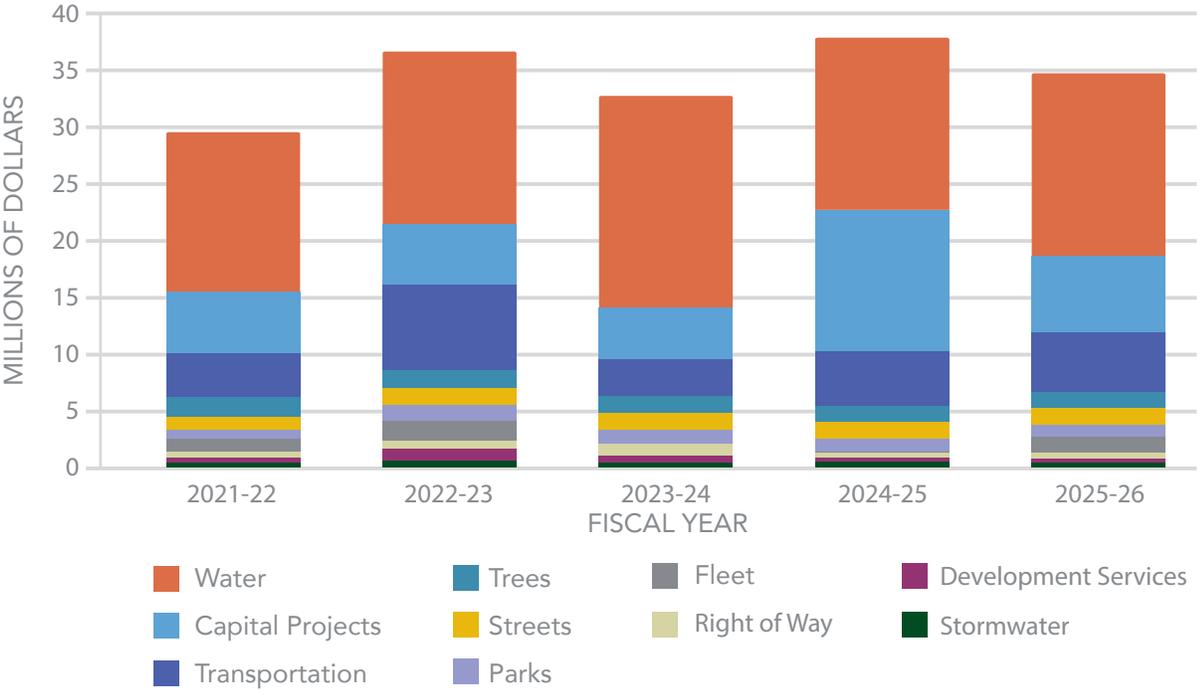
PUBLIC WORKS REVENUES BY TYPE
FISCAL YEAR 2025-26



PUBLIC WORKS REVENUES

REVENUE TYPE	FY 2026
Charges for Services	\$21,497,473
Transfers from Other Funds	5,403,500
Gas Tax	1,915,624
Intergovernmental Revenue	1,647,274
Property Taxes	1,574,901
Internal Service Charge	1,260,041
Sales Tax	1,250,000
Other Revenue	152,000
Rental Income	49,955
Permits	6,000
TOTAL	\$34,756,768

PUBLIC WORKS REVENUE SUMMARY
FISCAL YEAR 2021-22 TO 2025-26

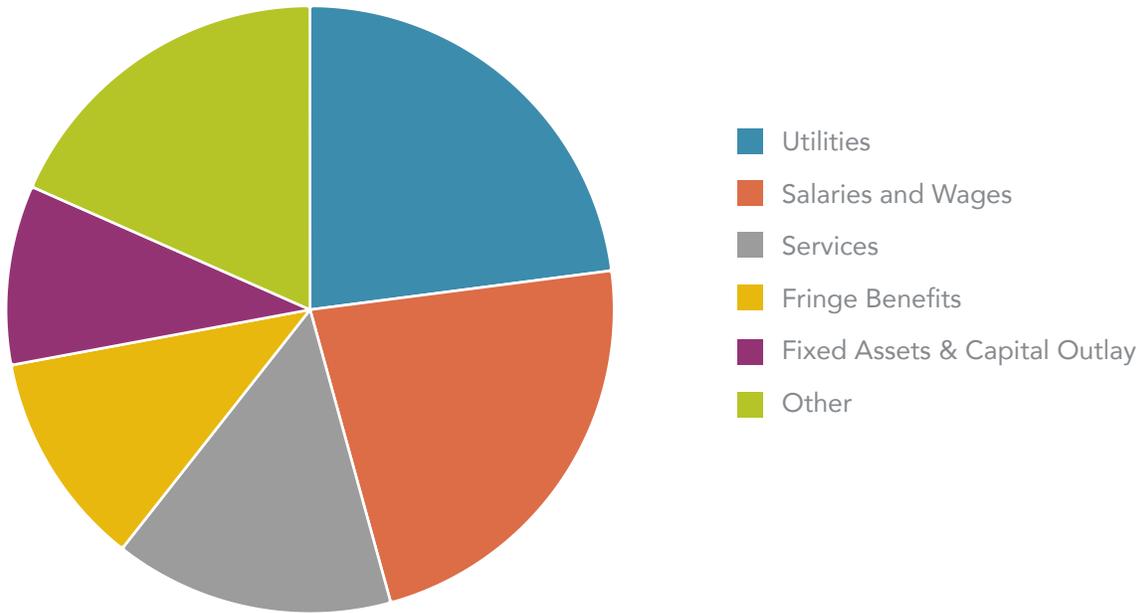


PUBLIC WORKS REVENUE SUMMARY

FUNCTIONAL AREA	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Water	\$14,028,374	\$15,169,688	\$18,721,471	\$15,191,494	\$16,099,796
Capital Projects	5,435,327	5,364,726	4,479,147	12,399,651	6,776,763
Transportation	3,898,153	7,643,905	3,377,605	4,948,677	5,230,451
Streets	1,107,649	1,538,767	1,415,934	1,463,817	1,475,812
Fleet	1,008,557	1,766,280	69,069	30,000	1,435,041
Trees	1,754,019	1,469,621	1,490,756	1,448,846	1,391,150
Parks	896,325	1,384,460	1,203,459	1,078,000	1,080,500
Right of Way	528,584	615,206	1,026,669	490,000	479,455
Stormwater	389,601	520,167	408,964	450,862	409,600
Development Services	511,261	1,201,966	619,450	421,200	378,200
TOTAL	\$29,557,850	\$36,674,787	\$32,812,524	\$37,922,547	\$34,756,768

Public Works

PUBLIC WORKS EXPENDITURES BY TYPE
FISCAL YEAR 2025-26

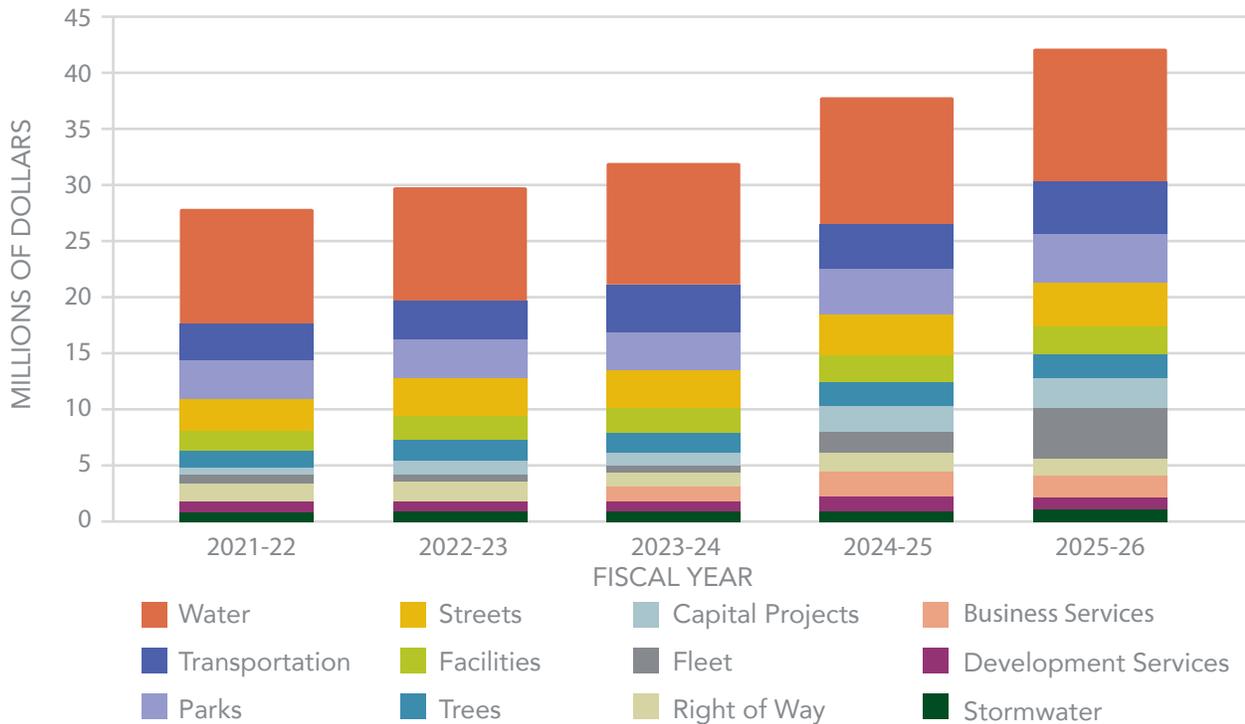


PUBLIC WORKS EXPENDITURES

EXPENDITURE TYPE	FY 2026
Utilities*	\$9,667,573
Salaries and Wages	9,586,190
Services	6,273,115
Fringe Benefits	4,830,972
Fixed Assets & Capital Outlay	4,019,841
Internal Service Charges	3,082,552
Operating Expenses	2,571,721
Repairs & Maintenance	1,259,925
Miscellaneous	534,440
Transfers	249,500
Travel	34,920
Rental of land and buildings	5,500
TOTAL	\$42,116,249

* Most of the utility expense is related to the purchase of water for Menlo Park Municipal Water and not utilities related to city facilities.

PUBLIC WORKS EXPENDITURES SUMMARY FISCAL YEAR 2021-22 TO 2025-26



PUBLIC WORKS EXPENDITURES SUMMARY

FUNCTIONAL AREA	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Water	\$10,201,371	\$10,063,036	\$10,816,178	\$11,260,977	\$11,907,994
Transportation	3,261,898	3,498,360	4,333,438	4,012,022	4,630,930
Fleet	676,774	556,584	527,929	1,817,691	4,618,580
Parks	3,391,446	3,385,412	3,317,043	4,089,597	4,279,660
Streets	2,876,356	3,380,944	3,340,948	3,624,326	3,919,235
Capital Projects	679,716	1,278,648	1,271,772	2,375,780	2,627,097
Facilities	1,817,215	2,136,556	2,170,020	2,416,339	2,505,945
Trees	1,477,720	1,886,394	1,764,010	2,023,274	2,065,459
Business Services	-	-	1,287,736	2,191,172	1,962,596
Right of Way	1,572,057	1,786,032	1,282,486	1,692,638	1,439,867
Stormwater	869,427	906,235	944,334	976,185	1,106,817
Development Services	990,136	889,421	866,716	1,284,040	1,052,069
TOTAL	\$27,814,115	\$29,767,622	\$31,922,610	\$37,764,041	\$42,116,249

Nondepartmental

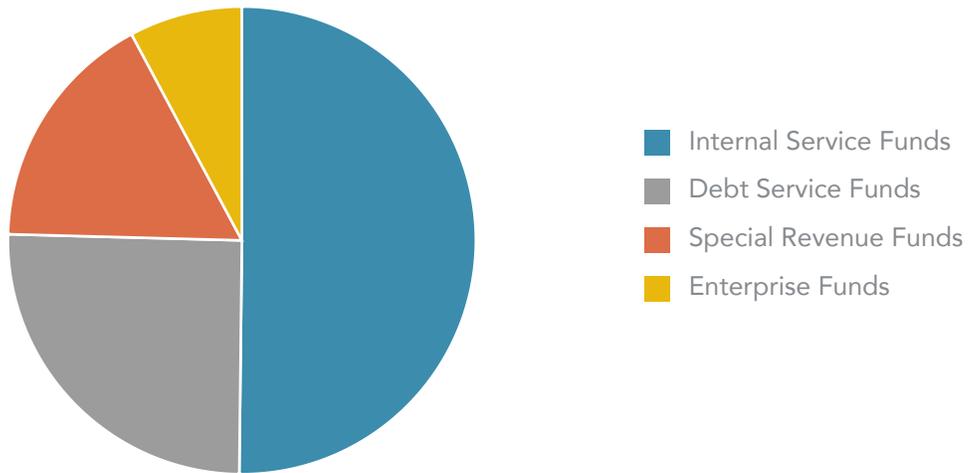
NONDEPARTMENTAL

In addition to expenditures that are directly related to departmental operations, there are also significant expenditures that are not directly attributable to departments or have already been factored in to the department expenditures as an internal service charges. Two of the most notable of the expenditures not attributable to departments are the transfer from the General Fund to the General CIP Fund to operate the CIP and debt service on general obligation bonds. Nondepartmental is defined as revenues and expenditures not attributed to specific departments.

Internal Service Funds are used for workers' compensation, general liability insurance, retiree medical payments, information technology (IT), and vehicle replacement. Internal services are billed to user departments through an allocation formula and each department's expenditures includes charges equal to charges paid by these internal services.

Nondepartmental fringe benefits include expenditures such as the vacancy factor (a credit to expenditures) as they cannot be accurately assessed at the department level during budget preparation and are best budgeted at the nondepartmental level.

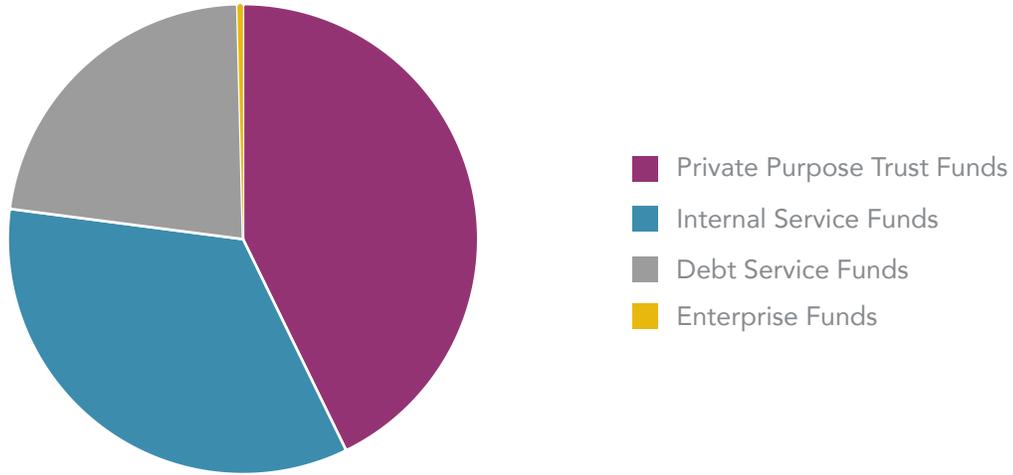
NONDEPARTMENTAL REVENUES BY FUND TYPE
FISCAL YEAR 2025-26



NONDEPARTMENTAL REVENUES

FUND TYPE	FY 2026
Internal Service Funds	\$4,342,369
Debt Service Funds	2,185,248
Special Revenue Funds	1,450,000
Enterprise Funds	677,000
TOTAL	\$8,654,617

NONDEPARTMENTAL EXPENDITURES BY FUND TYPE FISCAL YEAR 2025-26



NONDEPARTMENTAL EXPENDITURES

FUND TYPE	FY 2026
Private Purpose Trust Funds	\$4,964,500
Internal Service Funds	3,977,369
Debt Service Funds	2,618,564
Enterprise Funds	44,500
TOTAL	\$11,604,933



CAPITAL IMPROVEMENT PLAN

Five-Year Capital Improvement Plan

INTRODUCTION

This five-year Capital Improvement Plan (CIP) outlines the vision for short- and long-range development; maintenance; improvement and building of new infrastructure assets to benefit our residents; businesses; property owners and visitors. It links the General Plan, various master planning documents and the annual budget, and provides a means for planning, scheduling and implementing capital projects over the next five years. The CIP uses a long-term approach in prioritizing and selecting new projects. Although the plan document is updated annually, it allows the reader to review projects planned over the five-year timeframe and provides an overview of work in progress. The CIP is intended to incorporate infrastructure development and maintenance (i.e., capital improvements) with other significant capital outlays. Studies and capital expenditures of less than \$75,000 are not typically included in the CIP.

FIVE-YEAR CIP DEVELOPMENT

The CIP focuses on addressing critical deferred maintenance and modernizing public infrastructure. Projects are consistent with the budget principles and City Council priorities, including climate action, emergency preparedness, downtown vibrancy, housing, and safe routes.

Identifying projects

The City has invested in the development of long-term infrastructure planning efforts, including the:

- Parks and Recreation Master Plan
- Green Stormwater Infrastructure Plan
- Zero Waste (trash and recycling) Plan
- Information Technology Master Plan
- Bedwell Bayfront Park Master Plan
- Water System Master Plan
- Stormwater Master Plan
- Vision Zero Action / Transportation Master Plan
- An updated Climate Action Plan
- other planning documents, assessments, etc.

These planning efforts have laid the groundwork to identify and prioritize key infrastructure needs in each topic area. The CIP incorporates the recommendations from each plan for further planning, community engagement, design and construction. This allows a more strategic approach to identifying capital needs, while still allowing flexibility to respond to other projects or issues that arise.

Starting in fiscal year 2023-24, the CIP began including a new program to invest the community amenity funds contributed by development in the Bayfront area back into District 1. It is expected that this program will continue to evolve over the coming years, with opportunities for community engagement to identify and make decisions about specific projects to be implemented.

Prioritization

Even with these master planning efforts substantially completed, projects must be further scoped and prioritized annually according to available funds and resources to successfully deliver the projects. The following evaluation criteria to prioritize projects were reaffirmed by the City Council on May 13:

- Public health and safety/risk exposure
- Infrastructure protection
- Impacts on operating budgets and ongoing maintenance needs
- Capacity to deliver/impacts to other projects
- Economic development
- External requirements
- Population served
- Ability to reduce greenhouse gas emissions and support the climate action plan
- Community/commission support
- Relationship to adopted plans
- Cost/benefit
- Financing availability

PROJECT FUNDING SOURCES

The CIP coordinates physical improvements with financial planning, allowing maximum benefits from available funding sources. It relies on funding from various sources, largely retained in capital improvement funds and special revenue funds, with uses that are usually restricted for specific purposes. Although an annual transfer from the General Fund to the General CIP Fund is part of the annual operating budget, this funding is intended solely for maintaining existing infrastructure in its current condition.

Five-Year Capital Improvement Plan

PROPOSED PROJECTS

On May 13, City Council reviewed and provided feedback on the projects proposed to receive funding in fiscal year 2025-26. Based on that feedback, the proposed CIP includes 66 projects covering a wide range of categories: city buildings and systems, environment, parks and recreation, stormwater, streets and sidewalks, traffic and transportation and water. New funding requests are included for both ongoing projects with scope changes or anticipated cost escalation, as well as newly identified projects.

A number of projects address ongoing infrastructure or facility maintenance needs and are included on an annual, biannual or periodic basis. Examples of these programmatic projects include street resurfacing, sidewalk repair and annual city buildings, parks, water, and transportation improvement projects.

CARRYOVER APPROPRIATIONS

Projects which had prior City Council appropriations but have not yet been completed, have a balance that is included in the budget as a carryover amount. These amounts are strictly an estimate as of March 2025, and will be trued-up at the end of the fiscal year during development of the City's Annual Comprehensive Financial Report these will be reconciled after year-end during the preparation of the ACFR. In many cases

the carryover estimate includes funds that have been encumbered or committed as a result of an executed contract for services or goods.

GENERAL PLAN CONSISTENCY

The projects included in the CIP must be consistent with the General Plan, as required by Sections 65400, 65401, and 65403 of the California Planning and Land Use Government Code. Per Sections 65100 and 65401, the City Council, as the governing body, makes the determination of conformity. The CIP projects, descriptions, and budget are reviewed by City Council in June and a determination of conformity with the goals, policies and actions contained within the General Plan is made through the budget process.

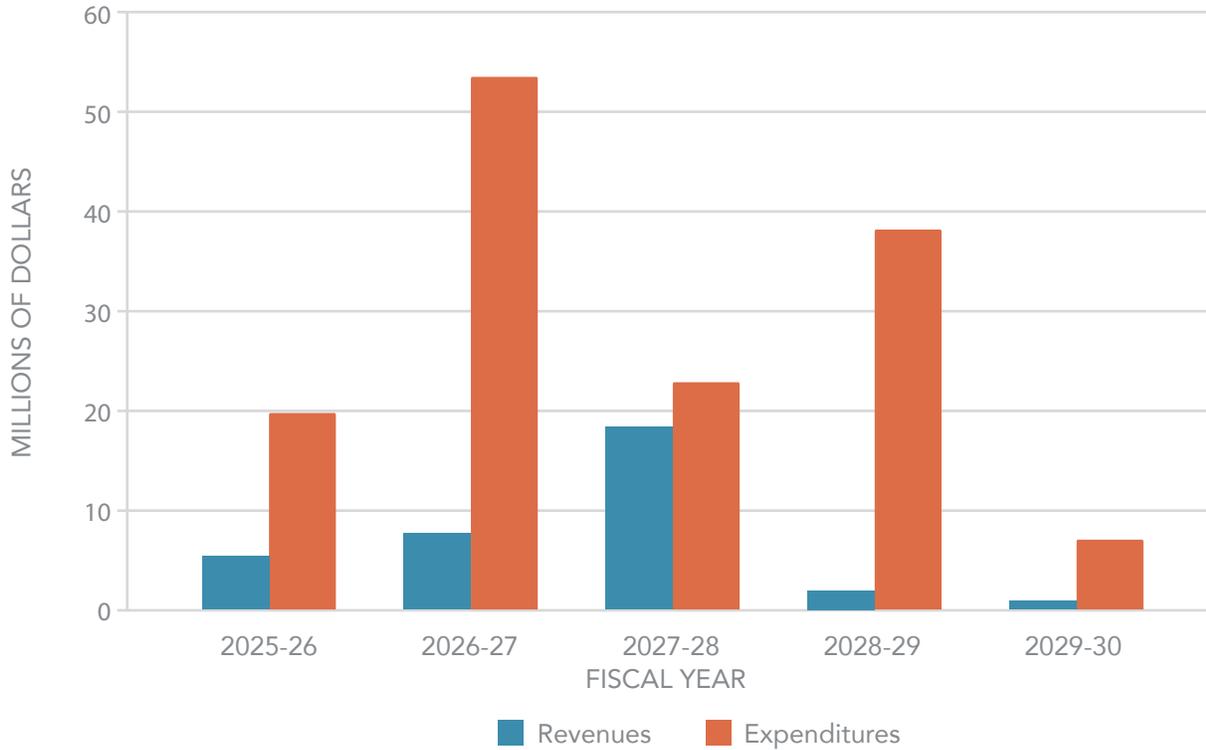
ENVIRONMENTAL REVIEW

Development of the CIP is not a project, as defined in the California Environmental Quality Act (CEQA), and an environmental review is not required. Individual projects may be subject to CEQA and environmental reviews and these will be conducted at the appropriate time during implementation of those projects.



Five-Year Capital Improvement Plan

CIP REVENUES AND EXPENDITURES FISCAL YEAR 2025-26 TO 2029-30



CIP REVENUE AND EXPENDITURES

TYPE	FY 2024-25 CARRYOVER ESTIMATE	FY 2025-26 PLANNED	FY 2026-27 PLANNED	FY 2027-28 PLANNED	FY 2028-29 PLANNED	FY 2029-30 PLANNED
Revenues	\$-	\$5,350,864	\$7,589,474	\$18,314,180	\$1,850,000	\$850,000
Expenditures	\$60,143,598	\$19,726,000	\$53,482,000	\$22,760,000	\$38,120,000	\$6,970,000

Fiscal years 2026-27 through 2029-30 are included for illustrative purposes and do not represent a finalized CIP budget proposal.

City Buildings and Systems

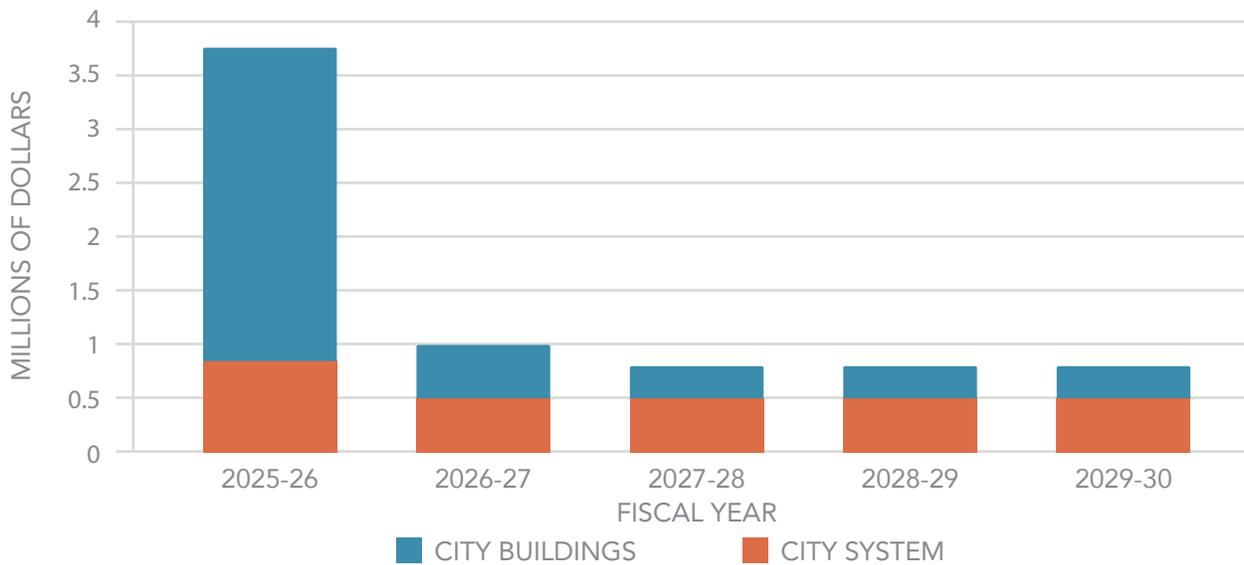
CITY BUILDINGS AND SYSTEMS

Aging facilities require both regular maintenance and more substantive system replacements. Projects included under city buildings and systems focus on improvements to existing city-owned facilities and construction of new buildings. A major emphasis for the next several years including preparing buildings to convert to all-electric appliances and equipment and complete exterior roof repairs to be solar-ready. These

improvements allow the city to continue to maintain and enhance services to the community.

City buildings and systems also includes funding for upgrades to information technology. These projects are least likely to be eligible for outside funding, with the exception of donations and some climate and resiliency building modifications, and are funded by transfers from the General Fund.

**CITY BUILDINGS AND SYSTEMS EXPENDITURES
FISCAL YEAR 2025-26 TO 2029-30**



CITY BUILDINGS AND SYSTEMS BY PROJECT

PROJECT	FY 2024-25 CARRYOVER ESTIMATE	FY 2025-26 PLANNED	FY 2026-27 PLANNED	FY 2027-28 PLANNED	FY 2028-29 PLANNED	FY 2029-30 PLANNED
BHCC Clean Energy Infrastructure	\$800,000	\$ -	\$ -	\$ -	\$ -	\$ -
BHCDC Zero Net Energy Retrofit	138,000	680,000	-	-	-	-
Building Exterior Improvement	215,000	300,000	200,000	-	-	-
Burgess Pool Building Renovation	665,000	-	-	-	-	-
City Buildings (Minor)	925,452	150,000	300,000	300,000	300,000	300,000
City Buildings HVAC modifications	-	520,000	-	-	-	-
Corporation Yard Needs Assessment	93,146	-	-	-	-	-
Fire Plan Equ Replace-Building	941,755	-	-	-	-	-
IT Master Plan & Implement	1,413,031	500,000	500,000	500,000	500,000	500,000
Main Library Roof Replacement	418,520	-	-	-	-	-
Menlo Park Community Campus	531,478	200,000	-	-	-	-
Police Radio Replacement	-	350,000	-	-	-	-
TOTAL	\$6,141,382	\$2,700,000	\$1,000,000	\$800,000	\$800,000	\$800,000

Fiscal years 2026-27 through 2029-30 are included for illustrative purposes and do not represent a finalized CIP budget proposal.

City Buildings and Systems



BELLE HAVEN CHILD DEVELOPMENT CENTER ZERO NET ENERGY RETROFIT

To electrify the facility, this project includes the replacement of all natural gas equipment (five furnaces and one stove). The work will include an upgrade to the existing electrical infrastructure and improved ventilation and air conditioning (HVAC) systems with filtration.



BELLE HAVEN COMMUNITY CAMPUS CLEAN INFRASTRUCTURE

This project includes installing microgrid (solar) canopies, battery backup system, and 27 EV Charging stations at the BHCC and Kelly Field Lot. The project is design build and the City is working with Optony (EV consultant), Engie (contractor), and Meta.



BUILDING EXTERIOR IMPROVEMENTS

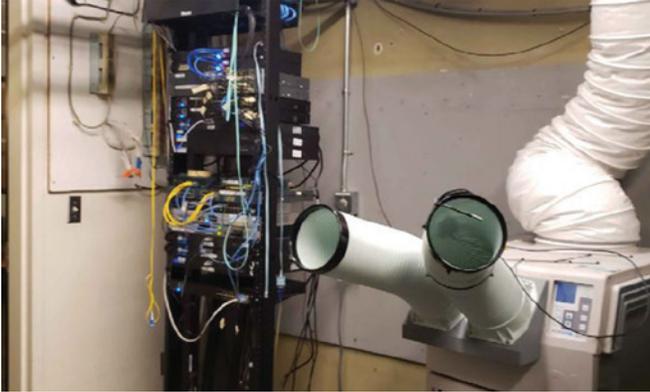
This project includes roof replacements for the Arrillaga Family Gymnasium, Burgess Pool, Menlo Children's Center and other improvements as recommended in the Facilities Condition Assessment.



BURGESS POOL BUILDING RENOVATION

This project is designed to address multiple concerns with the lobby of the Burgess Pool building, such as accessibility, the inadequate space of the transaction area and the high noise levels. The project includes the relocation of the entrance to the lobby and installation of automatic doors, redesign of the counter space, additional seating, installation of acoustical treatments and locker room and restroom renovations.

City Buildings and Systems



CITY BUILDINGS HVAC MODIFICATIONS

This project modifies the heating, ventilation and air conditioning (HVAC) systems in the Arrillaga Family Recreation Center to address temperature fluctuations and equipment failure.



CITY BUILDINGS (MINOR)

This ongoing program consists of capital improvements that extend the useful life of systems, equipment, and accessibility in all city buildings for projects over \$25,000. This program does not provide for the replacement or significant renovation of the City's facilities nor minor repairs. Planned projects for fiscal year 2025-26 include exterior and interior painting of City buildings and utility and mechanical upgrades.



CORPORATION YARD NEEDS ASSESSMENT

Building on the Facilities Inventory and Maintenance Plan, the master plan will evaluate the functions and services provided at the Corporation Yard, which was built in the 1970s, and recommend the implementation of best management practices to improve office workflow, use of space, water and energy efficiency, parking, material storage and the fuel facility.



FIRE PLANS AND EQUIPMENT REPLACEMENT FOR CITY BUILDINGS

This project consists of fire alarm and security system modernization for City Hall and the Police Department, City Council Chambers and Menlo Park Library.

City Buildings and Systems



INFORMATION TECHNOLOGY MASTER PLAN AND IMPLEMENTATION

This project will include findings of a pending assessment of the existing technology tools in use within the organization, which will result in a new IT Master Plan. Projects for fiscal year 2025-26 include end of life network equipment replacements/upgrades and enhancements, disaster recovery, cybersecurity enhancements, and replacement of soon to be end-of-life telephone system.



MENLO PARK LIBRARY ROOF REPLACEMENT

This project would replace the ceramic tile roof, which is at the end of its life and leaking, with a composite shingle roof. This project is partially funded with a California State Library grant.

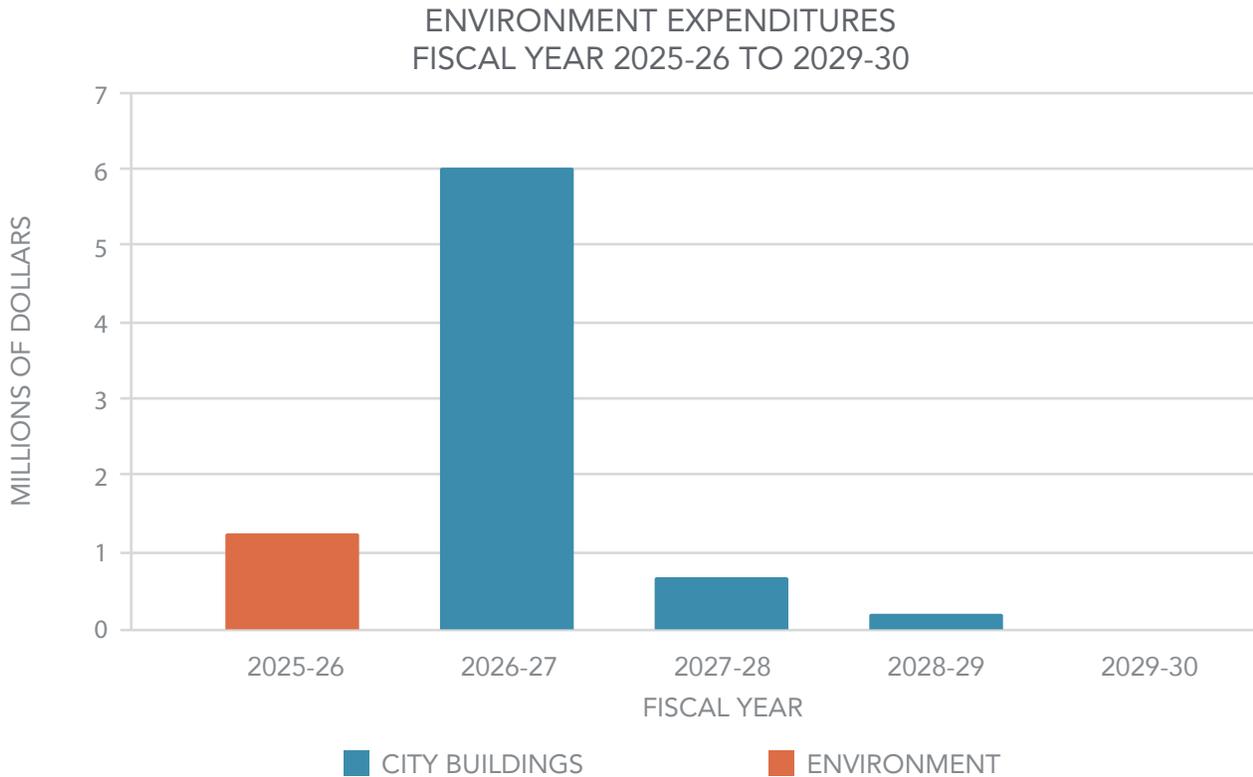


POLICE RADIO REPLACEMENTS

Current radio infrastructure for emergency dispatch uses copper wire which is at the end of useful life - which impacts safety service delivery. The recommended system will use AT&T fiber optic ethernet circuits to the remote radio sites so all of the copper-wire T-1 circuits can be eliminated.

ENVIRONMENT

The Environment CIP provides for a variety of projects and programs to further the City’s environmental and sustainability initiatives, including those in the City Council adopted Climate Action Plan (CAP) and Zero Waste Plans and is primarily supported by the General Fund. However, initiatives pertaining to tree initiatives are supported by the heritage tree fund.



ENVIRONMENT EXPENDITURES BY PROJECT

PROJECT	FY 2024-25 CARRYOVER ESTIMATE	FY 2025-26 PLANNED	FY 2026-27 PLANNED	FY 2027-28 PLANNED	FY 2028-29 PLANNED	FY 2029-30 PLANNED
Burgess Efficiency & Electrification	\$236,000	\$ -	\$6,000,000	\$680,000	\$200,000	\$ -
Electric Vehicle Chargers	1,328,573	1,000,000	-	-	-	-
Sea Level Rise Resiliency Plan	110,000	-	-	-	-	-
Smart Irrigation Infrastructure	621,500	-	-	-	-	-
Urban Forest Management Plan	250,000	250,000	-	-	-	-
TOTAL	\$2,546,073	\$1,250,000	\$6,000,000	\$680,000	\$200,000	\$ -

Fiscal years 2026-27 through 2029-30 are included for illustrative purposes and do not represent a finalized CIP budget proposal.

Environment



BURGESS PARK CAMPUS BUILDING EFFICIENCY & ELECTRIFICATION

This project includes upgrades to electrify and improve the energy efficiency of the Burgess Park Campus including the following facilities: City Hall, Arrillaga Family Gymnasium and Recreation Center, Burgess Pool, Arrillaga Family Gymnastics and Menlo Park Library.



ELECTRIC VEHICLE CHARGERS AT CITY FACILITIES

The project consists of the installation of electric vehicle charging infrastructure in city parking lots located at the Burgess Park campus, Police Department and Corporation Yard.



SMART IRRIGATION INFRASTRUCTURE

The project will convert 42 manual irrigation sprinklers to advanced wireless smart irrigation system in the city-maintained parks and medians. The new system would include an interactive web portal and leak detection technologies to assist city staff to make efficient decision making and operation management. The new irrigation system is estimated to conserve 30% of the current water usage.



URBAN FOREST MANAGEMENT PLAN

The Urban Forest Master Plan is a document that will guide urban forestry in Menlo Park to maximize long-term climate, biodiversity and health benefits for the community and to ensure that urban forest management aligns with the City's strategic goals. This plan will highlight existing needs and resources and present recommendations to work toward a shared vision for a robust and equitable urban forest.



SEA LEVEL RISE RESILIENCY PLAN

This project consists of the development of an Adaptation Plan for the City in accordance with Senate Bill 272 Sea level rise: planning and adaptation.



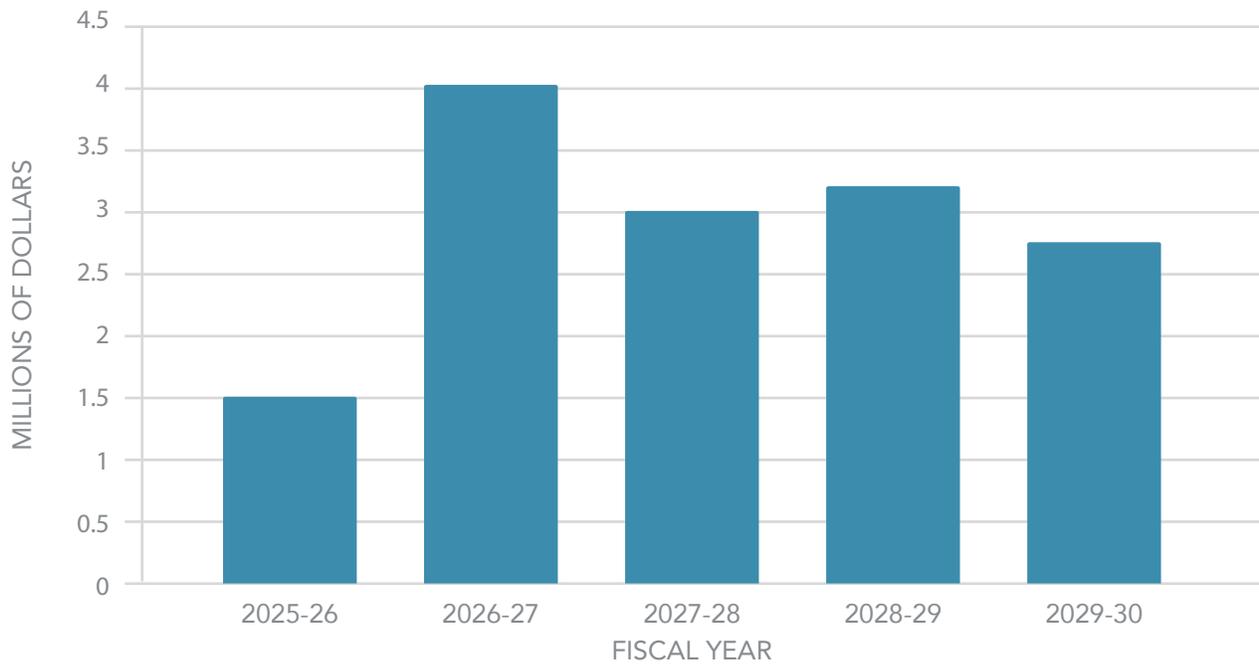
Parks and Recreation

PARKS AND RECREATION

The Parks and Recreation CIP provides for a variety of projects and programs to meet the recreational needs of the community. In October 2019, the City Council adopted a comprehensive Parks and Recreation Master Plan. Based on public input, the plan recommended improvements and initiatives to the City's parks and recreation facilities to continue to meet the needs of the community and program users. This category of the CIP is primarily supported by the General Fund,

the third tranche of voter approved Measure T General Obligation Bonds and Recreation In-Lieu impact fees imposed on new development. In addition, community amenities funds paid by Bayfront area development can support park improvements in District 1. Finally, due to the relationship of the Bedwell Bayfront Park and the former landfill, certain projects may have access to funds collected through refuse rates to maintain the landfill.

PARKS AND RECREATION EXPENDITURES
FISCAL YEAR 2025-26 TO 2029-30



Parks and Recreation

PARKS AND RECREATION EXPENDITURES BY PROJECT

PROJECT	FY 2024-25 CARRYOVER ESTIMATE	FY 2025-26 PLANNED	FY 2026-27 PLANNED	FY 2027-28 PLANNED	FY 2028-29 PLANNED	FY 2029-30 PLANNED
Aquatic Center Improvements	\$998,336	\$ -	\$100,000	\$100,000	\$100,000	\$100,000
Bedwell Bayfront Park Entrance Improvements	1,095,745	-	320,000	-	-	-
Bedwell Bayfront Pk Leachate	847,097	1,500,000	1,000,000	500,000	500,000	250,000
Belle Haven Park Improvements	1,300,000	-	1,000,000	1,000,000	1,000,000	1,000,000
Kelly Park Turf Track Replacem	1,939,527	-	-	-	-	-
Park Improvements (Minor)	266,815	-	300,000	300,000	300,000	300,000
Park Playground Equipment	700,071	-	500,000	500,000	500,000	500,000
Pathways Repairs	685,080	-	500,000	300,000	500,000	300,000
Sport Court Maintenance	505,041	-	100,000	100,000	100,000	100,000
Sport Field Renovations	478,571	-	200,000	200,000	200,000	200,000
TOTAL	\$8,816,283	\$1,500,000	\$4,020,000	\$3,000,000	\$3,200,000	\$2,750,000

Fiscal years 2026-27 through 2029-30 are included for illustrative purposes and do not represent a finalized CIP budget proposal.



AQUATIC CENTER MAINTENANCE (ANNUAL)

This ongoing program consists of the implementation of capital improvements over \$25,000 intended to extend the useful life of systems, infrastructure and equipment at the Burgess and Belle Haven pools.



BEDWELL BAYFRONT PARK COLLECTION AND LEACHATE SYSTEMS REPAIR

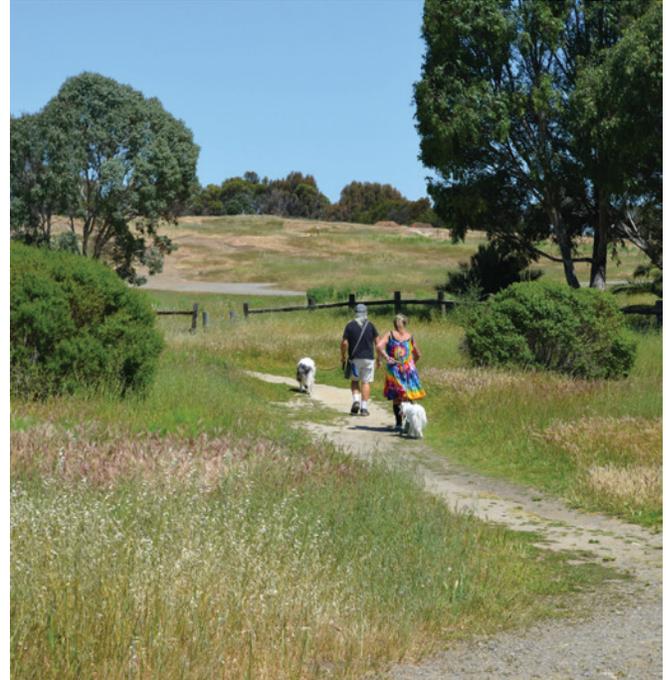
This project improves existing gas collection and leachate systems serving the former landfill at Bedwell Bayfront Park and includes several phases. Replacing gas extraction wells and installing a new leachate pumping system to comply with best management practices are included to increase methane capture and reduce greenhouse gas emissions.

Parks and Recreation



BEDWELL BAYFRONT PARK ENTRANCE IMPROVEMENTS

This project consists of the implementation of capital improvements recommended in the 2017 Bedwell Bayfront Park Master Plan. The improvements are necessary to improve services to the high number of park users and to address aging infrastructure and incorporate sea level rise protection.



PARKS IMPROVEMENTS (MINOR)

This ongoing program consists of the implementation of capital improvements over \$25,000 intended to extend the useful life of systems, infrastructure and equipment in the City's parks. This program does not provide for the replacement or significant renovation of the City's park facilities nor minor repairs.



BELLE HAVEN PARK IMPROVEMENTS

This project would begin the process of identifying and implementing park improvements in the Belle Haven neighborhood, including Karl E. Clark and Hamilton Parks and a new pocket park on city-owned land on Willow Road near Pierce Road.



PARK PATHWAY REPAIRS

The project replaces damaged pedestrian and bicycle pathways at parks and other locations. Five-year plan includes Burgess, Nealon, and Stanford Hills Parks and bicycle/pedestrian path along Alpine Road. Future repairs will be addressed based on priority.

Parks and Recreation



PARK PLAYGROUND EQUIPMENT

This project addresses playground improvements prioritized in a Playground Safety Inspection Report. In addition to meeting updated California Safety Standards, the new playgrounds may incorporate theme-based educational and interactive components as the budget allows. Playgrounds to be upgraded in the next five years include: Jack Lyle Park and Sharon Park.



SPORT FIELD RENOVATIONS

The project includes turf replacement, drain cleaning and field leveling of the sport fields managed by the City. Payments are made to the Menlo Park City School District for renovations of the Hillview School field in accordance with the City and Districts joint use agreement and maintenance obligations. Kelly Field turf replacement is budgeted separately. Planned for fiscal year 2025-26 is the field renovation at La Entrada. In future years, this project also allows for the accumulation of funds in order to replace fields more often under the herbicide-free parks program.



KELLY PARK TURF AND TRACK REPLACEMENT

This project consists of the replacement of the turf field and track at Kelly Park, which is at the end of its useful life. The work will also include the design and installation of shade structures.



SPORT COURT MAINTENANCE

This program is ongoing and focuses on the implementation of adequate maintenance practices (i.e. crack repair and court resurfacing) to extend the useful life of the City's sport courts. The program follows a maintenance schedule that includes the full reconstruction of every court every twelve years. Improvements to mitigate noise are also included in this program.

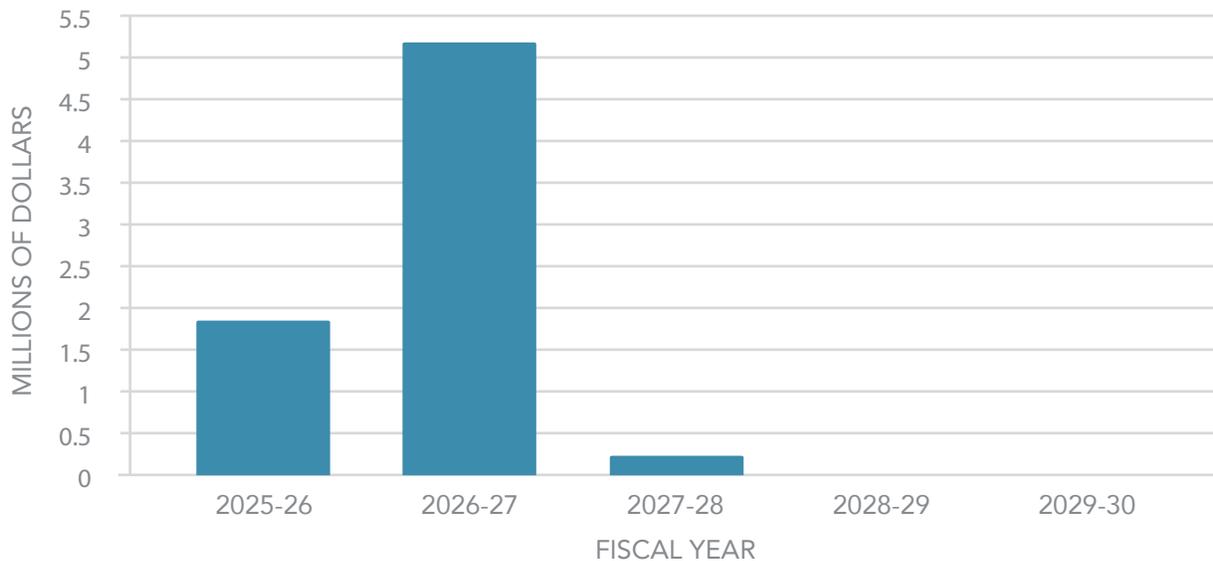
Stormwater

STORMWATER

The Stormwater CIP consists of projects and programs required to address the impacts of flooding in the watershed and stormwater water quality. These projects involve improvements that address localized drainage issues and larger interagency efforts to address flooding concerns associated with San Francisquito Creek, the Bayfront Canal and the Atherton Channel. In addition, projects in this category may be required to meet National Pollution Elimination Discharge System (NPDES), an unfunded mandate

to minimize debris and pollutants discharged to San Francisco Bay. This category of the CIP is solely supported by the General Fund and future demand for funds is expected to grow. Other possible funding strategies for these projects include grants, as well as the development of benefit assessment districts that can pay for improvements in specific sections of the City where more investment needs have been identified.

**STORMWATER EXPENDITURES
FISCAL YEAR 2025-26 TO 2029-30**



STORMWATER EXPENDITURES BY PROJECT

PROJECT	FY 2024-25 CARRYOVER ESTIMATE	FY 2025-26 PLANNED	FY 2026-27 PLANNED	FY 2027-28 PLANNED	FY 2028-29 PLANNED	FY 2029-30 PLANNED
Chrysler Pump Station Improv	\$2,560,783	\$250,000	\$ -	\$ -	\$ -	\$ -
Safer Bay	2,876,453	1,600,000	1,520,000	-	-	-
San Francisquito Cr Maintenance	-	-	250,000	-	-	-
San Francisquito Cr Stabilization	1,158,000	-	-	-	-	-
San Francisquito Cr-101 Flood	37,681	-	3,400,000	-	-	-
Storm System Funding Study	109,765	-	-	230,000	-	-
Trash Capture Device Install	30,000	-	-	-	-	-
TOTAL	\$6,772,682	\$1,850,000	\$5,170,000	\$230,000	\$ -	\$ -

Fiscal years 2026-27 through 2029-30 are included for illustrative purposes and do not represent a finalized CIP budget proposal.

Stormwater



CHRYSLER PUMP STATION IMPROVEMENTS

This project involves the design and construction of a new Chrysler Stormwater Pump Station. The existing facility was originally built in 1958 and has reached the end of its useful life. The improved facility will provide flood protection to sections of the Bayfront area, which include the Menlo Gateway buildings and a part of the Meta (formerly Facebook) Campus site. The City has been awarded a grant from the Federal Emergency Management Agency (FEMA) which would reimburse the City for \$5 million towards the general capital fund.



SAFER BAY IMPLEMENTATION

The Strategy to Advance Flood protection, Ecosystems Restoration and Recreation along San Francisco Bay (SAFER Bay) project is a multi-jurisdictional and public-private collaboration to protect communities and critical infrastructure from sea level rise and tidal flooding in the cities of Menlo Park and East Palo Alto. The project would use levees, floodwalls and nature-based strategies to protect the City's Bayfront and Belle Haven neighborhoods from a 100-year coastal flood event (an event that has a 1% annual chance of occurring) plus 3.5 feet of sea-level rise.



SAN FRANCISQUITO CREEK UPSTREAM OF U.S. HIGHWAY 101 FLOOD PROTECTION

The second of two projects, the effort being led by the San Francisquito Creek Joint Powers Authority focuses on improvements to creek sections located upstream of U.S. Highway 101 to protect communities in the City and the cities of Palo Alto and East Palo Alto from an event similar to the flood of 1998.



SAN FRANCISQUITO CREEK MAINTENANCE

The scope of work includes the implementation of erosion control measures and repairs to San Francisquito Creek, including bridges, to mitigate damage from storm events.

Stormwater



SAN FRANCISQUITO CREEK STABILIZATION

The project is located along the San Francisquito Creek near the existing trail system that connects Alma Street to El Palo Alto Park. The scope of work includes stabilizing the side slope of the creek for erosion control during the rainy season. The project is being led by Caltrain in conjunction with Menlo Park and Palo Alto.



STORM SYSTEM FUNDING STUDY

The Storm System Funding Study will make recommendations to pay for capital improvements identified in the Stormwater Master Plan to address surface water collection, operations, maintenance, treatment and storage requirements. It will evaluate future revenues and expenditures and identify an approach to fund improvements. It will also consider new regulations introduced in the updated regional stormwater permit order, which expand stormwater regulatory requirements and will have additional costs on city operations.

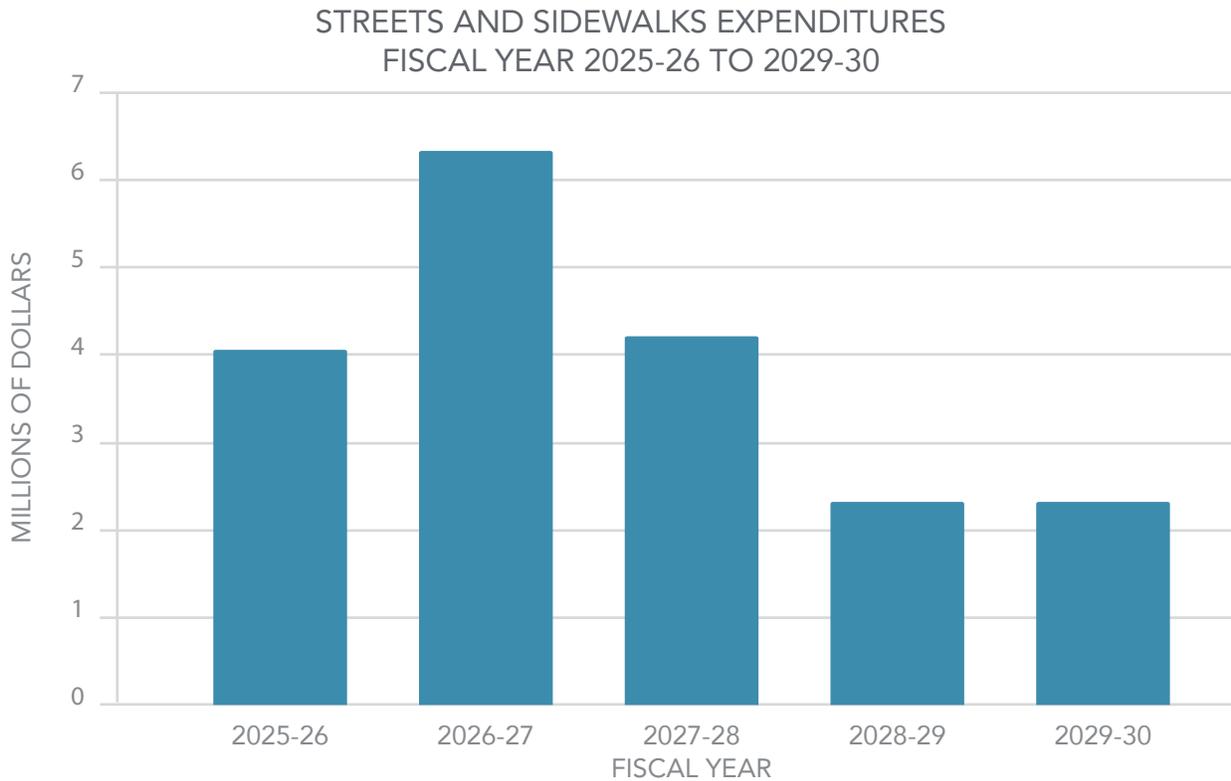


TRASH CAPTURE DEVICE INSTALLATION

This project proposes the installation of small scale full trash capture devices at hot spots to meet State Water Board requirements for 100% Trash Load Reduction by 2025.

STREETS AND SIDEWALKS

The Streets and Sidewalks CIP projects maintain and improve the city roadways, city-owned parking plazas and sidewalks. This category of the CIP is supported by a variety of sources including funds from the State of California, impact fees, parking permit sales, special gas tax levies and countywide sales tax levies.



STREETS AND SIDEWALKS EXPENDITURES BY PROJECT

PROJECT	FY 2024-25 CARRYOVER ESTIMATE	FY 2025-26 PLANNED	FY 2026-27 PLANNED	FY 2027-28 PLANNED	FY 2028-29 PLANNED	FY 2029-30 PLANNED
Downtown Parking Lot Study	\$60,000	\$ -	\$ -	\$ -	\$ -	\$ -
Downtown Streetscape Improve	477,515	-	-	-	-	-
High Voltage Streetlight Conversion	1,565,256	-	2,000,000	-	-	-
Middlefield Rd (Woodland to Ravenswood)	53,414	100,000	1,500,000	-	-	-
Parking Plaza 7 Renovations	1,949,527	-	-	-	-	-
Parking Plaza 8 Renovations	100,000	1,500,000	500,000	-	-	-
Sand Hill Tunnel Rehabilitation	397,557	-	-	-	-	-
Sidewalk Repair Program	11,745	600,000	600,000	600,000	600,000	600,000
Street Resurfacing Project	2,492,795	1,845,000	1,720,000	3,420,000	1,720,000	1,720,000
Utility Undergrounding	661,556	-	-	-	-	-
Welcome to MP Sign	-	-	-	180,000	-	-
TOTAL	\$7,769,365	\$4,045,000	\$6,320,000	\$4,200,000	\$2,320,000	\$2,320,000

Fiscal years 2026-27 through 2029-30 are included for illustrative purposes and do not represent a finalized CIP budget proposal.

Streets and Sidewalks



DOWNTOWN PARKING LOT STUDY

The project begins to implement project H.4.G (Prioritize Affordable Housing on City-owned Parking Lots Downtown) as identified in the Housing Element, which promotes housing development on underutilized City-owned parking lots in downtown. As part of the first phase, the project would conduct a feasibility study to assess which parking lots are most suitable for residential development.



UTILITY UNDERGROUNDING

An undergrounding district provides framework to place overhead electrical and communication lines underground, which is consistent with the policy direction provided in the El Camino Real/Downtown Specific Plan and would be necessary for a potential future parking lot development downtown. Three utility undergrounding districts were adopted by the City in February 2020: downtown, Middlefield Avenue and Alma Street near Burgess Drive. This project would provide additional funds for the prioritization of these districts and to allow design work to progress. The construction phase of this project would be funded by Rule 20A funds, provided by the California Public Utilities Commission.



DOWNTOWN STREETScape IMPROVEMENT

This project plans and implements street furniture, landscaping, and streetscape improvements in the downtown area per the El Camino Real/Downtown Specific Plan. Since 2020-21, these funds are supporting the temporary street cafes and closure of parts of Santa Cruz Avenue between El Camino Real and University Drive to vehicle traffic including the temporary street cafes and closure.



MIDDLEFIELD ROAD RESURFACING

This project would resurface the portions of Middlefield Road (Woodland Avenue to Ravenswood Avenue) and include bicycle improvements, upgrades to the Middlefield/Woodland, Middlefield/Willow and intersections and Middlefield/Linfield-Santa Monica Avenue crosswalk.

Streets and Sidewalks



PARKING PLAZA 7 RENOVATIONS

This project provides needed improvements at Parking Plaza 7 including asphalt pavement rehabilitation, storm drainage, lighting, landscaping, and electrical vehicle chargers.



PARKING PLAZA 8 RENOVATIONS

This project provides needed improvements at Parking Plaza 8 including asphalt pavement rehabilitation, storm drainage, lighting, landscaping, and electrical vehicle chargers.



SAND HILL TUNNEL REHABILITATION

This project assesses improvement options to retain the structural integrity of the tunnel on Sand Hill Road near San Hill Circle.



SIDEWALK REPAIR PROGRAM

This project consists of the removal of hazardous sidewalk offsets and the replacement of sidewalk sections that have been damaged by city tree roots in order to eliminate trip hazards. The project also includes roadway repairs including curb and gutter replacements and asphalt patch work. This project utilizes funds from the Landscaping Assessment District and the General CIP Fund.



STREET RESURFACING PROJECT

This project includes the selection of streets to be resurfaced or slurry sealed each fiscal year and utilizes a Pavement Management System to assess street conditions and assist in the selection process. This project enhances the City's roadway network, improves safety, and incorporates multi-modal transportation infrastructure per the 5-Year Street Maintenance Plan to the City Council. The plan serves as a blueprint to maintain the City's roadway pavement condition index over the next five fiscal years and can be adjusted as needs arise each year.

Streets and Sidewalks



HIGH VOLTAGE STREETLIGHT CONVERSION

Three neighborhoods in Menlo Park have streetlights on high voltage series circuits, which are unreliable, prone to damage and cause frequent, widespread outages. This project would replace these circuits with updated electrical equipment to improve reliability of streetlights. The construction of first phase, in Suburban Park and Flood Triangle neighborhoods, is substantially complete. Planned for fiscal year 2025-26 is the West Menlo project, followed by Linfield Oaks in fiscal year 2026-27.



WELCOME TO MENLO PARK MONUMENT SIGNS

The project involves the design of “Welcome to Menlo Park” signs at approximately five key locations entering Menlo Park to further the City’s brand as a desirable place to live, work and play. The proposed locations would include Sand Hill Road, Marsh Road, Willow Road, and both north and south ends of El Camino Real. The monument signs will meet the City’s branding standards and comply with applicable Caltrans permitting requirements.

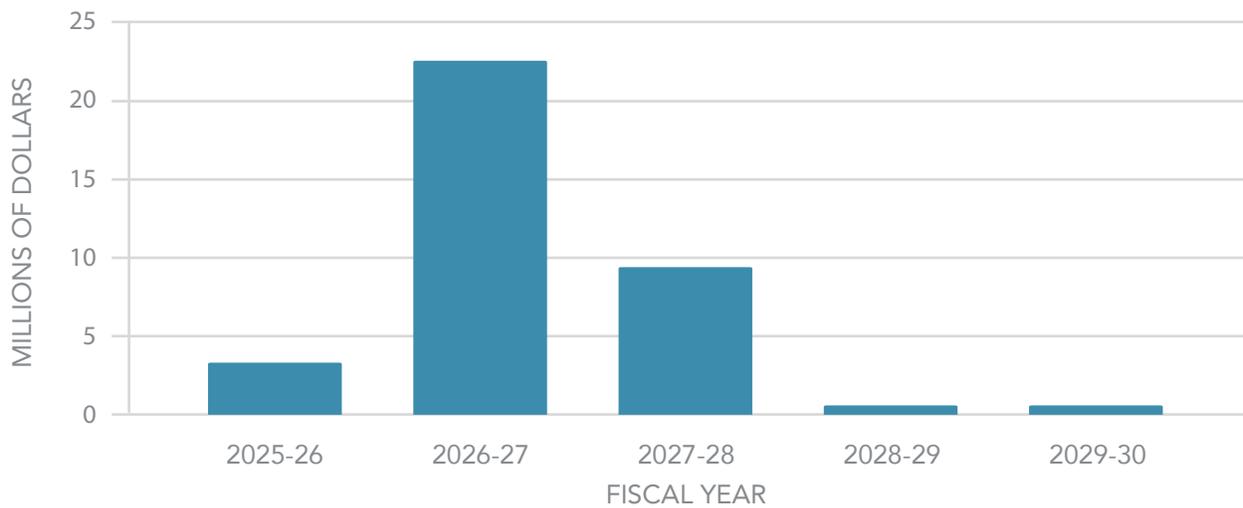
Traffic and Transportation

TRAFFIC AND TRANSPORTATION

The Traffic and Transportation CIP provides for projects that improve multi-modal access and safety and manage the flow of traffic on city streets. Regional projects for which the City is an active partner, such as the Willow Road and U.S. Highway 101 interchange landscaping, are also included. This category of the Capital Improvement Plan is supported by a variety of sources including funds from the State of California, impact fees, special gas tax levies, and countywide sales tax levies. Many of these projects are also

supported by funds in the annual operating budget for routine maintenance of traffic signals, signs, and street markings, and for transportation planning efforts, such as the Safe Routes to Schools program. This category is also heavily supported by local, regional and state grant funding opportunities, such as competitive programs for bicycle and pedestrian improvements, railroad safety improvements and traffic management strategies.

**TRAFFIC AND TRANSPORTATION EXPENDITURES
FISCAL YEAR 2025-26 TO 2029-30**



TRAFFIC AND TRANSPORTATION EXPENDITURES BY PROJECT

PROJECT	FY 2024-25 CARRYOVER ESTIMATE	FY 2025-26 PLANNED	FY 2026-27 PLANNED	FY 2027-28 PLANNED	FY 2028-29 PLANNED	FY 2029-30 PLANNED
Caltrain Grade Separation	\$2,130,376	\$ -	\$8,750,000	\$8,750,000	\$ -	\$ -
Caltrain Quiet Zone Evaluation	45,000	-	-	-	-	-
Coleman Ringwood Traffic Study	73,754	-	-	-	-	-
ECR Crossings Improvements	1,101,685	940,000	-	-	-	-
Middle Avenue Caltrain Cross Study	7,307,439	-	10,000,000	-	-	-
Middle Avenue Complete Streets Study	146,769	-	-	-	-	-
Middlefield/Linfield-Santa Monica Crosswalk	80,000	-	-	-	-	-
Santa Cruz and Sand Hill Corridor Safety	-	161,000	1,472,000	-	-	-
Sharon/Eastridge & Oak Knoll/Oak Safety	-	530,000	-	-	-	-
Slow Streets Program	-	100,000	-	-	-	-
Traffic Signals Modifications	3,517,804	100,000	400,000	400,000	400,000	400,000
Transportation Projects (Minor)	827,211	-	200,000	200,000	200,000	200,000
Willow - 101 Interchange	382,755	-	-	-	-	-
Willow Road Pedestrian and Bicycle Safety Projects	422,405	1,450,000	1,650,000	-	-	-
TOTAL	\$16,035,198	\$3,281,000	\$22,472,000	\$9,350,000	\$600,000	\$600,000

Fiscal years 2026-27 through 2029-30 are included for illustrative purposes and do not represent a finalized CIP budget proposal.

Traffic and Transportation



SLOW STREETS PROGRAM

The successor to the neighborhood traffic management program, this project consists of priority traffic calming and safety improvements on local streets.



CALTRAIN GRADE SEPARATION

In 2023, City Council reaffirmed the selection of a hybrid grade separation of Caltrain (combined lowered road and raised rail) for Ravenswood Avenue, Oak Grove Avenue, and Glenwood Avenue. The project would start the environmental review and preliminary (30%) design work to advance the preferred concept.

SHARON/EASTRIDGE OAK/OAK KNOLL SAFETY

This project improves safety for people biking and walking at two key safe routes to school intersections. At Sharon Road and Eastridge Avenue, the improvements include accessible curb ramps and extensions, a high visibility crosswalk, and striping and signage enhancements. At Oak Avenue and Oak Knoll Lane, the improvements include accessible curb ramps and extensions, traffic calming elements, a high visibility crosswalk, and striping and signage enhancements. The Project was awarded \$450,400 from the San Mateo County Transportation Authority (SMCTA) Cycle 7 Pedestrian and Bicycle Program for the construction phase of the project.



CALTRAIN QUIET ZONE EVALUATION

This project would advance final design to implement grade crossing improvements at Ravenswood Avenue and Oak Grove Avenue needed to establish a quiet zone throughout Menlo Park. Improvements at Glenwood Avenue and Encinal Avenue would be completed as time and funding levels allow and are not yet shown in this five-year plan horizon.



COLEMAN-RINGWOOD AVENUES TRANSPORTATION STUDY

This study is being led by San Mateo County in partnership with the City of Menlo Park. The study area is Coleman Avenue from Willow Road to Ringwood Avenue and Ringwood Avenue from Bay Road to Middlefield Road. The study will develop preferred conceptual designs for Ringwood and Coleman Avenues through a robust community engagement process, including gathering and analyzing data, developing and applying evaluation criteria, and identifying improvements to active transportation, safety and mobility.

Traffic and Transportation



EL CAMINO REAL CROSSINGS IMPROVEMENTS

This project is designing and implementing improvements for east-west pedestrian and bicycle connections as identified in the El Camino Real Corridor Study. The project will implement improvements at Ravenswood Avenue in fiscal year 2025-26. Improvements are under study or design at Roble Avenue, Santa Cruz Avenue, Oak Grove Avenue, and Encinal Avenue.



WILLOW ROAD PEDESTRIAN AND BICYCLE SAFETY PROJECTS

This project would design and implement pedestrian and bicycle improvements on Willow Road between Bayfront Expressway and US 101, including a new pedestrian crossing at O'Brien Drive and Class IV separated bikeways on both sides of the street. This project would follow Caltrans recent work to repave Willow Road and make near-term improvements, including installation of buffered bike lanes and high visibility crosswalks.

SANTA CRUZ AVENUE AND SAND HILL ROAD CORRIDOR SAFETY

This project improves safety for people biking and walking at key safe routes to school intersections. On Santa Cruz Avenue and the Sand Hill Road Corridor, the improvements include accessible curb ramps and extensions, high visibility crosswalks, and striping and signage enhancements. The Project was awarded \$1,387,370 from the SMCTA 7 Pedestrian and Bicycle Program for the construction phase of the project.



MIDDLE AVENUE CALTRAIN CROSSING AND STUDY, DESIGN AND CONSTRUCTION

This project would provide a grade-separated crossing under the Caltrain railway to create a pedestrian/bicycle connection near Middle Avenue, between Alma Street near Burgess Park and El Camino Real at the plaza being developed as part of the Middle Plaza at 500 El Camino Real development. This project is supported by grants from SMCTA, the County of Santa Clara, the One Bay Area Grant program, and a contribution from the federal government as member-designated project by former Representative Eshoo.



MIDDLE AVENUE COMPLETE STREET STUDY

This project is implementing the City Council adopted plan to implement traffic calming and bicycle lanes along Middle Avenue, building on recommendations from the Transportation Master Plan. The bicycle lanes have been implemented as a pilot in fall 2023, with design of raised crosswalks, speed feedback signs and other elements to follow. The pilot will include community engagement during the pilot. Between El Camino Real and University Drive, Stanford University was the responsible party for the pilot bicycle lanes implementation as an environmental mitigation measure for the Middle Plaza (500 El Camino Real) project. This project is partially funded by a grant from SMCTA. Additionally, this project will resurface Middle Avenue from El Camino Real to San Mateo Drive.

Traffic and Transportation



MIDDLEFIELD ROAD/LINFIELD DRIVE AND SANTA MONICA AVENUE CROSSWALK

This project would evaluate and complete engineering design for crossing improvements at the Middlefield Road/Linfield Drive and Santa Monica Avenue intersections to improve bicycle and pedestrian safety at this location. This project effort would include coordination with Menlo Park Fire Protection District for emergency access considerations to Station 1 adjacent to the intersection. This project will be implemented with the Middlefield Road resurfacing effort.



TRANSPORTATION PROJECTS (MINOR)

This annual project supports small transportation projects such as minor crosswalk enhancements, bicycle lane gap closures, traffic signal modifications and sign/stripping installations and restores routine maintenance levels for more timely response to resident complaints. Projects will be prioritized for implementation through the Transportation Master Plan. Funding will help address issues identified through initiation of the safe routes to school program.



TRAFFIC SIGNAL MODIFICATIONS

This annual project provides funds to upgrade City traffic signals. Funds would be used to replace equipment nearing the end of its useful life, enhance signal phasing and timing and upgrade existing signals to current standards. The funds provided will generally allow a complete upgrade of a single intersection or upgrades to components of approximately three signals per year. Projects will be prioritized for implementation through the Transportation Master Plan.



WILLOW ROAD/U.S. HIGHWAY 101 INTERCHANGE

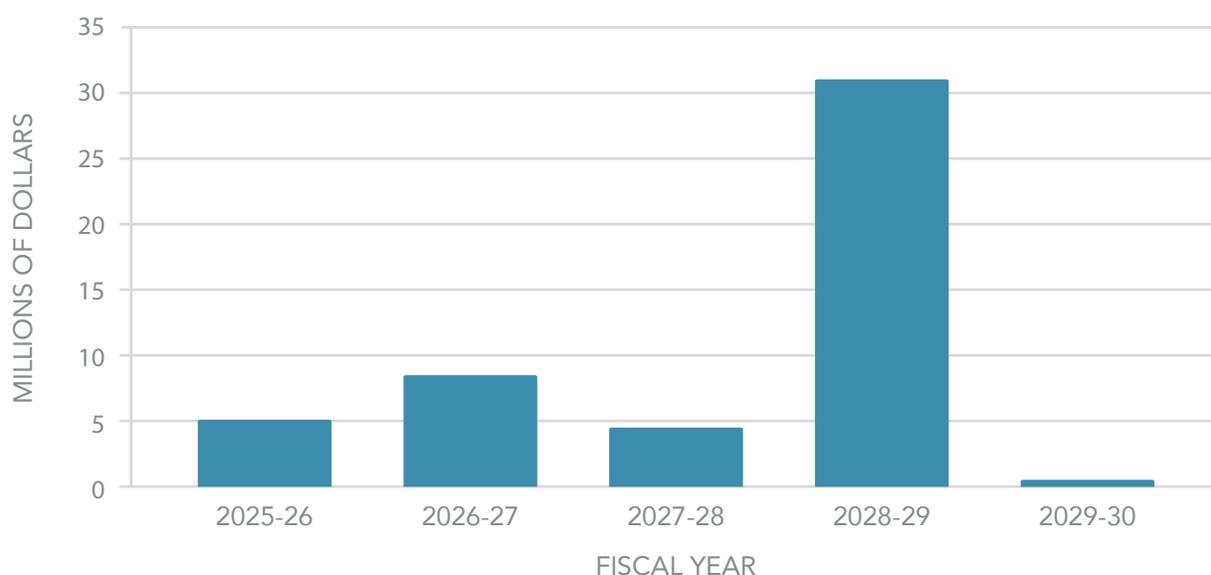
Construction of the Willow Road/U.S. 101 interchange was completed in mid-2019. As a follow up to the interchange reconstruction, this funding would support the planning and design of landscaping to be installed in the project area. The landscaping design would be closely coordinated with Caltrans, who owns and has responsibility to maintain the majority of the project area; San Mateo County Transportation Authority (funding partner for the interchange construction); and East Palo Alto, since a portion of the interchange located within the boundaries of East Palo Alto.

WATER

Water capital projects improve the delivery of safe drinking water to those 4,400 connections served by Menlo Park Municipal Water, covering approximately half of the City’s residents and businesses. This category of the CIP is supported fully by water ratepayers and capacity charges paid by new connections to the water system. Other possible

funding strategies for these projects include grants, the issuance of water revenue bonds, state low interest loans, as well as the development of benefit assessment districts that can pay for improvements in specific sections of the City where more investment needs have been identified.

**WATER EXPENDITURES
FISCAL YEAR 2025-26 TO 2029-30**



WATER EXPENDITURES BY PROJECT

PROJECT	FY 2024-25 CARRYOVER ESTIMATE	FY 2025-26 PLANNED	FY 2026-27 PLANNED	FY 2027-28 PLANNED	FY 2028-29 PLANNED	FY 2029-30 PLANNED
Automated Water Meter Reading	\$357,119	\$500,000	\$ -	\$ -	\$ -	\$ -
Emergency Water Storage/Supply	3,806,980	-	4,000,000	4,000,000	-	-
Reservoir #2 Roof Replacement	3,437,676	2,000,000	-	-	-	-
Water Main Replacement Project	2,910,767	2,000,000	500,000	-	4,000,000	-
Water Storage Reservoir Pumps	653,000	-	4,000,000	-	27,000,000	-
Water System Improvements	897,073	600,000	-	500,000	-	500,000
TOTAL	\$12,062,615	\$5,100,000	\$8,500,000	\$4,500,000	\$31,000,000	\$500,000

Fiscal years 2026-27 through 2029-30 are included for illustrative purposes and do not represent a finalized CIP budget proposal.



WATER STORAGE RESERVOIR AND PUMP STATIONS

This project will design and construct a water storage reservoir, in conjunction with design and construction of two booster pump stations to provide sufficient operational, emergency, and fire flow storage needs for the lower and high-pressure zones as identified in the Water System Master Plan. The pump stations will provide sufficient operational, emergency, and fire flow storage needs for the lower and high-pressure zones as identified in the Water System Master Plan.



EMERGENCY WATER STORAGE/SUPPLY

This project will help meet Menlo Park Municipal Water's goal to provide a total of 3,000 gallons per minute (gpm) as an alternative water supply for the lower pressure zone, via 2-3 wells. Menlo Park Municipal Water developed a screening process (2010), gathered community input and evaluated potential well sites (2011), drilled two exploratory borings (2012), and ranked the sites (2013). The first well at the City's Corporation Yard was constructed in 2020. This project will include the design and construction of well #2 and well #3, if needed to meet the 3,000 gpm goal.



AUTOMATED WATER METER READING

This project will install smart meters that will automatically provide hourly water usage data. It will help detect water leaks, reduce water loss and improve customer service.



RESERVOIR NO. 2 ROOF REPLACEMENT & MIXERS

The project involves the replacement of the roof on Reservoir No. 2, which is deteriorating and at the end of its life expectancy. The replacement would ensure continued public health protection and system reliability. This project also funds the purchase and installation of solar-powered mixers for Reservoir No. 1 and Reservoir No. 2 to improve water quality.



WATER MAIN REPLACEMENT PROJECT

Water main replacement project is an annual ongoing project that focuses on the design and replacement of the City’s aging water supply system to ensure continued public health protection and system reliability. Using a condition assessment based on pipe age, material, size and hazards, sections of the water system that are most vulnerable to failure were selected for replacement and included in the 2023 Water System Master Plan Supplement. This project also involves the planning, design and implementation of water infrastructure improvements recommended in the 2023 Water System Master Plan to address fire flow capacity deficiencies identified throughout the Menlo Park Municipal Water service area.



WATER SYSTEM IMPROVEMENTS

This project will make various improvements to the water system identified in the Water System Master Plan, including the installation of blow offs, check valves, interconnections with Cal Water and Palo Alto, and upgrades at the Sharon Heights Pump Station.



APPENDIX

Budget and Capital Improvement Plan Resolution

RESOLUTION NO. 6980

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENLO PARK ADOPTING THE BUDGET AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2025-26

WHEREAS, the City of Menlo Park, acting by and through its City Council, having considered the proposed budget document and related written and oral information at the meetings held June 10 and 24, 2025, and the City Council having been fully advised in the matter and good cause appearing therefore; and

WHEREAS, City Council Procedure #21-024-CC, having been replaced by City Council Policy #CC-21-024, requires City Council action to enter into agreements or settle claims with aggregate annual payments in excess of \$93,000 for fiscal year 2025-26; however, expenditures in debt service on currently-issued debt, utilities, employee benefits, inter- governmental agreements and operating technological end-user hardware and subscription services included in the Information Technology Internal Service Fund exceed the annual aggregate of \$93,000 through contractual obligations or public health and safety necessity; and

WHEREAS, appropriations become effective July 1, 2025, and lapse June 30, 2026, with the exception of appropriations for capital improvement projects, multi-year studies, and notice of funding availability for housing. Due to the nature of these projects, which often span multiple fiscal years, unexpended funds are automatically carried forward to the following fiscal year as part of the budget and do not require re-appropriations by the City Council.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Menlo Park that the City Council does hereby:

1. Adopt the budget for the fiscal year 2025-26 as summarized in Exhibit A and as modified according to majority City Council direction; and
2. Authorize staff to adjust the city manager's proposed budget to incorporate changes in assumptions for the proposed budget, to incorporate changes directed by the City Council at budget adoption, true-up of estimated carry-over appropriations, and other minor clerical errors; and
3. Authorize the city manager or designee to transfer budget appropriations within funds and between departments, projects, and/or accounts including between personnel and operating expenditures within a single fund to accomplish the purposes as set forth in the budget document to ensure the efficient and effective administration of city services; and
4. Authorize the city manager or designee to make payments for services provided to the City in the categories of debt service on currently-issued debt, utilities, employee benefits, inter- governmental agreements and operating technological end-user hardware and subscription services included in the Information Technology Internal Service Fund, in excess of \$93,000 and up to the budgeted amount in fiscal year 2025-26; and
5. Authorize the city manager or designee, without increasing overall appropriations, to allow spending to exceed an individual line item up to the amount of the overall budget; make adjustments between categories or program budgets within a department or fund; move appropriations between General Fund departments up to one percent (1%) of the General Fund Adopted Budget; and add capital or non-capital projects for emergency repairs that do not increase overall appropriations and are within the City Manager's spending limits.

I, Judi Herren, City Clerk of Menlo Park, do hereby certify that the above and foregoing City Council Resolution was duly and regularly passed and adopted at a meeting by said City Council on the twenty-fourth day of June, 2025, by the following votes:

AYES: Combs, Nash, Schmidt, Taylor, Wise
NOES: None
ABSENT: None
ABSTAIN: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Official Seal of said City on this twenty-sixth day of June, 2025.

Judi A. Herren, City Clerk

Resolution No. 6980, Exhibit A

FISCAL YEAR 2025-26 PROPOSED BUDGET

Fund	Revenues	Expenditures	Fund Balance
100 - General Fund	\$ 78,563,730	\$ (79,355,985)	\$ 36,523,476
111 - Developer Special Revenue Fund	1,450,000	(1,000,000)	4,929,250
203 - Donations - Library and Community Services	206,000	(145,000)	306,306
211 - Heritage Tree	100,000	250,000	1,124,243
213 - CalRecycle SB1383 Local Grant	-	(98,232)	(31,228)
221 - Low and Moderate Income Housing	-	(14,000)	6,774,656
222 - Below Market Rate Housing	698,613	(764,890)	38,215,683
223 - Housing Federal Revenue Sharing	-	(4,000)	115,647
224 - Community Development Block Grant	-	(4,000)	1,397,368
252 - Childcare Food	60,000	(155,000)	(115,200)
253 - Belle Haven Child Development Center	1,568,000	(2,333,390)	(925,519)
254 - Preschool Quality Rating and Improvement System (QRIS)	14,000	(12,000)	1,353
256 - Recreation In-Lieu	440,000	-	542,070
258 - Coronavirus Response and Relief Supplemental Appropriations (CRRSA)	-	-	178,149
259 - Community Summer Enrichment Grant	-	-	10,826
304 - Belle Haven Community Campus	-	-	(272,094)
326 - Narcotic Seizure Fund	-	-	68,727
327 - Supplemental Law Enforcement Services Fund	100,000	(100,000)	399,075
328 - Downtown Parking Permits	-	(1,674,520)	2,347,749
329 - Office of Traffic Safety Grant (OTS)	70,000	-	60,581
331 - Alcoholic Beverage Control Grant (ABC)	-	-	3,090
332 - Bayfront Mitigation Fund	-	(1,837,500)	6,615,005
334 - Board of State and Community Corrections Wellness Grant (BCSS)	28,785	-	29,143
350 - Environmental Justice Program Implementation Fund	-	(250,000)	750,000
351 - Transportation Impact Fees	3,535,000	(1,973,000)	11,271,019
352 - Transportation Fund	-	-	470,450
353 - Downtown Public Amenity Fund	-	-	2,003,919
354 - Storm Drainage Fees	30,000	(65,000)	146,317
355 - Shuttle Program	1,109,126	(1,267,896)	(35,763)
356 - Measure A - San Mateo County Transportation Authority	1,480,000	(1,724,840)	731,436
350 - Environmental Justice Program Implementation Fund	1,000,000	-	1,000,000
351 - Transportation Impact Fees	12,785,000	(19,616,000)	5,607,549
352 - Transportation Fund	-	-	21,817
353 - Downtown Public Amenity Fund	-	(130,000)	1,824,003
354 - Storm Drainage Fees	50,000	-	205,515
355 - Shuttle Program	907,677	(1,156,929)	(578,679)
356 - County Transportation Tax (Measure A)	1,250,000	(1,532,626)	289,550

Resolution No. 6980, Exhibit A

Fund	Revenues	Expenditures	Fund Balance
357 - Highway Users Tax (Gas Tax)	990,861	(441,138)	3,764,006
358 - Landscape/Tree Assessment	1,181,150	(1,175,761)	820,298
359 - Sidewalk Assessment	342,451	(351,650)	687,974
360 - Measure M - City/County Association of Governments of San Mateo County	142,000	(142,000)	23,789
361 - Stormwater Management - National Pollutant Discharge Elimination System (NPDES)	375,100	(471,525)	329,519
362 - Construction Impact Fee Fund	850,000	(693,132)	7,954,966
363 - Measure W - San Mateo County Transportation Authority	550,000	(1,040,000)	1,337,447
364 - Road Maintenance and Rehabilitation (SB1)	924,763	(700,000)	943,052
365 - Landfill Post-Closure	1,000,000	(2,313,967)	5,869,508
368 - Bayfront Park Maintenance	-	-	8,080
369 - In-lieu Payment for Community Amenities	-	(100,000)	35,210,000
394 - Communitywide Electrification Efforts	2,250,000	(4,340,000)	54,056
396 - California State Water Resource Board Arrearage Program	-	-	174,290
401 - Measure T - Menlo Park GO Bonds	2,185,248	(2,618,564)	6,088,989
396 - State Water Resource Board Arrearage Program	-	-	199,525
397 - American Rescue Plan Act Fund (ARPA)	-	-	947,298
400 - Library GO Bond	-	-	361,410
401 - Measure T GO Bonds	1,720,952	(2,603,905)	5,208,446
501 - General Capital Improvement Fund	7,887,864	(5,315,412)	24,080,383
600 - Menlo Park Municipal Water Capital Fund	2,811,861	(5,643,012)	27,718,347
601 - Menlo Park Municipal Water Operations Fund	13,649,935	(12,060,768)	32,945,102
602 - Menlo Park Municipal Water Capacity Fund	150,000	-	378,337
610 - Solid Waste Service	665,000	(617,373)	4,179,306
701 - Workers' Compensation Internal Service Fund	1,054,800	(1,054,800)	(332,850)
702 - General Liability Insurance Internal Service Fund	2,392,569	(2,392,569)	(163,940)
703 - Other Post Employment Benefits Internal Service Fund	895,000	(895,000)	125,720
704 - Information Technology Internal Service Fund	5,997,187	(5,527,066)	2,214,261
705 - Vehicle Replacement Internal Service Fund	1,260,041	(3,610,041)	1,397,470
830 - Successor Agency to the Menlo Park Community Development Agency	4,903,250	(4,964,500)	(18,454,259)
Total for All Funds	\$ 141,912,334	\$ (148,997,531)	\$ 250,989,583

Gann Appropriations Limit Resolution

RESOLUTION NO. 6981

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENLO PARK ADOPTING AN APPROPRIATIONS LIMIT FOR THE CITY OF MENLO PARK FOR THE 2025-26 FISCAL YEAR PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION

WHEREAS, Article XIII B of the California Constitution (Proposition 4) provides for an annual appropriations limit for state and local governments beginning with the 1980-81 fiscal year, based on the 1978-79 appropriations, as adjusted for the changes in the cost of living or per capita personal income, population and other specified factors; and

WHEREAS, implementing legislation, which became effective Jan. 1, 1981, provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the year pursuant to Article III B at a regularly scheduled meeting or noticed special meeting; and

WHEREAS, Proposition 111 subsequently amended Article XIII B of the California Constitution to provide for certain revisions in the population and inflation factors used in the calculation of the appropriations limit and to provide for a recalculation of the appropriation limit data for the fiscal years 1987-88 through 1990-91; and

WHEREAS, in accordance with applicable law, the appropriation limit for the City of Menlo Park for the 2025-26 fiscal year has been calculated to be \$86,471,711 using such revisions and recalculations; and

WHEREAS, Government Code §7910 provides that documentation used in the determination of the appropriations limit shall be available to the public at least 15 days before such meeting, and such documentation was made available to the public on the City's website by June 9, 2025;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Menlo Park that the City Council of Menlo Park hereby:

1. Selects to use the change in the California per capita income as the cost of living adjustment factor, and (b) elects to use the annual population change in the City of Menlo Park's population for calculating the population adjustment factor.
2. That the appropriations limit for fiscal year 2025-26 to be \$86,471,711 as detailed in the calculations set forth in Exhibit A.

I, Judi A. Herren, City Clerk of Menlo Park, do hereby certify that the above and foregoing City Council Resolution was duly and regularly passed and adopted at a meeting by said City Council on the twenty-fourth day of June, 2025, by the following votes:

AYES: Combs, Nash, Schmidt, Taylor, Wise
NOES: None
ABSENT: None
ABSTAIN: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Official Seal of said City on this twenty-sixth day of June, 2025.

Judi A. Herren, City Clerk

Resolution No. 6981, Exhibit A

CITY OF MENLO PARK APPROPRIATIONS LIMIT FISCAL YEAR 2025-26

	AMOUNT	SOURCE
A LAST YEAR'S LIMIT	\$ 81,525,202	Prior Year
B ADJUSTMENT FACTORS		
1. Population - Change	0.9965	State Department of Finance
2. Inflation	1.0644	State Department of Finance
3. Combined Adjustment Factor	1.0607	(B1*B2)
Total Adjustment %	0.0607	(B1*B2-1)
C ANNUAL ADJUSTMENT	\$ 4,946,509	(B*A)
D THIS YEAR'S LIMIT - CURRENT YEAR	\$ 86,471,711	(A+C)
E PROCEEDS OF TAXES SUBJECT TO LIMITATION		
Property Tax	38,430,379	2025-26 Proposed Budget
Sales and Use Tax	6,474,000	2025-26 Proposed Budget
Business License Tax	2,013,650	2025-26 Proposed Budget
Transient Occupancy Tax	15,469,749	2025-26 Proposed Budget
Special Assessments	2,528,548	2025-26 Proposed Budget
INTEREST ALLOCATION	1,223,416	2025-26 Proposed Budget
TOTAL	\$ 66,139,742	
F AMOUNT UNDER/(OVER) LIMIT	20,331,969	(D-E)

5-Year General Fund Forecast

GENERAL FUND AMENDED BUDGET, YEAR-END PROJECTION, PROPOSED BUDGET, AND 5-YEAR FORECAST

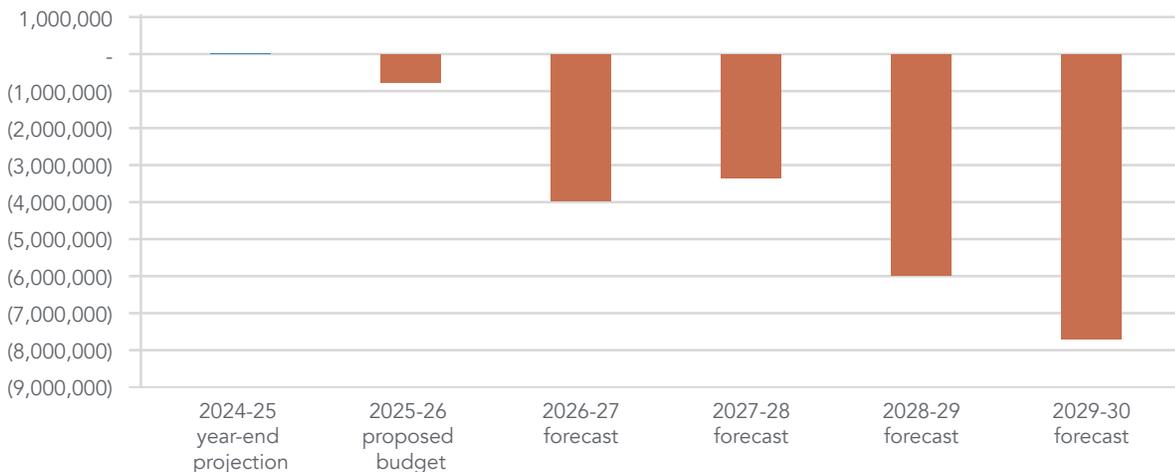
	2023-24 year-end actuals	2024-25 year-end projection	2025-26 proposed budget	2026-27 forecast	2027-28 forecast	2028-29 forecast	2029-30 forecast
Beginning Fund Balance	\$ 34,583,805	\$ 37,298,640	\$ 37,315,905	\$ 36,523,650	\$ 32,477,190	\$ 29,060,461	\$ 22,958,360
Revenues							
Property Tax							
Secured Property Tax	\$ 21,494,754	\$ 21,981,950	\$ 22,887,606	\$ 23,803,111	\$ 24,874,251	\$ 25,993,592	\$ 27,163,303
Unsecured Property Tax	460,425	890,470	917,184	944,700	973,041	1,002,232	1,032,299
Redevelopment Property Tax	2,726,705	3,119,303	3,247,818	3,377,731	3,529,729	3,688,567	3,854,552
ERAF Rebate	4,673,333	4,757,424	4,673,333	4,673,333	4,673,333	4,673,333	4,673,333
Property Tax in Lieu of VLF	4,652,968	7,268,751	5,664,220	4,226,032	7,348,429	7,647,942	8,008,806
Other Property Tax	1,441,217	1,027,806	1,040,218	1,248,684	1,360,047	1,409,984	1,462,168
Transient Occupancy Tax	11,827,368	13,600,000	15,469,749	16,215,385	16,215,385	16,215,385	16,215,385
Sales Tax	5,826,799	6,058,000	6,474,000	6,638,900	6,822,400	6,987,000	7,130,400
Charges for Services	7,311,381	5,598,395	5,390,650	5,552,370	5,718,941	5,890,509	6,067,224
Franchise Fee	2,568,473	2,503,417	2,578,522	2,655,878	2,735,554	2,817,621	2,902,150
Licenses and Permits	2,544,441	2,355,000	2,541,000	3,500,000	3,605,000	3,713,150	3,824,545
Business Licenses	1,870,304	2,087,195	2,013,650	2,074,060	2,136,282	2,200,370	2,266,381
Fines and Forfeitures	201,043	261,712	185,000	185,000	185,000	185,000	185,000
Intergovernmental	549,278	123,217	139,325	139,325	139,325	139,325	139,325
Use of Money and Property							
Investment Income	2,132,736	2,152,987	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Unrealized Gain/Loss	2,604,834	(188,595)	-	-	-	-	-
Rental Income	1,404,446	1,799,409	1,584,255	1,615,940	1,648,259	1,681,224	1,714,848
Other Revenue							
Miscellaneous Revenue	1,013,972	939,900	1,101,700	950,000	950,000	950,000	950,000
Sale of Property	3,500	22,273	-	-	-	-	-
Transfer In	1,169,589	1,093,000	1,155,500	1,078,000	1,078,000	78,000	78,000
Total Revenue	\$ 76,477,566	\$77,451,613	\$ 78,563,730	\$ 80,378,447	\$ 85,492,975	\$ 86,773,232	\$ 89,167,719
Expenditures							
Salaries and Wages							
Regular Salaries	\$ (20,537,598)	\$ (22,773,189)	\$ (31,330,050)	\$ (32,269,952)	\$ (33,238,051)	\$ (34,235,193)	\$ (35,262,249)
Overtime	(2,526,308)	(2,486,660)	(2,476,500)	(2,352,675)	(2,235,041)	(2,123,289)	(2,017,125)
Temporary and Hourly	(2,063,777)	(2,084,166)	(2,496,350)	(2,546,277)	(2,597,203)	(2,649,147)	(2,702,130)
Vacancy and Turnover Factor	-	-	7,849,753	6,672,290	5,671,447	4,820,730	4,097,621
Fringe Benefits and Taxes							
Health Insurance	(4,061,051)	(4,072,342)	(4,914,472)	(5,111,051)	(5,315,493)	(5,528,113)	(5,749,238)

5-Year General Fund Forecast

	2023-24 year-end actuals	2024-25 year-end projection	2025-26 proposed budget	2026-27 forecast	2027-28 forecast	2028-29 forecast	2029-30 forecast
Pension Normal Cost	(2,794,338)	(3,711,371)	(3,896,434)	(3,872,394)	(3,988,566)	(4,108,223)	(4,231,470)
Other Benefits	(1,847,499)	(2,047,814)	(2,223,540)	(2,334,717)	(2,451,453)	(2,574,026)	(2,702,727)
Pension Unfunded Liability	(4,403,187)	(5,434,837)	(5,828,979)	(6,913,000)	(7,308,000)	(7,583,000)	(7,855,000)
Additional Pension UAL	-	(1,140,023)	(1,026,376)	(562,707)	(367,237)	-	-
Operating Expenditures	(15,661,181)	(15,452,478)	(21,393,529)	(22,035,335)	(22,696,395)	(23,377,287)	(24,078,606)
Operating Factor	-	-	4,748,986	3,751,699	2,963,842	2,341,435	1,849,734
Capital Outlay	(420,682)	(1,538,668)	(1,266,050)	(1,304,032)	(1,343,153)	(1,383,448)	(1,424,951)
Debt Service	(64,584)	-	-	-	-	-	-
Internal Service Expense	(7,724,662)	(9,074,025)	(9,948,444)	(10,246,897)	(10,554,304)	(10,870,933)	(11,197,061)
Transfers Out to CIP	(5,718,746)	(6,240,000)	(4,862,000)	(5,007,860)	(5,158,096)	(5,312,839)	(5,472,224)
Transfers Out to Other Funds	(1,159,598)	(1,378,774)	(292,000)	(292,000)	(292,000)	(292,000)	(292,000)
Extraordinary Expense	(4,779,520)	-	-	-	-	-	-
Total Expenditures	\$(73,762,731)	\$(77,434,348)	\$(79,355,985)	\$(84,424,908)	\$(88,909,703)	\$(92,875,333)	\$(97,037,426)
Operating Surplus/(Deficit)	2,714,835	17,265	(792,255)	(4,046,461)	(3,416,728)	(6,102,101)	(7,869,707)
Ending Balance	\$ 37,298,640	\$ 37,315,905	\$ 36,523,650	\$ 32,477,190	\$ 29,060,461	\$ 22,958,360	\$ 15,088,653

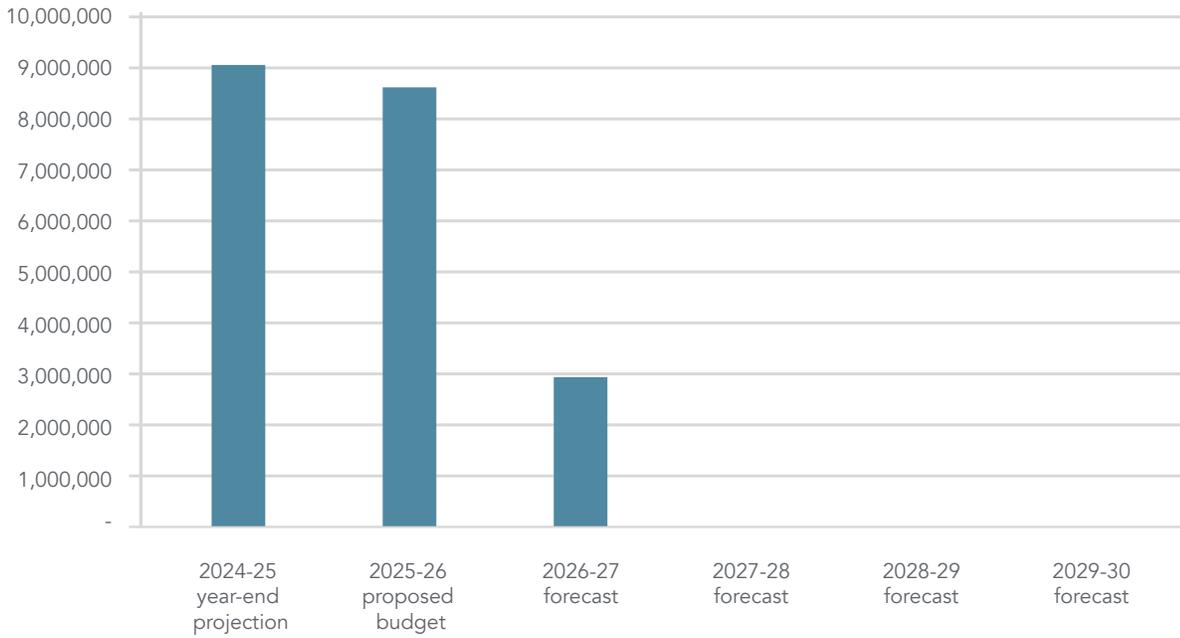
General Fund year-end projections, unassigned fund balances, and reserves							
Strategic Pension Funding	\$ 2,288,532	\$ 1,152,826	\$ 126,450	\$ -	\$ -	\$ -	\$ -
Emergency Contingencies	11,134,689	11,615,153	11,903,398	12,663,737	11,278,520	4,383,293	-
Economic Stabilization	14,846,252	15,486,870	15,871,197	16,884,982	17,781,941	18,575,067	15,088,653
Unassigned	9,029,167	9,061,056	8,622,605	2,928,471	-	-	-
Total	\$ 37,298,640	\$ 37,315,905	\$ 36,523,650	\$ 32,477,190	\$ 29,060,461	\$ 22,958,360	\$ 15,088,653

Operating Surplus/(Deficit)

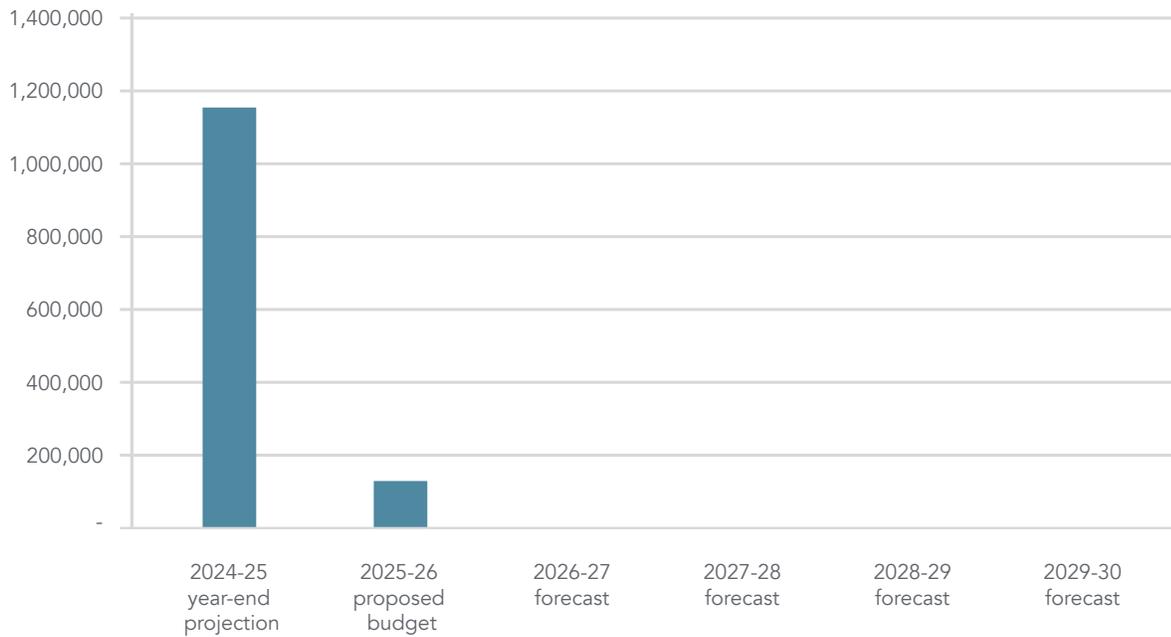


5-Year General Fund Forecast

Unassigned Fund Balance

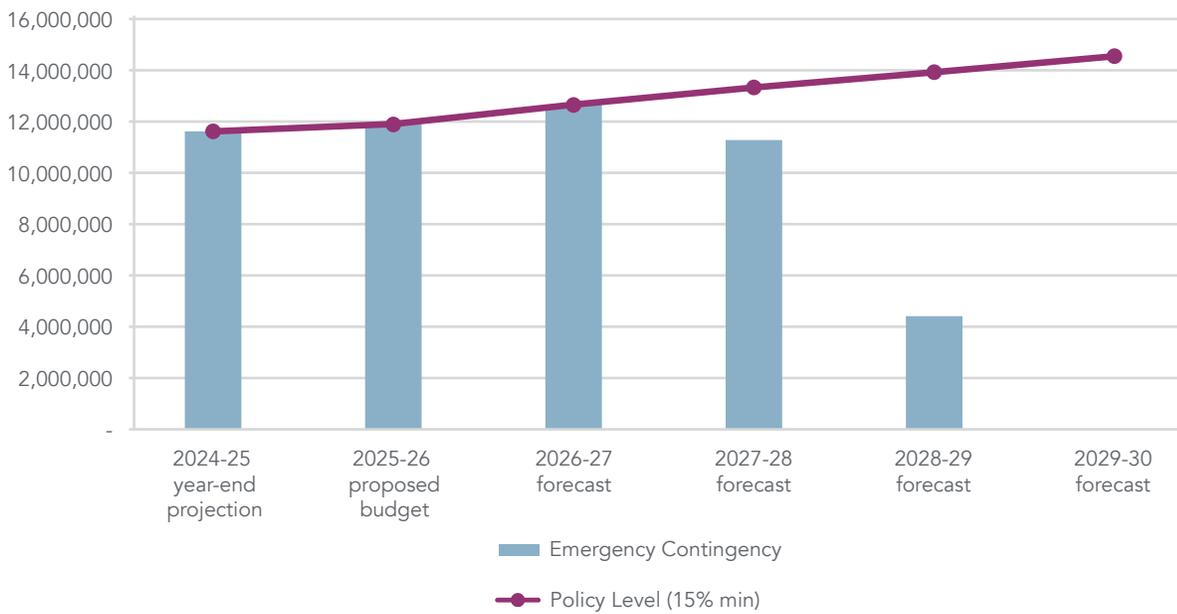


Strategic Pension Funding Reserve



5-Year General Fund Forecast

Emergency Contingency Reserve



Economic Stabilization Reserve

